

**MINUTES OF MEETING
BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

A Joint Budget Workshop of the Boards of Supervisors of the Bayside Improvement Community Development District and Bay Creek Community Development District was held on **Friday, July 22, 2016 at 9:00 a.m.**, at the **Pelican Landing Community Center, 24501 Walden Center Drive, Bonita Springs, Florida 34134.**

For Bayside Improvement CDD:

Walter McCarthy	Chair
John Crew	Vice Chair
James Patterson	Assistant Secretary
Bernie Cramer	Assistant Secretary
John Kaiser (<i>via telephone</i>)	Assistant Secretary

For Bay Creek CDD:

Fred McAuley	Chair
Nelson Glueck	Vice Chair
James Janek (<i>via telephone</i>)	Assistant Secretary
Mary McVay	Assistant Secretary
Robert Travers	Assistant Secretary

Also present were:

Chuck Adams	District Manager
Cleo Crismond	Assistant Regional Manager
Dan Cox	District Counsel
Donald McBride	Resident
Bill Nicholson	Resident
Charlotte McCarthy	Resident

FIRST ORDER OF BUSINESS

Call to Order

Mr. McCarthy called the meeting to order at 9:00 a.m.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

All present recited the Pledge of Allegiance.

THIRD ORDER OF BUSINESS

Roll Call

Mr. McCarthy asked the Supervisors to state their names. For Bay Creek Community Development District, Supervisors Travers, McVay, Glueck and McAuley were present, in person. Supervisor Janek was attending via telephone. For Bayside Improvement Community Development District, Supervisors McCarthy, Crew, Patterson and Cramer were present, in person. Supervisor Kaiser was attending via telephone.

On MOTION for Bay Creek by Mr. McAuley and seconded by Mr. Glueck, with all in favor, authorizing Mr. Janek’s attendance and full participation, via telephone, due to exceptional circumstances, was approved.

On MOTION for Bayside Improvement by Mr. Cramer and seconded by Mr. Patterson, with all in favor, authorizing Mr. Kaiser’s attendance and full participation, via telephone, due to exceptional circumstances, was approved.

FOURTH ORDER OF BUSINESS

Public Comments: *Agenda Items*

There being no public comments, the next item followed.

FIFTH ORDER OF BUSINESS

Continued Discussion: Fiscal Year 2016/2017 Joint Proposed Budget

Mr. Adams stated that, on Page 1, there was a minor increase under “Professional fees”, the largest being for “Insurance**”. There was a slight increase under “Water management services”. Both Districts now have the same lake maintenance contractor so the line item would no longer be separated. When the Bayside Board awarded the lake maintenance contract to LakeMasters Aquatic Weed Services, Inc., (LakeMasters), it was \$8,000 to \$10,000 more than the amount budgeted, which accounted for the increase. On Page 3, there was a slight decrease for “Landscape services”. Adjustments were made based on actual year-to-date or estimated year-end amounts.

Mr. Cramer asked if there were budget additions for maintenance of additional items to be turned over by WCI, such as for tree lifting, on Pelican Landing Parkway. Mr. Adams stated that the Districts have been maintaining roadside landscaping and lighting since installation,

regardless of ownership; therefore, the official turnover of roads had no impact on operations. Historically, the Districts used an outside arborist for tree trimming. This last year, a self-propelled knuckle lift was purchased and two CDD employees were being trained to make proper cuts to avoid paying the arborist's fee of \$300 to \$400 per tree, for proper lifting and structural canopy reduction. Outside contractors would be utilized for unique situations.

Mr. McCarthy noted that the bond funds were no longer a concern because the bonds were paid off.

Mr. McAuley inquired about budgeting for the joint agreement with the Pelican Landing Community Association (PLCA). Mr. Adams indicated that there was no impact on the budget. The topic that must be examined is the responsible entity for capital reinvestment in the landscaping program. If the Districts consider wholesale change outs, the responsibility for those change outs must be determined or it may be addressed, on a case by case basis, going forward. The exhibit outlines the maintenance schedule, which this budget addresses.

Mr. Crew requested a "Professional services" line item for a landscape architect. Mr. Adams stated that the topic must be addressed between the two entities, with regard to responsibility. Mr. Crew felt that the CDDs need the service in order to perform their responsibilities. Mr. Adams asked if the Landscape Committee identified a scope for the landscape architect. Mr. Crew replied the scope that the CDDs are responsible for is maintenance operations and advice and guidance for plant rejuvenation.

Mr. Cramer advised that, at the Board of Directors meeting, a motion was made authorizing the Landscape Committee to hire a landscape contractor and a Request for Proposals (RFP) was sent to various contractors. If the Board of Directors approves a landscape contractor, there must be a financial value attached and asking the CDD Board Members to add an item to the budget that they know nothing about is "questionable". More information was necessary before a decision could be made.

Mr. Patterson stated that, over the years, the PLCA was not happy with the maintenance performed by the Districts; the PLCA wanted more services than were budgeted for but paid nothing. He suggested possibly transferring the landscape manager and staff to the PLCA, with the PLCA paying the cost and taking over the responsibilities; the catch basins, culverts, lighting and irrigation water could remain the Districts' responsibilities. Separate negotiations would be necessary with The Colony, who may want The Colony Foundation to direct their work, rather than the PLCA. There is also the issue of the PLCA only maintaining within the gates. The

Districts maintain outside of the gates and it must be determined whether the PLCA would assume that additional maintenance.

Ms. McVay disagreed and felt that a better working relationship with the PLCA was necessary so that the PLCA understands the cost. The CDDs are equipped to handle landscaping responsibilities and to have the PLCA assume trimming responsibilities was not appropriate. Ms. McVay asked Mr. Crew if he knew what it would cost for a landscape architect.

Mr. Crew replied the cost is usually about \$150 per hour; 80 hours, in the initial year, was reasonable. The Districts could save a lot of money on personnel and staff could perform a better job with professional guidance. The PLCA moved forward with an RFP, extensive interviewing and ranking and selected someone that meets the needs of the community, to provide advice and guidance with regard to how the PLCA wants their lands managed. According to the documents that established Pelican Landing, WCI envisioned that the CDDs would be responsible for management. The time has come to rejuvenate the plantings and design of the community.

Mr. McAuley asked if the Districts were being asked to pay \$12,000 to \$15,000 for the landscape architect that the PLCA wants. Mr. Crew replied no. Mr. McAuley asked who would pay for the architect. Mr. Crew responded both entities have a responsibility to pay for the services.

Mr. McCarthy asked if Mr. Crew was saying that the Districts should be focused on the maintenance side and, on the maintenance side, professional advice was necessary. Mr. Crew replied the maintenance and management sides; Pelican Landing needs advice about maintaining the characteristics of the community.

Mr. McCarthy stated the Districts provide the same service to everyone within the CDDs and Pelican Landing is only a part of that entity. The Districts had a similar situation with The Colony. The Colony, through negotiations with the CDDs, wanted a higher level of service and they pay for it. If Pelican Landing wants a higher level of service, it should be recognized as a change in the level of service, which must be paid for, appropriately.

Mr. Crew stated no one was asking for a higher level of service; residents want the level of service that goes along with a community of this standard, relevant to peer communities in Southwest Florida.

Mr. McCarthy stated if the PLCA wanted the same level of service as The Colony, it would cost more. Mr. Crew indicated that the PLCA wants to maintain the characteristics of the

“old Florida” style of landscaping that the community was developed under. Mr. McCarthy felt there would be no problem because that is exactly what the Districts were doing.

Mr. Glueck stated that the plant replacement program must be altered, regardless of who pays for the landscape architect.

On Page 1, under “Revenues”, “Allowable discounts (3%)*”, Mr. McCarthy noted that the Districts take a 3% deduction because a 4% deduction is permitted, if tax bills are paid in November. In the last two years, collections were 0.5% short. It was not enough to change the budget but proposed revenues were 0.5% behind.

Mr. Adams advised that \$10,000 for “Miscellaneous” was the flat amount for the shared street sweeper agreement, which is paid in September, after services are rendered.

Mr. McCarthy reviewed the “Professional fees”, under “Expenditures” and asked how the “Engineering” amount was derived. Mr. Adams stated that it was difficult for Staff to anticipate additional activities; the amount was based on an hourly rate and depended on how often the District Engineer was engaged and what he was engaged for.

Mr. McCarthy requested a formal evaluation of all professional contracts, i.e., District Engineer, District Counsel and District Management, perhaps in November, and asked Mr. Adams to prepare a format for the Boards’ review.

Mr. McCarthy asked about the term for the audit contract. Mr. Adams explained that the audit is not a contract with a set term; it is an engagement agreement. As long as the Boards were satisfied with the service provided, there was no requirement to go out for RFP. On Page 4, under “Audit”, Mr. McCarthy noted that audit services were through Fiscal Year 2012. This verbiage would be corrected.

Mr. Crew asked for an additional line item, under “Professional fees”, for a landscape architect. Mr. Adams felt that the line item would be more appropriate under “Landscaping”.

Under “Water management services”, “Other contractual services: Lakes” would be combined, as both Districts now have the same contractor.

In response to a question from Mr. Patterson regarding “Other contractual services: culverts/drains”, Mr. McCarthy advised that the PLCA was repairing the lids of all catch basins in the community, on a systematic basis, as most are more than 20 years old. Mr. Patterson asked when the Districts would assume full responsibility for the catch basins. Mr. McCarthy stated that, under the current agreement, the Districts would not assume that responsibility. Under the agreement, the Districts clean the catch basins; all elements of the roads are the

PLCA's responsibility. The only underground drainage that the Districts maintain are trunk drains. Mr. Patterson asked why the Districts were not taking on the capital responsibility for catch basins. Mr. McCarthy indicated that the catch basins were part of the road system and the PLCA owns the roads. Capital outlay was budgeted for the sluice gate program; in previous years, \$15,000 was budgeted, across the board. Mr. Adams stated \$15,000 was budgeted, cumulatively, shared between the funds, primarily for new aeration systems. The \$100,000 budgeted in Fiscal Year 2016 was for new sluice gates.

Mr. Kaiser asked if some of the lakes still needed aerators. Mr. McCarthy stated that many lakes need aerators, which is why the program would continue, at the current level, until the needs were met.

Mr. McAuley asked why the budget was decreased by approximately \$5,500. Mr. McCarthy advised that the budget was \$9,500, for Fiscal Year 2016, and additional funds were allocated to add aeration in Bay Creek lakes. Mr. McAuley asked why the line item was reduced if there was a great need for aerators, particularly in the A lakes. Mr. Adams stated that the actual budget was not reduced, year over year; however, the Boards chose to invest more, in Fiscal Year 2016, for additional Bay Creek lakes. The appropriation may be increased in anticipation of a more aggressive approach or it can remain as is and, if the need arises to go over budget, unspent areas of the budget, or surplus fund balance, may be utilized. Mr. McAuley asked for a compromise in the amount. Mr. McCarthy stated if there is an increase, there is a noticing requirement, which costs thousands of dollars to mail; therefore, it would be better to allocate funds later in the fiscal year.

Ms. McVay stated that, next year, as more issues were settled with the PLCA, a rate adjustment might be necessary.

Mr. Patterson asked to add "aerators", in parentheses, after "Capital outlay", to make it more specific and so residents know what it is for. Mr. McCarthy stated that it was more of a capital expenditure line item; in the future, a new line item may be added. Mr. Patterson noted that, if the Districts were to proceed with Resource Conservation Systems (RCS), for reclaimed water, there would be more related capital expenditures, which must be differentiated. Mr. Adams recalled that Bayside was eliminated as a candidate for RCS water, in the near future, because of what must be done with the holding pond and they must locate 15.5 acres of retention pond to recharge the aquifer, within that specific basin. Bayside cannot take advantage until

pressurized service is provided, at the point of contact, and, at that time, costs related to the pump station may be removed, as well.

Mr. Nicholson requested clarification regarding the funds. Mr. Adams stated that the first few pages were the combined “General Fund”, “General Fund 001” and “General Fund 101”. Mr. McCarthy stated that 001 was for Bayside and 101 was for Bay Creek. For the most part, all money is brought into one fund and the costs are allocated. The allocations of the overall fund, to the individual funds, were described in the back of the budget. Mr. Adams explained that the fund recognizes that the community is a whole and the costs for services should be the same, by door front, regardless of where a resident lives. There is a third fund, for The Colony. Not only do those residents contribute, through assessments, to the “General Fund 001” and “General Fund 101” but there is an additional level of service behind the gates in The Colony.

Mr. McCarthy stated that some allocations also flow to the “Enterprise Fund 401/451 Budget”, where certain overall costs are shared, mostly for water management services. Mr. Adams stated that water management services improve water quality. Water quality is a source for irrigation and irrigation is supplied to the community; hence, the sharing of costs. Professional and admin were also shared. Mr. McCarthy indicated that a few items were allocated on an actual basis, rather than a percentage basis. “Supervisor”, “Audit” and “Insurance” costs were allocated to each District.

On Page 2, under “Street lighting”, “Contractual Services”, Mr. McCarthy pointed out that Bentley Electric was the vendor for some time and asked Staff to provide a comparison with other vendors, in the future.

Under “Landscape services”, Mr. McAuley asked if there was an increase in staff. Mr. Adams stated that the “Supervisor” line item was related to Mr. Kucera and Mr. Kemp and remained about the same, year over year, with modest increases. Staff remained the same, year over year, due to attrition. During winter months, traditionally, six or seven employees may leave. When new employees are hired, most are entry level and those that are lost are above entry level; therefore, status quo works well. In addition, there was a rise in the building industry, over the past few years, which pays more per hour. No percentage increase was projected.

Mr. Cramer inquired about installation of underground utilities and asked if it would disrupt what the Districts previously installed. Mr. Adams felt that tight coordination would minimize impact. Mr. McCarthy stated that all underground sources must be contacted, for

coordination, and all underground facilities must be located. Mr. Adams stated that sprinkler systems and the control wires, in the common areas, were not subject to locates and would impact the Districts. Mr. Cramer stressed that coordination was the key.

Mr. Nicholson noted that “Personnel services” was the largest budget item and, generally, straight time labor and overtime labor were tracked separately, to show where opportunities lie for management attention and cost reductions.

Mr. Adams reiterated that there was much fluidity in the labor force and, seasonally, there is a large drop-off, particularly around Christmas, and those positions remain open. The funds were reserved for overtime, for seasonal events, etc. Mr. Adams did not feel there would be a benefit to breaking out the labor costs. A stable work force allows for better management; however, we have traditionally had a somewhat unstable work force.

Ms. McVay asked Mr. Adams to update the “Definitions of Expenditures”, which refer to other fiscal years.

On Page 2, “Capital outlay” would be changed to “Capital outlay (equipment)”.

Mr. McCarthy suggested not changing the “Fuel” line item, due to fluctuating fuel costs.

Mr. Glueck recommended increasing “Fountain maintenance” by \$2,000, as the fountains were aging and would need work.

Ms. McVay asked if the Districts had a depreciation schedule or life expectancy for items such as fountains. Mr. Adams stated that Staff has not prepared a long-term investment capital plan. Fountain repairs were deemed maintenance items. The largest capital reinvestment, over time, was for the pump houses. Ms. McVay felt that projections would assist with budgeting. Mr. McCarthy noted that, in the past, the Districts funded capital items, on a project by project basis, using fund balance, and they also have the ability to bond long-term items, if necessary. Each year, the Districts allocate \$100,000 per year for depreciation.

Mr. McAuley asked to make it clear that the Districts were not paying for a landscape architect.

Mr. Crew noted that the Districts spend over \$1.3 million on landscape services, over 2,500 acres, and, based on the age of the CDD managed property area, professional services were needed for advice, guidance, and direction and to help save money.

Mr. Travers asked if there was a landscape plan or if replacements were made, when necessary. Mr. Crew stated that no professional services were being provided. Mr. McCarthy indicated that the landscape management contractor performs the Districts’ landscape services.

Mr. Cramer inquired about the scope and responsibility of the Landscape Committee. He recalled that, in the beginning, the PLCA hired J. Roland Lieber. Projects were initiated by the PLCA committee and the CDDs participated, when the budget was prepared. Mr. Crew's request deviated from the original plan.

Mr. Crew stated that the CDDs were responsible for the management and maintenance of the landscape environment and spend \$1.3 million each year to do so. Professional services were necessary to help the CDDs better maintain the community, for less money. Mr. Crew stated "My involvement is a negotiating committee on an agreement. That's it." He and Mr. Glueck were responsible for preparing a draft agreement.

Mr. Cramer stated that the PLCA voted to hire a landscape architect. Mr. Crew indicated that the PLCA was going through its budget procedure because it has the responsibility to set the character and the nature of the landscape and to provide direction to the CDDs. The CDDs are responsible for execution and management.

Mr. Adams stated that there were two components to hiring a landscape architect. For the PLCA, the architect would be reviewing the character and the practical application of the landscape program, i.e., if the plants were in the proper locations, should a different look and feel be considered to maintain the "old Florida" style. For the CDDs, the architect would provide an overview of maintenance, such as how trimming was performed, plant conditions, etc. The CDDs and the PLCA would have separate contracts but it would make sense to use the same contractor, for continuity. The PLCA's selection process was an excellent starting point, if the CDDs decided to hire an architect for a maintenance overview and the reviews could be quarterly.

Mr. McCarthy asked if a landscape architect would be beneficial to Staff and, if so, if funds were available in the budget. Mr. Adams stated that it was always good to have another opinion. He recalled that, when the community was being developed, the Districts had the assistance of a landscape architect, J. Roland Lieber, on loan from the developer, for the initial "old Florida" design and to oversee maintenance. Over the years, a more formal look was adopted with an "old Florida" palette. Quarterly or semi-annual reviews would be sufficient, for 40 hours, and \$6,000 would suffice. If the results were positive, the amount could be increased or eliminated, if there was no additional value.

With regard to available funds in the budget, Mr. Nicholson asked if the debt service retirement would assist with reducing the assessment amount. Mr. Adams explained that it

would reduce the overall assessment on a portion of the units but not all units were subject to the debt service fund. The objective was to avoid triggering a noticing requirement.

Mr. Crew noted that some of the sluice gates were installed in prominent visible areas and it would help to have a landscape architect assist with choosing the appropriate plants for screening; plants that would be acceptable to residents in those areas.

Mr. Patterson suggested obtaining a written proposal from a landscape architect, indicating the amount required for a full evaluation, what the benefits would be to the community and how long the review would take. Mr. Adams stated that a proposal could be secured but there was not enough time to incorporate it into the budget.

Mr. McAuley asked how the \$12,000 to \$14,000 estimate was derived. Mr. Crew stated \$150 per hour, times 80 hours, equaled \$12,000. Mr. McAuley asked if the Design Review Committee (DRC) or the PLCA would accept a compromise. Mr. Crew stated that the issue had nothing to do with the DRC or the PLCA.

Ms. McVay felt that, even if the DRC did nothing, the CDDs need professional assistance and recalled that Mr. Adams suggested beginning with \$6,000.

Mr. McCarthy felt that the allocation should be modest, in the beginning, and care should be taken in the selection of a landscape architect. Mr. Crew believed that the PLCA's rigorous approach should be mirrored by the CDDs. Mr. Patterson stated it would take about three months to make a selection. Mr. Adams felt it would be helpful to obtain the PLCA's materials for a better understanding of the direction the Landscape Committee was headed in and match it with the capabilities and expertise of the architect overseeing maintenance.

With regard to the budget, Mr. Adams moved \$6,000 from "Other contractual – tree trimming" to "Other contractual – landscape architect".

Mr. McCarthy clarified that the budget would be adopted on Monday and no decision was made to hire a landscape architect; each Board Member would vote, individually, on Monday.

With regard to Mr. Glueck's recommendation to increase "Fountain maintenance", \$2,000 would be transferred from fund balance to keep assessments level.

Mr. Adams reviewed "The Colony Budget", "General Fund 002", on Page 14, and noted that \$18,750 of fund balance would be utilized, for a "Fund balance – ending (projected)" of \$205,595, against an annual appropriation of \$600,000. "Street lighting" was a seasonal expense

for cleaning and repainting light poles. Under “Landscape services”, “Rentals & leases” was for renting specialized equipment for renovations.

Under “Flower program”, Mr. McCarthy stated that The Colony approached him about hiring an outside professional for input on their plant program. They are not happy that American Growers was used, exclusively, and would like the ability to use other companies. Mr. Adams advised that other companies provide specialty flowers and Staff would continue to work with Amy and Gail.

Mr. Cramer stated that The Colony Residents Committee (CRC) members were very pleased with what the CDDs do, especially regarding communication.

Mr. Nicholson noted that, early in Fiscal Year 2016, Terzetto was added to the flower and mulch programs and Ponza may also be added. He asked if the budget anticipated the additions. Mr. Adams replied affirmatively.

Mr. Patterson noted that, in the current month, \$7,000 was spent for a flower change out and \$14,000 was spent year-to-date; therefore, a budget of \$15,000 would not suffice. Mr. Adams explained that \$8,417 was for two change outs and another was performed, recently. The next change out was scheduled for December, which would be Fiscal Year 2017.

Mr. Adams explained that there were two sources of revenue for the “Enterprise Fund 401/451 Combined Budget”, on Pages 18 and 19. He recalled issues with generating anticipated usage, depending upon climate conditions. In a rainy year, there was instability in the revenue source; therefore, identified fixed costs were assessed to provide funds. “Other contractual services” were related to calibration and recertification of production and delivery meters and the results were reported to SFWMD, under the Consumptive Use Permit. Monthly pumpage data reports were also submitted. “Depreciation” was required by the audit. The Districts were not fully depreciated and, if depreciation was not covered, there would be a finding in the audit. The funds cannot be used until the Districts are fully depreciated. Mr. Adams would research when that would occur.

Mr. Cramer asked if the District owned and maintained wells outside of the fence line. Mr. Adams replied no and noted the locations of the Bay Creek and Bayside wells. There are seven surface water wells and one deep well.

Mr. Cramer stated that, during the PLCA budget presentation, Ms. Debbie Meyer indicated that there was a beach parking lot well. He asked where it was located. Mr. Crew advised that the well is at the Marina and it was no longer an operational system. Mr. Cramer

stated it was mentioned that the CDDs would “take care of it” and the reserves for the parking lot were moved to another category. Mr. Adams indicated that the well was not in the Districts’ permit. If the PLCA has a permit, they should realize it is theirs.

In response to a question from Mr. Nicholson, Mr. McCarthy explained that the two irrigation funds are operating at surplus, Bayside more so than Bay Creek because of its size.

With regard to assessments, Mr. Adams reduced the use of fund balance from \$34,000 to \$31,750, resulting in the same assessment level, year over year, of \$60.82.

Mr. McCarthy called attention to Page 27, reflecting the final allocation of the Bayside Debt Service Fund. The Bay Creek Debt Service Fund was on Page 28.

On Page 32, Mr. Adams stated that, in Fiscal Year 2016, Terzetto Phase II MF had no units and 39 were recognized in Fiscal Year 2017. The adjustment, which was reflected in the “Total Full Assessment Units”, as a current assessment, was moved from “Future Units”, on Page 33.

Mr. McCarthy noted that the only remaining future units, for Bayside, were Altaira, which was under construction, and Colony 8 and Colony 9, which would be high-rises.

Discussion ensued regarding the “Assessable Unit Schedule Analysis” for Enterprise Fund 401/451, on Page 37. Mr. Patterson noted that, in Bay Creek, the unit count for “PN Golf Club” was 37.45 and asked why they were included in the schedule. Mr. Adams stated that the assessments were on the units applicable to the five golf course holes; a unit factor was used on the acreage of the five holes. The CDDs provide water from the wells and the holding ponds, which the Districts own and are responsible for repairing, if necessary. A reduced amount is charged for consumption because the golf course has its own distribution system. The total assessable units for Bay Creek have not changed.

SIXTH ORDER OF BUSINESS**UPCOMING MEETING DATES:**

- A. July 25, 2016 at 2:00 P.M.**
- B. August 22, 2016 at 2:00 P.M.**

Mr. McCarthy stated that the next meetings will be held on July 25 and August 22, 2016 at 2:00 p.m., at this location.

SEVENTH ORDER OF BUSINESS**Supervisors’ Requests**

Mr. Cramer noted that there were seven requests, in the last two days, by Collier County for new wells to be drilled and asked if there was a systemic problem. Mr. Adams felt that it was due to development. A permit must be obtained to drill a well. Mr. McCarthy advised that it was a Water Use Permit.

In response to a question from Mr. Patterson, Mr. Crew explained that the agreement with the PLCA was a preliminary draft of the working group; it had not been approved. The PLCA Landscape Committee approves the text. Mr. Tomlinson and Mr. Hart provided comments that did not change the text.

Mr. Crew advised that he would attend the August meeting, via telephone.

Mr. McCarthy indicated that he would ask to have an agenda item added to the July 25, 2016 agenda relative to bulkhead construction on Lake A-2, for consideration.

EIGHTH ORDER OF BUSINESS

Public Comments: *Non-Agenda Items*

There being no public comments, the next item followed.

NINTH ORDER OF BUSINESS

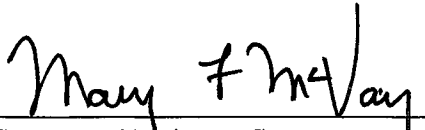
Adjournment

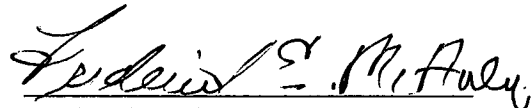
There being no further business to discuss, the meeting adjourned at approximately 11:45 a.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

FOR BAYSIDE IMPROVEMENT:

Creek


Secretary/Assistant Secretary


Chair/Vice Chair

FOR BAY CREEK:

Side


Secretary/Assistant Secretary


Chair/Vice Chair