

**MINUTES OF MEETING
BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

The Boards of Supervisors of the Bayside Improvement Community Development District and Bay Creek Community Development District held a Joint Regular Meeting on Monday, December 3, 2018 at 2:00 p.m., at the Pelican Landing Community Center, 24501 Walden Center Drive, Bonita Springs, Florida 34134.

For Bayside Improvement CDD:

Walter McCarthy	Chair
Bernie Cramer	Vice Chair
John Crew	Assistant Secretary
Jim Nicholson	Assistant Secretary
William J. Nicholson	Assistant Secretary

For Bay Creek CDD:

Mary McVay	Chair
Robert Travers	Assistant Secretary
Donald J. McBride	Assistant Secretary
James Janek (via telephone)	Assistant Secretary

Also present were:

Chuck Adams	District Manager
Cleo Adams	Assistant Regional Manager
Jason Olson	Assistant Regional Manager
Dan Cox (via telephone)	District Counsel
Wes Kayne	District Engineer
Bill Kurth	SOLitude Lake Management
Jim Dougherty	SOLitude Lake Management
Cathy Avenatti	PLCA Property Manager
Gail Gravenhorst	Resident/Landscape Committee
Clyde Knowles	Resident
Marvin Hancock	Resident
Charlotte McCarthy	Resident
JoAnna Peaches	Resident

FIRST ORDER OF BUSINESS

Call to Order/Phone Silent Mode/Pledge of Allegiance

Mr. Adams called the meeting to order at 2:02 p.m.

All present recited the Pledge of Allegiance.

SECOND ORDER OF BUSINESS

Roll Call

Mr. Adams asked the Supervisors to state their names. For Bay Creek Community Development District, Supervisors Travers, McBride and McVay were present, in person. Supervisor Janek was attending via telephone. Supervisor Glueck was not present.

For Bayside Improvement Community Development District, Supervisors Cramer, Bill Nicholson, Jim Nicholson, Crew and McCarthy were present, in person.

THIRD ORDER OF BUSINESS

Public Comments: *Agenda Items*

There being no public comments, the next item followed.

BAYSIDE IMPROVEMENT CDD ITEMS

FOURTH ORDER OF BUSINESS

Administration Of Oath of Office to Newly Elected Bayside Improvement CDD Supervisors, James F. Nicholson [Seat 2] and Bernie Cramer [Seat 4] (*the following to be provided in separate package*)

Mr. Adams, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. James F. Nicholson and Mr. Bernie Cramer. Since these Board Members were incumbents, he would forego an explanation of the following items:

- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. Membership, Obligations and Responsibilities**
- C. Financial Disclosure Forms**
 - **Form 1: Statement of Financial Interests**
 - **Form 1X, Amendment to Form 1, Statement of Financial Interests**
 - **Form 1F: Final Statement of Financial Interests**
- D. Form 8B, Memorandum of Voting Conflict**

Mr. Cramer asked if there were any updates to the ethics guidelines. Mr. Cox stated that several proposals that were presented in the last Legislative session that could have changed the current actions of Board Members, died in the Senate. He expected certain bills to

be reintroduced, some that will be less restrictive on Board Members. For now, Board Members should follow the current ethics protocol of the last several years. Board Members should not discuss items outside a meeting and should disclose any relationships they have with persons that could be affected by any of the decisions they may make. Board Members should contact Mr. Cox or Mr. Adams if they have any questions. Mr. Cox noted certain officials are required to attend four-hour ethics training each year and they attend one of his Seminars; if a certain bill passes, he expected that CDD Officials will also be required to attend training.

FIFTH ORDER OF BUSINESS

**Consideration of Resolution 2019-01,
Electing the Officers of the Bayside
Improvement CDD, and Providing for an
Effective Date**

Mr. Adams presented Resolution 2019-01. Mr. McCarthy nominated himself as Chair. Mr. Bill Nicholson seconded the nomination. Mr. Crew nominated Mr. Cramer as Vice Chair. The existing slate of officers would remain the same as prior to the election. The slate of officers was as follows:

Chair	Walter McCarthy
Vice Chair	Bernie Cramer
Secretary	Chuck Adams
Assistant Secretary	John Crew
Assistant Secretary	William J. Nicholson
Assistant Secretary	James F. Nicholson
Assistant Secretary	Craig Wrathell
Treasurer	Craig Wrathell
Assistant Treasurer	Jeff Pinder

No other nominations were made.

On MOTION by Mr. Crew and seconded by Mr. Jim Nicholson, with all in favor, Resolution 2019-01, Electing the Officers of the Bayside Improvement CDD, and Providing for an Effective Date, as nominated and stated, was adopted.

BAY CREEK CDD ITEMS

SIXTH ORDER OF BUSINESS

Administration Of Oath of Office to Newly Elected Bay Creek CDD Supervisors, Robert Travers [Seat 2], Mary McVay [Seat 4] and Nelson S Glueck [Seat 5] (*the following to be provided in separate package*)

Mr. Adams, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Robert Travers and Ms. Mary McVay. The Oath of Office would be administered to Mr. Glueck at another time. Since the Board Members were incumbents, he would forego an explanation of the following items:

- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. Membership, Obligations and Responsibilities**
- C. Financial Disclosure Forms**
 - **Form 1: Statement of Financial Interests**
 - **Form 1X, Amendment to Form 1, Statement of Financial Interests**
 - **Form 1F: Final Statement of Financial Interests**
- D. Form 8B, Memorandum of Voting Conflict**

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2019-01, Electing the Officers of the Bay Creek CDD, and Providing for an Effective Date

Mr. Adams presented Resolution 2019-01. Prior to the election, Ms. McVay served as Chair, Mr. Glueck served as Vice Chair. Mr. McBride nominated Ms. McVay as Chair. Mr. Travers seconded the nomination.

On MOTION by Mr. Travers and seconded by Mr. McBride, with all in favor, authorizing Mr. James Janek's attendance and full participation, via telephone, due to exceptional circumstances, was approved.

Mr. Janek nominated Mr. Travers as Vice Chair. The slate of officers was as follows:

Chair	Mary McVay
Vice Chair	Robert Travers
Secretary	Chuck Adams

Assistant Secretary	Donald McBride
Assistant Secretary	James Janek
Assistant Secretary	Nelson Glueck
Assistant Secretary	Craig Wrathell
Treasurer	Craig Wrathell
Assistant Treasurer	Jeff Pinder

No other nominations were made.

On MOTION by Mr. McBride and seconded by Ms. McVay, with all in favor, Resolution 2019-01, Electing the Officers of the Bay Creek CDD, and Providing for an Effective Date, as nominated and stated, was adopted.

JOINT BOARD ITEMS

EIGHTH ORDER OF BUSINESS

Staff Report: District Engineer: *Barraco & Associates, Inc. (Both)*

There being no report, the next item followed.

NINTH ORDER OF BUSINESS

Lake Maintenance Report: *SOLitude Lake Management (Both)*

Mr. Kurth presented the November 26th Monthly Lake Maintenance Report and highlighted the following items:

- Due to their less than favorable conditions of last month, several problem lakes received aggressive algae treatments, resulting in five being raked. He and Mr. Dougherty visited those sites today, the lakes are looking good.
- Lakes with partially submersed spikerush were treated.
- Cattail grass was cut and removed immediately, in areas Mrs. Adams identified.
- Results indicate the effectiveness of the nano-bubbler machine at Lake A-18 in preventing algae growth. Unfortunately, the machine broke and algae growth has occurred more rapidly than in northern areas where growth occurred four or five months after use. This indicates that its use is critical in preventing algae growth; however, the algae that returned is a form of algae that is easier to control. Mr. Kurth is working with several distributors and

manufacturers. The one providing the machine at Lake A-18 agreed to retain it another six months to prove its benefits and effectiveness; it will be relocated to Lake E3.

In response to Mr. Crew's questions, Mr. Kurth stated that he was not aware of an alternative method of collecting lake trimmings and commended the Pelican Nest's Golf Course Superintendent and Staff for their efforts maintaining the area.

Mr. McCarthy asked if Mr. Kurth was aware of the Lake A2 water level being abnormally low. Mr. Kurth replied no but recalled addressing with the Board that, once the rainy season ends, the water levels were decreasing more rapidly over the last several years than before due to new developments creating additional lakes and adding more irrigation. Mr. Dougherty stated, during their recent tour of both areas, he noticed a slight variation in water levels at Bay Creek, which receives recycled water from Bonita Springs.

Mr. Cox recalled from personal experience, that water tables are interactive, throughout the whole area, regardless of the water source or what is going on in their irrigation system or within their own community. Mr. Kurth stated that, several years ago, certain Districts used huge inflow pumps to pump water into their lakes during the dry season to prevent the water levels from going down and, during wet season, they had to pump water out of the property.

Mr. Janek asked how Bonita Springs supplies water to the lake on Greenview, which is full most of the time. Mr. Adams stated the water flows 24 hours a day, valves are adjusted daily so that they receive the appropriate flow and turn off automatically, once levels reach the control elevation.

TENTH ORDER OF BUSINESS

Update: PLCA Landscape Committee (PL Phase 1)

Ms. Avenatti provided the following update on the landscaping projects and took questions from the Board:

➤ Mr. Adams' suggestions were incorporated into the Request for Proposal (RFP) and it was sent to 10 Landscape Architects of which, one declined.

Ms. McVay thanked her and the Committee for replacing the two trees that were damaged by Hurricane Irma; the area looks a lot better for it.

A Board Member recalled discussions about the plant selection for the Pennyroyal berm having a short life cycle and requiring intensive maintenance care. Ms. Gail Gravenhorst, a

resident and Landscape Committee Member, confirmed that information was correct and the fact that those materials were not what the Committee intended was one of the reasons Mr. Spencer was let go. A question was raised about plant life expectancy and who is responsible for the plants. Mr. Adams will present the revised Plant Replacement Policy later in the meeting.

Mr. Cramer asked whether the transfer of berm maintenance to the CDDs was completed and if an inventory was taken. Mr. Adams confirmed that the CDDs accepted the transfer and the plants were in good condition but, upon final review, only a few plants needed replacement. Subsequently, some plants planted too close were moved around and others, along sparse areas, were added, as well as adding some additional plant types. He is waiting for documentation from the nursery confirming that the Mexican Petunias in two areas are seedless and, if not, they must be replaced. The berm is comprised of various lengths of life expectancy, of three, seven and ten years, with materials requiring less maintenance, less mulch and with a longer life expectancy. Irrigation is controlled by the CDDs and, as needed, the CDDs make adjustments. Outside of Phase 1, the CDDs will implement the same program to maintain the jasmine minima as the Colony uses. A push mower was modified, rather than maintaining it manually. The first mow will occur in the Spring, after season, and will result in showing a lot of brown before the height is reset; however, it grows back quickly. Maintenance is scheduled every two weeks, which is the same schedule as the Colony. It will take at least three years for the ground covering to take root but end results will eventually look as beautiful as at Pelican Colony Boulevard, off US 41.

In response to comments, Mr. Adams agreed with sending the PLCA Board a letter indicating the responsibilities of each entity and how to proceed, going forward, once the plant replacement program is initiated. The Plant Replacement Policy and Mr. Spencer's detailed plant maintenance sheets, as well as informing the PLCA of its need to initiate a plant replacement reserve program, will be included in the transmittal.

In response to Mr. Crew's request, Mr. Cox will review the original Landscape Maintenance Agreement with the PLCA and its current Maintenance Agreement and provide confirmation that the CDDs are not venturing outside the scope of the original documents. He voiced his concern in the practice of relying too much on volunteers to execute matters such as

this. They should provide their advice and guidelines to the CDDs but should not be responsible to administer or manage projects.

Ms. Gravenhorst stated that, as of today, she was elected Chair of the Landscape Committee. She explained her views about the Committee being an advisory group. Their intent is to work through a procedural process, make recommendations, provide designs and advice to the Board of Pelican Landing, through Management, who, in turn, will act upon the advice and make the final decision. With regard to maintenance, the Committee's intent is to provide value and endurance to the community and something the community can be proud of that also results in resale value .

Ms. McVay thanked Ms. Gravenhorst for her contributions to the community.

ELEVENTH ORDER OF BUSINESS

Update: Hurricane Irma Recovery

Mr. Adams reported that \$77,000 was received from the Federal Emergency Management Agency (FEMA). Four checks were received; two checks each for two of the three projects submitted. FEMA recently requested additional information on the largest project, which is 90% reimbursable.

TWELFTH ORDER OF BUSINESS

Discussion: Revised Draft Plant Replacement Policy

Mr. Adams presented a revised draft Plant Replacement Policy, dated December 2018, which was different from the one presented at the last meeting. He intends to schedule quarterly tours with certain individuals to review the landscaping, once the policy is in effect.

The following changes were made:

Third line from bottom: Change "desire" to "direction" and insert "delegated" before "authorized"

THE FOLLOWING SECTION WAS TRANSCRIBED

VERBATIM, PER THE DISTRICT MANAGER'S REQUEST

Mr. Clyde Knowles: I got a quick question Chuck, you mentioned earlier sawgrass, whatever plant that was, if it's passed its useful life, who would pay for that?

Mr. Adams: That would be a capital reinvestment, so that would be (Inaudible) the PLCA.

Mr. Knowles: Why?

Mr. Adams: Because the plant has run out its life expectancy.

Mr. Knowles: But you planted it 20 years ago, why aren't you _____ it?

Mr. Adams: It's run out, it's under today's policies, the way we're organized to go.

Mr. Knowles: I have a problem with that too, we traded, you signed an Agreement that we had PLCA, a CDD Agreement, it goes through September of this next year and, if we had any differences, we were supposed to sit down and discuss them. Now you're writing a policy without sitting down with the Board to discuss them.

Mr. Adams: This is a policy that's being considered by my Boards' today and certainly one that we could sit down with the PLCA.

Mr. Knowles: But don't send us anything until you sit down and at least go through it with us. I think that's absurd.

Mr. Adams: Yes...

Mr. Knowles: And just one other statement. You guys look at this as an expense, doing all this planting and all this other stuff. I view it as an investment. This is a tired old community and we're competing with new communities and we got to stop looking at this as a big expense for us. It is an investment and let's treat it that way, and it should be. You guys are residents here, you should be equally as concerned as we are and I'm not so sure that's the case. I think you're looking more at the expense and I'll be quiet on that note.

SUMMARY TRANSCRIPTION RESUMED

Mr. Crew stated, in relation to the previous discussion, that was why he asked Mr. Tom Hart and Mr. Cox to review the originating documents to make sure everyone is working within the parameters of the originating documents and not reinventing anything because of a different Board being in play. Mr. Adams noted that the Maintenance Agreement was just finalized, formally executed by both parties only two or three years ago, and, up until then, an Agreement existed but no one could find it or it was not executed fully. He agreed for both parties to review and discuss the current document. Regarding parcels belonging to the CDDs and the CDDs being responsible for maintaining and replacing those plants, Mr. Adams stated that they must review the deeds and plat dedication for Pelican Colony Boulevard, abutting the sanctuary; however, the intent is continuity and, for now, to assign one entity to be in control

of the reinvestment program for plantings and then work together to maintain it at the expected level.

**THE FOLLOWING SECTION WAS TRANSCRIBED
VERBATIM, PER THE DISTRICT MANAGER'S REQUEST**

Mr. Knowles: If we agree to this policy are you going to refund the PLCA some of what you budgeted from our residents for the taxes for replanting?

Mr. Adams: No, why? Inaudible

Mr. Knowles: But you're setting a policy that now we're going to replace everything. That's different than what's been done the last 30 years.

Mr. Adams: There's been nothing done the last 30 years.

Mr. Knowles: My point, you haven't done a damn thing the last 30 years.

Mr. Adams: Because we haven't been the owner of it, we've just been the maintaining entity.

Mr. Knowles: Oh, you never planted anything around the circles over there.

Mr. Adams: Maintenance entity, we end up doing maintenance replacements, that's all, not wholesale reinvestments, which is what the undertaking is today; it's a different covering.

Mr. Knowles: I think it's a big _____.

Ms. McVay interrupted the conversation with a directive to be respectful of each other.

Mr. _____: May I just make one other comment? I have only been on the Board a year or a half or a year and three quarters, and I'm continually trying to learn what we are supposed to be doing as a CDD Board and we discussed again at the Landscape Committee Meeting this morning, with Chuck, Cleo and Doug, were there again in that we keep getting drawn into doing landscape jobs which is what I thought we weren't supposed to do, that we're maintenance and we do replace plants when like for like dies. We have a budget to replace those plants but we are maintenance and we're not landscaping and I think that is somewhere some of the concern comes in from other people. They look at us and they think we're the landscapers out there.

Ms. McVay: But we're not.

Mr. _____: We're the landscape maintenance people.

Ms. McVay: We're like Tony that mows my lawn. I'm the one that pays for the bushes.

Mr. _____: That's a good analogy.

Ms. McVay: It's the truth.

Mr. _____ : I recall making that analogy four or five years ago and being rather abruptly dismissed, that we were not a mow and blow operation.

Mr. Adams: I think you're at a point in the life cycle here, where we're at a point where this community has to look at a pretty heavy reinvestment in its landscape program, within its common areas and right-of-ways, and, as we're going through this, we're defining roles a little bit more formally and in writing as to who's doing what, because you're going to have a big investment made by the PLCA. The last thing they want to do is turn it over and, from a maintenance prospective, you let it die in a year or two or three; something well short of its life expectancy and, all of sudden they're on the hook to replace it. Note the money generally comes from the same group, although there are some properties outside of Pelican, and the gates that don't contribute to the PLCA, but, you know, just want clarity as to who's doing what, who's responsible for what, and that's really where we're at right now. We haven't been faced with having to do that in a real formal setting, up until now, because now we're talking some real _____ to reinvest in this community. Going forward, we want to make sure everybody is aware of their roles and responsibilities. That's really where we're at, that's the difference today than what I've seen for the last twenty five to thirty years.

_____ : Agreed.

_____ : Well said.

SUMMARY TRANSCRIPTION RESUMED

Mr. Cramer gave Mrs. Adams a copy of the PLCA's Bylaws regarding budgets and noted that Item 8.3 talks about reserves and requested that a copy be given to Mr. Cox so he and Mr. Adams could discuss it between themselves.

Mr. McCarthy recalled past instances where requests were made to the CDDs and, in the spirit of cooperation, the CDDs performed that work; however, he did not think that should become a precedent that the CDDs must continue, in perpetuity. He was offended by the earlier comment that the CDDs do not care, which is categorically wrong. As elected officials the Board Members have a responsibility to exercise their responsibility, as a CDD Supervisor, which might be in conflict with the PLCA. The CDDs' Charters should be reviewed because it does not state anywhere that the Supervisors have the authority to expend funds to place assets on somebody else's property.

THIRTEENTH ORDER OF BUSINESS

**Discussion: Key Management
Objectives/Staff Performance Appraisals**

Mr. Adams distributed items he received today and those that were inadvertently not in the agenda package. Upon review, some items were duplicates; however, he was concerned with the January deadline and requested an extension, due to having a heavy December schedule, the upcoming Holidays and vacation scheduled.

Mr. Adams stated that Mr. Bill Nicholson's submittal was comprehensive and achievable, noting that Item #6 was already completed. The contract of the Horticulturalist, Mr. Rick Joyce, with Bayside for both inside and outside the Colony was executed and an initial drive-through was completed before Thanksgiving.

Staff was directed to merge the materials into a comprehensive plan and present it to the Boards for discussion. Mr. Adams intends to purchase the Resource Scheduling Management Software Program, which will be used to populate schedules, etc., and expects to present it by the end of the first quarter of 2019.

Mr. Adams requested finalizing the turnover of North Commons Drive to the Village of Estero.

FOURTEENTH ORDER OF BUSINESS

Irrigation Reports (Both)

- A. High User**
 - i. Bayside Improvement CDD**
 - ii. Bay Creek CDD**
- B. Penalty Usage Summary**
 - i. Bayside Improvement CDD**
 - ii. Bay Creek CDD**
- C. Zero Consumption**
 - i. Bayside Improvement CDD**
 - ii. Bay Creek CDD**

These items were included for informational purposes.

FIFTEENTH ORDER OF BUSINESS

**Acceptance of Unaudited Financial
Statements as of October 31, 2018**

Ms. McVay presented the Unaudited Financial Statements as of October 31, 2018. Mr. Adams noted minimal activity, as it was the first month of the new fiscal year. Insurance premiums increased for all his Districts; however, they reduced the windstorm deductible from \$10,000 to \$5,000. After discussions and Mr. Cox's comments, the PLCA, as owner of the landscape materials, should contact their insurance carrier to see whether coverage could be obtained to cover the cost of replacement and debris removal, following a storm event.

Mr. Marvin Hancock, a resident, noted having several issues using insurance following Hurricane Irma, due to the \$100,000 deductible, which their losses did not reach.

The financials were accepted.

SIXTEENTH ORDER OF BUSINESS

Approval of Minutes (Both)

- A. October 22, 2018 Joint Workshop**
- B. October 22, 2018 Joint Regular Meeting**

Ms. McVay presented the October 22, 2018 Joint Workshop and Joint Regular Meeting Minutes.

On MOTION for Bayside by Mr. McCarthy and seconded by Mr. Bill Nicholson, with all in favor, the October 22, 2018 Joint Workshop and Joint Regular Meeting Minutes, as amended to include any edits provided to District Management, were approved.

On MOTION for Bay Creek by Mr. Travers and seconded by Mr. McBride, with all in favor, the October 22, 2018 Joint Workshop and Joint Regular Meeting Minutes, as amended to include any edits provided to District Management, were approved.

SEVENTEENTH ORDER OF BUSINESS

Action Items (Both)

Items 8, 9, and 16 were completed.

Items 1 through 7, 10, 11, 12, 13, 14, 15, 17, 18, and 19 remained ongoing.

Item 8: Preparing spreadsheet containing tree trimming details and mowing schedules that will be integrated into the new software program.

Item 18: Pelican Landing, going forward, is to provide the Districts with drawings and specs, in order to review their erosion control initiatives, prior to commencing any new construction projects.

▪ **Staff Reports (Both)**

A. **District Counsel: *Dan Cox, Esq.***

This item, previously Item 19A, was presented out of order.

Mr. Adams stated the District received another request from Spring Creek Village asking for the Districts' participation in cleaning up the ditch off Bay Cedar Drive. The Districts' initial response was that they are not responsible for it or use it and that Spring Creek uses it for its sole purpose and, since the PLCA is the underlying fee title owner, the PLCA should be contacted directly to obtain an easement. Mr. Cox specifically noted those facts in his response and forwarded the original request to Mr. Hart, at the PLCA, directing the PLCA to respond to this request. Despite the efforts, Mr. Cox thought the Districts may still be brought into this issue.

Action Item 29: Mr. Cox saw no issue with Board Members visiting WHA's corporate office to meet its Administrative Staff. Mr. Adams will coordinate for a visit in February. All interested parties were directed to send their availability dates to him.

Mr. Cox left the meeting.

▪ **Continuation of Action Items (Both)**

Items 27, 23, 33 and were completed.

Items 26, 30, 31, 32 and 34 remained ongoing.

EIGHTEENTH ORDER OF BUSINESS

Old Business (Both)

There being no old business to discuss, the next item followed.

NINETEENTH ORDER OF BUSINESS

Staff Reports (Both)

A. **District Counsel: *Dan Cox, Esq.***

This item was presented during the Seventeenth Order of Business.

B. **District Manager: *Wrathell, Hunt and Associates, LLC***

i. **Monthly Status Report: Field Operations**

Mrs. Adams presented the December 3, 2018 Monthly Status Report.

ii. NEXT MEETING: January 28, 2019 at 2:00 P.M.

The next meeting will be held on January 28, 2019 at 2:00 p.m.

It was noted that Colony residents were commenting favorably about the improvements to the community, over the last several months, and the efforts of Mr. Adams, Mrs. Adams and Mr. Tarn had not gone unnoticed. Mrs. Adams stated Mr. Tarn commented that the five extra hires were doing a phenomenal job. Mr. Adams noted Mr. Tarn is short one person and is working with a team of four.

TWENTIETH ORDER OF BUSINESS

Supervisor Requests

Mr. Bill Nicholson recommended preparing a true-up of District obligations and duties and a baseline list of required duties, along with removing those daily items that have crept in but are not a requirement of the CDDs. Mr. Adams stated that process was initiated, particularly when special projects for PLCA, such as certain landscaping projects, revamping the tennis facility, drainage issue, etc., were declined.

Ms. Gravenhorst stated this was the first she heard about the PLCA being involved in the pre-design of the Tennis Center and instructed to obtain suggestions and quotes from O'Donnell.

In response to resident complaints regarding the view of the mobile home park, after the Bay Cedar Ficus hedge was trimmed, Mr. Adams stated that an additional layer will be planted later this spring and the cedars will be removed.

In response to Mr. McCarthy's question, Mr. Adams stated the Hurricane Irma checks would be posted to the new General Fund "Miscellaneous Income" category "Hurricane Irma Reimbursement" and the Boards could decide about transferring those funds back to their uninsured assets fund, since funds were originally expended from that category; this would prevent having to do a budget amendment.

Mr. McCarthy stated that he and Mr. Tarn were not happy with the bahia sod installed by the Engineer for Naples Community Hospital to repair the damages to the Walden Center Drive right-of-way (ROW). Mr. Adams will contact Mr. Krebs to aid in contacting their Engineer to correct this matter; otherwise, the City of Bonita Springs Permit Department will be notified of the issues.

TWENTY-FIRST ORDER OF BUSINESS

Public Comments: *Non-Agenda Items*

Ms. Gravenhorst stated she was opposed in pulling up CDD projects; however, because of the annuals being ordered late in the season and the limited selection, she suggested planting a small border of alyssum around the annuals that were just planted, to brighten the appearance, before seasonal residents return and complain about the dullness. She asked if funds could come from the plant replacement budget or Club Care.

Ms. Gravenhorst suggested that the CDDs start doing some really good public relations and explaining all the things that the CDDs do. In response to a question, Mr. Adams confirmed that North Commons Drive is part of the PL Phase 1 project.

TWENTY-SECOND ORDER OF BUSINESS

Adjournment (Both)

There being no further business to discuss, the meeting adjourned at 4:50 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

**BAYSIDE IMPROVEMENT
& BAY CREEK CDDS**

December 3, 2018

FOR BAYSIDE IMPROVEMENT:

Secretary/Assistant Secretary

Chair/Vice Chair

FOR BAY CREEK:

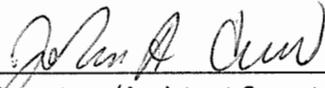
Secretary/Assistant Secretary

Chair/Vice Chair

**BAYSIDE IMPROVEMENT
& BAY CREEK CDDS**

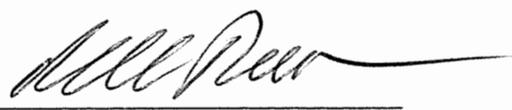
December 3, 2018

FOR BAYSIDE IMPROVEMENT:


Secretary/Assistant Secretary


Chair/Vice Chair

FOR BAY CREEK:


Secretary/Assistant Secretary


Chair/Vice Chair