

**BAYSIDE IMPROVEMENT  
AND BAY CREEK**

**COMMUNITY DEVELOPMENT  
DISTRICTS**

**February 27, 2023**

**BOARD OF SUPERVISORS**

**JOINT REGULAR  
MEETING AGENDA**

**BAYSIDE IMPROVEMENT  
AND BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS**

**AGENDA  
LETTER**

# Bayside Improvement and Bay Creek

## Community Development Districts

OFFICE OF THE DISTRICT MANAGER

2300 Glades Road, Suite 410W • Boca Raton, Florida 33431

Phone (561) 571-0010 • Toll-free (877) 276-0889 • Fax (561) 571-0013

February 20, 2023

**ATTENDEES:**

Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

Boards of Supervisors

Bayside Improvement and Bay Creek Community Development Districts

Dear Board Members:

The Boards of Supervisors of the Bayside Improvement Community Development District and Bay Creek Community Development District will hold a Joint Regular Meeting on February 27, 2023 at 2:00 p.m., at the Pelican Landing Community Center, 24501 Walden Center Drive, Bonita Springs, Florida 34134. Members of the public may participate in the meeting, via Zoom, at <https://us02web.zoom.us/j/84137772934>, Meeting ID: **841 3777 2934** or via conference call at **1-929-205-6099**, Meeting ID: **841 3777 2934**. The agenda is as follows:

1. Call to Order/Phone Silent Mode/Pledge of Allegiance
2. Roll Call
3. Public Comments: *Agenda Items*

### JOINT BUSINESS ITEMS

4. Staff Report: District Engineer – *Barraco and Associates, Inc*
5. Continued Discussion/Presentation of Colony Parcels M & N Drainage Design/Permitting Peer Review Report (*to be provided under a separate cover*)
6. Discussion: Relationship Between the Bayside Improvement CDD and Barraco Engineering
7. Waterway Inspection Report: February 2023 – *SOLitude Lake Management, LLC*
  - Update: Lake Foaming During Winter Months
8. Committee Reports
  - A. PLCA Landscape Committee
  - B. Colony Landscape Committee

**JOINT BOARD ITEMS**

- 9. Presentation of Monthly Budget and Year End Projection *(to be provided under separate cover)*
- 10. Acceptance of Unaudited Financial Statements as of January 31, 2023
- 11. Approval of January 23, 2023 Joint Regular Meeting Minutes
- 12. Action/Agenda Items
- 13. Old Business
- 14. Staff Reports
  - A. District Counsel
    - I. *Gregory Urbancic, Esq., Coleman Yovanovich Koester, P.A.*
      - Update: Second Amendment and Restated Bylaws of Pelican Landing Community Association, Inc.
    - II. *Daniel Cox, Esq.*
  - B. District Manager: *Wrathell, Hunt and Associates, LLC*
    - I. Monthly Status Report: Field Operations
    - II. NEXT MEETING: March 27, 2023 at 2:00 PM

○ QUORUM CHECK: *BAYSIDE IMPROVEMENT CDD*

SEAT 1	KAREN MONTGOMERY	<input type="checkbox"/> IN-PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 2	GAIL GRAVENHORST	<input type="checkbox"/> IN-PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 3	WALTER MCCARTHY	<input type="checkbox"/> IN-PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 4	BERNIE CRAMER	<input type="checkbox"/> IN-PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 5	BILL NICHOLSON	<input type="checkbox"/> IN-PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO

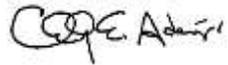
○ QUORUM CHECK: *BAY CREEK CDD*

SEAT 1	JERRY ADDISON	<input type="checkbox"/> IN-PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 2	ROBERT TRAVERS	<input type="checkbox"/> IN-PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 3	JIM JANEK	<input type="checkbox"/> IN-PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 4	MARY McVAY	<input type="checkbox"/> IN-PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 5	GARY DURNEY	<input type="checkbox"/> IN-PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO

15. Supervisors' Requests
16. Public Comments: *Non-Agenda Items*
17. Adjournment

Should you have any questions, please do not hesitate to contact me directly at (239) 464-7114.

Sincerely,



Chesley E. Adams, Jr.  
District Manager

**BAYSIDE IMPROVEMENT  
AND BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS**

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# SOLITUDE

LAKE MANAGEMENT



## Bayside/Baycreek CDD Waterway Inspection Report

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**Reason for Inspection:** Routine Scheduled

**Inspection Date:** 2023-02-16

**Prepared for:**

Cleo Adams, Assistant District Manager  
Wrathell, Hunt & Associates, LLC  
9220 Bonita Beach Road, Suite #214  
Bonita Springs, FL 34135

**Prepared by:**

Bailey Hill, Aquatic Specialist

Ft. Myers Field Office  
SOLITUDELAKEMANAGEMENT.COM  
888.480.LAKE (5253)

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Site: A-2

Comments:

Site looks good

Bay Cedar

Shoreline is well maintained.

Algae and aquatics are at controlled levels.



Action Required:

Routine maintenance next visit

Target:

Species non-specific

Site: A-3

Comments:

Requires attention

Goldcrest

Shoreline is well maintained.

Treat for chara in shallow open areas around perimeter.



Action Required:

Routine maintenance next visit

Target:

Submersed vegetation

Site: A-4

Comments:

Normal growth observed

Bay Cedar

Shoreline is well maintained.

Algae and aquatics are controlled.

Monitor and treat as needed for bacopa.



Action Required:

Routine maintenance next visit

Target:

Submersed vegetation

Site: A-5

**Comments:**

Requires attention

Capri. Shoreline is well maintained. Algae and aquatics are controlled. Spot treat algae in open areas. Algae was mostly in littorals and difficult to treat without damage to plants.

**Action Required:**

Routine maintenance next visit

**Target:**

Surface algae



Site: A-22

**Comments:**

Requires attention

Terzetto  
Shoreline is well maintained. Algae and aquatics are at controlled levels. Monitor and treat as needed for alligator weed.

**Action Required:**

Routine maintenance next visit

**Target:**

Alligatorweed



Site: B-3

**Comments:**

Normal growth observed

Lakemont  
Shoreline is well maintained. Monitor and treat as needed for slender spikerush and chara.

**Action Required:**

Routine maintenance next visit

**Target:**

Submersed vegetation



Site: B-4

Comments:

Site looks good  
Lakemont Cove  
Shoreline is well maintained.  
Treatment for bladderwort was effective.



Action Required:

Routine maintenance next visit

Target:

Submersed vegetation

Site: B-5

Comments:

Normal growth observed  
Ascot  
Shoreline is well maintained.  
Algae and aquatics are controlled.  
Treatment for slender spikerush was effective.



Action Required:

Routine maintenance next visit

Target:

Submersed vegetation

Site: C-1

Comments:

Site looks good  
Longlake Village  
Shoreline is well maintained.  
Algae and aquatic weeds are controlled.



Action Required:

Routine maintenance next visit

Target:

Species non-specific

## Site: C-2

### Comments:

Normal growth observed

Longlake Village  
Shoreline is well maintained.  
Algae and aquatic weeds are controlled. Monitor and treat as needed for alligatorweed.



### Action Required:

Routine maintenance next visit

### Target:

Alligatorweed

## Site: D-1

### Comments:

Site looks good

Southbridge  
Shoreline grasses is well maintained. Algae and submersed vegetation are at controlled levels.



### Action Required:

Routine maintenance next visit

### Target:

Species non-specific

## Site: D-5

### Comments:

Site looks good

Baycrest  
Shoreline is well maintained.  
Algae and submersed vegetation are at controlled levels.



### Action Required:

Routine maintenance next visit

### Target:

Species non-specific

Site: D-12

**Comments:**

Requires attention

Cottages  
Shoreline is well maintained. Spot treat minimal torpedograss. Spot treat surface algae between the littorals.

**Action Required:**

Routine maintenance next visit

**Target:**

Surface algae



Site: D-13

**Comments:**

Requires attention

Cottages. Spot treat for duckweed, alligator weed and minor surface algae in open littoral areas.

**Action Required:**

Routine maintenance next visit

**Target:**

Duckweed



Site: E-6

**Comments:**

Site looks good

Colony Clubhouse  
Shoreline is well maintained. Algae and aquatic weeds are controlled.

**Action Required:**

Routine maintenance next visit

**Target:**

Species non-specific



## Site: E-7

### Comments:

Site looks good

Messina. Shoreline is well maintained. Algae and aquatic weeds are controlled.

### Action Required:

Routine maintenance next visit

### Target:

Species non-specific



## Site: E-8

### Comments:

Requires attention

Ponza  
Shoreline is well maintained.  
Continue to treat for slender spikerush.

### Action Required:

Routine maintenance next visit

### Target:

Submersed vegetation



## Site: E-9

### Comments:

Normal growth observed

The Sanctuary. Spot treat minimal vines. Algae and aquatic weeds are controlled. Monitor and treat as needed for bacopa.

### Action Required:

Routine maintenance next visit

### Target:

Submersed vegetation



Site: F-1

Comments:

Normal growth observed

Las Palmas  
Spot treat water primrose near the bridge. Algae and aquatic weeds are controlled.



Action Required:

Routine maintenance next visit

Target:

Shoreline weeds

Site: F-2

Comments:

Normal growth observed

Tuscany Isle  
Shoreline is well maintained, spot treat minimal torpedograss. Algae and aquatic weeds are at controlled levels.



Action Required:

Routine maintenance next visit

Target:

Torpedograss

Site: F-5

Comments:

Requires attention

Tuscany Isle. Shoreline is well maintained. Continue to spot treat shallow open areas around perimeter for chara and slender spikerush



Action Required:

Routine maintenance next visit

Target:

Submersed vegetation

**Site:** F-9

**Comments:**

Site looks good

Bellagio  
Shoreline is well maintained.  
Algae and aquatic weeds are controlled.



**Action Required:**

Routine maintenance next visit

**Target:**

Species non-specific

**Site:** F-13

**Comments:**

Normal growth observed

Cielo  
Shoreline is well maintained. Spot treat minimal torpedograss. Algae and aquatics are controlled.



**Action Required:**

Routine maintenance next visit

**Target:**

Torpedograss

## Management Summary

- This month's activities have been standard lake maintenance.

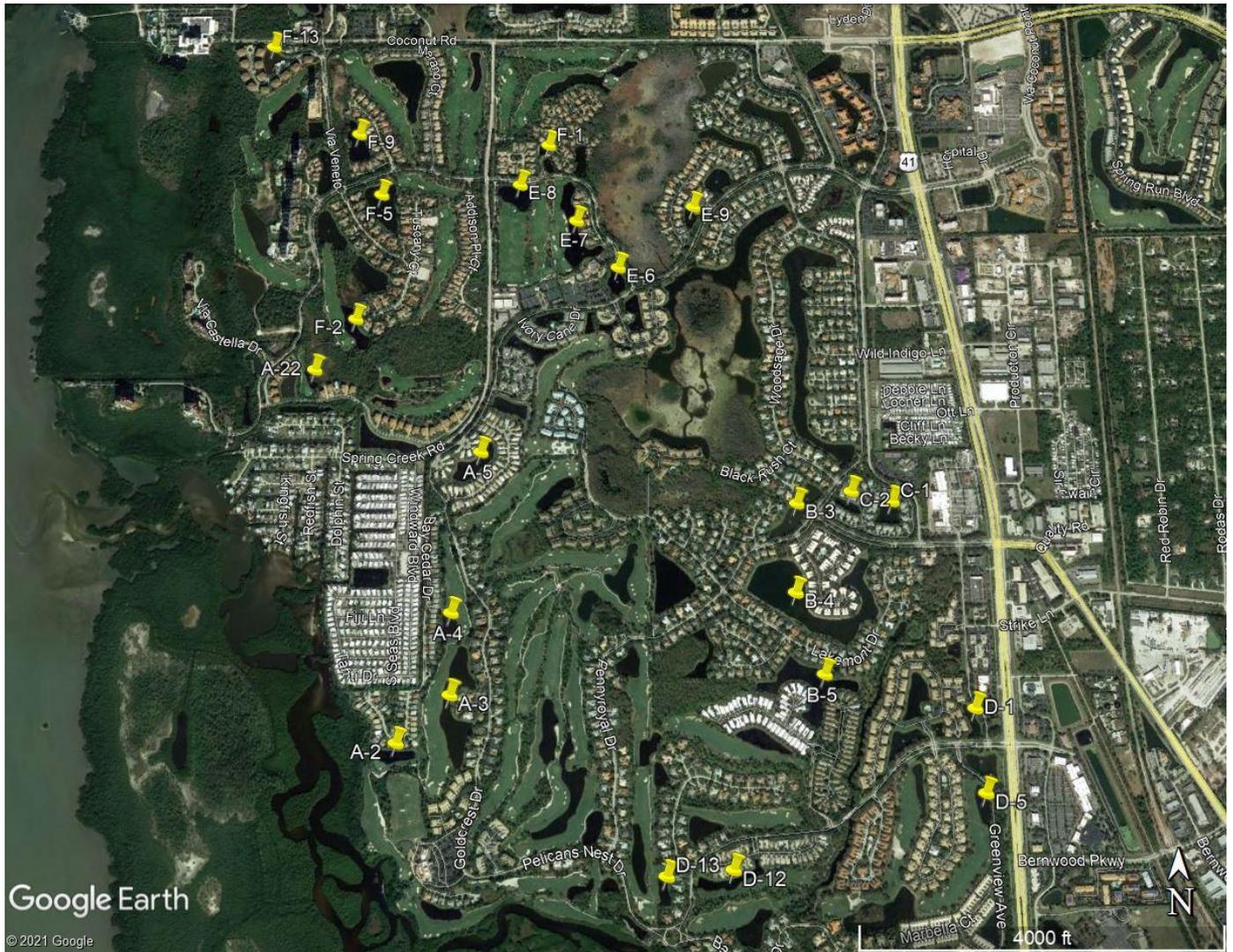
- We continue to add beneficial bacteria to the four outfall lakes A-2, A-17, D-8, F-12. We also add bacteria to F-1, F-6, F16, E-4 and E-5 to help reduce nutrients that cause algae blooms.

Additional observations:

Nano bubble sites:

- All the aeration and nanobubble systems at sites E1-E5 are expected to be fully operational by end of month.

Site	Comments	Target	Action Required
A-2	Site looks good	Species non-specific	Routine maintenance next visit
A-3	Requires attention	Submersed vegetation	Routine maintenance next visit
A-4	Normal growth observed	Submersed vegetation	Routine maintenance next visit
A-5	Requires attention	Surface algae	Routine maintenance next visit
A-22	Requires attention	Alligatorweed	Routine maintenance next visit
B-3	Normal growth observed	Submersed vegetation	Routine maintenance next visit
B-4	Site looks good	Submersed vegetation	Routine maintenance next visit
B-5	Normal growth observed	Submersed vegetation	Routine maintenance next visit
C-1	Site looks good	Species non-specific	Routine maintenance next visit
C-2	Normal growth observed	Alligatorweed	Routine maintenance next visit
D-1	Site looks good	Species non-specific	Routine maintenance next visit
D-5	Site looks good	Species non-specific	Routine maintenance next visit
D-12	Requires attention	Surface algae	Routine maintenance next visit
D-13	Requires attention	Duckweed	Routine maintenance next visit
E-6	Site looks good	Species non-specific	Routine maintenance next visit
E-7	Site looks good	Species non-specific	Routine maintenance next visit
E-8	Requires attention	Submersed vegetation	Routine maintenance next visit
E-9	Normal growth observed	Submersed vegetation	Routine maintenance next visit
F-1	Normal growth observed	Shoreline weeds	Routine maintenance next visit
F-2	Normal growth observed	Torpedoglass	Routine maintenance next visit
F-5	Requires attention	Submersed vegetation	Routine maintenance next visit
F-9	Site looks good	Species non-specific	Routine maintenance next visit
F-13	Normal growth observed	Torpedoglass	Routine maintenance next visit





**BAYSIDE IMPROVEMENT  
AND BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS**

**8B**

Colony to CDD  
02/20/23

The Colony Foundation Board met Monday, February 20, 2023.

After the reports were given, the old business mainly centered on the restoration of the Bay Club.

It was suggested that the Colony heed the repainting of the light poles by the CDD and to bring their signage up to match.

The Colony will replace their annuals the week of March 20, 2023. The week of April 3, 2023 is the fall back date.

( the Landscape Committee requested additional irrigation due to the current annuals impacted by the high temperatures and wind, causing drying. If a replanting of new annuals had occurred, watering would have had to increase.)

It was noted that the CDD had requested an independent review of the storm drainage engineering of the M&N property by Ronto. Johnson Engineering was reported as the firm hired by the CDD for the review. No results were available.

Under new business, Ellen Perkins reported that the parking lot for the Bay Club along with the Kayak parking was to be resurfaced. This is scheduled for March 20th.

The Colony LC was advised by the arborist that 2 trees adjacent to the retaining wall at the parking lot needed to be removed. Doug was advised and agreed to remove them. Prior to the parking lot refurbishment , it is requested that the work be accomplished.)

There will be a vacancy on the BOD due to Bob Morris's departure from the area. Applications are being solicited. Also Rick Solum, BOD president, and Rich Ragazzo will be replaced by John Watson and Jim Boreman. No election is required due to uncontested seats. The new members will be installed on March 20, 2023.

**BAYSIDE IMPROVEMENT  
AND BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS**

**UNAUDITED  
FINANCIAL  
STATEMENTS**

**BAYSIDE IMPROVEMENT AND BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS  
FINANCIAL STATEMENTS  
UNAUDITED  
JANUARY 31, 2023**

**BAYSIDE IMPROVEMENT AND BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS  
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**BAYSIDE IMPROVEMENT AND BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS  
COMBINED BALANCE SHEET  
GOVERNMENTAL FUNDS  
JANUARY 31, 2023**

	<u>General Fund</u>		
	General Fund 001 & 101	General Fund 002	Total Governmental Funds
<b>ASSETS</b>			
Cash			
SunTrust	\$ 969,829	\$400,335	\$ 1,370,164
FineMark MM *	295,774	83,005	378,779
FineMark ICS *	-	4,702	4,702
Accounts receivable (clearing fund)	863,586	271,136	1,134,722
Due from other funds			
Bayside general fund 001	9,137	-	9,137
Bayside general fund 002 - The Colony	16,365	-	16,365
Prepaid expense	130	-	130
WC deposit	1,806	-	1,806
Deposits	125	555	680
Total assets	<u>\$ 2,156,752</u>	<u>\$ 759,733</u>	<u>\$ 2,916,485</u>
<b>LIABILITIES &amp; FUND BALANCES</b>			
<b>Liabilities</b>			
Bayside - general fund 001	-	11,630	11,630
Bay Creek - general fund 101	9,137	4,735	13,872
Due to Bayside - enterprise fund 401	1,474	-	1,474
Due to Bay Creek - enterprise fund 451	2,736	-	2,736
Total liabilities	<u>13,347</u>	<u>16,365</u>	<u>29,712</u>
<b>Fund Balances</b>			
Unassigned	<u>2,143,405</u>	<u>743,368</u>	<u>2,886,773</u>
Total fund balances	<u>2,143,405</u>	<u>743,368</u>	<u>2,886,773</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 2,156,752</u>	<u>\$ 759,733</u>	<u>\$ 2,916,485</u>

**BAYSIDE IMPROVEMENT AND BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS  
COMBINED STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GENERAL FUNDS 001 & 101  
FOR THE PERIOD ENDED JANUARY 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
<b>REVENUES</b>				
Assessment levy - net	\$ 868,737	\$ 2,006,843	\$ 2,486,540	81%
Interest	28	111	500	22%
Street sweeping	-	-	13,000	0%
Total revenues	<u>868,765</u>	<u>2,007,062</u>	<u>2,500,040</u>	80%
<b>EXPENDITURES</b>				
<b>Administrative</b>				
Supervisors	-	3,068	19,377	16%
Engineering	450	3,207	15,000	21%
Legal	1,093	2,718	18,000	15%
Audit	-	-	15,000	0%
Management	3,500	14,000	42,000	33%
Accounting & payroll	1,400	5,600	16,799	33%
Computer services	420	1,680	5,040	33%
Assessment roll preparation* <sup>1</sup>	-	8,476	8,476	100%
Telephone	79	317	950	33%
Postage & reproduction	95	419	1,350	31%
Printing & binding	410	1,639	4,918	33%
Legal notices and communications	-	272	1,125	24%
Office supplies	159	684	750	91%
Subscriptions & memberships	-	263	263	100%
ADA website compliance	-	158	253	62%
Insurance* <sup>1</sup>	-	18,546	17,770	104%
Miscellaneous (bank fees)	257	845	6,750	13%
Total administrative	<u>7,863</u>	<u>61,892</u>	<u>173,821</u>	36%
<b>Field management</b>				
Other contractual	3,150	12,599	37,799	33%
Total field management services	<u>3,150</u>	<u>12,599</u>	<u>37,799</u>	33%
<b>Water management</b>				
NPDES program	355	355	3,165	11%
Other contractual services: lakes	15,104	57,197	200,661	29%
Other contractual services: wetlands	-	17,142	37,980	45%
Other contractual services: culverts/drains	-	14,530	37,980	38%
Other contractual services: lake health	741	2,266	6,330	36%
Aquascaping* <sup>1</sup>	-	-	18,990	0%
Capital outlay	-	-	9,495	0%
Contingencies	5,316	5,316	-	N/A
Repairs and maintenance (aerators)	357	510	9,495	5%
Total water management services	<u>21,873</u>	<u>97,316</u>	<u>324,096</u>	30%

**BAYSIDE IMPROVEMENT AND BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS  
COMBINED STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GENERAL FUNDS 001 & 101  
FOR THE PERIOD ENDED JANUARY 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
<b>Street lighting</b>				
Electricity	8,161	15,145	40,000	38%
Hurricane light repair	-	3,289	-	N/A
Contractual services-lightpole	2,018	15,730	40,000	39%
Total street lighting services	<u>10,179</u>	<u>34,164</u>	<u>80,000</u>	43%
<b>Landscaping</b>				
Supervisor	10,052	39,954	126,500	32%
Personnel services	75,297	292,760	1,048,759	28%
Capital outlay	1,033	23,521	40,000	59%
Fuel	-	5,025	25,000	20%
Repairs and maintenance (parts)	9,682	29,041	35,000	83%
Insurance* <sup>1</sup>	-	16,480	15,287	108%
Minor operating equipment	90	385	20,000	2%
Horticulture dumpster	38,400	61,850	30,000	206%
Employee uniforms	4,144	12,398	33,000	38%
Chemicals	12,617	19,907	58,000	34%
Flower program* <sup>2</sup>	-	50,673	125,000	41%
Mulch program* <sup>2</sup>	11,776	91,430	77,000	119%
Plant replacement program* <sup>2</sup>	-	1,940	40,000	5%
Other contractual - tree trimming* <sup>1</sup>	16,000	16,000	6,330	253%
Other contractual - horticulturalist	-	-	2,000	0%
Other contractual - training	-	150	1,500	10%
Maintenance tracking software	-	-	3,500	0%
Unbudgeted contractual services	-	-	76,000	0%
Fountain maintenance	218	382	9,999	4%
Office operations	2,989	8,230	23,000	36%
Monument maintenance	-	-	15,000	0%
Total landscaping services	<u>182,298</u>	<u>670,126</u>	<u>1,810,875</u>	37%
<b>Roadway</b>				
Personnel	859	3,240	8,546	38%
Repairs and maintenance - parts	-	-	44,309	0%
Insurance	-	1,807	1,583	114%
Total roadway services	<u>859</u>	<u>5,047</u>	<u>54,438</u>	9%

**BAYSIDE IMPROVEMENT AND BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS  
COMBINED STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GENERAL FUNDS 001 & 101  
FOR THE PERIOD ENDED JANUARY 31, 2023**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% of Budget</u>
<b>Parks &amp; recreation</b>				
Utilities	770	3,080	9,000	34%
Operating supplies	328	656	1,000	66%
Total parks & recreation	<u>1,098</u>	<u>3,736</u>	<u>10,000</u>	37%
<b>Other fees &amp; charges</b>				
Property appraiser	-	-	3,625	0%
Tax collector	-	5,359	5,358	100%
Total other fees & charges	<u>-</u>	<u>5,359</u>	<u>8,983</u>	60%
Total expenditures	<u>227,320</u>	<u>890,239</u>	<u>2,500,012</u>	36%
Excess/(deficiency) of revenues over/(under) expenditures	641,445	1,116,823	28	
Fund balances - beginning	1,501,960	1,026,582	980,260	
Fund balances - ending	<u>\$ 2,143,405</u>	<u>\$ 2,143,405</u>	<u>\$ 980,288</u>	

\*<sup>1</sup> Typically an annual expense.

\*<sup>2</sup> Typically a seasonal expense.

**BAYSIDE IMPROVEMENT AND BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS  
COMBINED STATEMENT OF NET POSITION  
ENTERPRISE FUNDS 401 & 451  
JANUARY 31, 2023**

	Bayside Improvement Enterprise Fund 401	Bay Creek Enterprise Fund 451	Total Enterprise Funds 401 & 451
<b>ASSETS</b>			
<b>Current assets:</b>			
Cash			
Wells Fargo	\$ 644,067	\$ -	\$ 644,067
SunTrust	245,937	48,649	294,586
Accounts receivable (customers)	-	136	136
Due from Bayside general fund 001	1,178	635	1,813
Due from Bay Creek general fund 101	296	2,101	2,397
Due from Bay Creek enterprise fund 451	88,002	-	88,002
Accounts receivable (clearing fund)	89,243	28,804	118,047
WC deposit	104	35	139
Total current assets	<u>1,068,827</u>	<u>80,360</u>	<u>1,149,187</u>
<b>Noncurrent assets:</b>			
Capital assets			
Property, plant and equipment	1,950,208	18,320	1,968,528
Irrigation system	-	596,951	596,951
Less accumulated depreciation	(1,555,036)	(547,903)	(2,102,939)
Total capital assets, net of accumulated depreciation	<u>395,172</u>	<u>67,368</u>	<u>462,540</u>
Total noncurrent assets	<u>395,172</u>	<u>67,368</u>	<u>462,540</u>
Total assets	<u>1,463,999</u>	<u>147,728</u>	<u>1,611,727</u>
<b>LIABILITIES</b>			
<b>Current liabilities:</b>			
Unearned revenue	5,180	-	5,180
Customer deposits	47,860	12,189	60,049
Due to Bayside enterprise fund 401	-	88,002	88,002
Total current liabilities	<u>53,040</u>	<u>100,191</u>	<u>153,231</u>
<b>NET POSITION</b>			
Net investment in capital assets	395,172	67,368	462,540
Unrestricted	1,015,787	(19,831)	995,956
Total net position	<u>\$ 1,410,959</u>	<u>\$ 47,537</u>	<u>\$ 1,458,496</u>

**BAYSIDE IMPROVEMENT AND BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS  
COMBINED STATEMENT OF REVENUES, EXPENSES  
AND CHANGES IN FUND NET POSITION  
ENTERPRISE FUNDS 401 & 451  
FOR THE PERIOD ENDED JANUARY 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
<b>OPERATING REVENUES:</b>				
<b>Charges for services</b>				
Assessment levy - net	\$ 118,047	\$ 273,013	\$ 338,510	81%
Irrigation	33,190	152,395	506,896	30%
Total operating revenues	<u>151,237</u>	<u>425,408</u>	<u>845,406</u>	50%
<b>OPERATING EXPENSES:</b>				
<b>Administrative services</b>				
Supervisor's fees	-	1,022	6,459	16%
Engineering fees	151	1,069	4,999	21%
Legal	364	905	6,000	15%
Audit	-	-	5,000	0%
Management	1,367	5,468	16,403	33%
Accounting & payroll	467	1,867	5,600	33%
Computer services	140	560	1,680	33%
Utility billing	3,649	10,959	33,500	33%
Telephone	25	104	311	33%
Postage & reproduction	32	140	450	31%
Printing and binding	136	547	1,639	33%
Legal notices and communications	-	91	375	24%
Office supplies	53	228	251	91%
Subscription and memberships	-	88	87	101%
ADA website compliance	-	52	147	35%
Insurance* <sup>1</sup>	-	6,182	6,038	102%
Miscellaneous	73	293	2,250	13%
Total administrative services	<u>6,457</u>	<u>29,575</u>	<u>91,189</u>	32%
<b>Field management services</b>				
Other contractual services	<u>1,051</u>	<u>4,200</u>	<u>12,600</u>	33%
Total field management services	<u>1,051</u>	<u>4,200</u>	<u>12,600</u>	33%
<b>Water management services</b>				
NPDES program	205	205	1,835	11%
Other contractual services: lakes	8,758	33,163	116,339	29%
Other contractual services: wetlands	-	9,940	22,020	45%
Other contractual services: culverts/drains	-	8,424	22,020	38%
Other contractual services: lake health	247	1,132	3,670	31%
Aquascaping* <sup>1</sup>	-	-	11,010	0%
Capital outlay	-	-	5,505	0%
Repairs and Maintenance (Aerators)*	208	296	5,505	5%
Contingencies	<u>3,083</u>	<u>3,083</u>	-	N/A
Total water management services	<u>12,501</u>	<u>56,243</u>	<u>187,904</u>	30%

**BAYSIDE IMPROVEMENT AND BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS  
COMBINED STATEMENT OF REVENUES, EXPENSES  
AND CHANGES IN FUND NET POSITION  
ENTERPRISE FUNDS 401 & 451  
FOR THE PERIOD ENDED JANUARY 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
<b>Landscape services</b>				
Other contractual - tree trimming	-	-	3,671	0%
Total landscape services	-	-	3,671	0%
<b>Roadway services</b>				
Personnel	351	1,374	4,954	28%
Repairs and maintenance - parts	-	-	25,691	0%
Insurance	17	1,368	2,499	55%
Total irrigation supply services	368	2,742	33,144	8%
<b>Irrigation supply services</b>				
Personnel	6,569	25,791	82,651	31%
Reclaimed water	8,367	24,139	75,646	32%
Repairs and maintenance - parts	4,037	11,117	25,000	44%
Insurance* <sup>1</sup>	-	11,847	11,500	103%
Minor operating equipment	-	-	75,945	0%
Meter costs	659	2,407	7,500	32%
Other contractual services	3,511	7,091	9,000	79%
Electricity	8,865	23,116	95,000	24%
Pumps & machinery	2,299	22,931	50,000	46%
Depreciation	4,876	19,504	60,000	33%
Total irrigation supply services	39,183	147,943	492,242	30%
Total operating expenses	59,560	240,703	820,750	29%
 Operating income/(loss)	 91,677	 184,705	 24,656	
<b>Nonoperating revenues/(expenses):</b>				
Interest income	245	755	500	151%
Total nonoperating revenues	889	1,399	500	280%
 Change in net position	 92,566	 186,104	 25,156	
Total net position - beginning	1,365,930	1,272,392	1,264,474	
Total net position - ending	<u>\$ 1,458,496</u>	<u>\$ 1,458,496</u>	<u>\$ 1,289,630</u>	

\*<sup>1</sup> Typically an annual expense.

\*<sup>2</sup> Typically a seasonal expense.

**BAYSIDE IMPROVEMENT  
COMMUNITY DEVELOPMENT DISTRICT  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
JANUARY 31, 2023**

	General Fund		Total Governmental Funds
	001	The Colony 002	
<b>ASSETS</b>			
Cash			
SunTrust	\$ 768,969	\$400,335	\$ 1,169,304
FineMark MM	64,154	83,005	147,159
FineMark ICS	-	4,702	4,702
Accounts receivable (clearing fund)	700,303	271,136	971,439
Due from other funds			
Bayside general fund 002 - The Colony	11,630	-	11,630
Prepaid expense	130	-	130
WC deposit	1,462	-	1,462
Deposits	125	555	680
Total assets	<u>\$ 1,546,773</u>	<u>\$ 759,733</u>	<u>\$ 2,306,506</u>
<b>LIABILITIES &amp; FUND BALANCES</b>			
<b>Liabilities</b>			
Due to other funds			
Bayside - general fund 001	-	11,630	11,630
Due to other governments (Bay Creek)			
Bay Creek - general fund 101	9,137	4,735	13,872
Bay Creek - enterprise fund 451	635	-	635
Due to Bayside - enterprise fund 401	1,178	-	1,178
Total liabilities	<u>10,950</u>	<u>16,365</u>	<u>27,315</u>
<b>Fund balances</b>			
Unassigned	<u>1,535,823</u>	<u>743,368</u>	<u>2,279,191</u>
Total fund balances	<u>1,535,823</u>	<u>743,368</u>	<u>2,279,191</u>
Total liabilities and fund balances	<u>\$ 1,546,773</u>	<u>\$ 759,733</u>	<u>\$ 2,306,506</u>

**BAYSIDE IMPROVEMENT  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES , EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GENERAL FUND 001  
FOR THE PERIOD ENDED JANUARY 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
<b>REVENUES</b>				
Assessment levy - net	\$ 704,482	\$ 1,608,320	\$ 2,004,182	80%
Interest	6	24	404	6%
Street sweeping	-	-	10,494	0%
Miscellaneous	-	108	-	N/A
Total revenue	<u>704,488</u>	<u>1,608,452</u>	<u>2,015,080</u>	80%
<b>EXPENDITURES</b>				
<b>Administration services</b>				
Supervisors	-	1,534	9,689	16%
Engineering	365	2,602	12,171	21%
Legal	887	2,205	14,605	15%
Audit	-	-	7,500	0%
Management	2,840	11,360	34,079	33%
Accounting & payroll	1,136	4,544	13,631	33%
Computer services	341	1,363	4,089	33%
Assessment roll preparation* <sup>1</sup>	-	6,877	6,877	100%
Telephone	64	257	771	33%
Postage & reproduction	77	340	1,095	31%
Printing & binding	333	1,330	3,990	33%
Legal notices and communications	-	221	913	24%
Office supplies	129	555	609	91%
Subscriptions & memberships	-	213	213	100%
ADA website compliance	-	128	205	62%
Insurance* <sup>1</sup>	-	9,273	8,885	104%
Miscellaneous (bank fees)	215	699	5,477	13%
Total administration services	<u>6,387</u>	<u>43,501</u>	<u>124,799</u>	35%
<b>Field management</b>				
Other contractual services	<u>2,556</u>	<u>10,223</u>	<u>30,670</u>	33%
Total field management services	<u>2,556</u>	<u>10,223</u>	<u>30,670</u>	33%
<b>Water management</b>				
NPDES program	288	288	2,568	11%
Other contractual services: lakes	12,256	46,410	162,816	29%
Other contractual services: wetlands	-	13,909	30,817	45%
Other contractual service: culverts/drains	-	11,790	30,817	38%
Other contractual services: lake health	601	1,839	5,136	36%
Aquascaping* <sup>1</sup>	-	-	15,408	0%
Capital outlay	-	-	7,704	0%
Contingencies	4,313	4,313	-	N/A
Repairs and maintenance (aerators)	290	414	7,704	5%
Total water management services	<u>17,748</u>	<u>78,963</u>	<u>262,970</u>	30%

**BAYSIDE IMPROVEMENT  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES , EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GENERAL FUND 001  
FOR THE PERIOD ENDED JANUARY 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
<b>Street lighting</b>				
Electricity	6,622	12,289	32,456	38%
Hurricane light repair	-	2,669	-	N/A
Contractual services-lightpole	1,637	12,763	32,456	39%
Total street lighting services	<u>8,259</u>	<u>27,721</u>	<u>64,912</u>	43%
<b>Landscaping</b>				
Supervisor	8,156	32,417	102,642	32%
Personnel	61,083	237,501	850,963	28%
Capital outlay	838	19,084	32,456	59%
Fuel	-	4,077	20,285	20%
Repairs & maintenance (parts)	7,856	23,530	28,399	83%
Insurance* <sup>1</sup>	-	13,344	12,404	108%
Minor operating equipment	73	312	16,228	2%
Horticultural dumpster	31,158	50,185	24,342	206%
Employee uniforms	3,362	10,060	26,776	38%
Chemicals	10,238	16,152	47,061	34%
Flower program* <sup>2</sup>	-	41,116	101,425	41%
Mulch program* <sup>2</sup>	9,555	74,186	62,478	119%
Plant replacement program* <sup>2</sup>	-	1,574	32,456	5%
Other contractual - tree trimming* <sup>1</sup>	12,982	12,982	5,136	253%
Other contractual - horticulturalist	-	-	1,623	0%
Other contractual - training	-	122	1,217	10%
Maintenance tracking software	-	-	2,840	0%
Unbudgeted contractual services	-	-	61,666	0%
Fountain maintenance	177	310	8,114	4%
Office operations	2,425	6,678	18,662	36%
Monument maintenance	-	-	12,171	0%
Total landscaping services	<u>147,903</u>	<u>543,630</u>	<u>1,469,344</u>	37%
<b>Roadway services</b>				
Personnel	696	2,630	6,934	38%
Repairs & maintenance - parts	-	-	35,953	0%
Insurance	-	1,463	1,284	114%
Total roadway services	<u>696</u>	<u>4,093</u>	<u>44,171</u>	9%
<b>Parks &amp; recreation</b>				
Utilities	739	2,957	8,640	34%
Operating supplies	246	492	960	51%
Total parks & recreation	<u>985</u>	<u>3,449</u>	<u>9,600</u>	36%

**BAYSIDE IMPROVEMENT  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES , EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GENERAL FUND 001  
FOR THE PERIOD ENDED JANUARY 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
<b>Other fees &amp; charges</b>				
Property appraiser	-	-	3,480	0%
Tax collector	-	4,217	5,144	82%
Total other fees & charges	-	4,217	8,624	49%
Total expenditures	184,534	715,797	2,015,090	36%
Excess/(deficiency) of revenues over/(under) expenditures	519,954	892,655	(10)	
Fund balances - beginning	1,015,869	643,168	601,448	
Fund balances - ending	<u>\$ 1,535,823</u>	<u>\$ 1,535,823</u>	<u>\$ 601,438</u>	

\*<sup>1</sup> Typically an annual expense.

\*<sup>2</sup> Typically a seasonal expense.

**BAYSIDE IMPROVEMENT  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES , EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GENERAL FUND 002 - THE COLONY  
FOR THE PERIOD ENDED JANUARY 31, 2023**

	Current Month	Year to Date	Budget	% of Budget
<b>REVENUES</b>				
Assessment levy - net	\$ 271,136	\$ 617,408	\$ 771,356	80%
Interest & miscellaneous	7	29	500	6%
Total revenues	<u>271,143</u>	<u>617,437</u>	<u>771,856</u>	80%
<b>EXPENDITURES</b>				
<b>Administrative services</b>				
Accounting & payroll	782	3,127	9,380	33%
Computer services	284	1,137	3,411	33%
Assessment roll preparation* <sup>1</sup>	-	1,150	1,150	100%
Field management	1,184	4,737	14,211	33%
Total administrative services	<u>2,250</u>	<u>10,151</u>	<u>28,152</u>	36%
<b>Street lighting services</b>				
Contractual services - light poles* <sup>1</sup>	-	-	5,000	0%
Total street lighting services	<u>-</u>	<u>-</u>	<u>5,000</u>	0%
<b>Landscaping maintenance services</b>				
Personnel services	28,936	116,408	353,704	33%
Other contractual - horticulturalists	-	-	1,500	0%
Other contractual - training	-	-	1,500	0%
Rentals & leases	-	-	20,000	0%
Fuel	-	4,146	9,000	46%
Repairs & maintenance (parts)	504	2,237	15,000	15%
Insurance* <sup>1</sup>	-	2,687	3,000	90%
Horticulture dumpster	-	-	16,000	0%
Miscellaneous equipment	45	174	2,500	7%
Chemicals	387	1,380	17,000	8%
Flower program* <sup>2</sup>	-	23,071	66,000	35%
Mulch program* <sup>2</sup>	-	15,165	40,500	37%
Plant replacement program* <sup>2</sup>	-	3,472	40,000	9%
Other contractual - tree trimming* <sup>2</sup>	-	-	10,000	0%
Monument maintenance	-	-	3,000	0%
Total landscaping maintenance services	<u>29,872</u>	<u>168,740</u>	<u>598,704</u>	28%

**BAYSIDE IMPROVEMENT  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES , EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GENERAL FUND 002 - THE COLONY  
FOR THE PERIOD ENDED JANUARY 31, 2023**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Fountain services</b>				
Operating supplies	10,553	43,646	140,000	31%
Total fountain services	<u>10,553</u>	<u>43,646</u>	<u>140,000</u>	31%
Total expenditures	<u>42,675</u>	<u>222,537</u>	<u>771,856</u>	29%
Net increase/(decrease) of fund balance	228,468	394,900	-	
Fund balance - beginning	514,900	348,468	334,835	
Fund balance - ending	<u>\$ 743,368</u>	<u>\$ 743,368</u>	<u>\$ 334,835</u>	

\*<sup>1</sup> Typically an annual expense.

\*<sup>2</sup> Typically a seasonal expense.

**BAYSIDE IMPROVEMENT  
COMMUNITY DEVELOPMENT DISTRICTS  
STATEMENT OF NET POSITION  
ENTERPRISE FUND 401  
JANUARY 31, 2023**

	Bayside Improvement Enterprise Fund 401
<b>ASSETS</b>	
<b>Current assets:</b>	
Cash	
Wells Fargo	\$ 644,067
SunTrust	245,937
Due from Bayside general fund 001	1,178
Due from Bay Creek general fund 101	296
Due from Bay Creek enterprise fund	88,002
Accounts receivable (clearing fund)	89,243
WC deposit	104
Total current assets	1,068,827
<b>Noncurrent assets:</b>	
Capital assets	
Property, plant and equipment	1,950,208
Less accumulated depreciation	(1,555,036)
Total capital assets, net of accumulated depreciation	395,172
Total noncurrent assets	395,172
Total assets	1,463,999
<b>LIABILITIES</b>	
<b>Current liabilities:</b>	
Unearned revenue	5,180
Customer deposits	47,860
Total current liabilities	53,040
<b>NET POSITION</b>	
Net investment in capital assets	395,172
Unrestricted	1,015,787
Total net position	\$ 1,410,959

**BAYSIDE IMPROVEMENT  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENSES  
AND CHANGES IN FUND NET POSITION  
ENTERPRISE FUND 401  
FOR THE PERIOD ENDED JANUARY 31, 2023**

	Current Month	Year to Date	Budget	% of Budget
<b>Operating revenues</b>				
Charges for services:				
Assessment levy - net	\$ 89,243	\$ 203,217	\$ 253,882	80%
Irrigation	22,671	98,631	325,000	30%
Total operating revenues	<u>111,914</u>	<u>301,848</u>	<u>578,882</u>	52%
<b>Operating expenses</b>				
<b>Administrative services</b>				
Supervisors	-	511	3,230	16%
Engineering	113	802	3,750	21%
Legal	273	679	4,500	15%
Audit	-	-	2,500	0%
Management	1,025	4,101	12,303	33%
Accounting & payroll	350	1,400	4,200	33%
Computer services	105	420	1,260	33%
Utility billing	2,737	8,219	25,125	33%
Telephone	19	78	233	33%
Postage & reproduction	24	105	338	31%
Printing and binding	102	410	1,229	33%
Legal notices and communications	-	68	281	24%
Office supplies	40	171	188	91%
Subscription and memberships	-	66	65	102%
ADA website compliance	-	39	110	35%
Insurance* <sup>1</sup>	-	3,091	3,019	102%
Miscellaneous	55	229	1,688	14%
Total administrative services	<u>4,843</u>	<u>20,389</u>	<u>64,019</u>	32%
<b>Field management services</b>				
Other contractual services	788	3,150	9,450	33%
Total field management services	<u>788</u>	<u>3,150</u>	<u>9,450</u>	33%
<b>Water management services</b>				
NPDES program	154	154	1,376	11%
Other contractual services: lakes	6,568	24,872	87,254	29%
Other contractual services: wetlands	-	7,455	16,515	45%
Other contractual services: culverts/drains	-	6,318	16,515	38%
Other contractual services: lake health	185	849	2,753	31%
Aquascaping* <sup>1</sup>	-	-	8,258	0%
Capital outlay	-	-	4,129	0%
Repairs and maintenance (aerators)*	156	222	4,129	5%
Contingencies	2,312	2,312	-	N/A
Total water management services	<u>9,375</u>	<u>42,182</u>	<u>140,929</u>	30%

**BAYSIDE IMPROVEMENT  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENSES  
AND CHANGES IN FUND NET POSITION  
ENTERPRISE FUND 401  
FOR THE PERIOD ENDED JANUARY 31, 2023**

	Current Month	Year to Date	Budget	% of Budget
<b>Landscape services</b>				
Other contractual - tree trimming	-	-	2,753	0%
Total landscape services	-	-	2,753	0%
<b>Roadway services</b>				
Personnel	263	1,031	3,716	28%
Repairs and maintenance - parts	-	-	19,268	0%
Insurance	13	1,026	1,875	55%
Total irrigation supply services	276	2,057	24,859	8%
<b>Irrigation supply services</b>				
Personnel	4,927	19,344	61,988	31%
Repairs and maintenance - parts	3,028	8,376	18,750	45%
Insurance* <sup>1</sup>	-	8,885	8,625	103%
Surplus RCS Water-Bayside	-	-	75,945	0%
Meter costs	494	1,805	5,625	32%
Other contractual services	2,633	5,318	6,750	79%
Electricity	6,649	17,337	71,250	24%
Pumps & machinery	1,725	17,198	37,500	46%
Depreciation	3,626	14,504	45,000	32%
Total irrigation supply services	23,082	92,767	331,433	28%
Total operating expenses	38,364	160,545	573,443	28%
Operating income/(loss)	73,550	141,303	5,439	
Nonoperating revenues/(expenses)				
Interest income	245	754	375	201%
Total nonoperating revenues	889	1,398	375	373%
Change in net position	74,439	142,701	5,814	
Total net position - beginning	1,336,520	1,268,258	1,168,389	
Total net position - ending	<u>\$ 1,410,959</u>	<u>\$ 1,410,959</u>	<u>\$ 1,174,203</u>	

\*<sup>1</sup> Typically an annual expense.

**BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICT  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
JANUARY 31, 2023**

	General Fund	
	101	Total Governmental Funds
<b>ASSETS</b>		
Cash		
SunTrust	\$ 200,860	\$ 200,860
FineMark MM	231,620	231,620
Accounts receivable (clearing fund)	163,283	163,283
Due from other governments - Bayside Improvement		
Bayside general fund 001	9,137	9,137
Bayside general fund 002 - The Colony	4,735	4,735
WC deposit	344	344
Total assets	\$ 609,979	\$ 609,979
<b>LIABILITIES &amp; FUND BALANCES</b>		
<b>Liabilities</b>		
Due to other governments - Bayside Improvement		
Bayside - enterprise fund 401	296	296
Due to Bay Creek - enterprise fund 451	2,101	2,101
Total liabilities	2,397	2,397
<b>Fund balances</b>		
Unassigned	607,582	607,582
Total fund balances	607,582	607,582
Total liabilities and fund balances	\$ 609,979	\$ 609,979

**BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES , EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GENERAL FUND 101  
FOR THE PERIOD ENDED JANUARY 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
<b>REVENUES</b>				
Assessment levy - net	\$ 164,255	\$ 398,523	\$ 482,324	83%
Interest	22	87	98	89%
Street sweeping	-	-	2,506	0%
Total revenues	<u>164,277</u>	<u>398,610</u>	<u>484,928</u>	82%
<b>EXPENDITURES</b>				
<b>Administration services</b>				
Supervisors	-	1,534	9,689	16%
Engineering	85	605	2,829	21%
Legal	206	513	3,395	15%
Audit	-	-	7,500	0%
Management	660	2,640	7,921	33%
Accounting & payroll	264	1,056	3,168	33%
Computer services	79	317	951	33%
Assessment roll preparation* <sup>1</sup>	-	1,599	1,599	100%
Telephone	15	60	179	34%
Postage & reproduction	18	79	255	31%
Printing & binding	77	309	928	33%
Legal notices and communications	-	51	212	24%
Office supplies	30	129	141	91%
Subscriptions & memberships	-	50	50	100%
ADA website compliance	-	30	48	63%
Insurance* <sup>1</sup>	-	9,273	8,885	104%
Miscellaneous (bank fees)	42	146	1,273	11%
Total administration services	<u>1,476</u>	<u>18,391</u>	<u>49,023</u>	38%
<b>Field management fees</b>				
Other contractual	594	2,376	7,129	33%
Total field management	<u>594</u>	<u>2,376</u>	<u>7,129</u>	33%
<b>Water management</b>				
NPDES program	67	67	597	11%
Other contractual services: lakes	2,848	10,787	37,845	29%
Other contractual services: wetlands	-	3,233	7,163	45%
Other contractual service: culverts/drains	-	2,740	7,163	38%
Other contractual services: lake health	140	427	1,194	36%
Aquascaping* <sup>1</sup>	-	-	3,582	0%
Capital outlay	-	-	1,791	0%
Contingencies	1,003	1,003	-	N/A
Repairs and maintenance (aerators)	67	96	1,791	5%
Total water management	<u>4,125</u>	<u>18,353</u>	<u>61,126</u>	30%

**BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES , EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GENERAL FUND 101  
FOR THE PERIOD ENDED JANUARY 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
<b>Street lighting</b>				
Electricity	1,539	2,856	7,544	38%
Hurricane light repair	-	620	-	N/A
Contractual services-lightpole	381	2,967	7,544	39%
Total street lighting	<u>1,920</u>	<u>6,443</u>	<u>15,088</u>	43%
<b>Landscape services</b>				
Supervisor	1,896	7,537	23,858	32%
Personnel services	14,214	55,259	197,796	28%
Capital outlay	195	4,437	7,544	59%
Fuel	-	948	4,715	20%
Repairs and maintenance (parts)	1,826	5,511	6,601	83%
Insurance* <sup>1</sup>	-	3,136	2,883	109%
Minor operating equipment	17	73	3,772	2%
Horticulture dumpster	7,242	11,665	5,658	206%
Employee uniforms	782	2,338	6,224	38%
Chemicals	2,379	3,755	10,939	34%
Flower program* <sup>2</sup>	-	9,557	23,575	41%
Mulch program* <sup>2</sup>	2,221	17,244	14,522	119%
Plant replacement program* <sup>2</sup>	-	366	7,544	5%
Other contractual - tree trimming* <sup>1</sup>	3,018	3,018	1,194	253%
Other contractual - horticulturalist	-	-	377	0%
Other contractual - training	-	28	283	10%
Maintenance tracking software	-	-	660	0%
Unbudgeted contractual services	-	-	14,334	0%
Fountain maintenance	41	72	1,886	4%
Office operations	564	1,552	4,338	36%
Monument maintenance	-	-	2,829	0%
Total landscape services	<u>34,395</u>	<u>126,496</u>	<u>341,532</u>	37%
<b>Roadway services</b>				
Personnel	163	610	1,612	38%
Repairs and maintenance - parts	-	-	8,357	0%
Insurance	-	344	299	115%
Total roadway services	<u>163</u>	<u>954</u>	<u>10,268</u>	9%
<b>Parks &amp; recreation</b>				
Utilities	31	123	360	34%
Operating supplies	82	164	40	410%
Total parks and recreation	<u>113</u>	<u>287</u>	<u>400</u>	72%

**BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES , EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GENERAL FUND 101  
FOR THE PERIOD ENDED JANUARY 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
<b>Other fees &amp; charges</b>				
Property appraiser	-	-	145	0%
Tax collector	-	1,142	214	534%
Total other fees & charges	-	1,142	359	318%
Total expenditures	42,786	174,442	484,925	36%
Excess/(deficiency) of revenues over/(under) expenditures	121,491	224,168	3	
Fund balances - beginning	486,091	383,414	378,811	
Fund balances - ending	<u>\$ 607,582</u>	<u>\$ 607,582</u>	<u>\$ 378,814</u>	

**BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS  
STATEMENT OF NET POSITION  
ENTERPRISE FUND 451  
JANUARY 31, 2023**

	Bay Creek Enterprise Fund 451
<b>ASSETS</b>	
<b>Current assets:</b>	
Cash	
SunTrust	\$ 48,649
Accounts receivable (customers)	136
Due from Bayside general fund 001	635
Due from Bay Creek general fund 101	2,101
Accounts receivable (clearing fund)	28,804
WC deposit	35
Total current assets	<u>80,360</u>
<b>Noncurrent assets:</b>	
Capital assets	
Property, plant and equipment	18,320
Irrigation system	596,951
Less accumulated depreciation	<u>(547,903)</u>
Total capital assets, net of accumulated depreciation	<u>67,368</u>
Total noncurrent assets	<u>67,368</u>
Total assets	<u>147,728</u>
<b>LIABILITIES</b>	
<b>Current Liabilities:</b>	
Customer deposits	12,189
Due to Bayside enterprise fund 401	88,002
Total current liabilities	<u>100,191</u>
<b>NET POSITION</b>	
Net investment in capital assets	67,368
Unrestricted	<u>(19,831)</u>
Total net position	<u>\$ 47,537</u>

**BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENSES  
AND CHANGES IN FUND NET POSITION  
ENTERPRISE FUND 451  
FOR THE PERIOD ENDED JANUARY 31, 2023**

	Current Month	Year to Date	Budget	% of Budget
<b>Operating revenues</b>				
Charges for services:				
Assessment levy - net	\$ 28,804	\$ 69,796	\$ 84,628	82%
Irrigation	10,519	53,764	181,896	30%
Total operating revenues	<u>39,323</u>	<u>123,560</u>	<u>266,524</u>	46%
<b>Operating expenses</b>				
<b>Administrative services</b>				
Supervisors	-	511	3,230	16%
Engineering	38	267	1,250	21%
Legal	91	226	1,500	15%
Audit	-	-	2,500	0%
Management	342	1,367	4,101	33%
Accounting & payroll	117	467	1,400	33%
Computer services	35	140	420	33%
Utility billing	912	2,740	8,375	33%
Telephone	6	26	78	33%
Postage & reproduction	8	35	113	31%
Printing and binding	34	137	410	33%
Legal notices and communications	-	23	94	24%
Office supplies	13	57	63	90%
Subscription and memberships	-	22	22	100%
ADA website compliance	-	13	37	35%
Insurance* <sup>1</sup>	-	3,091	3,019	102%
Miscellaneous	18	64	563	11%
Total administrative services	<u>1,614</u>	<u>9,186</u>	<u>27,175</u>	34%
<b>Field management services</b>				
Other contractual services	263	1,050	3,150	33%
Total field management services	<u>263</u>	<u>1,050</u>	<u>3,150</u>	33%
<b>Water management services</b>				
NPDES program	51	51	459	11%
Other contractual services: lakes	2,190	8,291	29,085	29%
Other contractual services: wetlands	-	2,485	5,505	45%
Other contractual services: culverts/drains	-	2,106	5,505	38%
Other contractual services: lake health	62	283	918	31%
Aquascaping* <sup>1</sup>	-	-	2,753	0%
Capital outlay	-	-	1,376	0%
Repairs and maintenance (aerators)*	52	74	1,376	5%
Contingencies	771	771	-	N/A
Total water management services	<u>3,126</u>	<u>14,061</u>	<u>46,977</u>	30%

**BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENSES  
AND CHANGES IN FUND NET POSITION  
ENTERPRISE FUND 451  
FOR THE PERIOD ENDED JANUARY 31, 2023**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Landscape services</b>				
Other contractual - tree trimming	-	-	918	0%
Total landscape services	<u>-</u>	<u>-</u>	<u>918</u>	0%
<b>Roadway services</b>				
Personnel	88	343	1,239	28%
Repairs and maintenance - parts	-	-	6,423	0%
Insurance	4	342	625	55%
Total irrigation supply services	<u>92</u>	<u>685</u>	<u>8,287</u>	8%
<b>Irrigation supply services</b>				
Personnel	1,642	6,447	20,663	31%
Reclaimed water	8,367	24,139	75,646	32%
Repairs and maintenance - parts	1,009	2,741	6,250	44%
Insurance* <sup>1</sup>	-	2,962	2,875	103%
Meter costs	165	602	1,875	32%
Other contractual services	878	1,773	2,250	79%
Electricity	2,216	5,779	23,750	24%
Pumps & machinery	574	5,733	12,500	46%
Depreciation	1,250	5,000	15,000	33%
Total irrigation supply services	<u>16,101</u>	<u>55,176</u>	<u>160,809</u>	34%
Total operating expenses	<u>21,196</u>	<u>80,158</u>	<u>247,316</u>	32%
Operating income/(loss)	18,127	43,402	19,208	
Nonoperating revenues/(expenses)				
Interest income	-	1	125	1%
Total nonoperating revenues	<u>-</u>	<u>1</u>	<u>125</u>	1%
Change in net position	18,127	43,403	19,333	
Total net position - beginning	29,410	4,134	96,111	
Total net position - ending	<u>\$ 47,537</u>	<u>\$ 47,537</u>	<u>\$ 115,444</u>	

\*<sup>1</sup> Typically an annual expense.

**BAYSIDE IMPROVEMENT  
AND BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS**

**MINUTES**

**DRAFT**

**MINUTES OF MEETING  
BAYSIDE IMPROVEMENT AND BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS**

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The Boards of Supervisors of the Bayside Improvement Community Development District and Bay Creek Community Development District held a Joint Regular Meeting on January 23, 2023, at 2:00 p.m., at the Pelican Landing Community Center, 24501 Walden Center Drive, Bonita Springs, Florida 34134. Members of the public were able to participate via Zoom, at <https://us02web.zoom.us/j/88969163185> and via conference call at 1-929-205-6099, Meeting ID: 889 6916 3185 for both.

**For Bayside Improvement CDD, present were:**

Walter McCarthy	Chair
Bill Nicholson	Vice Chair
Bernie Cramer	Assistant Secretary
Gail Gravenhorst	Assistant Secretary
Karen Montgomery	Assistant Secretary

**For Bay Creek CDD, present were:**

James Janek	Chair
Mary McVay	Assistant Secretary
Gary Durney	Assistant Secretary
Jerry Addison	Assistant Secretary

**Also present were:**

Chuck Adams	District Manager
Cleo Adams	District Manager
Shane Willis	Operations Manager
Dan Cox (via telephone)	District Counsel, Bay Creek CDD
Greg Urbancic (via telephone)	District Counsel, Bayside Improvement CDD
Wes Kayne	District Engineer
Carl Barraco	Barraco and Associates, Inc. (Barraco)
Jamie Wilson	Roncon Design Engineer
Tim Denison (via Zoom)	Johnson Engineering
Ean Sims (via Zoom)	SOLitude Project Manager
Mark Puthoff	PLCA General Manager
Bill Packard	Resident/HOA/Landscape Committee
Walt Beaver	Resident
Neale Montgomery	Counsel for Property Owner/Developer
Bob Loos	Resident

43 James "Joe" Borneman (via Zoom) Resident  
44 Stefan Johansson Resident  
45 Jack Yern Resident  
46 Other Residents

47  
48

49 **FIRST ORDER OF BUSINESS** **Call to Order/Phone Silent Mode/Pledge of**  
50 **Allegiance**

51

52 Mr. Adams called the meeting to order at 2:01 p.m. All present recited the Pledge of  
53 Allegiance.

54

55 **SECOND ORDER OF BUSINESS** **Roll Call**

56

57 For Bayside Improvement CDD, all Supervisors were present. For Bay Creek CDD,  
58 Supervisors Janek, Addison, Durney and McVay, were present. Supervisor Travers was not  
59 present.

60

61 **THIRD ORDER OF BUSINESS** **Public Comments: Agenda Items**

62

63 Based on the damages Hurricane Ian caused, Resident Walt Beaver voiced his opinion that  
64 the CDDs have not taken the influence the M & N Project will have on Castella Drive into full  
65 consideration. He is concerned about floodwaters adversely affecting the property and his unit.

66 Ms. Montgomery, Counsel to the Property Owner/Developer stated she can respond to  
67 questions about the M & N Project, which is the Fifth Order of Business. She stated that all  
68 environmental issues will be addressed, as an Environmental Research Permit is required.

69 Resident Stefan Johansson deferred his comments regarding Parcels M & N.

70 Resident Bob Loos stated he sent two emails regarding Parcels M & N. He referred to  
71 Barraco & Associates' (Barraco) Report and a conflict of interest and request for the CDDs to  
72 engage another Engineering firm. He deferred his comments to the Fifth Order of Business.

73 Resident Joe Borneman discussed his professional Engineering background and the  
74 overall design and recent changes to the stormwater system over time. Having reviewed all the  
75 proposed Infinity project applications, he felt that Barraco's behavior indicates a strong conflict  
76 of interest and that it is the CDDs' decision, not Barraco, to perceive if there is a conflict of  
77 interest. He felt that Barraco should have notified the Boards in early 2022 of the Ronto Group

78 (Ronto) engaging them for this project. He thinks the Bayside Supervisors should identify other  
79 potential engineering firms with water quality engineering expertise and engage one promptly.

80

81 **JOINT BUSINESS ITEMS**

82 **FOURTH ORDER OF BUSINESS**

**Staff Report: District Engineer – *Barraco & Associates, Inc.***

83

84

85 There was no report.

86

87 **FIFTH ORDER OF BUSINESS**

**Discussion: Colony Parcels M & N Drainage Design/Permitting**

88

89

90 Mr. Barraco addressed the earlier comments concerning conflict of interest as follows:

91 ➤ On February 28, 2022, the Boards were advised of Barraco’s work with Ronto and were  
92 asked then if anyone perceived a conflict of interest, which is reflected in the minutes.

93 ➤ The Engineer of record for the project typically serves as the District Engineer, too.

94 ➤ As District Engineer for the CDD and Engineer for the Developer, he did not see how they  
95 could do anything that could benefit one over the other.

96 Mr. Barraco served as District Engineer earlier in the project but Mr. Kayne is now  
97 working as the District Engineer for the CDDs and Ms. Jamie Willson is the Design Engineer for  
98 The Colony projects. Another assurance is that the South Florida Water Management District  
99 (SFWMD) and the City will review any construction plans that are submitted.

100 Mr. Barraco responded to questions concerning conflict of interest. He discussed the  
101 requirement to comply with Florida Statutes, read a portion of the February 28, 2022 meeting  
102 minutes and stated that Ms. Jamie Wilson’s work is totally independent of the CDDs.

103 Resident Jack Yern alleged that, rather than complying with SFWMD’s request for a letter  
104 or Resolution from the CDD on the M & N Project, Barraco instead responded that there is no  
105 need for the CDDs to be involved. He felt that the Boards must now decide whether to be involved  
106 with the project and, if so, engage an outside Engineer before the 30-day deadline to submit  
107 comments on the SFWMD permit.

108 Ms. Montgomery discussed her involvement with the project since its inception and the  
109 permit. She stated that the intention of Florida Statute Chapter 190.022 is that CDDs do not have

110 development permitting power. The Development Order for this project states it must comply  
111 with the SFWMD Rules. She stated there are repercussions if the CDDs impede this project and  
112 cause delays and financial damages. If there are comments, she hoped they are in accordance  
113 with the rights and limited to the requirements of the applicant's handbook.

114 A resident felt that the issue is not zoning; rather, it is whether the system is going to work  
115 properly after the extra water is put into the ponds.

116 Ms. Wilson and Mr. Baracco clarified points about water flow, drainage and the CDDs'  
117 outfall structure. They reviewed the site map and responded to questions. Ms. Wilson stated  
118 that the discharge will not be any more than what is already being discharged into the mangrove.  
119 Mr. Barraco stated Ms. Wilson is discussing rainfall events. Hurricane Ian damages were driven  
120 by wind, not rainfall; no matter what happened, the elevation of the tidal surge will not change.

121 Mr. Loos reiterated his belief that this is a conflict of interest and that a separate  
122 independent Engineer should be engaged.

123 Due to technical issues, Mr. Adams asked Zoom attendees to leave and rejoin the  
124 meeting.

125 Mr. Barraco stated, if an independent Engineer is engaged, he will fully cooperate. He  
126 asked that one person in his office to be the point of contact.

127

128 **On MOTION for Bayside by Mr. Nicholson and seconded by Ms. Gravenhorst,**  
129 **with all in favor, engaging an independent Engineering firm to provide a peer**  
130 **review of Barraco & Associates' involvement of this project, was approved.**

131

132 **On MOTION for Bayside by Ms. Montgomery and seconded by Mr. Nicholson,**  
133 **with all in favor, authorizing Mr. McCarthy to work with Mr. Adams on selecting**  
134 **an Engineering firm and to send documentation to Mr. Adams to circulate to the**  
135 **Boards, was approved.**

136

137

138 In response to Mr. Barraco's questions, Mr. McCarthy stated that he and Mr. Adams will  
139 communicate the CDD position to the SFWMD. He appointed Mr. Barraco as the point of contact  
140 to provide the information needed on this matter.

141

142 **SIXTH ORDER OF BUSINESS**

**Presentation of 2022 Water Quality  
Monitoring Report – *Johnson Engineering,  
Inc.***

143  
144  
145

146 Mr. Denison presented the 2022 Water Quality Monitoring Report. The results remain  
147 relatively stable and no worse or any better. He was asked to add footnotes to the Report.  
148 Regarding the National Pollutant Discharge Elimination System (NPDES) permit, Mr. Denison is  
149 not aware of a requirement for the numeric pollutant criteria to be met for the CDDs, as a whole.

150 Discussion ensued regarding the NPDES permit, the criteria for testing outfall structures  
151 discharging into Spring Creek and F-12 and Estero Bay, obtaining a benchmark in anticipation of  
152 the Federal Government or State setting the Total Maximum Daily Loads (TMDL) and standards  
153 for everyone to operate under.

154 Mr. Janek stated Bay Creek did not participate in Bayside’s motion because this is outside  
155 the boundaries of Bay Creek but Bay Creek conveyed its concern about the communities.

156 Mr. Urbancic stated that cap on the amount for Bayside’s new Engineering contract  
157 should be set. Mr. Adams did not expect the cost of the peer review to exceed the Consultants’  
158 Competitive Negotiation Act (CCNA) threshold of \$35,000.

159

160 **SEVENTH ORDER OF BUSINESS**

**Waterway Inspection Report: January 2023  
- *SOLitude Lake Management, LLC***

161  
162

163 Mr. Sims presented the Monthly Report. He responded to questions regarding damages  
164 due to salinity and explained the reasons for foaming, which typically occurs in winter and takes  
165 care of itself. Mr. Adams will have this researched and report the findings at the next meeting.

166 Mr. Durney asked if there are delays repairing the nano-bubblers. Mrs. Adams stated she  
167 will check the status of her original request. Mr. Adams noted delays obtaining parts.

168

169 **EIGHTH ORDER OF BUSINESS**

**Committee Reports**

170  
171

**A. PLCA Landscape Committee**

172 A written Report will be provided after the Committee meeting next week.

173 **B. Colony Landscape Committee**



212 Mr. Adams presented the Unaudited Financial Statements as of December 31, 2022. He  
213 stated the, "Attorney" line item for The Colony still needs to be added under street lights. He  
214 responded to questions about the project and \$20,000 expense incurred in Fiscal Year 2023.

215 Mr. McCarthy asked if lighting is covered under the CDDs' insurance. Mrs. Adams stated  
216 she sent everything to the insurance company; she is waiting on more information to send them.

217 Discussion ensued regarding lighting, determining who owns what outside The Colony,  
218 being aware that the PLCA Finance Committee is accruing funds to repair monuments for which  
219 the PLCA is no longer responsible. Mr. Puthoff and Mr. Cox will research their records to locate  
220 the spreadsheet that originated in 2000.

221 The financials were accepted.

222 Mr. McCarthy stated the City designated the Royal Poinsettia tree outside The Colony as  
223 the "Tree of the Season". He commended those involved in its upkeep.

224

225 **TWELFTH ORDER OF BUSINESS**

**Approval of December 5, 2022 Joint Regular  
Meeting Minutes**

226

227

228 Mr. Janek presented the December 5, 2022 Joint Regular Meeting Minutes.

229

230 **On MOTION for Bayside by Ms. Montgomery and seconded by Mr. Cramer, with**  
231 **all in favor, the December 5, 2022 Joint Regular Meeting Minutes, as amended**  
232 **to include any changes submitted to Management, were approved.**

233

234 **On MOTION for Bay Creek by Mr. Addison and seconded by Mr. Durney with all**  
235 **in favor, the December 5, 2022 Joint Regular Meeting Minutes, as amended to**  
236 **include any changes submitted to Management, were approved.**

237

238

239 **THIRTEENTH ORDER OF BUSINESS**

**Action/Agenda Items**

240

241 The Action Items were updated following the meeting.

242

243 **FOURTEENTH ORDER OF BUSINESS**

**Old Business**

244

245 There was no old business.

246

247 **FIFTEENTH ORDER OF BUSINESS** **Staff Reports**

248

249 **A. District Counsel**

250 **I. Gregory Urbancic, Esq., Coleman Yovanovich Koester, P.A.**

- 251 • **Update: Second Amendment and Restated Bylaws of Pelican Landing**  
252 **Community Association, Inc.**

253 Mr. Urbancic stated that PLCA Counsel is aware of the CDDs' request to remove certain  
254 language in the Bylaws; it and other comments received will be reviewed at the PLCA February  
255 meeting. He will remind PLCA Counsel of the request to remove Section 7.4Bii and any reference  
256 to the CDDs. He is monitoring the legislative session regarding an ethics bill that might impact  
257 Special Districts.

258 **II. Daniel Cox, Esq.**

259 There was no report.

260 **B. District Manager: Wrathell, Hunt and Associates, LLC**

261 **I. Monthly Status Report: Field Operations**

262 The Monthly Report was included for informational purposes.

263 **II. NEXT MEETING: February 27, 2023 at 2:00 P.M.**

- 264 • **QUORUM CHECK: BAYSIDE IMPROVEMENT CDD**

265 All Supervisors confirmed their attendance at the February 27, 2023 meeting.

- 266 • **QUORUM CHECK: BAY CREEK CDD**

267 Supervisors Addison, Janek and McVay confirmed their attendance at the February 27,  
268 2023 meeting. Supervisor Durney will not be present.

269

270 **SIXTEENTH ORDER OF BUSINESS** **Supervisors' Requests**

271

272 Mr. Cramer stated the Developer is holding an open house on February 24, 2023 and  
273 asked to use 100 of the PLCA's beach parking spots. He suggested requesting financial assistance  
274 to help with removing the horticultural materials currently on site.

275 Mr. Janek stated that the landscaping along most of U.S. 41 was trimmed below the fence.  
276 Mr. Adams stated it was done this way to get ahead of the hard cuts and to flush new growth;  
277 going forward, it will be maintained at the top of the fence.

278 Mr. Durney stated that the PLCA Landscape Committee is considering making  
279 improvements to the entry monuments. He asked Staff to send information to the Committee  
280 about the original installation of the fountains that were added at the central entrance.

281 Discussion ensued about CDD ownership of the monuments at the north entry, PLCA  
282 ownership of the tracts as of 2016 and this type of information being available on the  
283 pelicanlandgcds.net website, under GIS District Map.

284 Mr. Nicholson asked that a Board vote be required for future items that might be  
285 considered a conflict of interest. Mr. Adams agreed. Regarding the matter with Barraco, Mr.  
286 McCarthy asked the Board Members to reflect on what transpired and if they feel action is  
287 necessary and to discuss it at the next meeting.

288

289 **SEVENTEENTH ORDER OF BUSINESS**

**Public Comments: *Non-Agenda Items***

290

291 Resident/HOA Board and PLCA Landscape and Finance Committee liaison Bill Packard  
292 stated the PLCA Board recently approved expending \$85,000 to repair the fencing around the  
293 perimeter of the property. He discussed using Reserve Study funds to fund the entry monuments  
294 and fountains project. He asked for clear definitions of ownership and the entity responsible for  
295 maintenance and replacement costs of this and lighting items so which entity needs to reserve  
296 funds can be determined.

297 Discussion ensued regarding assessing and determining the entity responsible for certain  
298 projects, prioritizing and funding projects, screening in Spring Creek Village.

299 PLCA General Manager Mark Puthoff thanked Mr. Adams and Mrs. Adams for attending  
300 the PLCA's recent meeting and providing a lot of information; repair of the screens and some of  
301 the fences is already underway. He is waiting on documentation regarding the PLCA.

302

303 **EIGHTEENTH ORDER OF BUSINESS**

**Adjournment**

304

305

306 **On MOTION for Bay Creek by Mr. Durney and seconded by Mr. Janek, with all in**  
307 **favor, the meeting adjourned at 3:56 p.m.**

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309 **On MOTION for Bayside by Mr. McCarthy and seconded by Mr. Cramer, with all**  
310 **in favor, the meeting adjourned at 3:56 p.m.**

**BAYSIDE IMPROVEMENT  
& BAY CREEK CDDS**

**January 23, 2023**

311 **FOR BAYSIDE IMPROVEMENT**

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Secretary/Assistant Secretary

\_\_\_\_\_ Chair/Vice Chair

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318 **FOR BAY CREEK:**

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Secretary/Assistant Secretary

\_\_\_\_\_ Chair/Vice Chair

**BAYSIDE IMPROVEMENT  
AND BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS**

**ACTION/AGENDA  
ITEMS**

**BAYSIDE IMPROVEMENT & BAY CREEK CDDs  
ACTION/AGENDA ITEMS**

**ACTIVE / ONGOING – NEW at 01.23.23 MEETING**

- 1.** Mr. McCarthy: Work with Mr. Adams on selecting and engaging an independent Engineering firm to provide a peer review of Baracco & Associates’ involvement in the design for the Infinity Project. Mr. Adams to email project related documents to the Board. **ONGOING**
  
- 2.** Mr. Denison: Add the footnotes to the 2022 Water Quality Testing Monitoring Report and send updated Report to Mr. Adams to distribute to the Board. **ONGOING**
  
- 3.** Staff: To research and report back reason for foam in Lake A-29. **ONGOING**
  
- 4.** Mr. Adams: Email the Monthly Budget and Year End Projection Report by the end of the week to the Boards. **ONGOING**
  
- 5.** Mr. Cox: Research his records to locate the spreadsheet of “who owns what” outside the Colony. **ONGOING**
  
- 6.** Mr. Adams: Ask Developer for financial assistant to remove the horticultural materials on site prior to their February 24, 2023 open house. **ONGOING**
  
- 7.** Mr. Adams: Email the PLCA Landscape Committee all information about the original installation of the fountains added at the central entrance and the PIC Project. **ONGOING**
  
- 8.** CDD Board Members: Reflect on what transpired about the conflict of interest, and if they feel some action is needed, to bring it back to discuss at the next meeting. **ONGOING**

**BAYSIDE IMPROVEMENT & BAY CREEK CDDs  
ACTION/AGENDA ITEMS**

**ACTIVE / ONGOING – CARRY OVER FROM 12.05.22 MEETING**

- 1.** Mr. Adams: Identify PLCA sidewalk and subsidence of stormwater sewer structures by location, have MRI inspect those that are CDD responsibility and notify Mr. Puthoff of any that are the PLCA's responsibility. **ONGOING**
- 2.** Mrs. Adams: Have SOLitude repair aeration box on Pelican Nest Drive near Pine Water Drive and ask when all systems will be reviewed to ensure they are working properly. **01.23.23** Mrs. Adams to check on status. **ONGOING**
- 3.** Ms. Gravenhorst to include the horticulturist's formal assessment report when presenting the Colony Landscape Committee's written report at the next meeting. **ONGOING**
- 4.** Mr. Adams: Review property insurance coverage to determine if it covers electrical system damage to the PLCA's lighting system. **ONGOING**
- 5.** Mr. Urbancic: Ask City for acknowledgement letter that it does not oppose vacation and replacement of drainage easement and that there is no necessity for a replat. **ONGOING**
- 6.** Mr. Urbancic: Convey the CDD Boards' position and request remove language about the CDDs in Section 7.4Bii from the PLCA's bylaws to PLCA Counsel. **01.23.23** Mr. Urbancic to reaffirm the CDDs' position. **ONGOING**
- 7.** Mr. Adams: Review Agreement with PLCA to determine who is responsible for fishing "roll" dock repairs. **ONGOING**
- 8.** Mr. Adams: Coordinate a function for Mr. Kucera's February retirement . **ONGOING**

**BAYSIDE IMPROVEMENT & BAY CREEK CDDs  
ACTION/AGENDA ITEMS**

**ACTIVE / ONGOING – CARRIED OVER OLDER THAN 12.05.22**

1. Mr. Adams: Have flowway canal close to Terzetto monitored for debris cleanup and obtain proposals from SOLitude and EarthBalance. **ONGOING**
2. Mr. Adams: Ask SOLitude Technicians to monitor the lakes for Grass Carp. **ONGOING**
3. Mr. Adams: Request PLCA’s landscape plans. Email to Mr. Cramer & Boards. **ONGOING**
4. Mr. Adams: Reformat FY 2023 & 2024 budgets per Motions #1-#9 approved by Boards. Motions list distributed by Mr. Nicholson will be attached to the meeting minutes. **ONGOING**
5. Mr. Adams/Staff: Send meeting items at least 72 hours before meetings. **ONGOING**
6. Mr. Adams: Reinstigate Water Quality Testing of the seven outfall ponds and include fecal bacteria testing and conduct sediment testing every three years. **ONGOING**
7. Mr. Adams: Check with Mr. Kemp on status of trimming trees at the center entrance to help increase lighting viability and email an update to the Boards. **ONGOING**
8. Mr. Adams/Mr. Kayne/Mr. Cox: Work on Water Quality Improvement Plan. **ONGOING**
9. Mrs. Adams: Ask Mr. Kucera to have alarm system at central fountain repaired. **ONGOING**
10. Boards: Notify Mr. Adams if attending non-CDD meetings. **ONGOING**
11. SOLitude: Address mechanical issues on nano-bubbler on Lake E-5. **ONGOING**
12. Mr. Adams: Research docs with PLCA about assisting in FEMA reimbursement. **COMPLETED after 01.23.23 meeting**
13. Bentley: Inspect Pelican Nest/Pinewater utility poles for missing covers. **ONGOING**
14. Mr. Adams: Confirm if Bayside “Irrigation Revenue” amount in Projected Report was correct & prepare Budget Amendment, once invoices for new pumps are processed. **ONGOING**
15. Mr. Zimmerman: Provide documentation to prep Easement Agreement to Pelican Nest Golf Course and Ms. De Lestan’s contact information to Mr. Adams to email to Boards. **COMPLETED after 01.23.23 meeting**

**BAYSIDE IMPROVEMENT & BAY CREEK CDDs  
ACTION/AGENDA ITEMS**

**ACTIVE / ONGOING – CARRIED OVER OLDER THAN 12.05.22**

- 16.** Mr. Adams: Schedule a visit with Mr. Zimmerman to see a demonstration of the new straight trimmer and give suggestions for improvement to the BMPs if any. **ONGOING**
  
- 17.** Mr. Adams: Prep info about Irrigation Rate Increase for HOA newsletter. **ONGOING**
  
- 18.** Mr. Adams: Email project updates from the PLCA to the Boards. **COMPLETED after 01.23.23 meeting**
  
- 19.** Staff: Revise Interlocal Agreement with the Village of Estero and negotiate accepting maintenance of a section of CDD-owned road, located outside the gate. **ONGOING**

**BAYSIDE IMPROVEMENT & BAY CREEK CDDs  
ACTION/AGENDA ITEMS**

**COMPLETED ITEMS – RECENT TO OLDEST**

1. Ms. Gravenhorst to present the Colony Landscape Committee’s written report at the next meeting. **COMPLETED 01.23.23**
2. Mr. Adams: Create unfunded budget account and new “Hurricane Ian Recovery” budget line item for Fiscal Year 2023. **COMPLETED 01.23.23**
3. Mr. Adams: Email details about \$3,392 charged to the “Pumps & machinery” line item to the Boards. **COMPLETED 01.23.23**
4. Mrs. Adams: Advise Accounting to pay Mr. Addison for October meeting. **COMPLETED 01.23.23**
5. Ms. McVay: Submit her \$350 irrigation bill to Mrs. Adams to process for reimbursement. **COMPLETED 01.23.23**
6. Mr. Adams: Have Accounting recode certain “Fuel” costs from the General Fund 002 to the General Fund 001. **COMPLETED 01.23.23**
7. Mrs. Adams: Present report on the fountains needing repair at the next meeting. Mr. Adams to file insurance claims for that and the decorative lights in the Colony. **COMPLETED 12.05.22**
8. Mr. Adams: Present a request for Pelican Nest Golf Club to realign the drainage pipe and abandon a portion of an easement and accept a new one, at the December meeting. **COMPLETED 12.05.22**
9. Mr. Adams: Provide itemized list of unplanned and unbudgeted storm emergency clean-up projects with prices at the December meeting. **COMPLETED 12.05.22**
10. Mr. Adams: Forward PLCA email about rewriting documents to request CDD start fund capital expenditure projects to Mr. Urbancic and Mr. Cox to review and report their findings at the next meeting. **COMPLETED 12.05.22**
11. Mr. Adams: Have Mr. Putcoff review PLCA Agreement to determine if service includes clearing the streets in Bay Creek. **COMPLETED 12.05.22**
12. PLCA: Continue to monitor the height of the newly installed dwarf bougainvillea at the main entrance points and various other areas and to address line of sight concerns. **COMPLETED after 10.24.22 meeting**

**BAYSIDE IMPROVEMENT & BAY CREEK CDDs  
ACTION/AGENDA ITEMS**

**COMPLETED ITEMS – RECENT TO OLDEST**

- 13.** Mr. Kayne: Inspect new irrigation piping, “emergency valve”, installed at Lake D-16, “Hurricane #13” and confirm if permits were issued. **MOVED TO COMPLETED 10.24.22**
  
- 14.** Mrs. Adams: Research and adjust incorrect coding to The Colony Flower budget line item causing it to exceed budget. **MOVED TO COMPLETED 10.24.22**
  
- 15.** Mr. Adams: Coordinate purchase of new street sweeper. **MOVED TO COMPLETED 10.24.22**
  
- 16.** Mr. Adams: Request general ledger from accounting and email to Mr. Durney. **MOVED TO COMPLETED 10.24.22**
  
- 17.** Mr. Adams: Email the Board the list of independent contractors for the CDDs. **MOVED TO COMPLETED 10.24.22**
  
- 18.** Mrs. Adams to ask SOLitude to inspect and treat algae build up in Lake D-14. **COMPLETED after 08.22.22 meeting**
  
- 19.** WHA to ship via FedEx overnight hard copies of Proposed FY 2023 budget & Projection Reports, to the Board. **COMPLETED after 07.25.22 meeting MOVED TO COMPLETED 08.22.22**
  
- 20.** Mr. Grau to modify the information about the CDDs’ sharing the same Developer noted on Page 16, on all future Audited Financial Reports. **COMPLETED after 07.25.22 meeting MOVED TO COMPLETED 08.22.22**
  
- 21.** Ms. McVay request: Mr. Kemp to determine if estimated billing can be implemented until meters are replaced. **COMPLETED after 07.25.22 meeting MOVED TO COMPLETED 08.22.22**
  
- 22.** Mr. Adams to research the “Miscellaneous FEMA/State reimbursement” revenue line item. **COMPLETED after 07.25.22 meeting MOVED TO COMPLETED 08.22.22**
  
- 23.** Mr. Adams: Ask Mr. Cox to memorialize underground and other related provisions in the Easement Agreement to be issued to Pelican Nest Golf Course re: its request to Directional Bore under CDD Land Tract. **COMPLETED after 07.25.22 meeting MOVED TO COMPLETED 08.22.22**
  
- 24.** Mr. Adams to update the existing document clarifying CDD versus HOA responsibilities and email an updated version to the Boards for review. **COMPLETED after 07.25.22 meeting MOVED TO COMPLETED 08.22.22**

**BAYSIDE IMPROVEMENT & BAY CREEK CDDs  
ACTION/AGENDA ITEMS**

25. WHA to ship via FedEx overnight hard copies of Proposed FY 2023 budget & Projection Reports, to the Board. **COMPLETED after 07.25.22 meeting MOVED TO COMPLETED 08.22.22**
26. Mr. Grau to modify the information about the CDDs' sharing the same Developer noted on Page 16, on all future Audited Financial Reports. **COMPLETED after 07.25.22 meeting MOVED TO COMPLETED 08.22.22**
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**BAYSIDE IMPROVEMENT  
AND BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS**

**STAFF  
REPORTS  
BI**

## **Landscape:**

Mowing every other week, Monday and Tuesday in both The Landing and The Colony. Little bits of hurricane cleanup still taking place here and there. Routine maintenance is the majority of our activities again. We trimmed the bushes at the golf crossing at The Ridge as well as on Pennyroyal. The Greenview berm trimming continues with lowering the arborescences in the mid-range. The Bay Cedar border with Spring Creek Village saw a lot of attention. The black wind/sight barrier has been re-hung across the entire fence line. We freshened up the Lyonia circle with some bougainvilleas and replacement yellow arborescences. We cleaned up the Bay Cedar lift station and repaired the gate. The mulch deposited at the beach parking lot after the hurricane has been 95% hauled away. We are fertilizing the week of 2/10.

## **Irrigation:**

Lake levels continue to diminish slowly. The Bay Creek pump station suffered a power surge on January 2nd that blew up the power meter. The station was down until FPL was able to replace the meter on Jan 27th. Restarting the station revealed a blown pump motor, one of two. Bayside pump station is supplementing to provide water to the entire community.

## **Phase Two Pumps Schedule:**

Off - Sunday 10am until Tuesday at 7am

Activities of the Irrigation Department:

1. Sustainability - Our chief objective is to provide a sustainable irrigation water source while managing the watershed between the cycles of the wet and dry seasons, to support a thriving native landscape throughout Pelican Landing and The Colony.
2. Water Management – Sluice gates remained closed.
3. Pumping Stations – We are investigating options of how to best revive the Bay Creek pump station.
4. Meter Maintenance – We are targeting zero consumption meters for replacement.
5. Alterations – Raising heads in bushes.
6. Water Quality – Both pump stations' filtration systems fully operational and optimized.
7. Wet Checks – Our team systematically turns on and audits every sprinkler zone in the district, making necessary adjustments and repairs.
8. Reporting - Manage, monitor, and report all incoming and outgoing irrigation water usage, along with sluice gate activities in accordance with our permits issued by South Florida Water Management District.

Regards,  
Paul Kemp

Irrigation Manager  
Bayside/Baycreek CDD  
pkemp@whhassociates.com

## Colony Operations

Completed Jobs						
Name	Leader	Started	Task	Crew	Actual	Team
Cleanup Debris	Don Schroeder	1/3/23 7:00 AM	Cleanup	1	1.07	1.07
Cleanup Debris	Don Schroeder	1/4/23 7:00 AM	Cleanup	1	2.06	2.06
Mow St. Augustine	Don Schroeder	1/4/23 7:00 AM	Mowing	3	6.77	20.31
Mow St. Augustine	Don Schroeder	1/4/23 9:06 AM	Mowing	1	6.91	6.91
Cleanup Debris	Don Schroeder	1/5/23 7:00 AM	Cleanup	1	1.68	1.68
Cleanup damaged turf	Don Schroeder	1/3/23 7:00 AM	Cleanup	3	7.57	22.71
Application Turf	Don Schroeder	1/4/23 7:00 AM	Application	1	10.81	10.81
Trimming Shrubs	Don Schroeder	1/5/23 10:50 AM	Trimming	3	5.2	15.6
Cleanup Debris	Don Schroeder	1/5/23 7:00 AM	Cleanup	1	0.92	0.92
Application Roundup	Don Schroeder	1/3/23 8:10 AM	Application	1	7.84	7.84
Application Turf	Don Schroeder	1/3/23 8:10 AM	Application	1	10.63	10.63
Trimming Palms	Don Schroeder	1/3/23 8:50 AM	Trimming	3	7.19	21.57
Deadhead Geraniums	Don Schroeder	1/5/23 8:45 AM	Other Work	1	11.04	11.04
Cleanup Medians	Don Schroeder	1/5/23 7:00 AM	Cleanup	2	4.62	9.24
Cleanup Debris	Don Schroeder	1/9/23 7:00 AM	Cleanup	1	1.38	1.38
Mow Celebration	Don Schroeder	1/9/23 7:00 AM	Mowing	5	8.76	43.8
Cleanup Debris	Don Schroeder	2023-01-10	Cleanup	1	1.51	1.51
Application Roundup	Don Schroeder	2023-01-10	Application	1	7.2	7.2
Cleanup Garbage spilled on Coconut Rd.	Don Schroeder	1/11/23 7:50 AM	Cleanup	3	0.74	2.22
Cleanup Debris	Don Schroeder	1/11/23 7:00 AM	Cleanup	1	1.91	1.91

## Colony Operations

Application Annuals	Don Schroeder	1/11/23 10:09 AM	Application	1	4.07	4.07
Cleanup Debris	Don Schroeder	1/12/23 7:00 AM	Cleanup	1	1.63	1.63
Application Flowering plants	Don Schroeder	1/12/23 9:00 AM	Application	1	5.45	5.45
Hand pull weeds in Annual beds	Don Schroeder	1/11/23 8:58 AM	Weeding	1	12.64	12.64
Cleanup Debris	Don Schroeder	2023-01-13	Cleanup	1	1.39	1.39
Trimming Palms	Don Schroeder	1/10/23 7:00 AM	Trimming	3	25.96	77.88
Application Turf	Don Schroeder	1/10/23 10:00 AM	Application	1	5.2	5.2
Check Streetlights	Don Schroeder	1/11/23 2:15 PM	Lighting	1	2.51	2.51
Trimming Shrubs	Don Schroeder	2023-01-13	Trimming	3	3.08	9.24
Hand trim Shrubs	Don Schroeder	2023-01-13	Trimming	1	1.68	1.68
Cleanup Debris	Don Schroeder	1/17/23 7:00 AM	Cleanup	1	3.69	3.69
Mow St.Augustine	Don Schroeder	1/18/23 7:00 AM	Mowing	4	8.19	32.76
Application Foliage	Don Schroeder	1/17/23 12:37 PM	Application	1	3.19	3.19
Trimming shrubs	Don Schroeder	1/17/23 3:17 PM	Trimming	4	0.73	2.92
Cleanup Debris	Don Schroeder	1/18/23 7:00 AM	Cleanup	1	1.25	1.25
Deadhead Geraniums	Don Schroeder	1/17/23 10:48 AM	Weeding	1	9.68	9.68
Cleanup Debris	Don Schroeder	1/19/23 7:00 AM	Cleanup	1	1.11	1.11
Application Foliage	Don Schroeder	1/19/23 8:05 AM	Application	1	2.86	2.86
Trim Palms	Don Schroeder	1/18/23 7:00 AM	Trimming	3	17.97	53.91
Trim palms	Don Schroeder	1/18/23 8:21 AM	Trimming	1	15.62	15.62
Application Roundup	Don Schroeder	1/19/23 1:49 PM	Application	1	10.17	10.17

## Colony Operations

Cleanup Debris	Don Schroeder	1/20/23 7:00 AM	Cleanup	1	1.11	1.11
Application Turf	Don Schroeder	1/18/23 8:15 AM	Application	1	14.46	14.46
Trimming shrubs	Don Schroeder	1/20/23 7:00 AM	Trimming	3	3.96	11.88
Hand prune shrubs	Don Schroeder	1/20/23 8:00 AM	Trimming	2	2.86	5.72
Cleanup Debris	Don Schroeder	1/23/23 7:00 AM	Cleanup	1	2.27	2.27
Trim suckers from Oleanders	Don Schroeder	1/23/23 9:27 AM	Trimming	1	1.62	1.62
Hand pull weeds	Don Schroeder	2023-01-23	Other Work	1	5.03	5.03
Cleanup Debris	Don Schroeder	1/24/23 7:00 AM	Cleanup	1	1.02	1.02
Trim branches away from wall	Don Schroeder	1/24/23 7:00 AM	Trimming	2	2.89	5.78
Application Annuals	Don Schroeder	1/24/23 8:15 AM	Application	1	4.45	4.45
Mow Celebration	Don Schroeder	1/24/23 9:55 AM	Mowing	2	6.1	12.2
Mow Celebration	Don Schroeder	1/24/23 7:00 AM	Mowing	2	9	18
Application Turf	Don Schroeder	1/24/23 1:25 PM	Application	1	2.18	2.18
Trimming Palms	Don Schroeder	1/23/23 7:00 AM	Trimming	4	8.91	35.64
Application Roundup	Don Schroeder	1/24/23 8:02 AM	Application	1	7.99	7.99
Cleanup Debris	Don Schroeder	1/30/23 7:00 AM	Cleanup	1	1.46	1.46
Application Flowering Plants	Don Schroeder	1/30/23 8:10 AM	Application	1	4.4	4.4
Check Streetlights	Don Schroeder	1/30/23 12:38 PM	Lighting	1	2.56	2.56
Cleanup Debris	Don Schroeder	1/31/23 7:00 AM	Cleanup	1	1.85	1.85
Trimming Palms	Don Schroeder	1/31/23 8:00 AM	Trimming	1	3.82	3.82
Cleanup Debris	Don Schroeder	2/1/23 7:00 AM	Cleanup	1	0.8	0.8

### Colony Operations

Application Turf	Don Schroeder	1/31/23 7:00 AM	Application	1	11.57	11.57
Application Palms	Don Schroeder	1/31/23 12:35 PM	Application	1	11.12	11.12
Cleanup Debris	Don Schroeder	2/2/23 7:00 AM	Cleanup	1	2.93	2.93
Application Turf	Don Schroeder	2/2/23 7:33 AM	Application	1	5.06	5.06
Trimming Palms	Don Schroeder	1/30/23 7:00 AM	Trimming	3	35.74	107.22
Cleanup Debris	Don Schroeder	2/3/23 7:00 AM	Cleanup	1	1.8	1.8
Marina Coconut Palms	Don Schroeder	2/3/23 7:00 AM	Trimming	3	2.83	8.49
Marina Coconut Palms	Don Schroeder	2/3/23 8:50 AM	Trimming	1	1.04	1.04
Application Turf	Don Schroeder	2/3/23 8:50 AM	Application	1	1.03	1.03
		<b>01-03 to 02-03</b>			<b>405.74</b>	<b>753.76</b>

## Updates

Item Name	User	Created At	Update Content
Application Turf	Don Schroeder	03/January/2023 07:00:25 AM	Weed Control
Application Turf	Don Schroeder	03/January/2023 03:59:29 PM	18-3-6
Trimming Shrubs	Don Schroeder	05/January/2023 08:41:54 AM	Line of sight for golfers (across from Las Palmas)
Cleanup Medians	Don Schroeder	05/January/2023 04:04:52 PM	Edge pine straw hanging over curbs on some medians
Application Turf	Don Schroeder	09/January/2023 09:17:35 AM	Weed Control
Hand trim Shrubs	Don Schroeder	12/January/2023 03:42:03 PM	Coconut Fountain
Trimming Shrubs	Paul Kemp	13/January/2023 10:19:44 AM	Top of Via Veneto behind the gate house
Trim Palms	Don Schroeder	18/January/2023 12:53:51 PM	Addison PI
Application Roundup	Don Schroeder	18/January/2023 04:01:17 PM	Pavers
Application Turf	Don Schroeder	18/January/2023 06:52:46 AM	Weed Control St. Augustine
Application Turf	Don Schroeder	19/January/2023 03:42:50 PM	Tuscany,Bellagio
Application Turf	Don Schroeder	20/January/2023 08:09:27 AM	Coconut Rd
Trim palms	Don Schroeder	18/January/2023 12:54:07 PM	Addison PI
Application Foliage	Don Schroeder	19/January/2023 08:07:27 AM	Ficus
Application Foliage	Don Schroeder	19/January/2023 10:58:06 AM	Via Veneto and Bellagio
Trimming shrubs	Don Schroeder	19/January/2023 03:42:18 PM	Via Veneto
Hand prune shrubs	Don Schroeder	19/January/2023 03:41:42 PM	Coconut Fountain
Trimming Palms	Don Schroeder	23/January/2023 03:39:36 PM	Tuscany
Application Roundup	Don Schroeder	24/January/2023 08:03:02 AM	Pavers
Application Turf	Don Schroeder	24/January/2023 01:26:29 PM	Weed Control St. Augustine
Application Turf	Don Schroeder	24/January/2023 03:38:16 PM	Earthmax
Trimming Palms	Don Schroeder	31/January/2023 12:43:03 PM	Via Veneto
Trimming Palms	Don Schroeder	01/February/2023 06:25:41 AM	Beach parking lot

## Updates

<b>Trimming Palms</b>	Don Schroeder	02/February/2023 07:11:46 AM	Tuscany,Addison,Bellagio
<b>Application Palms</b>	Don Schroeder	31/January/2023 12:42:23 PM	Fertilize Palms
<b>Application Palms</b>	Don Schroeder	01/February/2023 12:59:32 PM	12-2-14
<b>Application Turf</b>	Don Schroeder	01/February/2023 03:37:51 PM	Weed Control
<b>Marina Coconut Palms</b>	Paul Kemp	02/February/2023 02:35:40 PM	Please trim off the coconuts
<b>Application Turf</b>	Don Schroeder	02/February/2023 03:41:45 PM	Weed Control

## Emergent

New Requests								
Name	Submitted	Leader	Type	Assign	Completed	Vendor	Days Since	In Progress
Median east of Tuscany	2022-04-26	Paul Kemp	Landscape	Colony		N/A	270	
Across from Belagio	2022-04-26	Paul Kemp	Landscape	Colony		N/A	270	
3481 Lake Crest	2022-10-27	Paul Kemp	Landscape	The Landing		N/A	86	
Colony north entry	2022-04-26	Paul Kemp	Landscape	Colony		N/A	270	2022-09-16
Bay Creek storm drains	2022-12-16	Paul Kemp	Storm Drains	Vendor		MRI	36	
25120 Ridge Oak	2023-01-12	Paul Kemp	Lighting	Vendor		Bentley	9	
Lyonia Circle	2023-01-17	Paul Kemp	Landscape	The Landing		N/A	4	
Central Park median	2023-01-18	Paul Kemp	Lighting	Vendor		Bentley	3	
25050 Ballycastle	2023-01-18	Paul Kemp	Lakes	The Landing		N/A	3	
24930 Pennyroyal	2023-01-20	Paul Kemp	Lighting	Vendor		Bentley	1	
In Progress Requests								
Name	Submitted	Leader	Type	Assign	Completed	Vendor	Days Since	In Progress
Tuscany Fountain	2022-10-07	Paul Kemp	Fountains	Vendor		Arch Fountains	106	2022-10-17
Well 3940	2022-11-03	Paul Kemp	Irrigation	Vendor		Bullseye	79	2022-11-20

## Emergent

Storm Drain Grates	2022-09-08	Paul Kemp	Storm Drains	Vendor		MRI	135	2022-11-20
Sorrento South Lake Fountain F10 Lake	2023-01-09	Don Schroeder	Fountains	Vendor		Superior Water	12	2023-01-13
<b>Completed Requests</b>								
<b>Name</b>	<b>Submitted</b>	<b>Leader</b>	<b>Type</b>	<b>Assign</b>	<b>Completed</b>	<b>Vendor</b>	<b>Days Since</b>	<b>In Progress</b>
25051 Pinewater	2023-01-17	Paul Kemp	Landscape	The Landing	2023-01-20	N/A	3	
Bay Cedar Fence	2022-11-28	Paul Kemp	Other	The Landing	2023-01-20	N/A	53	2023-01-13
Bay Creek Circles	2023-01-19	Paul Kemp	Landscape	The Landing	2023-01-20	N/A	1	
Fountain at the Ridge	2022-08-03	Paul Kemp	Fountains	Vendor	2023-01-20	Arch Fountains	171	2022-11-20
Greenview circle	2023-01-18	Paul Kemp	Lighting	Vendor	2023-01-20	Bentley	2	
Addison to Tuscany	2023-01-18	Paul Kemp	Lighting	Vendor	2023-01-20	Bentley	2	
Greenview Drive	2023-01-13	Paul Kemp	Lighting	Vendor	2023-01-20	Bentley	7	
Bay Cedar privacy hedge on Spring Creek Village	2022-12-07	Paul Kemp	Landscape		2023-01-20	N/A	44	2022-12-16
Pinewater Monument	2022-12-08	Paul Kemp	Lighting	Vendor	2023-01-20	Bentley	43	2022-12-16
Cielo in the Colony.	2023-01-10	Paul Kemp	Lakes	Vendor	2023-01-20	Solitude	10	2023-01-13

## Updates

Item Name	User	Created At	Update Content
<b>Median east of Tuscany</b>	Paul Kemp	26/August/2022 09:29:51 AM	Fill out Roho Congos and Crotons at each end of the Oak trees.
<b>Colony north entry</b>	Paul Kemp	26/August/2022 09:30:33 AM	Scoop soil and roots out trouble spots and replace with nice topsoil before replanting with matching bougainvillea. Decide whether drip is appropriate or not.
<b>Colony north entry</b>	Paul Kemp	16/September/2022 09:13:07 AM	Scheduled for the week of Sept 19th.
<b>Across from Belagio</b>	Paul Kemp	26/August/2022 09:31:14 AM	Annual Palmetto Trimming. Cut out the tallest ones. Clear out an area by the fire hydrant, down to the lake, for a future bench installation.
<b>Fountain at the Ridge</b>	Paul Kemp	03/August/2022 04:17:25 PM	Resident reporting poor flow from the nozzles.
<b>Fountain at the Ridge</b>	Paul Kemp	09/September/2022 11:26:45 AM	Getting proposals to replace this shore-mounted fountain with a submersible.
<b>Fountain at the Ridge</b>	Paul Kemp	09/December/2022 09:16:26 AM	Submitted proposal.
<b>Storm Drain Grates</b>	Paul Kemp	08/September/2022 02:50:44 PM	Missing storm gate.
<b>Storm Drain Grates</b>	Paul Kemp	20/November/2022 10:00:42 AM	Spring Creek Road
<b>Storm Drain Grates</b>	Paul Kemp	16/September/2022 09:12:02 AM	Scheduled with MRI for Sept. 20th.
<b>Storm Drain Grates</b>	Paul Kemp	20/November/2022 10:02:12 AM	Awaiting proposals for Spring Creek Road, Pennyroyal monument, and the Control Structure on Woodsage across from the Children's Park.
<b>Storm Drain Grates</b>	Paul Kemp	24/December/2022 09:10:02 AM	Proposal in hand.
<b>Tuscany Fountain</b>	Paul Kemp	17/October/2022 12:04:27 PM	Vault took on water during the hurricane. Motors ate down.
<b>Tuscany Fountain</b>	Paul Kemp	09/December/2022 09:12:57 AM	Promised by vendor Dec 14th.
<b>Tuscany Fountain</b>	Paul Kemp	01/January/2023 01:26:40 PM	Awaiting parts for rebuilding flooded electrical panel in vault.
<b>3481 Lake Crest</b>	Paul Kemp	27/October/2022 06:53:28 AM	Gap in Bushes, privacy issue.

## Updates

<b>Well 3940</b>	Paul Kemp	03/November/2022 07:42:43 AM	Bad motor.
<b>Well 3940</b>	Paul Kemp	04/November/2022 12:35:13 PM	Motor, pump, and meter to be replaced.
<b>Well 3940</b>	Paul Kemp	09/December/2022 09:15:46 AM	Scheduled for the week ending Dec 16th.
<b>Bay Cedar Fence</b>	Paul Kemp	28/November/2022 10:26:03 AM	multiple neighbors are asking when the black cover will be reinstalled on the fence.
<b>Bay Cedar Fence</b>	Paul Kemp	09/December/2022 09:09:04 AM	Replacement
<b>Bay Cedar privacy hedge on Spring Creek Village</b>	Paul Kemp	09/December/2022 09:09:51 AM	The residents of around 24895 Bay Cedar lack a good visual block of Spring Creek Village, especially adjacent to their commons recreation area (pool & courts). I've met with Paul Kemp at the site to request that hedge height could be allowed to increase and that certain lower areas have additional plantings to fill the gaps.
<b>Pinewater Monument</b>	Paul Kemp	08/December/2022 03:04:35 PM	Light is leaning
<b>Pinewater Monument</b>	Paul Kemp	01/January/2023 01:25:44 PM	And broken.
<b>Bay Creek storm drains</b>	Paul Kemp	16/December/2022 09:33:58 AM	Residents reporting slow drainage.
<b>Sorrento South Lake Fountain F10 Lake</b>	Don Schroeder	09/January/2023 08:25:21 AM	Fountain won't turn on
<b>Sorrento South Lake Fountain F10 Lake</b>	Paul Kemp	09/January/2023 09:17:51 AM	Andy Nott will check it out Monday or Tuesday.
<b>Sorrento South Lake Fountain F10 Lake</b>	Paul Kemp	13/January/2023 06:48:16 AM	Have proposal to replace pump and motor.
<b>Cielo in the Colony.</b>	Paul Kemp	13/January/2023 06:49:14 AM	Lake behind our building and by pool has growing algae. Will you be addressing this?

## Updates

<p><b>Cielo in the Colony.</b></p>	<p>Paul Kemp</p>	<p>13/January/2023 06:51:17 AM</p>	<p>Cielo in the Colony. Hello,  We will have a look.  Regards, Paul Kemp Irrigation Manager Bayside/Baycreek CDD pkemp@whhassociates.com</p>
<p><b>Cielo in the Colony.</b></p>	<p>Paul Kemp</p>	<p>13/January/2023 06:53:43 AM</p>	<p>Reported to Solitude.</p>
<p><b>25120 Ridge Oak</b></p>	<p>Paul Kemp</p>	<p>12/January/2023 02:58:47 PM</p>	<p>There is a street light that is right next to his home, and the transfer station that shines directly into his home. In the past the CDD has added tin foil in the light cover to keep the light directly on the street and not shining into the residents home.  A light bulb was recently changed out to a LED light, the tin foil that is still in the light cover was put in the wrong area, and the resident is now getting the light back on his home and not where the light should be going onto the street. The tin foil needs to be in the area that is directly facing the residents home. Please let me know if this is something that you can go out and adjust, and the timeframe for completion.</p>
<p><b>Greenview Drive</b></p>	<p>Paul Kemp</p>	<p>13/January/2023 06:54:43 AM</p>	<p>Street lights out toward the circle.</p>
<p><b>25051 Pinewater</b></p>	<p>Paul Kemp</p>	<p>17/January/2023 03:27:16 PM</p>	<p>Hurricane Ian broke a tree top and limbs etc on the bank behind 25051 Pinewater Cove Ln. There is now a large pile of this dry landscape material in the stretch of embankment along the creek. There is also the top part of the tree left hanging down.</p>

## Updates

<b>25051 Pinewater</b>	Paul Kemp	17/January/2023 03:28:58 PM	Cleanup of landscape debris and vines along creek behind Pinewater homes Hello,  We will be out this week to address the CDD property along Spring Creek.  Regards, Paul Kemp Irrigation Manager Bayside/Baycreek CDD pkemp@whhassociates.com
<b>Lyonia Circle</b>	Paul Kemp	17/January/2023 03:38:42 PM	Needs help. Fill in with variegated arbutus, move some Hawthorne, add some bougainvilleas.
<b>Addison to Tuscany</b>	Paul Kemp	18/January/2023 06:35:04 AM	All street lights are out, contacted Bentley.
<b>Central Park median</b>	Paul Kemp	18/January/2023 01:50:16 PM	Review and advise on old, defunct lighting in south median.
<b>25050 Ballycastle</b>	Paul Kemp	18/January/2023 01:55:25 PM	storm debris remaining in the creek. It's behind 3510 Ballybridge and 25050 Ballycastle.
<b>Greenview circle</b>	Paul Kemp	18/January/2023 02:46:42 PM	Street light out at end of Greenview drive.
<b>Greenview circle</b>	Paul Kemp	19/January/2023 03:11:54 PM	Also the light for the Costa del Sol monument is out.
<b>Bay Creek Circles</b>	Paul Kemp	19/January/2023 03:19:01 PM	Please tidy up the natural areas in the Bay Creek Circles
<b>24930 Pennyroyal</b>	Paul Kemp	20/January/2023 01:41:43 PM	street light outside 24930 Pennyroyal has not been working for several months Please repair as soon as possible. Thank you!
<b>24930 Pennyroyal</b>	Paul Kemp	20/January/2023 01:46:53 PM	24930 Pennyroyal Hello,  We have added your street light concern to our schedule.  Thanks, Paul Kemp Irrigation Manager Bayside/Baycreek CDD pkemp@whhassociates.com

## Landing Production

Upcoming Jobs						
Name	Leader	Crew	Task	Started	Actual	Team
Spring creek rd	Jorge Montoya	2	Weeds	2023-02-02	0	0
South Gate	Miguel Solis, Paul Kemp	1	Trimming	2023-01-25	0	0
Southbrige	Jorge Montoya	3	Trimming	2023-01-20	0	0
North Nest	Miguel Solis, Paul Kemp	1	Trimming	2023-01-18	0	0
Colony fountain south	Miguel Solis, Paul Kemp	1	Trimming	2023-01-25	0	0
		<b>8</b>			<b>0</b>	<b>0</b>
In Progress Jobs						
Name	Leader	Crew	Task	Started	Actual	Team
Greenview Berm	Miguel Solis, Paul Kemp	5	Trimming	2023-01-18	117.94	589.7
Greenview Dr.	Miguel Solis, Paul Kemp	5	Trimming	2023-01-30	31.43	157.15
Lyonia Circle	Paul Kemp, Miguel Solis	1	Planting	2023-01-17	4.35	4.35
					<b>153.72</b>	<b>751.2</b>
Completed Jobs						
Name	Leader	Crew	Task	Started	Actual	Team
Waterside	Jorge Montoya	3	Weeds	2023-01-25	3.65	10.95
Children's park	Jorge Montoya	1	Weeds	2023-01-24	0.54	0.54
Longlake village	Jorge Montoya	2	Weeds	2023-01-24	0.56	1.12
Dog stations/trash	Jorge Montoya	2	Cleanup	2023-01-23	3.02	6.04
Pelican nest drive	Jorge Montoya	2	Weeds	2023-01-23	2.12	4.24
PLCA	Miguel Solis, Paul Kemp	4	Trimming	2023-01-23	11.7	46.8
PelicanParkway	Jorge Montoya	3	Weeds	2023-01-23	3.76	11.28
Wild Indigo	Miguel Solis	2	Weeds	2023-01-23	1.79	3.58
Mowing	D. Kucera	6	Mowing	2023-01-23	17.67	106.02
Southbridge	Jorge Montoya	2	Weeds	2023-01-20	0.43	0.86
Coconut rd	Jorge Montoya	1	Weeds	2023-01-20	3.66	3.66

## Landing Production

Bay Creek Circles	Paul Kemp	5	Trimming	2023-01-20	4.37	21.85
Baycedar ficus	Jorge Montoya	2	Cleanup	2023-01-19	2.3	4.6
Us 41 rock features	Jorge Montoya	2	Weeds	2023-01-19	3.15	6.3
Pine water circle	Jorge Montoya	3	Weeds	2023-01-18	3.12	9.36
wax myrtle	Miguel Solis, Paul Kemp	1	Cleanup	2023-01-18	0.93	0.93
Dog stations/trash	Jorge Montoya	1	Cleanup	2023-01-18	2.41	2.41
Tennis courts	Jorge Montoya	2	Application	2023-01-18	1.9	3.8
Burnt pine	Jorge Montoya	3	Weeds	2023-01-18	1.67	5.01
Butterfly garden	Jorge Montoya	1	Cleanup	2023-01-18	1.54	1.54
Greenview Drive	Miguel Solis, Paul Kemp	3	Trimming	2023-01-18	9.01	27.03
Dog stations/	Jorge Montoya	2	Cleanup	2023-01-17	1.83	3.66
Mystic ridge	Jorge Montoya	1	Weeds	2023-01-17	1.42	1.42
Lakemont/pennyroyal	Jorge Montoya	1	Weeds	2023-01-17	0.15	0.15
The ridge	Jorge Montoya	1	Weeds	2023-01-17	0.8	0.8
Goldcrest	Jorge Montoya	2	Weeds	2023-01-17	6.95	13.9
Fire Bush	Miguel Solis, Paul Kemp	3	Trimming	2023-01-17	6.52	19.56
Pelican nest	Jorge Montoya	1	Weeds	2023-01-17	7.85	7.85
25051 Pinewater	Paul Kemp	2	Cleanup	2023-01-17	6.22	12.44
Bay Cedar Fence	Miguel Solis, Paul Kemp	2	Cleanup	2023-01-17	17.71	35.42
Coconut Road	Paul Kemp, Miguel Solis	3	Trimming	2023-01-17	23.17	69.51
PLCA	Miguel Solis, Paul Kemp	2	Cleanup	2023-01-13	0.58	1.16
Coconut monument	Jorge Montoya	3	Application	2023-01-13	1.39	4.17
Dog stations/trash	Jorge Montoya	2	Cleanup	2023-01-12	1.46	2.92

## Landing Production

The Ridge	Paul Kemp, Miguel Solis	6	Trimming	2023-01-12	13.46	80.76
Trimming	Miguel Solis, Paul Kemp	4	Trimming	YYYY-00-DD 07:00	20.63	82.52
Flowerbeds	Jorge Montoya	1	Application	2023-01-11	5.46	5.46
Spray sedges	Jorge Montoya	2	Application	2023-01-11	6.25	12.5
Fence sheilding	Miguel Solis, Paul Kemp	2	Cleanup	2023-01-11	19.47	38.94
Coventry	Paul Kemp, Miguel Solis	2	Cleanup	2023-01-11	1.06	2.12
Selective/broadleaf	Jorge Montoya	1	Application	2023-01-10	6.78	6.78
Dog stations/trash	Jorge Montoya	2	Cleanup	2023-01-09	2.69	5.38
Pelican landing pkwy	Jorge Montoya	1	Application	2023-01-09	1.72	1.72
Longlake village	Jorge Montoya	1	Application	2023-01-09	2.19	2.19
Baycedar	Jorge Montoya	1	Application	2023-01-09	0.41	0.41
Butterfly garden	Jorge Montoya	1	Cleanup	2023-01-09	1.37	1.37
Sanctuary medians	Paul Kemp, Miguel Solis	4	Trimming	2023-01-09	8.83	35.32
Animal crossing ornamental grass	Jorge Montoya	2	Hand Weeding	2023-01-09	7.28	14.56
Weeding flowerbeds	Paul Kemp	1	Hand Weeding	2023-01-09	10.3	10.3
Bay Cedar border bush	Miguel Solis, Paul Kemp	5	Trimming	2023-01-09	23.52	117.6
Tennis Center	Miguel Solis, Paul Kemp	6	Trimming	2023-01-09	2.87	17.22
Pelican colony blvd	Jorge Montoya	2	Application	2023-01-09	16.58	33.16
Sanctuary medians	Paul Kemp	4	Trimming	YYYY-00-DD 09:00	4.44	17.76
Tennis courts	Jorge Montoya	2	Application	2023-01-06	0.78	1.56
Community center	Jorge Montoya	2	Application	2023-01-06	0.87	1.74
Dog stations/trash	Jorge Montoya	2	Cleanup	2023-01-06	2.68	5.36
Pinewater	Miguel Solis, Paul Kemp	2	Trimming	2023-01-05	0.93	1.86

## Landing Production

Walden drive berm	Jorge Montoya	1	Application	2023-01-05	3.17	3.17
Lift stations	Paul Kemp, Miguel Solis	4	Trimming	2023-01-05	5.59	22.36
Tennis Center	Miguel Solis, Paul Kemp	4	Trimming	2023-01-05	9.88	39.52
Canoe park	Miguel Solis, Paul Kemp	4	Trimming	2023-01-05	3.03	12.12
Pelican nest. Burt pine drive	Jorge Montoya	1	Application	2023-01-05	2.03	2.03
Pennyroyal berm	Jorge Montoya	3	Weeds	2023-01-05	13.43	40.29
Baycreek	Jorge Montoya	3	Application	2023-01-04	5.07	15.21
Coconut road	Jorge Montoya	1	Application	2023-01-04	2.52	2.52
Burt pine drive	Jorge Montoya	1	Trimming	2023-01-04	3.38	3.38
Tennis center	Jorge Montoya	2	Application	2023-01-04	1.51	3.02
25191 bay cedar	Miguel Solis	1	Cleanup	2023-01-04	2.37	2.37
Blue sage	Jorge Montoya	1	Weeds	2023-01-04	1.59	1.59
Dog stations/trash	Jorge Montoya	2	Cleanup	2023-01-03	3.19	6.38
Penny royal cul-de-sacs	Jorge Montoya	2	Application	2023-01-03	5.36	10.72
Flowering plants	Jorge Montoya	1	Application	2023-01-03	12.49	12.49
Hern Cove Park	Paul Kemp	4	Trimming	2023-01-03	5.47	21.88
Mowing	Robert D. Kucera	6	Mowing	2023-01-03	17.95	107.7
Community Park	Miguel Solis, Paul Kemp	4	Trimming	2023-01-03	4.52	18.08
Coconut Road	Miguel Solis, Paul Kemp	4	Trimming	2023-01-23	10.71	42.84
Community center	Jorge Montoya	1	Hand Weeding	2023-01-24	0.72	0.72
Spray flowers	Jorge Montoya	1	Application	2023-01-25	3.33	3.33
Coconut Ficus	Miguel Solis, Paul Kemp	5	Trimming	2023-01-25	6.62	33.1
Wildindigo lane	Jorge Montoya	2	Weeds	2023-01-24	0.46	0.92

## Landing Production

Candleberry	Jorge Montoya	2	Application	2023-01-25	0.24	0.48
Dog stations	Jorge Montoya	2	Cleanup	2023-01-25	2.07	4.14
Fertilizing palms	Jorge Montoya	3	Application	2023-01-26	9.07	27.21
Meters	Jorge Montoya	2	Other	2023-01-25	9.5	19
Crack and crevice	Jorge Montoya	1	Weeds	2023-01-23	1.82	1.82
Rat traps	Jorge Montoya	3	Other	2023-01-23	3.74	11.22
Butterfly garden clippings	Jorge Montoya	1	Cleanup	2023-01-17	0	0
Dog stations /trash	Jorge Montoya	2	Cleanup	2023-01-30	2.65	5.3
Broadleaf	Jorge Montoya	1	Application	2023-01-30	3.93	3.93
Bay Creek Circles	Miguel Solis, Paul Kemp	2	Trimming	2023-01-25	14.62	29.24
Bay Creek	Miguel Solis, Paul Kemp	2	Trimming	2023-01-30	5.46	10.92
Palm colony north	Miguel Solis, Paul Kemp	1	Cleanup	2023-01-30	1.31	1.31
Bay Cedar Lift Station	Miguel Solis, Paul Kemp	1	Trimming	2023-01-18	1.1	1.1
25462 Galasheilds	Miguel Solis, Paul Kemp	1	Cleanup	2023-01-12	0	0
Sandpiper Isle east	Miguel Solis, Paul Kemp	1	Cleanup	2023-01-25	1.91	1.91
Ficus	Jorge Montoya	1	Application	2023-01-31	8.32	8.32
Bougainvilleas	Jorge Montoya	1	Application	2023-01-30	22.11	22.11
Silver thorns	Jorge Montoya	2	Application	2023-01-30	13.74	27.48
Black rush ct	Jorge Montoya	1	Application	2023-02-02	0.01	0.01
Dog stations/trash	Jorge Montoya	2	Cleanup	2023-02-01	2.99	5.98
Pennyroyal berm	Jorge Montoya	1	Application	2023-02-02	2.91	2.91
Fertilizing turf	Paul Kemp, Miguel Solis	4	Application	2023-01-30	30.85	123.4

## Landing Production

Peppermill Berm	Miguel Solis, Paul Kemp	2	Cleanup	2023-02-02	3.93	7.86
Sanctuary Medians	Paul Kemp, Miguel Solis	1	Trimming	2023-02-02	7.73	7.73
41 south monument	Miguel Solis, Paul Kemp	1	Trimming	2023-01-31	1.08	1.08
Spring creek circle	Jorge Montoya	3	Hand Weeding	2023-02-02	2.29	6.87
Greenview Drive	Miguel Solis, Paul Kemp	2	Cleanup	2023-01-12	6.51	13.02
Pennyroyal Golf Crossing	Miguel Solis, Paul Kemp	5	Trimming	2023-01-18	21.56	107.8
circle at The Reserve	Paul Kemp, Miguel Solis	1	Detail	2023-01-31	0	0
Blue Sage Circle	Paul Kemp, Miguel Solis	1	Cleanup	2023-02-01	1.82	1.82
Pennyroyal Oleanders	Miguel Solis, Paul Kemp	1	Trimming	2023-02-01	2.81	2.81
Hollybrier Circle	Miguel Solis, Paul Kemp	1	Trimming	2023-02-01	1.63	1.63
Circles at the Ridge	Paul Kemp	1	Cleanup	2023-02-03	0	0
The ridge cul-de-sacs	Paul Kemp, Jorge Montoya, Miguel Solis	1	Detail	2023-01-31	0	0
New item	Paul Kemp	1	Other	2023-01-26	0	0
					<b>628.02</b>	<b>1811.62</b>

## Updates

Item Name	User	Created At	Update Content
<b>Hern Cove Park</b>	Paul Kemp	29/December/2022 09:53:03 AM	Needs a trim.
<b>Penny royal cul-de-sacs</b>	Jorge Montoya	03/January/2023 10:14:15 AM	Round up/weed pulling
<b>Community Park</b>	Paul Kemp	03/January/2023 04:11:20 PM	Trimming bushes at the Community Park.
<b>Tennis center</b>	Jorge Montoya	04/January/2023 09:00:24 AM	Round up outside of courts
<b>Baycreek</b>	Jorge Montoya	04/January/2023 02:06:16 PM	Include canoe park with bay creek
<b>25191 bay cedar</b>	Miguel Solis	04/January/2023 11:51:17 AM	Tree from the preserve fell in the backyard needs to be removed
<b>Burt pine drive</b>	Miguel Solis	04/January/2023 12:41:56 PM	Trimming Cocoplum
<b>Pennyroyal berm</b>	Jorge Montoya	04/January/2023 02:39:36 PM	Round up
<b>Pennyroyal berm</b>	Jorge Montoya	05/January/2023 09:53:09 AM	Pull weeds from jasmine.
<b>Coconut road</b>	Jorge Montoya	04/January/2023 02:48:44 PM	Green buttonwood/ insecticide
<b>Walden drive berm</b>	Jorge Montoya	04/January/2023 02:51:51 PM	Dollar spot
<b>Lift stations</b>	Paul Kemp	05/January/2023 07:28:37 AM	Pinewater, Bay Cedar...
<b>Pinewater</b>	Paul Kemp	05/January/2023 07:29:39 AM	Palmetto s along the sidewalk
<b>Tennis Center</b>	Paul Kemp	05/January/2023 08:37:11 AM	Trimming between the courts and the building.
<b>Tennis courts</b>	Jorge Montoya	05/January/2023 09:55:24 AM	Spray for ants.
<b>Pelican nest. Burt pine drive</b>	Miguel Solis	05/January/2023 11:36:05 AM	Palm three broken and half needs to be removed
<b>Pelican nest. Burt pine drive</b>	Miguel Solis	05/January/2023 11:37:25 AM	
<b>Pelican nest. Burt pine drive</b>	Miguel Solis	05/January/2023 03:31:00 PM	
<b>Canoe park</b>	Miguel Solis	05/January/2023 01:06:53 PM	Trimming Cocoplum
<b>Community center</b>	Jorge Montoya	06/January/2023 07:44:20 AM	Speay for ants
<b>Sanctuary medians</b>	Paul Kemp	06/January/2023 11:32:26 AM	Trimming the bougainvilleas and the carrisa
<b>Pelican colony blvd</b>	Jorge Montoya	09/January/2023 07:12:15 AM	Round up side walks
<b>Pelican colony blvd</b>	Jorge Montoya	09/January/2023 08:29:00 AM	Stopped round up, crew weeding flowerbeds.

## Updates

<b>Bay Cedar border bush</b>	Paul Kemp	09/January/2023 07:24:49 AM	Lowering the height by Peter Kane's house.
<b>Bay Cedar border bush</b>	Paul Kemp	12/January/2023 06:59:29 AM	Lowering the the southern portion of the border ficus/clusia.
<b>Weeding flowerbeds</b>	Paul Kemp	09/January/2023 04:10:25 PM	hand pulling weeds.
<b>Pelican landing pkwy</b>	Jorge Montoya	09/January/2023 08:30:35 AM	Round up
<b>Flowerbeds</b>	Jorge Montoya	09/January/2023 03:48:22 PM	Spray insecticide/fungicide
<b>Longlake village</b>	Jorge Montoya	09/January/2023 10:17:24 AM	Round up
<b>Animal crossing ornamental grass</b>	Jorge Montoya	09/January/2023 12:31:18 PM	Hand pulling weeds and round up.
<b>Butterfly garden</b>	Jorge Montoya	09/January/2023 12:35:33 PM	Pickup debri and clippings
<b>Baycedar</b>	Jorge Montoya	09/January/2023 01:09:12 PM	Round up
<b>Selective/broadleaf</b>	Jorge Montoya	09/January/2023 04:04:18 PM	Broadleaf spottreatment , areas where needed.
<b>Spray flowers</b>	Jorge Montoya	10/January/2023 03:15:28 PM	Alternate insecticide and fungicide.
<b>Trimming</b>	Miguel Solis	11/January/2023 07:48:44 AM	Copperpwaf. Fire bush
<b>Trimming</b>	Paul Kemp	13/January/2023 06:42:33 AM	Fire bush on Parkway, Greenview, and Pelicans Nest
<b>Spray sedges</b>	Jorge Montoya	11/January/2023 09:56:07 AM	Selective for sedges and dollarweed .
<b>Coventry</b>	Paul Kemp	11/January/2023 01:20:24 PM	Remove dead palm at entry.
<b>The Ridge</b>	Paul Kemp	12/January/2023 07:14:18 AM	Trim the arbutus at the golf crossing.
<b>Fence sheilding</b>	Paul Kemp	12/January/2023 07:16:47 AM	Hanging up the fallen black shielding separating Bay Cedar from Spring Creek Village.
<b>PLCA</b>	Paul Kemp	12/January/2023 11:14:21 AM	Please have Rolando collect the pallets and stack them near the spray rigs at the shop.
<b>Greenview Drive</b>	Paul Kemp	12/January/2023 01:18:14 PM	Please have Rolando pull all the dead Plumbagos.
<b>25462 Galasheilds</b>	Paul Kemp	12/January/2023 03:04:10 PM	Please have a team collect the debris from the easement.
<b>Goldcrest</b>	Jorge Montoya	13/January/2023 07:58:09 AM	Round up and weedjng
<b>PelicanParkway</b>	Jorge Montoya	13/January/2023 08:05:34 AM	Round up and weeding
<b>Dog stations/</b>	Jorge Montoya	13/January/2023 08:07:28 AM	Trash

## Updates

<b>Coconut monument</b>	Jorge Montoya	13/January/2023 08:54:21 AM	Clean up pile of debri left by storm.
<b>Butterfly garden clippings</b>	Jorge Montoya	17/January/2023 07:42:13 AM	Trimnings from the garden keepers.
<b>Mystic ridge</b>	Jorge Montoya	17/January/2023 08:18:39 AM	Round up/weeding
<b>Lakemont/ pennyroyal</b>	Jorge Montoya	17/January/2023 10:34:27 AM	Round up weeding
<b>The ridge</b>	Jorge Montoya	17/January/2023 10:44:45 AM	Round up/weeding
<b>Pelican nest</b>	Jorge Montoya	17/January/2023 11:34:20 AM	Round up/weeding
<b>Lyonia Circle</b>	Paul Kemp	17/January/2023 03:39:49 PM	Needs help. Fill in with variegated arbutus, move some Hawthorne, add some bougainvilleas.
<b>Lyonia Circle</b>	Paul Kemp	02/February/2023 08:31:34 AM	Let's ignore the Hawthorne, trim the ixora, pull out or grind the stump. Plant all the bougainvilleas behind the Hawthorne We will return next week to plant extra variegated arbutus begging bougainvilleas.
<b>Lyonia Circle</b>	Paul Kemp	06/February/2023 09:23:09 AM	Needs a few green arbutus.
<b>Bay Cedar Fence</b>	Paul Kemp	17/January/2023 04:01:33 PM	Hanging up the privacy screening, repairing the fence.
<b>Fire Bush</b>	Paul Kemp	17/January/2023 04:02:54 PM	Trimming up the fire bush along Pelican Colony, Waterside.
<b>Coconut Road</b>	Paul Kemp	17/January/2023 04:05:01 PM	Trimming up the ficus bordering Waterside, working west toward Spring Creek.
<b>Pennyroyal Golf Crossing</b>	Paul Kemp	18/January/2023 06:41:23 AM	Trim the tall arbutus, even with the rain sensor.
<b>Greenview Drive</b>	Paul Kemp	18/January/2023 06:44:20 AM	Trimming the west side if the lake, toward the pump station.
<b>Pine water circle</b>	Jorge Montoya	18/January/2023 07:00:28 AM	Round up ,vines weeds.
<b>North Nest</b>	Paul Kemp	18/January/2023 07:06:58 AM	Trim the arbutus from South bridge to Spring Creek.
<b>Bay Cedar Lift Station</b>	Paul Kemp	18/January/2023 07:21:48 AM	Please trim arbutus.
<b>Greenview Berm</b>	Paul Kemp	18/January/2023 08:06:25 AM	Trim the arbutus from the circle, going north to the pump station.
<b>wax myrtle</b>	Paul Kemp	18/January/2023 08:33:36 AM	Remove one dead branch from bottle brush tree.
<b>Burnt pine</b>	Jorge Montoya	18/January/2023 01:41:10 PM	Round up/weeding
<b>Butterfly garden</b>	Jorge Montoya	18/January/2023 04:06:19 PM	Clippings for garden keepers
<b>Tennis courts</b>	Jorge Montoya	18/January/2023 04:08:05 PM	Spray vegetation, insecticide and fungicide, iron

## Updates

<b>Us 41 rock features</b>	Jorge Montoya	19/January/2023 09:14:32 AM	Round up weed pulling
<b>Baycedar ficus</b>	Jorge Montoya	19/January/2023 10:50:42 AM	Start 25261, bark treatment merit and iron.
<b>Pelican nest drive</b>	Jorge Montoya	19/January/2023 01:24:19 PM	Round up in between the shrubs
<b>Waterside</b>	Jorge Montoya	19/January/2023 01:29:37 PM	Round up and weeding
<b>Coconut rd</b>	Jorge Montoya	20/January/2023 07:11:02 AM	Round up and weeding pulling
<b>South Gate</b>	Paul Kemp	20/January/2023 07:39:10 AM	Clean up the palmettos at the entry.
<b>Southbridge</b>	Jorge Montoya	20/January/2023 08:50:37 AM	Round up on berm by wall
<b>Southbrige</b>	Jorge Montoya	20/January/2023 08:52:06 AM	Needs trimming
<b>Southbrige</b>	Paul Kemp	10/February/2023 09:36:41 AM	behind Burnt Pine wall
<b>PLCA</b>	Paul Kemp	20/January/2023 09:34:37 AM	Trim the bushes going into the security door. Clean up for the Board meeting
<b>Coconut Road</b>	Paul Kemp	23/January/2023 07:16:28 AM	Trimming the bushes south of the sidewalk.
<b>Rat traps</b>	Jorge Montoya	23/January/2023 10:11:00 AM	Teaching spray techs how to bait the traps and locations of traps.
<b>Crack and crevice</b>	Jorge Montoya	23/January/2023 02:04:38 PM	Main roads sidewalks, curbs, crossings, pavers where needed.
<b>Wild Indigo</b>	Paul Kemp	23/January/2023 03:25:55 PM	Remove dead palm and ground the stump.
<b>Longlake village</b>	Jorge Montoya	24/January/2023 10:52:20 AM	Round up,weeding
<b>Children's park</b>	Jorge Montoya	24/January/2023 10:53:31 AM	Round up and weeding
<b>Community center</b>	Jorge Montoya	24/January/2023 03:06:06 PM	Deadhead flowers
<b>Wildindigo lane</b>	Jorge Montoya	24/January/2023 03:39:43 PM	Dollarweed by lake
<b>Bay Creek Circles</b>	Paul Kemp	25/January/2023 07:20:15 AM	Trimming the fire bush and cleaning up
<b>Coconut Ficus</b>	Paul Kemp	25/January/2023 07:23:08 AM	Trimming the tall ficus near the lift station
<b>Colony fountain south</b>	Paul Kemp	25/January/2023 02:41:17 PM	Angelina's crew can trim the jasmine and the ficus at the sidewalk south of the fountain.
<b>Sandpiper Isle east</b>	Paul Kemp	25/January/2023 02:43:44 PM	Have Rolando clean up these trees and pull out the struggling bushes.
<b>Candleberry</b>	Jorge Montoya	25/January/2023 03:14:22 PM	Dollarweed

## Updates

<b>Dog stations</b>	Jorge Montoya	25/January/2023 03:53:23 PM	Trash cans.
<b>Fertilizing palms</b>	Jorge Montoya	26/January/2023 09:21:20 AM	12-2-14 fertilizer.
<b>Fertilizing turf</b>	Paul Kemp	30/January/2023 07:26:12 AM	Starting at 41 & Net dr.
<b>Fertilizing turf</b>	Paul Kemp	01/February/2023 07:15:46 AM	Spreading with the Mule
<b>Bay Creek</b>	Paul Kemp	30/January/2023 07:27:21 AM	Cleaning up the circle s.
<b>Greenview Dr.</b>	Paul Kemp	06/February/2023 09:22:43 AM	Trimming arbutos.
<b>Palm colony north</b>	Paul Kemp	30/January/2023 08:07:31 AM	Please trim the volunteer palm ficus behind it.
<b>Bougainvilleas</b>	Jorge Montoya	30/January/2023 09:47:54 AM	Fertilizer 6-8-10
<b>Ficus</b>	Jorge Montoya	31/January/2023 07:07:07 AM	Coconut road
<b>circle at The Reserve</b>	Paul Kemp	31/January/2023 07:51:49 AM	Please remove five bougainvilleas surrounding the filter for future access.
<b>41 south monument</b>	Paul Kemp	31/January/2023 11:09:45 AM	Podocarpus needs a trim.
<b>The ridge cul-de-sacs</b>	Jorge Montoya	31/January/2023 12:59:37 PM	Could use some pinestraw
<b>Hollybrier Circle</b>	Paul Kemp	01/February/2023 07:26:29 AM	Please make the red ixora bush half the size of the blue plumbago. Only lightly trim the Plumbago.
<b>Hollybrier Circle</b>	Paul Kemp	01/February/2023 07:31:26 AM	Rolando can clean up the tab tree
<b>Blue Sage Circle</b>	Paul Kemp	01/February/2023 07:49:27 AM	Please remove the dead plants and review the irrigation.
<b>Pennyroyal Oleanders</b>	Paul Kemp	01/February/2023 11:10:10 AM	need a trim
<b>Dog stations/trash</b>	Jorge Montoya	01/February/2023 04:06:06 PM	Pick up debri from butterfly garden
<b>Pennyroyal berm</b>	Jorge Montoya	02/February/2023 07:06:32 AM	Foliar flowering plants
<b>Sanctuary Medians</b>	Paul Kemp	02/February/2023 07:09:08 AM	Trim the bougainvilleas, yellow arbutos, carrisas, hibiscus. Tidy up the palms.
<b>Peppermill Berm</b>	Paul Kemp	02/February/2023 07:10:42 AM	Remove dead plants.
<b>Spring creek rd</b>	Jorge Montoya	02/February/2023 08:30:06 AM	Round up and weeding
<b>Spring creek circle</b>	Jorge Montoya	02/February/2023 01:47:32 PM	Weed pulling
<b>Circles at the Ridge</b>	Paul Kemp	03/February/2023 08:14:51 AM	Install pine straw.

## ZEROS 20230208

	BAYSIDE		
BROOKS MCARTHY	23771 TUSCANY WAY	1470000	Scheduled for audit
SHERYL EBERT/VIVEK KAUL	24040 TUSCANY CT	752000	Scheduled for audit
JOHN POLSENBERG	23721 NAPOLI WAY	557000	Scheduled for audit
MARILYN/RON PRICE	23860 SANCTUARY LK CT	191000	Scheduled for audit
GORDON GRAVES	23650 PEPPERMILL CT	4749000	Scheduled for audit
EDWARD MACHALA	3654 GLENWATER LN		Meter is closed
MICHAEL/ROSLYN CLARE	23690 WATERSIDE DR	1228000	Scheduled for audit
GVB PROPERTIES	WALDEN CENTER WCI HOME B	3300	Scheduled for audit
THOMAS DEANS	3542 HERON COVE CT	74000	Scheduled for audit
ROBERT HALL	3519 HERON COVE CT	797000	No power
HERON GLEN	HERON GLEN RIGHT SIDE	5882000	Scheduled for audit
JEANNE/ROBERT SICILIANO	24561 WOODSAGE DR	1114000	Scheduled for audit
EVAN CONFORTI	24680 SWEET GUM CT	216000	Scheduled for audit
JOSEPH/ELLEN FOLZ	24790 PENNYROYAL DR	708000	Scheduled for audit
POLLOWITZ/SHARON BROWN	24780 PENNYROYAL DR	396000	Scheduled for audit
WILLIAM SCHERER	24790 WAX MYRTLE DR	433000	Scheduled for audit
JAMES CONNORS	3440 LAKEMONT DR	71000	Scheduled for audit
CHARLES/MARCIA CRNOEVICH	3581 LAKEMONT DR	524000	Scheduled for audit
FRANK WOODS	3791 LAKEMONT DR	1054000	Scheduled for audit
JOANNE/ROBERT WELSH	24771 LYONIA LN	1648000	Scheduled for audit

## ZEROS 20230208

BALK PROPERTY	24731 LYONIA LN	690000	Scheduled for audit
JOSEPH/CARL ANN BUSA	24751 BAY BEAN CT	9760	Scheduled for audit
EMMA TIANGA	24721 BAY BEAN CT	2200	Scheduled for audit
SANCTUARY AT PELICAN LANDING	LAKEMONT WEST	35000	Scheduled for audit
THOMAS DRYDEN	24910 GOLDCREST DR	880000	Scheduled for audit
MIDGE EBEN	24949 BAY CEDAR DR	3073480	Scheduled for audit
WILLIAM/BRADLEY CRATE	25241 BAY CEDAR DR	575000	Scheduled for audit
DR ROBERT BENNETT	24745 GOLDCREST DR	7012000	Scheduled for audit
EVAN GILLINGHAM	24741 HOLLYBRIER LN	2075000	Scheduled for audit
ROBERT CAMERON	24712 HOLLYBRIER LN	4767000	Scheduled for audit
RICHARD TURNER	24776 HOLLYBRIER LN	4355000	Scheduled for audit
<b>BAYCREEK</b>			
ALAN PETERSON	3690 PELICANS NEST DR	1388000	Scheduled for audit
KEN/MARY JANE LEWIS	25120 RIDGE OAK DR	11000	Scheduled for audit
JOHN/BRENDA MCCARTHY	25091 RIDGE OAK DR	33000	Scheduled for audit
NICK J. DIMITROFF	25161 RIDGE OAK DR	100000	Scheduled for audit
MARY KATHE/DARREN JAY KING	25062 RIDGE OAK DR	128000	Scheduled for audit
HOMES SWFL RENEW LLC	3790 BAY CREEK DR	4000	Scheduled for audit
MARGARET/CHRISTOPHER POWALA	3661 BAY CREEK DR	2055000	Scheduled for audit
RICHARD/GAY KELLY	3771 BAY CREEK DR	1272000	Scheduled for audit
JAMES/MARGUERITE YOST	3741 BAY CREEK DR	695000	Scheduled for audit

**BAYSIDE IMPROVEMENT  
AND BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS**

**STAFF  
REPORTS  
BII**

**BAYSIDE IMPROVEMENT COMMUNITY DEVELOPMENT DISTRICT  
AND  
BAY CREEK COMMUNITY DEVELOPMENT DISTRICT**

**BOARDS OF SUPERVISORS FISCAL YEAR 2022/2023 JOINT MEETING SCHEDULE**

**LOCATION**

*Pelican Landing Community Center, 24501 Walden Center Drive, Bonita Springs, Florida 34134*

<b>DATE</b>	<b>POTENTIAL DISCUSSION/FOCUS</b>	<b>TIME</b>
<b>October 24, 2022</b>	<b>Regular Meeting</b>	<b>2:00 PM</b>
<b>December 5, 2022</b>	<b>Regular Meeting</b>	<b>2:00 PM</b>
<b>January 23, 2023</b>	<b>Regular Meeting</b>	<b>2:00 PM</b>
<b>February 27, 2023</b>	<b>Regular Meeting</b>	<b>2:00 PM</b>
<b>March 27, 2023</b>	<b>Regular Meeting</b>	<b>2:00 PM</b>
<b>April 24, 2023</b>	<b>Regular Meeting</b>	<b>2:00 PM</b>
<b>May 22, 2023</b>	<b>Regular Meeting</b>	<b>2:00 PM</b>
<b>June 26, 2023</b>	<b>Regular Meeting</b>	<b>2:00 PM</b>
<b>July 14, 2023</b>	<b>Budget Workshop</b>	<b>9:00 AM</b>
<b>July 24, 2023</b>	<b>Regular Meeting</b>	<b>2:00 PM</b>
<b>August 28, 2023</b>	<b>Public Hearing &amp; Regular Meeting</b>	<b>2:00 PM</b>
<b>September 25, 2023</b>	<b>Regular Meeting</b>	<b>2:00 PM</b>