

**BAYSIDE IMPROVEMENT
AND BAY CREEK**

**COMMUNITY DEVELOPMENT
DISTRICTS**

April 24, 2023

BOARD OF SUPERVISORS

**JOINT REGULAR
MEETING AGENDA**

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

**AGENDA
LETTER**

Bayside Improvement and Bay Creek

Community Development Districts

OFFICE OF THE DISTRICT MANAGER

2300 Glades Road, Suite 410W • Boca Raton, Florida 33431

Phone (561) 571-0010 • Toll-free (877) 276-0889 • Fax (561) 571-0013

April 17, 2023

ATTENDEES:

Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

Boards of Supervisors

Bayside Improvement and Bay Creek Community Development Districts

Dear Board Members:

The Boards of Supervisors of the Bayside Improvement Community Development District and Bay Creek Community Development District will hold a Joint Regular Meeting on April 24, 2023 at 2:00 p.m., at the Pelican Landing Community Center, 24501 Walden Center Drive, Bonita Springs, Florida 34134. Members of the public may participate in the meeting, via Zoom, at <https://us02web.zoom.us/j/84137772934>, Meeting ID: **841 3777 2934** or via conference call at **1-929-205-6099**, Meeting ID: **841 3777 2934**. The agenda is as follows:

1. Call to Order/Phone Silent Mode/Pledge of Allegiance
2. Roll Call
3. Public Comments: *Agenda Items*

JOINT BUSINESS ITEMS

4. Staff Report: District Engineer – *Barraco and Associates, Inc*
5. Continued Discussion/Presentation of Colony Parcels M & N Drainage Design/Permitting Peer Review Report (*to be provided under a separate cover*)
6. Waterway Inspection Report: April 2023 – *SOLitude Lake Management, LLC*
7. Committee Reports
 - A. PLCA Landscape Committee
 - B. Colony Landscape Committee

JOINT BOARD ITEMS

8. Presentation of Monthly Budget and Year End Projection (*to be provided under separate cover*)

9. Acceptance of Unaudited Financial Statements as of March 31, 2023
10. Approval of March 27, 2023 Joint Regular Meeting Minutes
11. Action/Agenda Items
12. Old Business
13. Staff Reports
 - A. District Counsel
 - I. *Gregory Urbancic, Esq., Coleman Yovanovich Koester, P.A.*
 - Update: Second Amendment and Restated Bylaws of Pelican Landing Community Association, Inc.
 - II. *Daniel Cox, Esq.*
 - B. District Manager: *Wrathell, Hunt and Associates, LLC*
 - I. Monthly Status Report: Field Operations
 - II. Number of Registered Voters as of April 15, 2023
 - a. Bayside Improvement CDD: 3,043
 - b. Bay Creek CDD: 790
 - III. NEXT MEETING: May 22, 2023 at 2:00 PM

○ QUORUM CHECK: *BAYSIDE IMPROVEMENT CDD*

SEAT 1	KAREN MONTGOMERY	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 2	GAIL GRAVENHORST	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 3	WALTER MCCARTHY	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 4	BERNIE CRAMER	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 5	BILL NICHOLSON	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO

○ QUORUM CHECK: *BAY CREEK CDD*

SEAT 1	JERRY ADDISON	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 2	ROBERT TRAVERS	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 3	JIM JANEK	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 4	MARY McVAY	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 5	GARY DURNEY	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO

14. Supervisors' Requests
15. Public Comments: *Non-Agenda Items*

16. Adjournment

Should you have any questions, please do not hesitate to contact me directly at (239) 464-7114.

Sincerely,



Chesley E. Adams, Jr.
District Manager

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

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SOLITUDE

LAKE MANAGEMENT



Bayside/Baycreek CDD Waterway Inspection Report

Reason for Inspection: Normal growth observed

Inspection Date: 2023-04-11

Prepared for:

Cleo Adams, Assistant District Manager
Wrathell, Hunt & Associates, LLC
9220 Bonita Beach Road, Suite #214
Bonita Springs, FL 34135

Prepared by:

Bailey Hill, Aquatic Specialist

Ft. Myers Field Office
SOLITUDELAKEMANAGEMENT.COM
888.480.LAKE (5253)

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Site: A10

Comments:

Site looks good
Pennyroyal
Shoreline is well maintained.
Algae and submersed vegetation
are at controlled levels.



Action Required:

Routine maintenance next visit

Target:

Species non-specific

Site: A13

Comments:

Site looks good
Pennyroyal: Shoreline is well
maintained. Algae and submersed
vegetation are at controlled levels.



Action Required:

Routine maintenance next visit

Target:

Species non-specific

Site: A14

Comments:

Normal growth observed
Pennyroyal
Shoreline is well maintained, treat
for annual weeds. Monitor and
treat as needed for chara.



Action Required:

Routine maintenance next visit

Target:

Muskgrass

Site: A15

Comments:

Site looks good
Pennyroyal
Shoreline is well maintained.
Algae and submersed vegetation
are at controlled levels.



Action Required:

Routine maintenance next visit

Target:

Species non-specific

Site: A17

Comments:

Site looks good
Pennyroyal
Shoreline is well maintained.
Algae and submersed vegetation
are at controlled levels.



Action Required:

Routine maintenance next visit

Target:

Species non-specific

Site: A25

Comments:

Site looks good
Palermo
Shoreline is well maintained.
Algae and submersed vegetation
are at controlled levels.



Action Required:

Routine maintenance next visit

Target:

Species non-specific

Site: B7

Comments:

Requires attention
Southbridge
Spot treat torpedograss and alligator weed in the littorals. Algae and submersed vegetation are at controlled levels.



Action Required:

Re-inspect next visit

Target:

Torpedograss

Site: B8

Comments:

Requires attention
Southbridge
Treat for annual weeds and water primrose. Algae and submersed vegetation are at controlled levels.



Action Required:

Routine maintenance next visit

Target:

Shoreline weeds

Site: C4A

Comments:

Normal growth observed
Longlake
Shoreline is well maintained. Spot treat minimal pennywort growth in littorals. Algae and submersed vegetation are at controlled levels.



Action Required:

Routine maintenance next visit

Target:

Pennywort

Site: C4B

Comments:

Site looks good

Longlake

Shoreline is well maintained.
Algae and submersed vegetation are at controlled levels.



Action Required:

Routine maintenance next visit

Target:

Species non-specific

Site: D3A

Comments:

Site looks good

South ridge

Shoreline is well maintained.
Algae and submersed vegetation are at controlled levels.



Action Required:

Routine maintenance next visit

Target:

Species non-specific

Site: D4

Comments:

Site looks good

Baycrest

Shoreline is well maintained.
Algae and submersed vegetation are at controlled levels..



Action Required:

Routine maintenance next visit

Target:

Species non-specific

Site: D10

Comments:

Requires attention

The Ridge
Treat pennywort along homeowners side of lake. Algae and submersed vegetation are at controlled levels.

Action Required:

Re-inspect next visit

Target:

Pennywort



Site: E14

Comments:

Normal growth observed

Villas at PL:
Shoreline is well maintained. Spot treat growth of annual weeds in littorals. Algae and submersed vegetation are at controlled levels.

Action Required:

Routine maintenance next visit

Target:

Shoreline weeds



Site: E16

Comments:

Site looks good

Villas at Pelican Landing
Shoreline is well maintained. Algae and submersed vegetation are at controlled levels.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



Site: E17

Comments:

Site looks good

Shoreline is well maintained.
Algae and submersed vegetation are at controlled levels.



Action Required:

Routine maintenance next visit

Target:

Species non-specific

Site: E18

Comments:

Normal growth observed

Villas at Pelican Landing
Shoreline is well maintained.
Some minor surface algae was observed in the littorals, monitor and treat as needed.



Action Required:

Routine maintenance next visit

Target:

Surface algae

Site: F6

Comments:

Requires attention

Las Palmas
Shoreline is well maintained.
Treat for bacopa encroaching on the water.



Action Required:

Routine maintenance next visit

Target:

Shoreline weeds

Site: F7

Comments:

Requires attention

Merano
Shoreline is well maintained.
Treat for bacopa encroaching on the water.



Action Required:

Routine maintenance next visit

Target:

Shoreline weeds

Management Summary

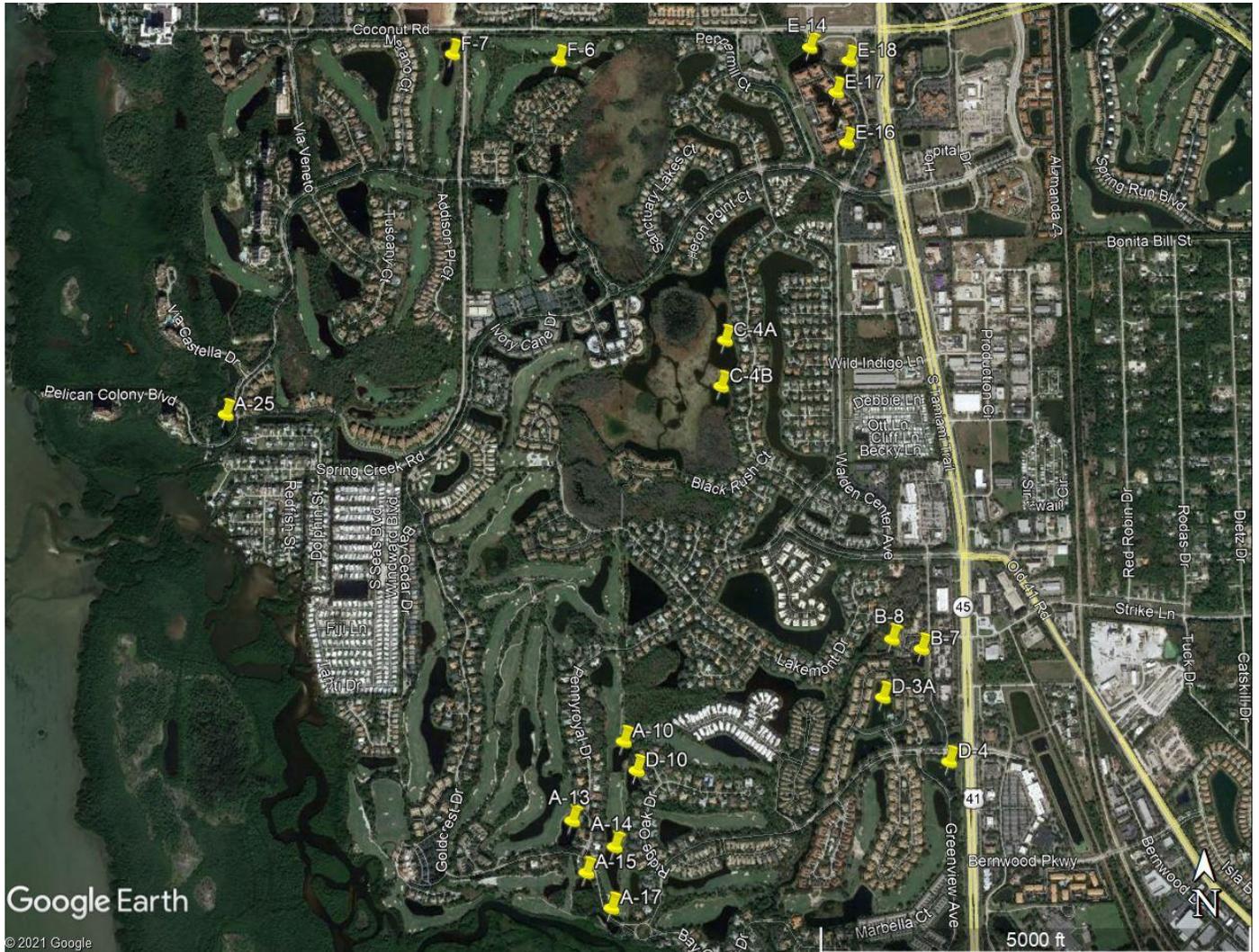
- This month's activities have been standard lake maintenance.
- No submersed vegetation issues at the time of inspection. Some minor algae was observed in the littorals of lake E18. The technician will spot treat in open areas as needed.
- Shoreline weeds will be targeted at lakes B7, B8, D10, F6, and F7
- We continue to add beneficial bacteria to the four outfall lakes A-2, A-17, D-8, F-12. We also add bacteria to F-1, F-6, F16, E-4 and E-5 to help reduce nutrients that cause algae blooms.

Additional observations:

E2 and E4 were repaired earlier this month.

Repairs are scheduled for D8 this week.

Site	Comments	Target	Action Required
A10	Site looks good	Species non-specific	Routine maintenance next visit
A13	Site looks good	Species non-specific	Routine maintenance next visit
A14	Normal growth observed	Muskgrass	Routine maintenance next visit
A15	Site looks good	Species non-specific	Routine maintenance next visit
A17	Site looks good	Species non-specific	Routine maintenance next visit
A25	Site looks good	Species non-specific	Routine maintenance next visit
B7	Requires attention	Torpedograss	Re-inspect next visit
B8	Requires attention	Shoreline weeds	Routine maintenance next visit
C4A	Normal growth observed	Pennywort	Routine maintenance next visit
C4B	Site looks good	Species non-specific	Routine maintenance next visit
D3A	Site looks good	Species non-specific	Routine maintenance next visit
D4	Site looks good	Species non-specific	Routine maintenance next visit
D10	Requires attention	Pennywort	Re-inspect next visit
E14	Normal growth observed	Shoreline weeds	Routine maintenance next visit
E16	Site looks good	Species non-specific	Routine maintenance next visit
E17	Site looks good	Species non-specific	Routine maintenance next visit
E18	Normal growth observed	Surface algae	Routine maintenance next visit
F6	Requires attention	Shoreline weeds	Routine maintenance next visit
F7	Requires attention	Shoreline weeds	Routine maintenance next visit



**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

**UNAUDITED
FINANCIAL
STATEMENTS**

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
FINANCIAL STATEMENTS
UNAUDITED
MARCH 31, 2023**

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
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**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED BALANCE SHEET
GOVERNMENTAL FUNDS
MARCH 31, 2023**

	General Fund		Total Governmental Funds
	General Fund 001 & 101	General Fund 002	
ASSETS			
Cash			
SunTrust	\$1,770,042	\$667,719	\$ 2,437,761
FineMark MM *	295,821	83,005	378,826
FineMark ICS *	-	4,712	4,712
Accounts receivable (clearing fund)	32,301	9,571	41,872
Due from other funds			
Bayside general fund 001	9,312	-	9,312
Bayside general fund 002 - The Colony	16,365	-	16,365
Prepaid expense	130	-	130
WC deposit	1,806	-	1,806
Deposits	125	555	680
Total assets	<u>\$ 2,125,902</u>	<u>\$ 765,562</u>	<u>\$ 2,891,464</u>
LIABILITIES & FUND BALANCES			
Liabilities			
Bayside - general fund 001	-	11,630	11,630
Bay Creek - general fund 101	9,312	4,735	14,047
Due to Bayside - enterprise fund 401	1,586	-	1,586
Due to Bay Creek - enterprise fund 451	2,814	-	2,814
Total liabilities	<u>13,712</u>	<u>16,365</u>	<u>30,077</u>
Fund Balances			
Unassigned	<u>2,112,190</u>	<u>749,197</u>	<u>2,861,387</u>
Total fund balances	<u>2,112,190</u>	<u>749,197</u>	<u>2,861,387</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 2,125,902</u>	<u>\$ 765,562</u>	<u>\$ 2,891,464</u>

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUNDS 001 & 101
FOR THE PERIOD ENDED MARCH 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
REVENUES				
Assessment levy - net	\$ 32,301	\$ 2,395,074	\$ 2,486,540	96%
Interest	34	175	500	35%
Street sweeping	-	-	13,000	0%
Total revenues	<u>32,335</u>	<u>2,395,358</u>	<u>2,500,040</u>	96%
EXPENDITURES				
Administrative				
Supervisors	2,906	7,428	19,377	38%
Engineering	8,728	13,092	15,000	87%
Legal	1,947	5,115	18,000	28%
Audit	-	3,750	15,000	25%
Management	3,500	21,000	42,000	50%
Accounting & payroll	1,400	8,399	16,799	50%
Computer services	420	3,139	5,040	62%
Assessment roll preparation* ¹	-	8,476	8,476	100%
Telephone	79	475	950	50%
Postage & reproduction	121	604	1,350	45%
Printing & binding	410	2,459	4,918	50%
Legal notices and communications	267	540	1,125	48%
Office supplies	-	790	750	105%
Subscriptions & memberships	-	263	263	100%
ADA website compliance	-	158	253	62%
Insurance* ¹	-	18,546	17,770	104%
Miscellaneous (bank fees)	186	3,060	6,750	45%
Total administrative	<u>19,964</u>	<u>97,294</u>	<u>173,821</u>	56%
Field management				
Other contractual	3,150	18,899	37,799	50%
Total field management services	<u>3,150</u>	<u>18,899</u>	<u>37,799</u>	50%
Water management				
NPDES program	-	355	3,165	11%
Other contractual services: lakes	16,430	88,079	200,661	44%
Other contractual services: wetlands	-	19,037	37,980	50%
Other contractual services: culverts/drains	5,794	20,324	37,980	54%
Other contractual services: lake health	-	3,516	6,330	56%
Aquascaping* ¹	-	-	18,990	0%
Capital outlay	-	-	9,495	0%
Contingencies	-	5,317	-	N/A
Repairs and maintenance (aerators)	1,845	2,355	9,495	25%
Total water management services	<u>24,069</u>	<u>138,983</u>	<u>324,096</u>	43%

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUNDS 001 & 101
FOR THE PERIOD ENDED MARCH 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
Street lighting				
Electricity	8,245	23,390	40,000	58%
Hurricane light repair	-	3,289	-	N/A
Contractual services-lightpole	-	35,607	40,000	89%
Total street lighting services	<u>8,245</u>	<u>62,286</u>	<u>80,000</u>	78%
Landscaping				
Supervisor	15,463	65,520	126,500	52%
Personnel services	107,462	476,595	1,048,759	45%
Capital outlay	-	23,520	40,000	59%
Fuel	-	10,168	25,000	41%
Repairs and maintenance (parts)	7,406	41,080	35,000	117%
Insurance* ¹	-	16,480	15,287	108%
Minor operating equipment	-	476	20,000	2%
Horticulture dumpster	7,199	78,500	30,000	262%
Employee uniforms	1,921	16,932	33,000	51%
Chemicals	8,023	27,929	58,000	48%
Flower program* ²	-	81,223	125,000	65%
Mulch program* ²	-	97,459	77,000	127%
Plant replacement program* ²	-	4,230	40,000	11%
Other contractual - tree trimming* ¹	-	16,000	6,330	253%
Other contractual - horticulturalist	-	-	2,000	0%
Other contractual - training	-	150	1,500	10%
Maintenance tracking software	1,920	1,920	3,500	55%
Unbudgeted contractual services	-	-	76,000	0%
Fountain maintenance	156	536	9,999	5%
Office operations	1,729	11,452	23,000	50%
Monument maintenance	-	-	15,000	0%
Total landscaping services	<u>151,279</u>	<u>970,170</u>	<u>1,810,875</u>	54%
Roadway				
Personnel	1,284	5,410	8,546	63%
Repairs and maintenance - parts	-	-	44,309	0%
Insurance	-	1,807	1,583	114%
Total roadway services	<u>1,284</u>	<u>7,217</u>	<u>54,438</u>	13%

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUNDS 001 & 101
FOR THE PERIOD ENDED MARCH 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
Parks & recreation				
Utilities	1,411	5,261	9,000	58%
Operating supplies	-	656	1,000	66%
Total parks & recreation	<u>1,411</u>	<u>5,917</u>	<u>10,000</u>	59%
Other fees & charges				
Property appraiser	3,625	3,625	3,625	100%
Tax collector	-	5,359	5,358	100%
Total other fees & charges	<u>3,625</u>	<u>8,984</u>	<u>8,983</u>	100%
Total expenditures	<u>213,027</u>	<u>1,309,750</u>	<u>2,500,012</u>	52%
Excess/(deficiency) of revenues over/(under) expenditures	(180,692)	1,085,608	28	
Fund balances - beginning	2,292,882	1,026,582	980,260	
Fund balances - ending	<u>\$ 2,112,190</u>	<u>\$ 2,112,190</u>	<u>\$ 980,288</u>	

*¹ Typically an annual expense.

*² Typically a seasonal expense.

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF NET POSITION
ENTERPRISE FUNDS 401 & 451
MARCH 31, 2023**

	Bayside Improvement Enterprise Fund 401	Bay Creek Enterprise Fund 451	Total Enterprise Funds 401 & 451
ASSETS			
Current assets:			
Cash			
Wells Fargo	\$ 661,410	\$ -	\$ 661,410
SunTrust	327,494	74,521	402,015
Accounts receivable (customers)	-	3,887	3,887
Due from Bayside general fund 001	1,278	702	1,980
Due from Bay Creek general fund 101	308	2,113	2,421
Due from Bay Creek enterprise fund 451	87,992	-	87,992
Accounts receivable (clearing fund)	3,150	1,311	4,461
WC deposit	104	35	139
Total current assets	<u>1,081,736</u>	<u>82,569</u>	<u>1,164,305</u>
Noncurrent assets:			
Capital assets			
Property, plant and equipment	1,950,208	18,320	1,968,528
Irrigation system	-	596,951	596,951
Less accumulated depreciation	(1,562,288)	(550,403)	(2,112,691)
Total capital assets, net of accumulated depreciation	<u>387,920</u>	<u>64,868</u>	<u>452,788</u>
Total noncurrent assets	<u>387,920</u>	<u>64,868</u>	<u>452,788</u>
Total assets	<u>1,469,656</u>	<u>147,437</u>	<u>1,617,093</u>
LIABILITIES			
Current liabilities:			
Unearned revenue	4,207	-	4,207
Customer deposits	47,894	12,189	60,083
Due to Bayside enterprise fund 401	-	87,992	87,992
Total current liabilities	<u>52,101</u>	<u>100,181</u>	<u>152,282</u>
NET POSITION			
Net investment in capital assets	387,920	64,868	452,788
Unrestricted	1,029,635	(17,612)	1,012,023
Total net position	<u>\$ 1,417,555</u>	<u>\$ 47,256</u>	<u>\$ 1,464,811</u>

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUNDS 401 & 451
FOR THE PERIOD ENDED MARCH 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
OPERATING REVENUES:				
Charges for services				
Assessment levy - net	\$ 4,461	\$ 324,990	\$ 338,510	96%
Irrigation	38,761	218,665	506,896	43%
Total operating revenues	<u>43,222</u>	<u>543,655</u>	<u>845,406</u>	64%
OPERATING EXPENSES:				
Administrative services				
Supervisor's fees	968	2,476	6,459	38%
Engineering fees	2,909	4,364	4,999	87%
Legal	649	1,705	6,000	28%
Audit	-	1,251	5,000	25%
Management	1,367	8,203	16,403	50%
Accounting & payroll	467	2,800	5,600	50%
Computer services	140	1,047	1,680	62%
Utility billing	3,689	18,303	33,500	55%
Telephone	25	156	311	50%
Postage & reproduction	40	201	450	45%
Printing and binding	136	820	1,639	50%
Legal notices and communications	90	180	375	48%
Office supplies	-	263	251	105%
Subscription and memberships	-	88	87	101%
ADA website compliance	-	52	147	35%
Insurance* ¹	-	6,182	6,038	102%
Miscellaneous	63	1,032	2,250	46%
Total administrative services	<u>10,543</u>	<u>49,123</u>	<u>91,189</u>	54%
Field management services				
Other contractual services	<u>1,051</u>	<u>6,300</u>	<u>12,600</u>	50%
Total field management services	<u>1,051</u>	<u>6,300</u>	<u>12,600</u>	50%
Water management services				
NPDES program	-	205	1,835	11%
Other contractual services: lakes	9,525	51,067	116,339	44%
Other contractual services: wetlands	-	11,039	22,020	50%
Other contractual services: culverts/drains	3,359	11,783	22,020	54%
Other contractual services: lake health	-	1,856	3,670	51%
Aquascaping* ¹	-	-	11,010	0%
Capital outlay	-	-	5,505	0%
Repairs and maintenance (aerators)*	1,069	1,365	5,505	25%
Contingencies	-	3,083	-	N/A
Total water management services	<u>13,953</u>	<u>80,398</u>	<u>187,904</u>	43%

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUNDS 401 & 451
FOR THE PERIOD ENDED MARCH 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
Landscape services				
Other contractual - tree trimming	-	-	3,671	0%
Total landscape services	-	-	3,671	0%
Roadway services				
Personnel	516	2,248	4,954	45%
Repairs and maintenance - parts	-	-	25,691	0%
Insurance	35	1,422	2,499	57%
Total irrigation supply services	551	3,670	33,144	11%
Irrigation supply services				
Personnel	10,042	42,483	82,651	51%
Reclaimed water	-	31,626	75,646	42%
Repairs and maintenance - parts	2,054	14,259	25,000	57%
Insurance* ¹	-	11,847	11,500	103%
Minor operating equipment	-	-	75,945	0%
Meter costs	-	2,407	7,500	32%
Other contractual services	751	8,590	9,000	95%
Electricity	-	44,287	95,000	47%
Pumps & machinery	5,379	28,923	50,000	58%
Depreciation	4,876	29,256	60,000	49%
Total irrigation supply services	23,102	213,678	492,242	43%
Total operating expenses	49,200	353,169	820,750	43%
Operating income/(loss)	(5,978)	190,486	24,656	
Nonoperating revenues/(expenses):				
Interest income	287	1,289	500	258%
Miscellaneous income	-	644	-	N/A
Total nonoperating revenues	287	1,933	500	387%
Change in net position	(5,691)	192,419	25,156	
Total net position - beginning	1,470,502	1,272,392	1,264,474	
Total net position - ending	<u>\$ 1,464,811</u>	<u>\$ 1,464,811</u>	<u>\$ 1,289,630</u>	

*¹ Typically an annual expense.

*² Typically a seasonal expense.

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
MARCH 31, 2023**

	General Fund		Total Governmental Funds
	001	The Colony 002	
ASSETS			
Cash			
SunTrust	\$1,433,890	\$667,719	\$ 2,101,609
FineMark MM	64,161	83,005	147,166
FineMark ICS	-	4,712	4,712
Accounts receivable (clearing fund)	24,868	9,571	34,439
Due from other funds			
Bayside general fund 002 - The Colony	11,630	-	11,630
Prepaid expense	130	-	130
WC deposit	1,462	-	1,462
Deposits	125	555	680
Total assets	<u>\$ 1,536,266</u>	<u>\$ 765,562</u>	<u>\$ 2,301,828</u>
LIABILITIES & FUND BALANCES			
Liabilities			
Due to other funds			
Bayside - general fund 001	-	11,630	11,630
Due to other governments (Bay Creek)			
Bay Creek - general fund 101	9,312	4,735	14,047
Bay Creek - enterprise fund 451	702	-	702
Due to Bayside - enterprise fund 401	1,278	-	1,278
Total liabilities	<u>11,292</u>	<u>16,365</u>	<u>27,657</u>
Fund balances			
Unassigned	<u>1,524,974</u>	<u>749,197</u>	<u>2,274,171</u>
Total fund balances	<u>1,524,974</u>	<u>749,197</u>	<u>2,274,171</u>
Total liabilities and fund balances	<u>\$ 1,536,266</u>	<u>\$ 765,562</u>	<u>\$ 2,301,828</u>

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 001
FOR THE PERIOD ENDED MARCH 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
REVENUES				
Assessment levy - net	\$ 24,868	\$ 1,937,450	\$ 2,004,182	97%
Interest	11	44	404	11%
Street sweeping	-	-	10,494	0%
Miscellaneous	-	109	-	N/A
Total revenue	<u>24,879</u>	<u>1,937,603</u>	<u>2,015,080</u>	96%
EXPENDITURES				
Administration services				
Supervisors	1,453	3,714	9,689	38%
Engineering	7,082	10,623	12,171	87%
Legal	1,580	4,150	14,605	28%
Audit	-	3,043	7,500	41%
Management	2,840	17,039	34,079	50%
Accounting & payroll	1,136	6,815	13,631	50%
Computer services	341	2,547	4,089	62%
Assessment roll preparation* ¹	-	6,877	6,877	100%
Telephone	64	385	771	50%
Postage & reproduction	98	490	1,095	45%
Printing & binding	333	1,995	3,990	50%
Legal notices and communications	217	438	913	48%
Office supplies	-	641	609	105%
Subscriptions & memberships	-	213	213	100%
ADA website compliance	-	128	205	62%
Insurance* ¹	-	9,273	8,885	104%
Miscellaneous (bank fees)	150	2,496	5,477	46%
Total administration services	<u>15,294</u>	<u>70,867</u>	<u>124,799</u>	57%
Field management				
Other contractual services	2,556	15,335	30,670	50%
Total field management services	<u>2,556</u>	<u>15,335</u>	<u>30,670</u>	50%
Water management				
NPDES program	-	288	2,568	11%
Other contractual services: lakes	13,331	71,468	162,816	44%
Other contractual services: wetlands	-	15,447	30,817	50%
Other contractual service: culverts/drains	4,701	16,491	30,817	54%
Other contractual services: lake health	-	2,853	5,136	56%
Aquascaping* ¹	-	-	15,408	0%
Capital outlay	-	-	7,704	0%
Contingencies	-	4,314	-	N/A
Repairs and maintenance (aerators)	1,497	1,911	7,704	25%
Total water management services	<u>19,529</u>	<u>112,772</u>	<u>262,970</u>	43%

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 001
FOR THE PERIOD ENDED MARCH 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
Street lighting				
Electricity	6,690	18,979	32,456	58%
Hurricane light repair	-	2,669	-	N/A
Contractual services-lightpole	-	28,892	32,456	89%
Total street lighting services	<u>6,690</u>	<u>50,540</u>	<u>64,912</u>	78%
Landscaping				
Supervisor	12,546	53,160	102,642	52%
Personnel	87,175	386,631	850,963	45%
Capital outlay	-	19,084	32,456	59%
Fuel	-	8,250	20,285	41%
Repairs & maintenance (parts)	6,009	33,298	28,399	117%
Insurance* ¹	-	13,344	12,404	108%
Minor operating equipment	-	386	16,228	2%
Horticultural dumpster	5,841	63,695	24,342	262%
Employee uniforms	1,558	13,739	26,776	51%
Chemicals	6,510	22,662	47,061	48%
Flower program* ²	-	65,904	101,425	65%
Mulch program* ²	-	79,078	62,478	127%
Plant replacement program* ²	-	3,432	32,456	11%
Other contractual - tree trimming* ¹	-	12,982	5,136	253%
Other contractual - horticulturalist	-	-	1,623	0%
Other contractual - training	-	122	1,217	10%
Maintenance tracking software	1,558	1,558	2,840	55%
Unbudgeted contractual services	-	-	61,666	0%
Fountain maintenance	126	435	8,114	5%
Office operations	1,403	9,292	18,662	50%
Monument maintenance	-	-	12,171	0%
Total landscaping services	<u>122,726</u>	<u>787,052</u>	<u>1,469,344</u>	54%
Roadway services				
Personnel	1,043	4,390	6,934	63%
Repairs & maintenance - parts	-	-	35,953	0%
Insurance	-	1,463	1,284	114%
Total roadway services	<u>1,043</u>	<u>5,853</u>	<u>44,171</u>	13%
Parks & recreation				
Utilities	1,355	5,051	8,640	58%
Operating supplies	-	630	960	66%
Total parks & recreation	<u>1,355</u>	<u>5,681</u>	<u>9,600</u>	59%

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 001
FOR THE PERIOD ENDED MARCH 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
Other fees & charges				
Property appraiser	3,480	3,480	3,480	100%
Tax collector	-	4,217	5,144	82%
Total other fees & charges	<u>3,480</u>	<u>7,697</u>	<u>8,624</u>	89%
Total expenditures	<u>172,673</u>	<u>1,055,797</u>	<u>2,015,090</u>	52%
Excess/(deficiency) of revenues over/(under) expenditures	(147,794)	881,806	(10)	
Fund balances - beginning	1,672,768	643,168	601,448	
Fund balances - ending	<u>\$ 1,524,974</u>	<u>\$ 1,524,974</u>	<u>\$ 601,438</u>	

*¹ Typically an annual expense.

*² Typically a seasonal expense.

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 002 - THE COLONY
FOR THE PERIOD ENDED MARCH 31, 2023**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Assessment levy - net	\$ 9,571	\$ 744,081	\$ 771,356	96%
Interest & miscellaneous	10	47	500	9%
Total revenues	<u>9,581</u>	<u>744,128</u>	<u>771,856</u>	96%
EXPENDITURES				
Administrative services				
Accounting & payroll	782	4,690	9,380	50%
Computer services	284	1,706	3,411	50%
Assessment roll preparation* ¹	-	1,150	1,150	100%
Field management	1,184	7,106	14,211	50%
Total administrative services	<u>2,250</u>	<u>14,652</u>	<u>28,152</u>	52%
Street lighting services				
Contractual services - light poles* ¹	-	-	5,000	0%
Total street lighting services	<u>1,493</u>	<u>1,493</u>	<u>5,000</u>	30%
Landscaping maintenance services				
Personnel services	42,513	188,055	353,704	53%
Other contractual - horticulturalists	-	-	1,500	0%
Other contractual - training	-	-	1,500	0%
Rentals & leases	-	-	20,000	0%
Fuel	-	4,146	9,000	46%
Repairs & maintenance (parts)	778	3,520	15,000	23%
Insurance* ¹	-	2,687	3,000	90%
Horticulture dumpster	-	-	16,000	0%
Miscellaneous equipment	43	260	2,500	10%
Chemicals	4,089	5,816	17,000	34%
Flower program* ²	-	23,203	66,000	35%
Mulch program* ²	-	20,194	40,500	50%
Plant replacement program* ²	-	3,472	40,000	9%
Other contractual - tree trimming* ²	11,750	11,750	10,000	118%
Monument maintenance	-	-	3,000	0%
Total landscaping maintenance services	<u>59,173</u>	<u>263,103</u>	<u>598,704</u>	44%

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 002 - THE COLONY
FOR THE PERIOD ENDED MARCH 31, 2023**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
Fountain services				
Operating supplies	10,309	64,151	140,000	46%
Total fountain services	<u>10,309</u>	<u>64,151</u>	<u>140,000</u>	46%
Total expenditures	<u>73,225</u>	<u>343,399</u>	<u>771,856</u>	44%
Net increase/(decrease) of fund balance	(63,644)	400,729	-	
Fund balance - beginning	812,841	348,468	334,835	
Fund balance - ending	<u>\$ 749,197</u>	<u>\$ 749,197</u>	<u>\$ 334,835</u>	

*¹ Typically an annual expense.

*² Typically a seasonal expense.

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICTS
STATEMENT OF NET POSITION
ENTERPRISE FUND 401
MARCH 31, 2023**

	<u>Bayside Improvement Enterprise Fund 401</u>
ASSETS	
Current assets:	
Cash	
Wells Fargo	\$ 661,410
SunTrust	327,494
Due from Bayside general fund 001	1,278
Due from Bay Creek general fund 101	308
Due from Bay Creek enterprise fund	87,992
Accounts receivable (clearing fund)	3,150
WC deposit	104
Total current assets	<u>1,081,736</u>
Noncurrent assets:	
Capital assets	
Property, plant and equipment	1,950,208
Less accumulated depreciation	<u>(1,562,288)</u>
Total capital assets, net of accumulated depreciation	<u>387,920</u>
Total noncurrent assets	<u>387,920</u>
Total assets	<u>1,469,656</u>
LIABILITIES	
Current liabilities:	
Unearned revenue	4,207
Customer deposits	47,894
Total current liabilities	<u>52,101</u>
NET POSITION	
Net investment in capital assets	387,920
Unrestricted	<u>1,029,635</u>
Total net position	<u>\$ 1,417,555</u>

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUND 401
FOR THE PERIOD ENDED MARCH 31, 2023**

	Current Month	Year to Date	Budget	% of Budget
Operating revenues				
Charges for services:				
Assessment levy - net	\$ 3,150	\$ 244,911	\$ 253,882	96%
Irrigation	24,361	141,305	325,000	43%
Total operating revenues	<u>27,511</u>	<u>386,216</u>	<u>578,882</u>	67%
Operating expenses				
Administrative services				
Supervisors	484	1,238	3,230	38%
Engineering	2,182	3,273	3,750	87%
Legal	487	1,279	4,500	28%
Audit	-	938	2,500	38%
Management	1,025	6,152	12,303	50%
Accounting & payroll	350	2,100	4,200	50%
Computer services	105	785	1,260	62%
Utility billing	2,767	13,727	25,125	55%
Telephone	19	117	233	50%
Postage & reproduction	30	151	338	45%
Printing and binding	102	615	1,229	50%
Legal notices and communications	67	135	281	48%
Office supplies	-	197	188	105%
Subscription and memberships	-	66	65	102%
ADA website compliance	-	39	110	35%
Insurance* ¹	-	3,091	3,019	102%
Miscellaneous	46	783	1,688	46%
Total administrative services	<u>7,664</u>	<u>34,686</u>	<u>64,019</u>	54%
Field management services				
Other contractual services	788	4,725	9,450	50%
Total field management services	<u>788</u>	<u>4,725</u>	<u>9,450</u>	50%
Water management services				
NPDES program	-	154	1,376	11%
Other contractual services: lakes	7,144	38,300	87,254	44%
Other contractual services: wetlands	-	8,279	16,515	50%
Other contractual services: culverts/drains	2,519	8,837	16,515	54%
Other contractual services: lake health	-	1,392	2,753	51%
Aquascaping* ¹	-	-	8,258	0%
Capital outlay	-	-	4,129	0%
Repairs and maintenance (aerators)*	802	1,024	4,129	25%
Contingencies	-	2,312	-	N/A
Total water management services	<u>10,465</u>	<u>60,298</u>	<u>140,929</u>	43%

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUND 401
FOR THE PERIOD ENDED MARCH 31, 2023**

	Current Month	Year to Date	Budget	% of Budget
Landscape services				
Other contractual - tree trimming	-	-	2,753	0%
Total landscape services	-	-	2,753	0%
Roadway services				
Personnel	387	1,686	3,716	45%
Repairs and maintenance - parts	-	-	19,268	0%
Insurance	26	1,066	1,875	57%
Total irrigation supply services	413	2,752	24,859	11%
Irrigation supply services				
Personnel	7,532	31,862	61,988	51%
Repairs and maintenance - parts	1,539	10,732	18,750	57%
Insurance* ¹	-	8,885	8,625	103%
Surplus RCS Water-Bayside	-	-	75,945	0%
Meter costs	-	1,805	5,625	32%
Other contractual services	563	6,442	6,750	95%
Electricity	-	33,215	71,250	47%
Pumps & machinery	4,033	21,692	37,500	58%
Depreciation	3,626	21,756	45,000	48%
Total irrigation supply services	17,293	136,389	331,433	41%
Total operating expenses	36,623	238,850	573,443	42%
Operating income/(loss)	(9,112)	147,366	5,439	
Nonoperating revenues/(expenses)				
Interest income	287	1,287	375	343%
Miscellaneous income	-	644	-	N/A
Total nonoperating revenues	287	1,931	375	515%
Change in net position	(8,825)	149,297	5,814	
Total net position - beginning	1,426,380	1,268,258	1,168,389	
Total net position - ending	<u>\$ 1,417,555</u>	<u>\$ 1,417,555</u>	<u>\$ 1,174,203</u>	

*¹ Typically an annual expense.

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
MARCH 31, 2023**

	General Fund	
	101	Total Governmental Funds
ASSETS		
Cash		
SunTrust	\$ 336,152	\$ 336,152
FineMark MM	231,660	231,660
Accounts receivable (clearing fund)	7,433	7,433
Due from other governments - Bayside Improvement		
Bayside general fund 001	9,312	9,312
Bayside general fund 002 - The Colony	4,735	4,735
WC deposit	344	344
Total assets	\$ 589,636	\$ 589,636
LIABILITIES & FUND BALANCES		
Liabilities		
Due to other governments - Bayside Improvement		
Bayside - enterprise fund 401	308	308
Due to Bay Creek - enterprise fund 451	2,112	2,112
Total liabilities	2,420	2,420
Fund balances		
Unassigned	587,216	587,216
Total fund balances	587,216	587,216
Total liabilities and fund balances	\$ 589,636	\$ 589,636

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 101
FOR THE PERIOD ENDED MARCH 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
REVENUES				
Assessment levy - net	\$ 7,433	\$ 457,624	\$ 482,324	95%
Interest	23	131	98	134%
Street sweeping	-	-	2,506	0%
Total revenues	<u>7,456</u>	<u>457,755</u>	<u>484,928</u>	94%
EXPENDITURES				
Administration services				
Supervisors	1,453	3,714	9,689	38%
Engineering	1,646	2,469	2,829	87%
Legal	367	965	3,395	28%
Audit	-	707	7,500	9%
Management	660	3,961	7,921	50%
Accounting & payroll	264	1,584	3,168	50%
Computer services	79	592	951	62%
Assessment roll preparation* ¹	-	1,599	1,599	100%
Telephone	15	90	179	50%
Postage & reproduction	23	114	255	45%
Printing & binding	77	464	928	50%
Legal notices and communications	50	102	212	48%
Office supplies	-	149	141	106%
Subscriptions & memberships	-	50	50	100%
ADA website compliance	-	30	48	63%
Insurance* ¹	-	9,273	8,885	104%
Miscellaneous (bank fees)	36	564	1,273	44%
Total administration services	<u>4,670</u>	<u>26,427</u>	<u>49,023</u>	54%
Field management fees				
Other contractual	594	3,564	7,129	50%
Total field management	<u>594</u>	<u>3,564</u>	<u>7,129</u>	50%
Water management				
NPDES program	-	67	597	11%
Other contractual services: lakes	3,099	16,611	37,845	44%
Other contractual services: wetlands	-	3,590	7,163	50%
Other contractual service: culverts/drains	1,093	3,833	7,163	54%
Other contractual services: lake health	-	663	1,194	56%
Aquascaping* ¹	-	-	3,582	0%
Capital outlay	-	-	1,791	0%
Contingencies	-	1,003	-	N/A
Repairs and maintenance (aerators)	348	444	1,791	25%
Total water management	<u>4,540</u>	<u>26,211</u>	<u>61,126</u>	43%

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 101
FOR THE PERIOD ENDED MARCH 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
Street lighting				
Electricity	1,555	4,411	7,544	58%
Hurricane light repair	-	620	-	N/A
Contractual services-lightpole	-	6,715	7,544	89%
Total street lighting	<u>1,555</u>	<u>11,746</u>	<u>15,088</u>	78%
Landscape services				
Supervisor	2,917	12,360	23,858	52%
Personnel services	20,287	89,964	197,796	45%
Capital outlay	-	4,436	7,544	59%
Fuel	-	1,918	4,715	41%
Repairs and maintenance (parts)	1,397	7,782	6,601	118%
Insurance* ¹	-	3,136	2,883	109%
Minor operating equipment	-	90	3,772	2%
Horticulture dumpster	1,358	14,805	5,658	262%
Employee uniforms	363	3,193	6,224	51%
Chemicals	1,513	5,267	10,939	48%
Flower program* ²	-	15,319	23,575	65%
Mulch program* ²	-	18,381	14,522	127%
Plant replacement program* ²	-	798	7,544	11%
Other contractual - tree trimming* ¹	-	3,018	1,194	253%
Other contractual - horticulturalist	-	-	377	0%
Other contractual - training	-	28	283	10%
Maintenance tracking software	362	362	660	55%
Unbudgeted contractual services	-	-	14,334	0%
Fountain maintenance	30	101	1,886	5%
Office operations	326	2,160	4,338	50%
Monument maintenance	-	-	2,829	0%
Total landscape services	<u>28,553</u>	<u>183,118</u>	<u>341,532</u>	54%
Roadway services				
Personnel	241	1,020	1,612	63%
Repairs and maintenance - parts	-	-	8,357	0%
Insurance	-	344	299	115%
Total roadway services	<u>241</u>	<u>1,364</u>	<u>10,268</u>	13%
Parks & recreation				
Utilities	56	210	360	58%
Operating supplies	-	26	40	65%
Total parks and recreation	<u>56</u>	<u>236</u>	<u>400</u>	59%

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 101
FOR THE PERIOD ENDED MARCH 31, 2023**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% of Budget</u>
Other fees & charges				
Property appraiser	145	145	145	100%
Tax collector	-	1,142	214	534%
Total other fees & charges	<u>145</u>	<u>1,287</u>	<u>359</u>	358%
Total expenditures	<u>40,354</u>	<u>253,953</u>	<u>484,925</u>	52%
Excess/(deficiency) of revenues over/(under) expenditures	(32,898)	203,802	3	
Fund balances - beginning	620,114	383,414	378,811	
Fund balances - ending	<u>\$ 587,216</u>	<u>\$ 587,216</u>	<u>\$ 378,814</u>	

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
STATEMENT OF NET POSITION
ENTERPRISE FUND 451
MARCH 31, 2023**

	Bay Creek Enterprise Fund 451
ASSETS	
Current assets:	
Cash	
SunTrust	\$ 74,521
Accounts receivable (customers)	3,887
Due from Bayside general fund 001	702
Due from Bay Creek general fund 101	2,113
Accounts receivable (clearing fund)	1,311
WC deposit	35
Total current assets	<u>82,569</u>
Noncurrent assets:	
Capital assets	
Property, plant and equipment	18,320
Irrigation system	596,951
Less accumulated depreciation	<u>(550,403)</u>
Total capital assets, net of accumulated depreciation	<u>64,868</u>
Total noncurrent assets	<u>64,868</u>
Total assets	<u>147,437</u>
LIABILITIES	
Current Liabilities:	
Customer deposits	12,189
Due to Bayside enterprise fund 401	<u>87,992</u>
Total current liabilities	<u>100,181</u>
NET POSITION	
Net investment in capital assets	64,868
Unrestricted	<u>(17,612)</u>
Total net position	<u>\$ 47,256</u>

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUND 451
FOR THE PERIOD ENDED MARCH 31, 2023**

	Current Month	Year to Date	Budget	% of Budget
Operating revenues				
Charges for services:				
Assessment levy - net	\$ 1,311	\$ 80,079	\$ 84,628	95%
Irrigation	14,400	77,360	181,896	43%
Total operating revenues	<u>15,711</u>	<u>157,439</u>	<u>266,524</u>	59%
Operating expenses				
Administrative services				
Supervisors	484	1,238	3,230	38%
Engineering	727	1,091	1,250	87%
Legal	162	426	1,500	28%
Audit	-	313	2,500	13%
Management	342	2,051	4,101	50%
Accounting & payroll	117	700	1,400	50%
Computer services	35	262	420	62%
Utility billing	922	4,576	8,375	55%
Telephone	6	39	78	50%
Postage & reproduction	10	50	113	44%
Printing and binding	34	205	410	50%
Legal notices and communications	23	45	94	48%
Office supplies	-	66	63	105%
Subscription and memberships	-	22	22	100%
ADA website compliance	-	13	37	35%
Insurance* ¹	-	3,091	3,019	102%
Miscellaneous	17	249	563	44%
Total administrative services	<u>2,879</u>	<u>14,437</u>	<u>27,175</u>	53%
Field management services				
Other contractual services	263	1,575	3,150	50%
Total field management services	<u>263</u>	<u>1,575</u>	<u>3,150</u>	50%
Water management services				
NPDES program	-	51	459	11%
Other contractual services: lakes	2,381	12,767	29,085	44%
Other contractual services: wetlands	-	2,760	5,505	50%
Other contractual services: culverts/drains	840	2,946	5,505	54%
Other contractual services: lake health	-	464	918	51%
Aquascaping* ¹	-	-	2,753	0%
Capital outlay	-	-	1,376	0%
Repairs and maintenance (aerators)*	267	341	1,376	25%
Contingencies	-	771	-	N/A
Total water management services	<u>3,488</u>	<u>20,100</u>	<u>46,977</u>	43%

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUND 451
FOR THE PERIOD ENDED MARCH 31, 2023**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
Landscape services				
Other contractual - tree trimming	-	-	918	0%
Total landscape services	<u>-</u>	<u>-</u>	<u>918</u>	0%
Roadway services				
Personnel	129	562	1,239	45%
Repairs and maintenance - parts	-	-	6,423	0%
Insurance	9	356	625	57%
Total irrigation supply services	<u>138</u>	<u>918</u>	<u>8,287</u>	11%
Irrigation supply services				
Personnel	2,510	10,621	20,663	51%
Reclaimed water	-	31,626	75,646	42%
Repairs and maintenance - parts	515	3,527	6,250	56%
Insurance* ¹	-	2,962	2,875	103%
Meter costs	-	602	1,875	32%
Other contractual services	188	2,148	2,250	95%
Electricity	-	11,072	23,750	47%
Pumps & machinery	1,346	7,231	12,500	58%
Depreciation	1,250	7,500	15,000	50%
Total irrigation supply services	<u>5,809</u>	<u>77,289</u>	<u>160,809</u>	48%
Total operating expenses	<u>12,577</u>	<u>114,319</u>	<u>247,316</u>	46%
Operating income/(loss)	3,134	43,120	19,208	
Nonoperating revenues/(expenses)				
Interest income	-	2	125	2%
Total nonoperating revenues	<u>-</u>	<u>2</u>	<u>125</u>	2%
Change in net position	3,134	43,122	19,333	
Total net position - beginning	44,122	4,134	96,111	
Total net position - ending	<u>\$ 47,256</u>	<u>\$ 47,256</u>	<u>\$ 115,444</u>	

*¹ Typically an annual expense.

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

MINUTES

DRAFT

**MINUTES OF MEETING
BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

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The Boards of Supervisors of the Bayside Improvement Community Development District and Bay Creek Community Development District held a Joint Regular Meeting on March 27, 2023, at 2:00 p.m., at the Pelican Landing Community Center, 24501 Walden Center Drive, Bonita Springs, Florida 34134. Members of the public were able to participate via Zoom, at <https://us02web.zoom.us/j/84137772934>, and via conference call at 1-929-205-6099, Meeting ID: 841 3777 2934 for both.

Present for Bayside Improvement CDD were:

Walter McCarthy	Chair
Bill Nicholson	Vice Chair
Bernie Cramer	Assistant Secretary
Gail Gravenhorst	Assistant Secretary
Karen Montgomery	Assistant Secretary

Present for Bay Creek CDD were:

James Janek	Chair
Robert Travers	Vice Chair
Jerry Addison (via telephone)	Assistant Secretary
Mary McVay	Assistant Secretary
Gary Durney	Assistant Secretary

Also present were:

Chuck Adams	District Manager
Cleo Adams	District Manager
Shane Willis	Operations Manager
Dan Cox (via telephone)	District Counsel, Bay Creek CDD
Greg Urbancic (via telephone)	District Counsel, Bayside Improvement CDD
Wes Kayne (via telephone)	District Engineer
Carl Barraco (via telephone)	Barraco and Associates, Inc. (Barraco)
Bailey Hill (via Zoom)	SOLitude Lake Management
David Gillespie	The Nest Golf Club General Manager
Mark S. Held	Resident
Charlotte McCarthy	Resident
Debbie McKenna	Resident
Joyce Swartz	Resident

44 **FIRST ORDER OF BUSINESS**

**Call to Order/Phone Silent Mode/Pledge of
Allegiance**

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Mr. McCarthy called the meeting to order at 2:00 p.m. All present recited the Pledge of Allegiance.

49

50 **SECOND ORDER OF BUSINESS**

Roll Call

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55

All Supervisors were present for Bayside Improvement CDD.
For Bay Creek CDD, Supervisors McVay, Durney, Janek and Travers were present.
Supervisor Addison attended by telephone.

On MOTION for Bay Creek by Mr. Janek and seconded by Mr. Travers, with all in favor, authorizing the attendance and full participation of Mr. Addison, via Zoom/phone, due to exceptional circumstances, was approved.

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61 **THIRD ORDER OF BUSINESS**

Public Comments: *Agenda Items*

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Mr. Dave Gillespie, General Manager of The Nest Golf Club, stated the club recently changed its "Doing Business As" (DBA) name from "Pelican's Nest Golf Club" to "The Nest Golf Club" and new logos were developed. He distributed and presented renderings of new proposed logos and signage from by Lykins Signtek for signage on US-41 at the north and the south gates.

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68
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Discussion ensued about the color of the proposed signs, approval and permitting processes and the color scheme of existing Pelican Landing signs. Mr. Gillespie stated they only want to replace the lettering color, not the existing signs at the north gate and the south gate.

70
71

The consensus was that the color should match the community's architectural elements and existing green color scheme, rather than the blue and white color depicted in the renderings.

72
73

Discussion ensued regarding the various community entities and which is responsible for approving the signs.

74
75

Mr. Durney recalled a copyright issue when the Landscape Committee discussed updating the monuments. His understanding is that WCI or Lennar controls the logo and color scheme.

76
77

The proposed and current color schemes, existing monuments, lighting and community consensus were discussed.

78 Mr. Gillespie stated he could propose that the wording and logo be approved, subject to
79 matching the existing color scheme. He stated The Club is more concerned about denoting the
80 changes to the name than the logo colors. The PLCA Board was approached first and referred him
81 to the CDD. Mr. Adams stated the PLCA Review Committee should weigh in.

82

83 **On MOTION for Bay Creek by Mr. Janek and seconded by Ms. McVay, with all in**
84 **favor, The Nest Golf Club signage, with a logo color scheme consistent with the**
85 **current colors and subject to PLCA review, was approved.**

86

87 **On MOTION for Bayside by Ms. Montgomery and seconded by Mr. McCarthy,**
88 **with all in favor, The Nest Golf Club signage, with a logo color scheme consistent**
89 **with the current colors, and subject to PLCA review, was approved.**

90

91

92 **JOINT BUSINESS ITEMS**

93 **FOURTH ORDER OF BUSINESS**

Staff Report: District Engineer – Barraco & Associates, Inc.

94

95

96 There was no report.

97

98 **FIFTH ORDER OF BUSINESS**

Continued Discussion/Presentation of Colony Parcels M & N Drainage Design/Permitting Peer Review Report (to be provided under a separate cover)

99

100

101

102

103

Mr. McCarthy stated Mr. Barraco emailed about what transpired since the last meeting.

104

Mr. Adams had nothing additional to report.

105

Mr. Barraco had nothing additional to report.

106

107

Mr. Nicholson noted that an internal portion of the drainage system administered by the CDD will be modified by a third party and asked if the CDD has approval rights for the proposal since it will affect a system for which the CDD is currently responsible.

108

109

Mr. McCarthy stated the CDD has no authority in the permitting process, which is under the purview of The South Florida Water Management District (SFWMD).

110

111

Mr. Urbancic stated, before the systems are accepted the CDD will inspect them for deficiencies; permitting is outside the purview of CDDs but CDDs have the right to review the system before accepting it.

112

113

114 Mr. Nicholson expressed concern about flooding on Pelican Colony Drive, where the
115 drainage system will be in various states of change.

116 Mr. Barraco stated, when the system is certified, it will be subject to the permit and all
117 the requirements of the permit. The SFWMD will be the entity that ensures compliance. If any
118 changes to the system are suspected, particularly in external flow way drainage, he believes it
119 would be appropriate at that time to notify SFWMD and have them investigate. He stated the
120 Engineer of Record reviewed all the requirements and the CDD's independent Engineer reviewed
121 the stormwater design and found it to be in compliance with the permit.

122 Mr. McCarthy noted that storms are evaluated on a case-by-case basis.

123 Mr. Adams recalled Mr. Barraco noting at the last meeting that a 10-year storm event is
124 the minimum and, while some portions are designed to withstand a 25-year storm, that level
125 might not apply across the board. Pelican Landings' system is extremely compartmentalized;
126 there are nearly 100 different permits issued and many Engineering firms in Southwest Florida
127 maintain some part of the system.

128 Mr. Urbancic reiterated that, when the facilities are ready to be turned over, the District
129 Engineer will inspect and certify that the facilities are built in compliance with the SFWMD permit.

130 Mr. McCarthy noted the CDD can retain an Engineer if it chooses but the determination
131 is usually made by all the certifications that were already made; the Engineer of Record must
132 certify that it is constructed accordingly and then it is approved by the SFWMD. He questioned if
133 the CDD should hire a third-party Engineer and noted it was never done in the past. Field
134 verifications and inspections were performed only for structures within the system that were not
135 certified; those that were correct were certified and those that were not were corrected.

136 Mr. Cramer asked Mr. Adams if he believes this drainage area will impact A23. Mr. Adams
137 stated he does not anticipate an impact.

138 Mr. Nicolson did not understand how the system will be continually in an effective mode
139 throughout construction. Mr. McCarthy stated that is the contractor's responsibility. Mr. Barraco
140 stated the contractor is obligated to provide those services and, in addition, the public can rely
141 on the SFWMD and the City agencies if anything improper is observed.

142

143 **SIXTH ORDER OF BUSINESS**

**Waterway Inspection Report: March 2023 -
SOLitude Lake Management, LLC**

144

145

146 Ms. Hill presented the Monthly Report and noted the following:

- 147 ➤ The lakes look good; submerged vegetation and algae are at controlled levels.
- 148 ➤ Shoreline weeds will be treated as noted in the Report.
- 149 ➤ A proposal for removal of hurricane debris will be provided by the end of the week.

150 Ms. McVay stated her neighbor is concerned about dead fish and about the grass around
151 the edge of the pond that has not recovered since Hurricane Ian.

152 Discussion ensued regarding saltwater that flooded into the lake. Mrs. Adams stated
153 planting will not occur until the rainy season. Mr. Willis stated the first round of rains should wash
154 the salt from the soil.

155 Mr. Durney stated the aerator at the south end of B-9 has not been working for about a
156 month. He believes the SOLitude Report should indicate whether the aerators are operational.
157 Mrs. Adams stated she asked the on-site technicians to provide this information but it will not
158 typically be included in the Report.

159 Ms. Hill stated she will work with Mr. Sims to address the issues.

160 Mr. Travers asked about A-16. Ms. Hill thought a new compressor was ordered and should
161 be received soon; when the system is restored the mangrove-related sulphur odor should be
162 resolved. Mrs. Adams stated SOLitude recently installed a temporary surface aerator at A-16;
163 competitive proposals for a new system were requested.

164 Regarding A-23 cleanup, Mrs. Adams stated proposals from EarthBalance and SOLitude
165 are pending. The pipe was inspected on March 7, 2023 at no charge. Cleanout will cost \$2,000.
166 Mr. Cramer asked for a water check to be performed when SOLitude addresses the issues.

167

168 **SEVENTH ORDER OF BUSINESS**

Committee Reports

169

170 **A. PLCA Landscape Committee**

171 There was no report.

172 **B. Colony Landscape Committee**

173 The Report was included for informational purposes.

174

175 **JOINT BOARD ITEMS**

176 **EIGHTH ORDER OF BUSINESS**

**Presentation of Monthly Budget and Year
End Projection (to be provided under
separate cover)**

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This item was discussed in conjunction with the Ninth Order of Business.

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182 **NINTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial
Statements as of February 28, 2023**

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Mr. Adams presented the Monthly Budget and Year End Projection Report and the Unaudited Financial Statements as of February 28, 2023. Several adjustments were made since the last meeting. "Contractual Services-culverts/drain" will be adjusted to reflect budgeted amounts. "Landscape services-Unbudgeted Contractual Services" reflects unbilled amounts that will be addressed with Johnson Tree Service.

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Mr. Adams stated the last significant seasonal expense will be a large flower replacement in the summer. Residents have commented on tree trimming; due to tree damage, hardwoods were cut earlier than in past years to allow more time for recovery during rainy season. Ms. Montgomery felt that the trimming was well done and it will be very enjoyable in the fall.

Mr. McCarthy voiced his opinion that the CDDs might want to invest in CDs given the interest rate increases. Mr. Adams stated he asked Accounting to sweep the large cash balance into the Investment Cash Sweep which invests funds in diversified FDIC insured investment vehicles offering yields in the 3% to 4% range. Per Statute, CDDs are limited to investments that aim for preservation of principal.

The financials were accepted.

201 **TENTH ORDER OF BUSINESS**

**Approval of February 27, 2023 Joint Regular
Meeting Minutes**

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204

On MOTION for Bay Creek by Mr. Travers and seconded by Ms. McVay with all in favor, the February 27, 2023 Joint Regular Meeting Minutes, as amended to include any changes submitted to Management, were approved.

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On MOTION for Bayside by Ms. Montgomery and seconded by Ms. Gravenhorst, with all in favor, the February 27, 2023 Joint Regular Meeting Minutes, as amended to include any changes submitted to Management, were approved.

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ELEVENTH ORDER OF BUSINESS **Action/Agenda Items**

The Action Items were updated following the meeting.

TWELFTH ORDER OF BUSINESS **Old Business**

There was no old business.

THIRTEENTH ORDER OF BUSINESS **Staff Reports**

A. District Counsel

I. *Gregory Urbancic, Esq., Coleman Yovanovich Koester, P.A.*

- **Update: Second Amendment and Restated Bylaws of Pelican Landing Community Association, Inc.**

Mr. Urbancic stated that PLCA Counsel has not responded to the CDDs' request to amend the Bylaws. A Lee County Resolution allows for the publicly accessible website to include public notices. This might allow for a cost savings in legal advertising expenses. Board Members might be subject to additional educational requirements in the future.

II. *Daniel Cox, Esq.*

Mr. Cox's remarks over the phone were inaudible.

B. District Manager: *Wrathell, Hunt and Associates, LLC*

I. Monthly Status Report: Field Operations

The following was reported:

➤ 3709 Bay Creek Drive Restoration Project: The Johnson Engineering Report and requirements to replant the area were received; a quote was requested from EarthBalance to replant the area where the resident removed plantings.

➤ The Colony streetlamps project is projected to be complete by the end of April.

Discussion ensued regarding the Action Items List and the resolution of Item 7.

Mr. Adams stated, with regard to property insurance coverage of electrical system damage to the PLCA's lighting system, the monuments maintained by the CDD are covered by the policy regardless of whether they are owned by the CDD or the PLCA. Exceptions to coverage includes holiday lights. Lights tied into monuments are covered by the insurance.

246 Mr. Durney recalled previous discussion about the Landscape Committee’s need to locate
247 records of ownership and maintenance responsibility within the CDDs.

248 Mr. Cox stated he was unable to locate a previously discussed spreadsheet. Mr. Adams
249 stated the information will need to be recreated. Mr. Cox recalled previous discussions with the
250 PLCA about developing a maintenance schedule. Mr. Adams stated Mr. Felipe Lemus, with FL
251 GIS Solutions, is the contractor responsible for updating the GIS maps.

252 Discussion ensued regarding the insufficiency of the maps, maps that might be reordered
253 and inaccuracy of the GIS maps and layers. Mr. Willis will meet with Mr. Lemus to address this;
254 requests for maps must be specific with regard to the layers needed.

255 **II. NEXT MEETING: April 24, 2023 at 2:00 P.M.**

- 256 • **QUORUM CHECK: *BAYSIDE IMPROVEMENT CDD***
- 257 • **QUORUM CHECK: *BAY CREEK CDD***

258 All Supervisors for both CDDs confirmed their attendance at the April 24, 2023 meeting.
259

260 **FOURTEENTH ORDER OF BUSINESS**

Supervisors’ Requests

261
262 Ms. Montgomery asked if an enclosed dog park was considered as an amenity. Mr. Adams
263 stated a dog park on public property would affect gate operations. He recalled some discussion
264 of a dog park to the west of the Hyatt. The consensus was that the parcel is in use for parking and
265 many residents do not want a dog park in their backyards.

266 Mr. Janek thanked the Landscape Committee, which determined that the berm extends
267 into The Point and all the way to Spring Creek.

268 Mr. McCarthy stated that Mr. Kucera retired and Mr. Kemp assumed his position and
269 responsibilities. The new Irrigation Manager is a longtime employee. Mr. Adams stated the
270 Irrigation Manager will continue under Mr. Kemp’s supervision during the transition period.
271

272 **FIFTEENTH ORDER OF BUSINESS**

Public Comments: *Non-Agenda Items*

273
274 Bay Cedar resident Charlotte McCarthy stated residents are extremely concerned about
275 the buffer along Bay Cedar Drive. A hard cut was done and, while they understand that it is
276 supposed to grow back, residents are impatient and would like something to be done. She opined
277 that the drainage area behind 25220 Bay Cedar Drive is very untidy and needs maintenance.

278 Resident and Neighborhood Committee President Debbi McKenna discussed the varying
279 height of the shrubs on Bay Cedar Drive and noted that, while she understands the hard cut
280 process, in her opinion, it is unsightly and residents would appreciate anything that improves the
281 appearance. She thinks the circle at 25260 that was underwater is completely empty and needs
282 to be addressed and the Bougainvillea on the circle at Midway need attention. She stated
283 residents want to know if some variegated Crotons can be planted in areas with only plain brown
284 mulch. She asked the CDDs to consider the request and advise on how they can assist.

285 Resident Joyce Swartz discussed flooding due to a drainage failure and expressed concern
286 about the drainage area behind her home.

287 Ms. Gravenhorst discussed plants that offer screening. Trimming is underway and
288 planting will be in the rainy season, once the rains wash away salt in the soil from saltwater
289 flooding. Mr. McCarthy recalled the buffer was intended to have a certain degree of opacity.

290 Resident Mark Held, representing several residents, stated a 20' high wall of vegetation
291 in the conservation area includes debris and non-native plants and has become a fire hazard. Mr.
292 Adams stated the area will be inspected to ascertain what can be done. Mr. Held stated those he
293 represents will contribute financially, if they are responsible for doing so.

294 The Bayside Improvement CDD meeting adjourned at 3:34 p.m.

295 **▪ Bay Creek CDD Irrigation Services Rate Increase**

296 **This item was an addition to the agreement.**

297 Mr. Adams discussed the proposed irrigation Services rate increase needed to cure the
298 18% budgetary deficit. Due to advertising requirements, the Public Hearing will be held at the
299 May meeting. Rates have not increased in four years and, during that time, reclaimed water costs
300 have increased substantially. The 21.74% increase will be phased in at approximately 5%
301 annually, over four years. The average water bill will increase about \$35 per month.

302

303 **On MOTION for Bay Creek by Mr. Janek and seconded by Mr. Travers, with all in**
304 **favor, the Bay Creek CDD Rate Analysis and authorizing Staff to advertise for a**
305 **Public Hearing on May 22, 2023 at 2:00 p.m., was approved.**

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308 **SIXTEENTH ORDER OF BUSINESS**

Adjournment

309

310 There being nothing further to discuss, Bay Creek adjourned at 3:40 p.m.

311 **FOR BAYSIDE IMPROVEMENT**

312

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314

315 _____

316 Secretary/Assistant Secretary

317

318 **FOR BAY CREEK:**

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323 Secretary/Assistant Secretary

Chair/Vice Chair

Chair/Vice Chair

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

**ACTION/AGENDA
ITEMS**

**BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS**

ACTIVE / ONGOING – NEW at 03.27.23 MEETING

- 1.** Mrs. Adams: Have Staff add more clarification when Action Items are completed.
ONGOING

- 2.** Mrs. Adams: Order 2023 Landscape Layer for GIS Map. Send to Gail Gravenhorst.
ONGOING

- 3.** Staff: Recreate PLCA / CDD list of “Who Owns What” **ONGOING**

- 4.** Mrs. Adams: Request proposal to remove dead vegetation in Conservation Area.
ONGOING

**BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS**

ACTIVE / ONGOING – CARRY OVER FROM 02.27.23 MEETING

1. Mrs. Adams: Follow up on streetlights ordered by Bentley. **03.27.23:** To be installed in April. **ONGOING**

2. Mrs. Adams: Have street light bulbs on Pelican West Drive that are on 24 hours serviced; have orange bulbs replaced with white. **ONGOING**

- 3.

**BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS**

ACTIVE / ONGOING – CARRIED OVER OLDER THAN 02.27.23

- 1.** Mr. Cox: Research his records to locate the spreadsheet of “who owns what” outside the Colony. **ONGOING**

- 2.** Mrs. Adams: Have SOLitude repair aeration box on Pelican Nest Drive near Pine Water Drive and ask when all systems will be reviewed to ensure they are working properly. **01.23.23**
Mrs. Adams: Check status. **ONGOING**

- 3.** Ms. Gravenhorst: Include the horticulturist’s formal assessment report when presenting Colony Landscape Committee’s written report at the next meeting. **ONGOING**

- 4.** Mr. Urbancic: Ask City for acknowledgement letter that it does not oppose vacation and replacement of drainage easement and that there is no necessity for a replat. **ONGOING**

- 5.** Mr. Adams: Reformat FY 2023 & 2024 budgets per Motions #1-#9 approved by Boards. Motions list distributed by Mr. Nicholson will be attached to the meeting minutes. **ONGOING**

- 6.** Mr. Adams/Staff: Send meeting items at least 72 hours before meetings. **ONGOING**

- 7.** Boards: Notify Mr. Adams if attending non-CDD meetings. **ONGOING**

- 8.** Bentley: Inspect Pelican Nest/Pinewater light poles for missing covers. **ONGOING**

- 9.** Mr. Adams: Schedule visit with Mr. Zimmerman to see demonstration of new straight trimmer and give suggestions for improvement to the BMPs, if any. **ONGOING**

- 10.** Staff: Revise Interlocal Agreement with the Village of Estero and negotiate accepting maintenance of a section of CDD-owned road, located outside the gate. **ONGOING**

**BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS**

COMPLETED ITEMS – RECENT TO OLDEST

1. Mr. Adams: Email the Monthly Budget and Year End Projection Report by the end of the week to the Boards. **COMPLETED 03.27.23**
2. Mr. McCarthy: Work w/ Mr. Adams on selecting & engaging independent Engineering firm to provide peer review of Baracco’s involvement in the design for the Infinity Project. Mr. Adams to email project related documents to the Board. **COMPLETED after 02.27.23 mtg**
3. Mr. Denison: Add footnotes to 2022 Water Quality Testing Monitoring Report and send updated Report to Mr. Adams to distribute to the Board. **COMPLETED after 02.27.23 mtg**
4. Staff: Research & report reason for Lake A-29 foam. **COMPLETED after 02.27.23 mtg**
5. Mr. Adams: Email PLCA Landscape Committee all info about the original installation of the fountains added at the central entrance and the PIC Project. **COMPLETED after 02.27.23 mtg**
6. CDD Board Members: Reflect on what transpired about the conflict of interest, and if they feel some action is needed & discuss at next meeting. **COMPLETED after 02.27.23 mtg**
7. Mr. Adams: Identify PLCA sidewalk & subsidence of stormwater sewer structures by location, have MRI inspect ones that are CDD responsibility and notify Mr. Puthoff of any that are the PLCA’s responsibility. **COMPLETED after 02.27.23 mtg**
8. Mr. Adams: Review property insurance coverage to determine if it covers electrical system damage to the PLCA’s lighting system. **COMPLETED after 02.27.23 mtg**
9. Mr. Urbancic: Convey CDD Boards’ position & request remove language about the CDDs in Section 7.4Bii from the PLCA’s bylaws to PLCA Counsel. **01.23.23** Mr. Urbancic: Reaffirm CDDs’ position. **COMPLETED after 02.27.23 mtg**
10. Mr. Adams: Review Agreement with PLCA re: who is responsible for fishing “roll” dock repairs. **COMPLETED after 02.27.23 mtg**
11. Mr. Adams: Plan event for Mr. Kucera’s retirement. **COMPLETED after 02.27.23 mtg**
12. Mr. Adams: Have flowway canal close to Terzetto monitored for debris cleanup and obtain proposals from SOLitude and EarthBalance. **COMPLETED after 02.27.23 mtg**
13. Mr. Adams: Ask SOLitude techs to monitor lakes for grass carp. **COMPLETED after 02.27.23 mtg**

**BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS**

COMPLETED ITEMS – RECENT TO OLDEST

- 14.** Mr. Adams: Request PLCA’s landscape plans. Email to Mr. Cramer & Boards. **COMPLETED after 02.27.23 mtg**

- 15.** Mr. Adams: Reinstitute Water Quality Testing of seven outfall ponds & include fecal bacteria testing & conduct sediment testing every 3 years. **COMPLETED after 02.27.23 mtg**

- 16.** Mr. Adams: Check with Mr. Kemp on status of tree trimming at center entrance to help increase lighting visibility & email an update to the Boards. **COMPLETED after 02.27.23 mtg**

- 17.** Mr. Adams/Kayne/Cox: Work on Water Quality Improvement Plan. **COMPLETED after 02.27.23 mtg**

- 18.** Mrs. Adams: Ask Mr. Kucera to have alarm system at central fountain repaired. **COMPLETED after 02.27.23 mtg**

- 19.** SOLitude: Fix Lake 5 nano-bubbler mechanical issues. **COMPLETED after 02.27.23 mtg**

- 20.** Mr. Adams: Confirm if BI “Irrigation Revenue” amt in Projected Report is correct & prep Budget Amendment once new pumps invoices are processed. **COMPLETED after 02.27.23 mtg**

- 21.** Mr. Adams: Prep info about Irrigation Rate Increase for HOA newsletter. **COMPLETED after 02.27.23 mtg**

- 22.** Ms. Gravenhorst: Present Colony Landscape Committee’s report at next meeting. **COMPLETED 01.23.23**

- 23.** Mr. Adams: Research docs with PLCA about assisting in FEMA reimbursement. **COMPLETED after 01.23.23 mtg**

- 24.** Mr. Zimmerman: Provide documentation to prep Easement Agreement to Pelican Nest Golf Course and Ms. De Lestan’s contact information to Mr. Adams to email to Boards. **COMPLETED after 01.23.23 mtg**

- 25.** Mr. Adams: Email project updates from PLCA to BOS. **COMPLETED after 01.23.23 mtg**

- 26.** Mr. Adams: Create unfunded budget account and new “Hurricane Ian Recovery” budget line item for Fiscal Year 2023. **COMPLETED 01.23.23**

- 27.** Mrs. Adams: Advise Accounting to pay Mr. Addison for Oct mtg. **COMPLETED 01.23.23**

**BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS**

COMPLETED ITEMS – RECENT TO OLDEST

- 28.** Mr. Adams: Email details about \$3,392 charged to the “Pumps & machinery” line item to the Boards. **COMPLETED 01.23.23**

- 29.** Ms. McVay: Submit her \$350 irrigation bill for reimbursement. **COMPLETED 01.23.23**

- 30.** Mr. Adams: Have Accounting recode certain “Fuel” costs from the General Fund 002 to the General Fund 001. **COMPLETED 01.23.23**

- 31.** Mrs. Adams: Present report on fountains needing repair at the next meeting. Mr. Adams to file insurance claims for that and the decorative lights in the Colony. **COMPLETED 12.05.22**

- 32.** Mr. Adams: Present request for Pelican Nest Golf Club to realign drainage pipe & abandon a portion of an easement and accept a new one, at the December meeting. **COMPLETED 12.05.22**

- 33.** Mr. Adams: Provide itemized list of unplanned and unbudgeted storm emergency clean-up projects with prices at the December meeting. **COMPLETED 12.05.22**

- 34.** Mr. Adams: Forward PLCA email about rewriting documents to request CDD start fund capital expenditure projects to Mr. Urbancic and Mr. Cox to review and report their findings at the next meeting. **COMPLETED 12.05.22**

- 35.** Mr. Adams: Have Mr. Putcoff review PLCA Agreement to determine if service includes clearing the streets in Bay Creek. **COMPLETED 12.05.22**

- 36.** PLCA: Continue to monitor height of newly planted dwarf bougainvillea at main entrance and various areas and to address line of sight concerns. **COMPLETED after 10.24.22 mtg**

- 37.** Mr. Kayne: Inspect new irrigation piping, “emergency valve”, installed at Lake D-16, “Hurricane #13” and confirm if permits were issued. **COMPLETED 10.24.22**

- 38.** Mrs. Adams: Research and adjust incorrect coding to The Colony Flower budget line item causing it to exceed budget. **COMPLETED 10.24.22**

- 39.** Mr. Adams: Coordinate purchase of new street sweeper. **COMPLETED 10.24.22**

- 40.** Mr. Adams: Request general ledger from Accounting & email to Mr. Durney. **COMPLETED 10.24.22**

- 41.** Mr. Adams: Email CDDs’ independent contractors to Board. **COMPLETED 10.24.22**

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

**STAFF
REPORTS
BI**

From: [Paul Kemp](#)
To: [Cleo Adams](#); [shane willis](#); [Gianna Denofrio](#); [Daphne Gillyard](#); [Debbie Tudor](#)
Cc: [Miguel Solis](#)
Subject: Monthly Reports - 4/14/2023
Date: Friday, April 14, 2023 2:14:46 PM
Attachments: [Emergent_20230414.pdf](#)
[Colony_Operations_202303.pdf](#)
[Landing_Production_202303.pdf](#)
[Zeros20230208SIDE.pdf](#)

Landscape:

Still mowing every other week on Monday, Tuesday and half of Wednesday. Rolando has continued hard-cutting the Bay Cedar buffer ficus, continuing north out of Bay Cedar. He's also removed some dead palm trees, cleaned up the tortoise preserve behind The Cottages, and sweeping one a week. Angelina's crew continued trimming in areas such as Long Lake Village/Pennyroyal, Pennyroyal Berm, and both sides of Pelican Landing Parkway. Bitá's crew was tasked with keeping all the Bougainvilleas trimmed up, trimming the dead fronds off of all the Pygmy Date Palms, and collecting Sabal Palm boots, twigs, and litter while cleaning up bed edges on Parkway, Pennyroyal, and Pelican's Nest Drive. When Casco's crew finished mowing they worked on the bigger bushes on Pelican's Nest, Pennyroyal, and Coconut and 41. In The Colony we removed a lot of plants damaged by the hurricane, especially down near The Bay Club. We continued trimming palms along with mowing and regular trimming near the North Gate and the South Gate.

Irrigation:

We measured .75" on April 13th. Phase Three Pumps Schedule went into effect after the station reported a low-water fault on April 2nd.

Phase Three Pumps Schedule:

Off - Sunday 10am until Wednesday at 4am

Activities of the Irrigation Department:

1. Sustainability - Our chief objective is to provide a sustainable irrigation water source while managing the watershed between the cycles of the wet and dry seasons, to support a thriving native landscape throughout Pelican Landing and The Colony.
2. Water Management – Cleaning up the remote structures in preparation of the rainy season.
3. Pumping Stations – Both stations fully operational.
4. Meter Maintenance – We are targeting zero consumption meters for replacement.
5. Alterations – Not this month.
6. Water Quality – Both pump stations' filtration systems fully operational and optimized.
7. Wet Checks – Our team systematically turns on and audits every sprinkler zone in the district, making necessary adjustments and repairs.
8. Reporting - Manage, monitor, and report all incoming and outgoing irrigation water usage, along with sluice gate activities in accordance with our permits issued by South Florida Water Management District.

Colony Operations

Upcoming Jobs						
Name	Leader	Created	Task	Crew	Actual	Team
Streetlight flickering	Don Schroeder	2023-04-12	Emergent	1	0	0
Cleanup Debris	Don Schroeder, Miguel Solis	2023-04-14	Cleanup	1	0	0
		04-12 to 04-14		2	0	0
Completed Jobs						
Name	Leader	Created	Task	Crew	Actual	Team
Cleanup Debris	Don Schroeder	2/28/23 7:00 AM	Cleanup	1	1.04	1.04
Mow St. Augustine	Don Schroeder	2/28/23 7:00 AM	Mowing	4	9	36
Bay Club Parking Lot	Don Schroeder, Paul Kemp	3/1/23 3:00 PM	Cleanup	2	0.01	0.02
Cleanup Debris	Don Schroeder	3/1/23 7:00 AM	Cleanup	1	1.45	1.45
Application Turf	Don Schroeder	2/28/23 7:00 AM	Application	1	10.48	10.48
Check uplights	Don Schroeder	3/1/23 12:59 PM	Lighting	1	2.01	2.01
Clean shop	Don Schroeder	3/2/23 7:00 AM	Cleanup	4	1.27	5.08
Cleanup Debris	Don Schroeder	3/2/23 7:00 AM	Cleanup	1	1.16	1.16
Deadhead Geraniums	Don Schroeder	2/28/23 8:05 AM	Other Work	1	15.66	15.66
Trimming Shrubs	Don Schroeder	3/1/23 7:00 AM	Trimming	2	16.84	33.68
Trimming Palms	Don Schroeder	3/1/23 7:00 AM	Trimming	2	16.84	33.68
Cleanup Debris	Don Schroeder	3/3/23 7:00 AM	Cleanup	1	1.07	1.07
Cleanup Beach Parking lot	Don Schroeder	3/3/23 7:00 AM	Cleanup	3	1.87	5.61
Application Turf	Don Schroeder	3/2/23 8:47 AM	Application	1	7.08	7.08
Hand prune shrubs	Don Schroeder	3/3/23 8:05 AM	Trimming	1	2.61	2.61
Trimming shrubs	Don Schroeder	3/3/23 8:54 AM	Trimming	3	1.81	5.43
Cleanup Debris	Don Schroeder	3/6/23 7:00 AM	Cleanup	1	3.46	3.46

Colony Operations

Trimming shrubs	Don Schroeder	3/6/23 7:00 AM	Trimming	3	9.03	27.09
Cleanup Debris	Don Schroeder	3/7/23 7:00 AM	Cleanup	1	1.07	1.07
Application Flowering plants	Don Schroeder	3/7/23 8:05 AM	Application	1	3.86	3.86
Check Streetlights	Don Schroeder	3/7/23 1:08 PM	Lighting	1	2.71	2.71
Mow Celebration	Don Schroeder	3/7/23 7:00 AM	Mowing	4	9.07	36.28
Remove Dead Palm	Don Schroeder	3/8/23 7:00 AM	Cleanup	2	0.94	1.88
2 dead palms across from Altaira	Don Schroeder, Paul Kemp	3/8/23 8:00 AM	Cleanup	1	1.98	1.98
Remove Dead Clusia	Don Schroeder	3/8/23 7:00 AM	Cleanup	2	3.77	7.54
North gate bowl	Don Schroeder, Paul Kemp	3/8/23 10:47 AM	Planting	1	0.51	0.51
2 dead palms across from Treviso	Don Schroeder, Paul Kemp	3/8/23 9:59 AM	Cleanup	1	1.3	1.3
2 dead palms near Sorrento	Don Schroeder, Esteban Vela, Paul Kemp	3/8/23 11:19 AM	Cleanup	1	1.42	1.42
Trimming Shrubs	Don Schroeder	3/8/23 11:19 AM	Trimming	2	4.7	9.4
Cleanup Debris	Don Schroeder	3/9/23 7:00 AM	Cleanup	1	1.63	1.63
Trimming Palms	Don Schroeder	3/8/23 12:45 PM	Trimming	2	12.27	24.54
Trimming shrubs	Don Schroeder	3/9/23 8:41 AM	Trimming	1	7.37	7.37
Cleanup Debris	Don Schroeder	3/10/23 7:00 AM	Cleanup	1	0.76	0.76
Application Turf	Don Schroeder	3/6/23 8:04 AM	Application	1	16.98	16.98
Cleanup Debris	Don Schroeder	3/13/23 7:00 AM	Cleanup	1	1.32	1.32
Reset Clocks on Fountains	Don Schroeder	3/13/23 8:23 AM	Fountains	1	1.62	1.62
Mow Celebration	Don Schroeder	3/13/23 7:00 AM	Mowing	4	8.97	35.88
Mow St. Augustine	Don Schroeder	3/14/23 7:00 AM	Mowing	4	6.59	26.36

Colony Operations

Cleanup Debris	Don Schroeder	2023-03-15	Cleanup	1	0	0
Cleanup Debris	Don Schroeder	3/15/23 7:00 AM	Cleanup	1	1.17	1.17
Terzetto Ferns	Don Schroeder, Paul Kemp	3/10/23 7:00 AM	Trimming	4	11.34	45.36
Application Turf	Don Schroeder	3/14/23 7:00 AM	Application	1	11.15	11.15
Remove uplights	Don Schroeder, Paul Kemp	2023-03-13	Emergent	1	0	0
Cleanup Debris	Don Schroeder	3/16/23 7:00 AM	Cleanup	1	0.93	0.93
Application Turf	Don Schroeder	3/16/23 8:02 AM	Application	1	6.12	6.12
Trimming shrubs	Don Schroeder	3/15/23 1:08 PM	Trimming	4	10.51	42.04
Application Roundup	Don Schroeder	2023-03-20	Application	1	6.55	6.55
Cleanup Debris	Don Schroeder, Paul Kemp	2023-03-20	Cleanup	1	2.12	2.12
Mow Celebration	Don Schroeder, Paul Kemp	2023-03-20	Mowing	4	8.85	35.4
Trimming shrubs	Don Schroeder, Paul Kemp	2023-03-21	Trimming	2	17.75	35.5
Trimming Palms	Don Schroeder, Paul Kemp	2023-03-21	Trimming	2	101.04	202.08
Trimming Shrubs	Don Schroeder, Paul Kemp	2023-03-22	Trimming	2	101.02	202.04
Cleanup Debris	Don Schroeder	3/27/23 7:00 AM	Cleanup	1	1.11	1.11
Application Annuals	Don Schroeder	3/27/23 8:06 AM	Application	1	4.2	4.2
Mow Celebration	Don Schroeder	3/27/23 7:00 AM	Mowing	5	9.02	45.1
Cleanup Debris	Don Schroeder	3/28/23 7:00 AM	Cleanup	1	1.17	1.17
Application Flowering plants	Don Schroeder	3/28/23 8:15 AM	Application	1	5.6	5.6
Mow St. Augustine	Don Schroeder	3/28/23 7:00 AM	Mowing	4	7.81	31.24
Cleanup Debris	Don Schroeder	3/29/23 7:00 AM	Cleanup	1	1.08	1.08

Colony Operations

Trimming shrubs	Don Schroeder	3/28/23 2:53 PM	Trimming	4	10.13	40.52
Cleanup Debris	Don Schroeder	3/30/23 7:00 AM	Cleanup	1	2.08	2.08
Application Roundup	Don Schroeder	3/28/23 8:15 AM	Application	1	22.59	22.59
Trimming shrubs	Don Schroeder	3/30/23 7:00 AM	Trimming	2	8.99	17.98
Cleanup Debris	Don Schroeder	3/31/23 7:00 AM	Cleanup	1	1.76	1.76
Application Turf	Don Schroeder	3/29/23 8:05 AM	Application	1	11.99	11.99
Trimming palms	Don Schroeder	3/30/23 7:00 AM	Trimming	2	12.63	25.26
Hand prune shrubs	Don Schroeder	3/31/23 7:00 AM	Trimming	2	3.66	7.32
Cleanup Debris	Don Schroeder	4/3/23 7:00 AM	Cleanup	1	1.43	1.43
Cleanup Debris	Don Schroeder	4/4/23 7:00 AM	Cleanup	1	1	1
Trimming shrubs	Don Schroeder	4/3/23 7:00 AM	Trimming	4	12.03	48.12
Check streetlights	Don Schroeder	4/4/23 12:38 AM	Lighting	1	2.36	2.36
Blow leaves off turf	Don Schroeder	4/4/23 10:00 AM	Other Work	4	6.06	24.24
Cleanup Debris	Don Schroeder	4/5/23 7:00 AM	Cleanup	1	1.29	1.29
Application Turf	Don Schroeder	4/5/23 7:00 AM	Application	5	6.11	30.55
Trimming Shrubs	Don Schroeder	4/5/23 1:15 PM	Trimming	4	2.87	11.48
Clean shop	Don Schroeder	4/6/23 7:00 AM	Cleanup	4	0.73	2.92
Change 2 bulbs	Don Schroeder	4/6/23 8:02 AM	Lighting	1	0.44	0.44
Application Turf	Don Schroeder	4/3/23 9:45 AM	Application	1	13.2	13.2
Hand pull weeds in Annual beds	Don Schroeder	4/3/23 8:30 AM	Weeding	1	26.83	26.83
Cleanup Debris	Don Schroeder	4/7/23 7:00 AM	Cleanup	1	1.03	1.03
Application turf	Don Schroeder	4/7/23 8:11 AM	Application	1	1.41	1.41
Application Turf	Don Schroeder	4/7/23 7:00 AM	Application	1	3.06	3.06
Trimming Shrubs	Don Schroeder	4/6/23 7:45 AM	Trimming	3	11.36	34.08

Colony Operations

Hand water turf hot spots	Don Schroeder	4/7/23 7:00 AM	Irrigation	1	3.06	3.06
Cleanup Debris	Don Schroeder	4/10/23 7:00 AM	Cleanup	1	1.03	1.03
Application Annuals	Don Schroeder	4/10/23 8:00 AM	Application	1	2.92	2.92
Mow Celebration	Don Schroeder	4/10/23 7:00 AM	Mowing	4	9.05	36.2
Cleanup Debris	Don Schroeder	4/11/23 7:00 AM	Cleanup	1	1.57	1.57
Trimming Shrubs	Don Schroeder	4/11/23 7:00 AM	Trimming	2	8.91	17.82
Cleanup Debris	Don Schroeder	4/12/23 7:00 AM	Cleanup	1	1.6	1.6
Streetlight cycling	Don Schroeder	2023-04-10	Emergent	1	0	0
Mow St. Augustine	Don Schroeder	4/12/23 7:00 AM	Mowing	3	8.96	26.88
Application Roundup	Don Schroeder	4/10/23 8:00 AM	Application	1	2.47	2.47
Cleanup Debris	Don Schroeder	4/13/23 7:00 AM	Cleanup	1	0.75	0.75
Remove Dead Coconut palm	Don Schroeder	4/11/23 7:00 AM	Emergent	1	0.86	0.86
Application Annuals	Don Schroeder	4/13/23 7:00 AM	Application	1	3.92	3.92
Deadhead Annuals	Don Schroeder	4/12/23 8:30 AM	Weeding	1	12.5	12.5
Application Turf	Don Schroeder	4/11/23 7:00 AM	Application	1	16.22	16.22
Trimming palms	Don Schroeder, Miguel Solis	4/13/23 7:53 AM	Trimming	2	8.28	16.56
Trimming shrubs	Don Schroeder, Miguel Solis	4/13/23 11:00 AM	Trimming	1	8.98	8.98
Hand prune shrubs	Don Schroeder, Miguel Solis	2023-04-14	Trimming	2	3.81	7.62
Application Turf	Don Schroeder, Miguel Solis	4/11/23 8:34 AM	Application	1	6.72	6.72
		02-28 to 04-14		181	766.72	1557.6

Updates

Item Name	User	Created At	Update Content
Bay Club Parking Lot	Paul Kemp	24/February/2023 09:35:31 AM	
Bay Club Parking Lot	Paul Kemp	24/February/2023 09:36:15 AM	Please remove the dead bushes. Mahogany to be removed by contractor.
Application Turf	Don Schroeder	01/March/2023 11:50:54 AM	18-3-6
Trimming Palms	Don Schroeder	28/February/2023 03:52:56 PM	Royal Palms
Trimming Shrubs	Don Schroeder	01/March/2023 03:46:18 PM	Ponza area
Check uplights	Don Schroeder	01/March/2023 11:52:00 AM	Coconut Main Gate
Check uplights	Don Schroeder	01/March/2023 02:59:40 PM	Replace 2 bulbs
Application Turf	Don Schroeder	01/March/2023 03:45:46 PM	Weed Control St. Augustine
Application Turf	Don Schroeder	06/March/2023 06:17:40 AM	Weed Control
Check Streetlights	Don Schroeder	07/March/2023 03:50:32 PM	Replace 1 bulb up light Tuscany
Terzetto Ferns	Paul Kemp	07/March/2023 02:52:16 PM	Cut the ferns flat and rake out the leaves.
North gate bowl	Paul Kemp	07/March/2023 02:54:32 PM	Lets empty the bowl behind the gate house then audit the irrigation. Plan for replanting come spring.
Trimming Palms	Don Schroeder	09/March/2023 01:08:11 PM	Terzetto,Kayak area,Palermo,Clubhouse
Remove Dead Clusia	Don Schroeder	08/March/2023 06:22:43 AM	Bay Club monument
Remove Dead Palm	Don Schroeder	08/March/2023 06:24:03 AM	Bay Club monument
Application Turf	Don Schroeder	13/March/2023 03:47:26 PM	Earthmax
Trimming shrubs	Don Schroeder	15/March/2023 01:08:03 PM	Outside Messina
Application Turf	Don Schroeder	15/March/2023 03:46:13 PM	Weed Control
Trimming shrubs	Don Schroeder	28/March/2023 03:44:36 PM	Clusia at Main Gate
Trimming shrubs	Don Schroeder	29/March/2023 01:44:07 PM	Altaira
Application Turf	Don Schroeder	28/March/2023 03:45:24 PM	Weed Control
Trimming shrubs	Don Schroeder	31/March/2023 10:45:45 AM	Terzetto Seagrape

Updates

Check streetlights	Don Schroeder	04/April/2023 02:59:25 PM	Replaced 1 bulb in uplight at Coconut Fountain
Application Turf	Don Schroeder	04/April/2023 03:47:14 PM	Fertilize Celebration 16-0-8 with pre-emergent
Trimming Shrubs	Don Schroeder	06/April/2023 03:40:40 PM	Seagrape Colony Vendor entrance
Trimming Shrubs	Don Schroeder	07/April/2023 08:06:49 AM	Seagrape canoe area
Change 2 bulbs	Don Schroeder	06/April/2023 08:02:12 AM	Uplights Tuscany cul-de-sac
Application Turf	Don Schroeder	06/April/2023 03:44:06 PM	Weed Control
Application turf	Don Schroeder	07/April/2023 08:26:03 AM	Iron on hot spots
Application Turf	Don Schroeder	10/April/2023 04:06:08 PM	Weed Control
Application Turf	Don Schroeder	10/April/2023 04:06:32 PM	18-3-6
Trimming Shrubs	Don Schroeder	11/April/2023 02:24:29 PM	Seagrape Canoe area Fire bush near Addison Pl
Application Annuals	Don Schroeder	12/April/2023 11:08:09 AM	Fertilize 14-14-14 with Deadline

Emergent

New Requests						
Name	Submitted	Leader	Type	Completed	Vendor	Days Since
Median east of Tuscany	2022-04-26	Paul Kemp	Landscape		N/A	354
Across from Belagio	2022-04-26	Paul Kemp	Landscape		N/A	354
Colony north entry	2022-04-26	Paul Kemp	Landscape		N/A	354
PLCA	2023-03-02	Paul Kemp	Landscape		N/A	44
Messina Xanadu	2023-03-07	Paul Kemp	Landscape		N/A	39
Bend beyond Terzetto	2023-03-07	Paul Kemp	Landscape		N/A	39
In Progress Requests						
Name	Submitted	Leader	Type	Completed	Vendor	Days Since
Tuscany Fountain	2022-10-07	Paul Kemp	Fountains		Arch Fountains	190
Fountain at the Ridge	2022-08-03	Paul Kemp	Fountains		Arch Fountains	255
Obsolete uplights Tuscany entrance median	2023-02-17	Don Schroeder	Lighting		Bentley	57
light pole	2023-02-13	Paul Kemp	Lighting		Bentley	61
banana median	2023-02-17	Paul Kemp	Lighting		Bentley	57
Knocked down streetlight	2023-02-21	Don Schroeder	Lighting		Bentley	53
Pennyroyal at Pine Fern	2023-03-07	Paul Kemp	Lighting		Bentley	39
Wild Indigo	2023-03-07	Paul Kemp	Lighting		Bentley	39
24611 Ivory Cane	2023-03-07	Paul Kemp	Landscape		N/A	39
Electric panel coming off Banjo	2023-03-13	Don Schroeder, Paul Kemp	Lighting		Bentley	33
25071 Goldcrest	2023-03-27	Paul Kemp	Lighting		Bentley	19

Emergent

Longlake Village	2023-03-28	Paul Kemp	Lighting		Bentley	18
between 25020 and 25030 Pennyroyal	2023-03-30	Paul Kemp	Lighting		Bentley	16
The Tides	2023-04-06	Paul Kemp	Landscape		N/A	9
3460 Ballybridge Circe	2023-04-04	Paul Kemp, Miguel Solis	Lakes		N/A	11
25060 & 25070 Ballycastle	2023-04-04	Paul Kemp, Miguel Solis	Lakes		N/A	11
25081 Goldcrest Dr.	2023-04-12	Miguel Solis, Paul Kemp	Lighting		N/A	3
Streetlight flickering	2023-04-12	Don Schroeder, Paul Kemp	Lighting		Bentley	3
Completed Requests						
Name	Submitted	Leader	Type	Completed	Vendor	Days Since
We have zero pressure.	2023-04-05	Paul Kemp	Irrigation	2023-04-10	N/A	5
Streetlight cycling	2023-04-10	Paul Kemp	Lighting	2023-04-12	Bentley	2
Uplight needs to be replaced, South Gate Fountain	2023-03-29	Paul Kemp, Don Schroeder	Lighting	2023-04-12	Bentley	14
Streetlight cycling near Las Palmas	2023-03-29	Don Schroeder, Paul Kemp	Lighting	2023-04-12	Bentley	14
Remove Dead Coconut palm	2023-04-11	Paul Kemp	Landscape	2023-04-13	In-House	2
Glenwater	2023-02-22	Paul Kemp	Lighting	2023-04-14	Bentley	51
Canoe Park Circle - A17	2023-03-22	Paul Kemp	Fountains	2023-04-14	Superior Water	23

Updates

Item Name	User	Created At	Update Content
between 25020 and 25030 Pennyroyal	Paul Kemp	31/March/2023 12:55:23 PM	Street light is out
Bend beyond Terzetto	Paul Kemp	31/March/2023 12:55:00 PM	summer 2023
Median east of Tuscany	Paul Kemp	31/March/2023 12:54:41 PM	Too sunny for Rohos. fill in with Crotons and Yellow Arbigolas
Colony north entry	Paul Kemp	31/March/2023 12:53:58 PM	Summer 2023
Uplight needs to be replaced, South Gate Fountain	Don Schroeder	29/March/2023 08:06:31 AM	
Streetlight cycling near Las Palmas	Don Schroeder	29/March/2023 08:06:10 AM	
Longlake Village	Paul Kemp	28/March/2023 02:55:50 PM	Lights out on monument
25071 Goldcrest	Paul Kemp	27/March/2023 11:19:32 AM	Street light out and damaged.
Across from Belagio	Paul Kemp	26/August/2022 09:31:14 AM	Annual Palmetto Trimming. Cut out the tallest ones. Clear out an area by the fire hydrant, down to the lake, for a future bench installation.
Colony north entry	Paul Kemp	26/August/2022 09:30:33 AM	Scoop soil and roots out trouble spots and replace with nice topsoil before replanting with matching bougainvillea. Decide whether drip is appropriate or not.
Median east of Tuscany	Paul Kemp	26/August/2022 09:29:51 AM	Fill out Roho Congos and Crotons at each end of the Oak trees.
Canoe Park Circle - A17	Paul Kemp	22/March/2023 01:07:43 PM	Alerted Superior water
Canoe Park Circle - A17	Paul Kemp	22/March/2023 01:07:24 PM	Fountain has a very low flow.
Glenwater	Paul Kemp	22/February/2023 03:22:43 PM	Streetlight cycling at the intersection of Waterside Drive and Glenwater Ln.
Knocked down streetlight	Don Schroeder	21/February/2023 08:49:33 AM	Needs to be replaced
Tuscany Fountain	Paul Kemp	17/October/2022 12:04:27 PM	Vault took on water during the hurricane. Motors ate down.
light pole	Paul Kemp	17/February/2023 11:04:41 AM	Bentley came out Monday to make safe.
Obsolete uplights Tuscany entrance median	Paul Kemp	17/February/2023 11:02:47 AM	Secured proposal from Bentley to retrofit the lights with modern LEDs.
banana median	Paul Kemp	17/February/2023 10:53:32 AM	Cover broken on street light.

Updates

Colony north entry	Paul Kemp	16/September/2022 09:13:07 AM	Scheduled for the week of Sept 19th.
Electric panel coming off Banjo	Paul Kemp	15/March/2023 03:28:32 PM	Reported to Bentley
Electric panel coming off Banjo	Don Schroeder	14/March/2023 07:01:16 AM	In front of Clubhouse
Electric panel coming off Banjo	Paul Kemp	14/March/2023 06:33:34 AM	Where is this?
Electric panel coming off Banjo	Don Schroeder	13/March/2023 10:34:46 AM	
light pole	Paul Kemp	13/February/2023 08:02:42 AM	Concrete light pole down on Parkway, outside the gate, south side.
Streetlight flickering	Don Schroeder	12/April/2023 11:02:34 AM	Right before Castella
Streetlight flickering	Don Schroeder	12/April/2023 11:02:09 AM	
25081 Goldcrest Dr.	Paul Kemp	12/April/2023 07:46:12 AM	Missing light
25081 Goldcrest Dr.	Paul Kemp	12/April/2023 07:23:59 AM	Missing lid on street light.
Remove Dead Coconut palm	Don Schroeder	11/April/2023 12:49:44 PM	West side of Colony main entrance
Remove Dead Coconut palm	Don Schroeder	11/April/2023 12:49:10 PM	
24611 Ivory Cane	Paul Kemp	10/March/2023 11:17:46 AM	Rolando can clean up the weak Arbicolas, Casco can fertilize. We will fill in with new plants in June.
Streetlight cycling	Don Schroeder	10/April/2023 10:57:38 AM	Near Palermo
Streetlight cycling	Don Schroeder	10/April/2023 10:57:25 AM	
Fountain at the Ridge	Paul Kemp	09/September/2022 11:26:45 AM	Getting proposals to replace this shore-mounted fountain with a submersible.
Fountain at the Ridge	Paul Kemp	09/December/2022 09:16:26 AM	Submitted proposal.
Tuscany Fountain	Paul Kemp	09/December/2022 09:12:57 AM	Promised by vendor Dec 14th.
Pennyroyal at Pine Fern	Paul Kemp	07/March/2023 03:43:18 PM	alerted Bentley
Pennyroyal at Pine Fern	Paul Kemp	07/March/2023 03:42:33 PM	Street light is cycling
Wild Indigo	Paul Kemp	07/March/2023 03:32:08 PM	Alerted Bentley
Wild Indigo	Paul Kemp	07/March/2023 03:31:24 PM	Street light at the north end of the circle is cycling.
Bend beyond Terzetto	Paul Kemp	07/March/2023 03:14:35 PM	Plant carrissa when the time comes

Updates

Messina Xanadu	Paul Kemp	07/March/2023 03:08:34 PM	Xanadu has struggled and died off in many places. Maybe there is a good alternative?
24611 Ivory Cane	Paul Kemp	07/March/2023 02:57:32 PM	Dead plants in buffer by resident's front door. @Miguel Solis
The Tides	Paul Kemp	07/April/2023 11:17:22 AM	The Tides Frank, The pothole concern should be directed toward the PLCA. I will reach out to our vendor about the lake. Look for the ficus to be addressed in the next two weeks. Regards, Paul Kemp Field Manager Bayside/Baycreek CDD pkemp@whhassociates.com
We have zero pressure.	Paul Kemp	07/April/2023 11:15:21 AM	You are on our schedule.
The Tides	Paul Kemp	07/April/2023 11:11:51 AM	Ficufs bushes need to be trimmed pot hole on walden center drive also
We have zero pressure.	Paul Kemp	05/April/2023 01:36:34 PM	We have zero pressure. Hello, What is your address, please? Paul Kemp Field Manager Bayside/Baycreek CDD pkemp@whhassociates.com
We have zero pressure.	Paul Kemp	05/April/2023 01:34:51 PM	Possibly clogged meter. We are at the end of the cul de sac and the debris travels down to our meter.
25060 & 25070 Ballycastle	Paul Kemp	04/April/2023 02:16:58 PM	Branches in the creek, please photograph.
3460 Ballybridge Circe	Paul Kemp	04/April/2023 02:15:50 PM	Resident reports branches in Spring Creek. Please photograph. @Miguel Solis
Fountain at the Ridge	Paul Kemp	03/August/2022 04:17:25 PM	Resident reporting poor flow from the nozzles.
PLCA	Paul Kemp	02/March/2023 11:57:11 AM	A shed has been installed. Now we would like to have the area covered by Podocarpus bushes. Please visit and make a count so we can get a price for plants. @Miguel Solis
Tuscany Fountain	Paul Kemp	01/January/2023 01:26:40 PM	Awaiting parts for rebuilding flooded electrical panel in vault.

Landing Production

Upcoming Jobs						
Name	Leader	Crew	Team	Created	Actual	Team
PLCA	Miguel Solis, Paul Kemp	4	Angelina	2023-03-02	0	0
Peppermill Berm West	Paul Kemp, Miguel Solis	3	Rolando	2023-03-20	0	0
Goldcrest Circle South	Paul Kemp, Miguel Solis	4	Casco	2023-03-29	0	0
Leaning tree	Paul Kemp, Miguel Solis	2	Rolando	2023-04-11	0	0
North Gate Median	Paul Kemp, Miguel Solis	1	Rolando	2023-04-10	0	0
Southbridge Wall	Paul Kemp, Miguel Solis	4	Casco	2023-04-04	0	0
Mowing	Paul Kemp, Miguel Solis	1	Casco	2023-04-11	0	0
The tides north west	Paul Kemp, Miguel Solis	1	Casco	2023-04-14	0	0
				02-28 to 04-13	0	0
In Progress Jobs						
Name	Leader	Crew	Team	Created	Actual	Team
24611 Ivory Cane	Miguel Solis, Paul Kemp	2	Rolando	2023-03-07	1.54	3.08
Coventry	Paul Kemp, Miguel Solis	4	Bitia	2023-03-08	0.44	1.76
PLCA	Miguel Solis, Paul Kemp	2	Rolando	4/11/23 7:15 AM	4.26	8.52
Bougainvillea route	Miguel Solis, Paul Kemp	2	Bitia	2023-04-12	15.8	31.6
Silverthorn route	Miguel Solis, Paul Kemp	1	Angelina	4/14/23 7:00 AM	0.77	0.77
				02-28 to 04-13	22.81	45.73
Completed Jobs						
Name	Leader	Crew	Team	Created	Actual	Team
Lyonia	Miguel Solis, Paul Kemp	2	Bitia	2023-03-02	1.8	3.6
Bay Bean	Paul Kemp, Miguel Solis	2	Bitia	2023-03-02	1.11	2.22
Mowing	Paul Kemp	2	Casco	2023-02-28	17.72	35.44

Landing Production

Pelicans Nest 41	Paul Kemp, Miguel Solis	5	Angelina	2023-03-02	12.57	62.85
Street sweeper	Paul Kemp	2	Bitia	2023-03-02	12.26	24.52
Greenview Plumbagos	Paul Kemp, Miguel Solis	3	Angelina	2023-03-08	1.62	4.86
Walden center drive	Miguel Solis, Paul Kemp	4	Angelina	2023-03-06	6.98	27.92
3712 Ascot Bend	Paul Kemp, Miguel Solis	1	Bitia	2023-03-07	0.22	0.22
Greenview	Paul Kemp, Miguel Solis	2	Angelina	2023-03-07	7.55	15.1
Fiddlehead ct	Paul Kemp, Miguel Solis	1	Rolando	2023-03-02	0	0
Weeding flowerbeds	Paul Kemp, Miguel Solis	2	Annuals	2023-03-02	20.28	40.56
Heron Point monument	Miguel Solis, Paul Kemp	2	Angelina	2023-03-07	0.82	1.64
Cedar lake & pelican landing parkway	Miguel Solis, Paul Kemp	4	Angelina	2023-03-09	25.62	102.48
Mowing		5	Casco	2023-03-13	22.56	112.8
Mowing	Miguel Solis, Paul Kemp	2	Casco	2023-03-13	18.92	37.84
Waterside entrance & pelican colony	Paul Kemp, Miguel Solis	4	Angelina	2023-03-07	27.73	110.92
Pelican colony & sanctuary	Paul Kemp, Miguel Solis	2	Angelina	2023-03-15	4.89	9.78
Twinberry	Miguel Solis, Paul Kemp	1	Bitia	2023-03-14	0	0
Pelican colony blvd	Miguel Solis, Paul Kemp	3	Angelina	2023-03-20	12.29	36.87
Annuals	Jorge Montoya, Paul Kemp, Miguel Solis	2	Annuals	2023-03-14	33.22	66.44
Heron point & pelican colony	Miguel Solis, Paul Kemp	3	Angelina	2023-03-21	8.01	24.03
Pelican colony blvd	Miguel Solis, Paul Kemp	4	Angelina	2023-03-15	41.98	167.92
Pelican landing parkway	Paul Kemp, Miguel Solis	4	Angelina	2023-03-14	53.3	213.2
Coconut & 41	Paul Kemp, Miguel Solis	4	Angelina	2023-03-23	5.61	22.44
Pennyroyal & Long Lake Village	Miguel Solis, Paul Kemp	4	Angelina	2023-03-22	14.1	56.4

Landing Production

Pennyroyal berm	Paul Kemp, Miguel Solis	2	Angelina	2023-03-08	21.53	43.06
Mowing	Paul Kemp, Miguel Solis	2	Casco	2023-03-20	15.92	31.84
Cypress Island	Paul Kemp, Miguel Solis	3	Bitia	2023-03-28	2.02	6.06
Mowing	Miguel Solis, Paul Kemp	5	Casco	2023-03-27	22.52	112.6
Trimming Pygmy date palm	Miguel Solis, Paul Kemp	2	Angelina	2023-03-29	3.44	6.88
Community Center	Paul Kemp, Miguel Solis	2	Angelina	2023-03-27	2.12	4.24
Sanctuary medians	Miguel Solis, Paul Kemp	1	Angelina	2023-03-29	1.62	1.62
Pelican nest entrance	Miguel Solis, Paul Kemp	4	Angelina	2023-03-24	27.71	110.84
The ridge circle	Miguel Solis, Paul Kemp	4	Angelina	2023-03-30	4.35	17.4
Parkway Medians	Miguel Solis, Paul Kemp	2	Bitia	2023-03-20	4.44	8.88
Pelican nest & pennyroyal west	Miguel Solis, Paul Kemp	4	Casco	2023-03-30	6.84	27.36
Parkway South	Miguel Solis, Paul Kemp	4	Angelina	2023-03-24	7.69	30.76
Pennyroyal berm	Miguel Solis, Paul Kemp	2	Bitia	2023-03-30	15.38	30.76
Peppermill berm	Miguel Solis, Paul Kemp	4	Angelina	2023-03-30	31.68	126.72
Coconut road & 41	Paul Kemp, Miguel Solis	4	Casco	2023-04-03	21.52	86.08
Coconut road	Paul Kemp, Miguel Solis	1	Angelina	2023-04-07	1.81	1.81
The Tides	Miguel Solis, Paul Kemp	4	Casco	2023-04-06	10.59	42.36
Coconut road	Miguel Solis, Paul Kemp	3	Angelina	2023-04-06	18.35	55.05
Branch. 41 & outside the point	Miguel Solis, Paul Kemp	2	Rolando	2023-04-07	0	0
push mower	Bitia Lily, Miguel Solis	2	Bitia	4/10/23 9:00 AM	17.05	34.1
3501 Tasselflower	Miguel Solis, Paul Kemp	2	Rolando	2023-03-07	2.77	5.54

Landing Production

Mowing	Miguel Solis, Paul Kemp	5	Casco	2023-04-10	17.19	85.95
Goldcrest Circles	Miguel Solis, Paul Kemp	3	Angelina	2023-03-29	11.9	35.7
Goldcrest & Ivory cane	Miguel Solis, Paul Kemp	4	Angelina	4/13/23 7:00 AM	4.07	16.28
Palm removal	Paul Kemp, Miguel Solis	2	Rolando	2023-04-11	0.77	1.54
Palm removal	Paul Kemp, Miguel Solis	2	Rolando	2023-04-11	0	0
Palm removal	Miguel Solis, Paul Kemp	2	Rolando	2023-04-11	0	0
Palm removal	Paul Kemp, Miguel Solis	2	Rolando	2023-04-11	2.12	4.24
3770 Pelicans Nest Dr	Miguel Solis, Paul Kemp	4	Casco	2023-03-27	11.35	45.4
Annuals	Paul Kemp, Miguel Solis, Bitia Lily	2	Bitia	2023-04-06	11.66	23.32
				02-28 to 04-13	649.57	2176.44

Updates

Item Name	User	Created At	Update Content
3770 Pelicans Nest Dr	Paul Kemp	31/March/2023 09:46:39 AM	Clean up common area buffer.
Pelican nest & pennyroyal west	Miguel Solis	30/March/2023 12:52:59 PM	Trimming arborícola
Pennyroyal berm	Paul Kemp	30/March/2023 01:54:57 PM	Clean up the edges and collect the boots.
Sanctuary medians	Paul Kemp	29/March/2023 12:07:08 PM	Please hand prune the Bougainvilleas
Goldcrest Circles	Paul Kemp	29/March/2023 08:06:57 AM	Needs a trim.
Goldcrest Circles	Paul Kemp	29/March/2023 08:06:36 AM	
Goldcrest Circle South	Paul Kemp	29/March/2023 08:00:09 AM	Big hole needs filled in and filled in with plumbagos.
Coventry	Paul Kemp	28/February/2023 10:40:26 AM	Review for replant.
Coventry	Paul Kemp	28/February/2023 10:39:50 AM	Remove failing bush for access to wall repair by others.
Coventry	Paul Kemp	28/February/2023 10:37:35 AM	Remove the dead plants.
Bay Bean	Paul Kemp	28/February/2023 07:55:18 AM	Collect the boots.
Lyonia	Paul Kemp	28/February/2023 07:38:31 AM	Tidy up the pine straw, collect the boots.
Cypress Island	Paul Kemp	27/March/2023 10:26:51 AM	Coming out of our complex over the bridge on the left corner of our road and Lakemont, there is a huge bush. Please either drastically cut that bush down, or take it out and replace it with mulch or a low spreading bush. - Can probably be removed.
Mowing	Miguel Solis	27/March/2023 07:34:56 AM	Bitia
Mowing	Miguel Solis	27/March/2023 07:34:28 AM	Casco
Community Center	Paul Kemp	24/March/2023 10:23:23 AM	Sight lines in medians.
Parkway South	Miguel Solis	24/March/2023 07:51:03 AM	Trimming Arborícola East of Pumphouse
Pennyroyal & Long Lake Village	Miguel Solis	23/March/2023 12:56:23 PM	trimming arboricola
Coconut & 41	Miguel Solis	23/March/2023 12:44:11 PM	Trimming bushes around the monument
Heron point & pelican colony	Miguel Solis	22/March/2023 11:22:26 AM	

Updates

Pelican colony blvd	Miguel Solis	20/March/2023 08:04:47 AM	Trimming palmettos
Peppermill Berm West	Paul Kemp	20/March/2023 07:57:31 AM	Especially this Black Olive tree.
Peppermill Berm West	Paul Kemp	20/March/2023 07:56:29 AM	These hardwood need attention from Rolando.
Parkway Medians	Paul Kemp	20/March/2023 07:45:39 AM	Bitia & Lily can clean up these medians, please.
Pelican colony & sanctuary	Miguel Solis	15/March/2023 11:16:37 AM	Trimming Bougainvillea
Pelican colony blvd	Paul Kemp	15/March/2023 03:36:17 PM	Trimming bushes, north and south, out by 41.
Pelican landing parkway	Paul Kemp	15/March/2023 03:35:34 PM	Trimming the arbutos on the north side.
Annuals	Jorge Montoya	14/March/2023 10:07:48 AM	Flower beds might need weeding soon, the Euryops should be deadhead soon with for thicker flowering.
Twinberry	Paul Kemp	14/March/2023 09:27:02 AM	Have someone pull this dead plant.
The tides north west	Miguel Solis	14/April/2023 10:44:11 AM	Trimming ficus
Mowing	Miguel Solis	13/March/2023 07:16:11 AM	Bitia
Mowing	Miguel Solis	13/March/2023 07:14:24 AM	Casco
Goldcrest & Ivory cane	Miguel Solis	13/April/2023 01:16:56 PM	Trimming cocoplum & golf crossing
Pelicans Nest 41	Paul Kemp	10/March/2023 11:31:09 AM	Trim the bushes around the water resources on the east side of the lake
Walden center drive	Paul Kemp	10/March/2023 11:30:18 AM	Trim the bushes bordering Heron Glen
Greenview	Paul Kemp	10/March/2023 11:28:56 AM	Trim the awabukis and arbutos on the west side of the lake.
Weeding flowerbeds	Paul Kemp	10/March/2023 11:26:31 AM	Dead heading Salvia.
Heron Point monument	Paul Kemp	10/March/2023 11:25:32 AM	Cleaned up the area surrounding the monument.
Cedar lake & pelican landing parkway	Paul Kemp	10/March/2023 11:23:46 AM	Trimming the bushes at Long Lake Village
Pennyroyal berm	Paul Kemp	10/March/2023 11:22:57 AM	Detail work.
Waterside entrance & pelican colony	Paul Kemp	10/March/2023 11:22:32 AM	Starting behind the Waterside monument, east side, working west toward Sanctuary.

Updates

24611 Ivory Cane	Paul Kemp	08/March/2023 07:18:16 AM	Rolando can clean up the weak Arbigcolas, Casco can fertilize. We will fill in with new plants in June.
Heron Point monument	Miguel Solis	07/March/2023 10:19:34 AM	
Greenview	Miguel Solis	07/March/2023 08:24:04 AM	
Greenview	Miguel Solis	07/March/2023 08:21:44 AM	Trimming north of Pumphouse Lakeside.
Walden center drive	Miguel Solis	07/March/2023 07:32:34 AM	
Greenview	Miguel Solis	07/March/2023 03:54:52 PM	
3712 Ascot Bend	Miguel Solis	07/March/2023 03:40:12 PM	
3501 Tasselflower	Miguel Solis	07/March/2023 03:20:56 PM	
3501 Tasselflower	Paul Kemp	07/March/2023 03:05:20 PM	There is a stump near a drain in the back yard. please remove.
3712 Ascot Bend	Paul Kemp	07/March/2023 03:02:45 PM	There is a branch in the lake behind the home.
Coconut road	Paul Kemp	07/April/2023 09:00:57 AM	Candy
Annuals	Paul Kemp	07/April/2023 08:54:15 AM	Dead-heading flowers
The Tides	Paul Kemp	07/April/2023 08:53:39 AM	Monument and South side
Coconut road	Paul Kemp	07/April/2023 08:53:00 AM	Arbigcolas outside Peppermill berm
Branch. 41 & outside the point	Miguel Solis	07/April/2023 07:50:27 AM	
North Gate Median	Paul Kemp	04/April/2023 08:37:46 AM	Please remove the supports from the Royal palms.
Southbridge Wall	Paul Kemp	04/April/2023 02:34:13 PM	Please trim the interior of the wall bordering Burnt Pine Drive.
Street sweeper	Paul Kemp	03/March/2023 08:17:26 AM	The Colony
Mowing	Paul Kemp	03/March/2023 08:01:57 AM	Bitia
Palm removal	Jorge Montoya	03/April/2023 12:59:05 PM	Pelican Colony Southside between sanctuary and pennyroyal
Palm removal	Jorge Montoya	03/April/2023 12:47:15 PM	Front of Peppermill and Glen water
Palm removal	Jorge Montoya	03/April/2023 12:42:20 PM	

Updates

Palm removal	Jorge Montoya	03/April/2023 12:40:32 PM	Waterside between 23550 and 23540 ,3 palms
Coconut road & 41	Miguel Solis	03/April/2023 11:29:59 AM	Trimming ficus
Leaning tree	Jorge Montoya	03/April/2023 10:55:39 AM	Tree near intersection of candle berry and pennyroyal
Palm removal	Paul Kemp	03/April/2023 10:16:42 AM	@Jorge Montoya is it dead or conflicting with the power lines?
Palm removal	Jorge Montoya	03/April/2023 09:48:47 AM	Coconut palm dead. On coconut road near water utility.
Palm removal	Jorge Montoya	03/April/2023 02:19:51 PM	Its dead not conflicting with powerlines
PLCA	Paul Kemp	02/March/2023 11:58:13 AM	A shed has been installed. Now we would like to have the area covered by Podocarpus bushes. Please visit and make a count so we can get a price for plants. @Miguel Solis
Weeding flowerbeds	Paul Kemp	02/March/2023 11:11:53 AM	This might be good for Bitia early next week. @Miguel Solis
Fiddlehead ct	Jorge Montoya	02/March/2023 10:22:31 AM	Please check near bank, bone dry.thank you
Street sweeper	Miguel Solis	02/March/2023 07:52:05 AM	Tennis Center, Pelican Landing
Weeding flowerbeds	Jorge Montoya	02/March/2023 07:32:02 AM	Hand pulling weeds, and rake leaves if needed.
Greenview Plumbagos	Paul Kemp	01/March/2023 10:53:12 AM	Let's take them down to a level just below the Fire bush behind it.

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	BAYSIDE		
BROOKS MCARTHY	23771 TUSCANY WAY	1470000	Scheduled for audit
SHERYL EBERT/VIVEK KAUL	24040 TUSCANY CT	752000	Scheduled for audit
JOHN POLSENBERG	23721 NAPOLI WAY	557000	Scheduled for audit
MARILYN/RON PRICE	23860 SANCTUARY LK CT	191000	Scheduled for audit
GORDON GRAVES	23650 PEPPERMILL CT	4749000	Scheduled for audit
EDWARD MACHALA	3654 GLENWATER LN		Meter is closed
MICHAEL/ROSLYN CLARE	23690 WATERSIDE DR	1228000	Scheduled for audit
GVB PROPERTIES	WALDEN CENTER WCI HOME B	3300	Scheduled for audit
THOMAS DEANS	3542 HERON COVE CT	74000	Scheduled for audit
ROBERT HALL	3519 HERON COVE CT	797000	No power
HERON GLEN	HERON GLEN RIGHT SIDE	5882000	Scheduled for audit
JEANNE/ROBERT SICILIANO	24561 WOODSAGE DR	1114000	Scheduled for audit
EVAN CONFORTI	24680 SWEET GUM CT	216000	Scheduled for audit
JOSEPH/ELLEN FOLZ	24790 PENNYROYAL DR	708000	Scheduled for audit
POLLOWITZ/SHARON BROWN	24780 PENNYROYAL DR	396000	Scheduled for audit
WILLIAM SCHERER	24790 WAX MYRTLE DR	433000	Scheduled for audit
JAMES CONNORS	3440 LAKEMONT DR	71000	Scheduled for audit
CHARLES/MARCIA CRNOEVICH	3581 LAKEMONT DR	524000	Scheduled for audit
FRANK WOODS	3791 LAKEMONT DR	1054000	Scheduled for audit
JOANNE/ROBERT WELSH	24771 LYONIA LN	1648000	Scheduled for audit

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BALK PROPERTY	24731 LYONIA LN	690000	Scheduled for audit
JOSEPH/CARL ANN BUSA	24751 BAY BEAN CT	9760	Scheduled for audit
EMMA TIANGA	24721 BAY BEAN CT	2200	Scheduled for audit
SANCTUARY AT PELICAN LANDING	LAKEMONT WEST	35000	Scheduled for audit
THOMAS DRYDEN	24910 GOLDCREST DR	880000	Scheduled for audit
MIDGE EBEN	24949 BAY CEDAR DR	3073480	Scheduled for audit
WILLIAM/BRADLEY CRATE	25241 BAY CEDAR DR	575000	Scheduled for audit
DR ROBERT BENNETT	24745 GOLDCREST DR	7012000	Scheduled for audit
EVAN GILLINGHAM	24741 HOLLYBRIER LN	2075000	Scheduled for audit
ROBERT CAMERON	24712 HOLLYBRIER LN	4767000	Scheduled for audit
RICHARD TURNER	24776 HOLLYBRIER LN	4355000	Scheduled for audit
BAYCREEK			
ALAN PETERSON	3690 PELICANS NEST DR	1388000	Scheduled for audit
KEN/MARY JANE LEWIS	25120 RIDGE OAK DR	11000	Scheduled for audit
JOHN/BRENDA MCCARTHY	25091 RIDGE OAK DR	33000	Scheduled for audit
NICK J. DIMITROFF	25161 RIDGE OAK DR	100000	Scheduled for audit
MARY KATHE/DARREN JAY KING	25062 RIDGE OAK DR	128000	Scheduled for audit
HOMES SWFL RENEW LLC	3790 BAY CREEK DR	4000	Scheduled for audit
MARGARET/CHRISTOPHER POWALA	3661 BAY CREEK DR	2055000	Scheduled for audit
RICHARD/GAY KELLY	3771 BAY CREEK DR	1272000	Scheduled for audit
JAMES/MARGUERITE YOST	3741 BAY CREEK DR	695000	Scheduled for audit

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

**STAFF
REPORTS
BII**

WRATHELL, HUNT & ASSOCIATES LLC.

2300 GLADES RD, #410W
BOCA RATON FL 33431

Lee County FL – Community Development Districts

04/15/2023

NAME OF COMMUNITY DEVELOPMENT DISTRICT	NUMBER OF REGISTERED VOTERS AS OF 04/15/2023
Babcock Ranch	0
Bay Creek	790
Bayside Improvement	3,043
Beach Road Golf Estates	1,302
Brooks I of Bonita Springs	2,240
Brooks II of Bonita Springs	1,516
Coral Bay	0
East Bonita Beach	485
Mediterra	451
Parklands Lee	565
Parklands West	599
River Hall	2,433
River Ridge	1,482
Savanna Lakes	0
Stonewater	76
Stoneybrook	1,776
University Square	0
University Village	0
Verandah East	917
Verandah West	977
Waterford Landing	1,529
WildBlue	721

Send to: Daphne Gillyard gillyardd@whhassociates.com Phone: 561-571-0010

Tammy Lipa – Voice: 239-533-6329
Email: tlipa@lee.vote

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

**STAFF
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BIII**

**BAYSIDE IMPROVEMENT COMMUNITY DEVELOPMENT DISTRICT
AND
BAY CREEK COMMUNITY DEVELOPMENT DISTRICT**

BOARDS OF SUPERVISORS FISCAL YEAR 2022/2023 JOINT MEETING SCHEDULE

LOCATION

Pelican Landing Community Center, 24501 Walden Center Drive, Bonita Springs, Florida 34134

DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October 24, 2022	Regular Meeting	2:00 PM
December 5, 2022	Regular Meeting	2:00 PM
January 23, 2023	Regular Meeting	2:00 PM
February 27, 2023	Regular Meeting	2:00 PM
March 27, 2023	Regular Meeting	2:00 PM
April 24, 2023	Regular Meeting	2:00 PM
May 22, 2023	Regular Meeting	2:00 PM
June 26, 2023	Regular Meeting	2:00 PM
July 14, 2023	Budget Workshop	9:00 AM
July 24, 2023	Regular Meeting	2:00 PM
August 28, 2023	Public Hearing & Regular Meeting	2:00 PM
September 25, 2023	Regular Meeting	2:00 PM