

**BAYSIDE IMPROVEMENT  
AND BAY CREEK**

**COMMUNITY DEVELOPMENT  
DISTRICTS**

**March 28, 2022**

**BOARD OF SUPERVISORS**

**JOINT REGULAR MEETING**

**AGENDA**

# Bayside Improvement and Bay Creek

## Community Development Districts

OFFICE OF THE DISTRICT MANAGER

2300 Glades Road, Suite 410W • Boca Raton, Florida 33431

Phone (561) 571-0010 • Toll-free (877) 276-0889 • Fax (561) 571-0013

March 21, 2022

**DUE TO COVID-19 RESTRICTIONS BEING IMPLEMENTED AT THE COMMUNITY CENTER, ONLY BOARD MEMBERS/STAFF MAY PARTICIPATE AT THE MEETING'S PHYSICAL LOCATION AND MASKS ARE REQUIRED. PUBLIC AND PRESENTERS MAY JOIN BY VIDEO OR TELECONFERENCE ONLY.**

Boards of Supervisors

Bayside Improvement and Bay Creek Community Development Districts

Dear Board Members:

The Boards of Supervisors of the Bayside Improvement Community Development District and Bay Creek Community Development District will hold a Joint Regular Meeting on March 28, 2022, at 2:00 p.m., at the Pelican Landing Community Center, 24501 Walden Center Drive, Bonita Springs, Florida 34134. Members of the public may participate in the Joint Regular Meeting, via Zoom, at <https://us02web.zoom.us/j/88969163185>, Meeting ID: **889 6916 3185** or via conference call at 1-929-205-6099, Meeting ID: **889 6916 3185**. The agenda is as follows:

1. Call to Order/Phone Silent Mode/Pledge of Allegiance
2. Roll Call
3. Public Comments: *Agenda Items*

### **JOINT BUSINESS ITEMS**

4. Staff Report: District Engineer – *Barraco and Associates, Inc.*
5. Waterway Inspection Report: *SOLitude Lake Management*
6. Committee Reports
  - A. PLCA Landscape Committee
  - B. Colony Landscape Committee
  - C. Water Quality Task Force
    - Continued Discussion: Water Quality Improvement Plan
7. Update: Status of Maintenance Gate Repairs
8. Presentation of Monthly Budget and Year End Projection (*to be provided under separate cover*)

- 9. Acceptance of Unaudited Financial Statements as of February 28, 2022
- 10. Approval of February 28, 2022 Joint Regular Meeting Minutes
- 11. Action/Agenda Items
- 12. Old Business
- 13. Staff Reports

A. District Counsel

- I. *Gregory Urbancic, Esq., Coleman Yovanovich Koester, P.A.*
- II. *Daniel Cox, Esq.*

B. District Manager: *Wrathell, Hunt and Associates, LLC*

I. Monthly Status Report: Field Operations

- Discussion/Presentation: Monthly Report Narrative

II. NEXT MEETING DATE: April 25, 2022 at 2:00 P.M.

- QUORUM CHECK: *BAYSIDE IMPROVEMENT CDD*

Karen Montgomery	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
Gail Gravenhorst	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
Walter McCarthy	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
Bernie Cramer	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
Bill Nicholson	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO

- QUORUM CHECK: *BAY CREEK CDD*

Jerry Addison	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
Robert Travers	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
Jim Janek	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
Mary McVay	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
Gary Durney	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO

- 14. Supervisors' Requests
- 15. Public Comments: *Non-Agenda Items*
- 16. Adjournment

Should you have any questions, please do not hesitate to contact me directly at (239) 464-7114.

Sincerely,

A handwritten signature in black ink that reads "C.E. Adams, Jr." in a cursive style.

Chesley E. Adams, Jr.  
District Manager

**BAYSIDE IMPROVEMENT  
AND BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS**

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# SOLITUDE

LAKE MANAGEMENT



## Bayside/Baycreek CDD Waterway Inspection Report

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**Reason for Inspection:** Routine Scheduled

**Inspection Date:** 2022-03-04

**Prepared for:**

Cleo Adams, Assistant District Manager  
Wrathell, Hunt & Associates, LLC  
9220 Bonita Beach Road, Suite #214  
Bonita Springs, FL 34135

**Prepared by:**

Christina Kennedy, Sales Manager

Ft. Myers Field Office  
SOLITUDELAKEMANAGEMENT.COM  
888.480.LAKE (5253)

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Site: A2



Site is in compliance for alligatorweed, and algae growth.  
A small amount of organic debris from overhanging trees was found around the weir.  
Torpedograss rhizomes were also found dead from efficacious treatment.

Site: A-6

**Comments:**

Site looks good  
Sawgrass Point  
Shoreline is well maintained.  
Algae and aquatics are controlled.



**Action Required:**

Routine maintenance next visit

**Target:**

Species non-specific

Site: A-26

**Comments:**

Requires attention  
Castella  
Shoreline is well maintained.  
Treat for baby tears.



**Action Required:**

Routine maintenance next visit

**Target:**

Submersed vegetation

Site: A-27

**Comments:**

Site looks good  
Hotel  
Shoreline is well maintained.  
Algae and aquatic weeds are controlled.



**Action Required:**

Routine maintenance next visit

**Target:**

Species non-specific

Site: A-28

**Comments:**

Site looks good  
Terzetto  
Shoreline is well maintained.  
Algae and aquatic weeds are controlled.



**Action Required:**

Routine maintenance next visit

**Target:**

Species non-specific

Site: A-29

**Comments:**

Site looks good  
Terzetto  
Shoreline is well maintained.  
Algae and aquatic weeds are controlled.



**Action Required:**

Routine maintenance next visit

**Target:**

Species non-specific

Site: B-1

**Comments:**

Normal growth observed  
Lakemont  
Shoreline is well maintained.  
Monitor and treat as needed for baby tears and slender spikerush, spot treat around perimeter.



**Action Required:**

Routine maintenance next visit

**Target:**

Submersed vegetation

Site: B-2

Comments:

Normal growth observed  
Lakemont  
Shoreline is well maintained,  
minimal vines and brush noted.  
Algae and aquatic weeds are  
controlled.



Action Required:

Routine maintenance next visit

Target:

Shoreline weeds

Site: B-6

Comments:

Treatment in progress  
Lakemont  
Shoreline is well maintained.  
Lake is being treated for  
bladderwort, pondweed, and  
naiad.



Action Required:

Routine maintenance next visit

Target:

Submersed vegetation

Site: C-4C

Comments:

Normal growth observed  
Sand Piper  
Shoreline is well maintained, one  
patch of Cattails on gulf spikerush  
island. Algae and aquatic weeds  
are controlled.



Action Required:

Routine maintenance next visit

Target:

Cattails

Site: C-4D

**Comments:**

Site looks good

Cypress Island  
Shoreline is well maintained.  
Algae and aquatic weeds are controlled.



**Action Required:**

Routine maintenance next visit

**Target:**

Species non-specific

Site: D-2

**Comments:**

Site looks good

Southbridge  
Shoreline is well maintained.  
Algae and aquatic weeds are controlled.



**Action Required:**

Routine maintenance next visit

**Target:**

Species non-specific

Site: D-3

**Comments:**

Site looks good

Southbridge  
Grasses and brush are well maintained. Algae and aquatics are controlled.



**Action Required:**

Routine maintenance next visit

**Target:**

Species non-specific

Site: D-14

**Comments:**

Treatment in progress

**The Pointe**

Treat grasses, and vines. Algae and aquatic weeds are at controlled levels. Minimal algae noted in littorals.

**Action Required:**

Routine maintenance next visit

**Target:**

Shoreline weeds



Site: D-9

**Comments:**

Requires attention

**Bay Creek**

Treat for grasses and Alligatorweed. Algae and aquatic weeds are controlled. Minimal duckweed noted.

**Action Required:**

Routine maintenance next visit

**Target:**

Shoreline weeds



Site: E-10

**Comments:**

Site looks good

**The Sanctuary**

Shoreline is well maintained. Algae and aquatic weeds are controlled.

**Action Required:**

Routine maintenance next visit

**Target:**

Species non-specific



Site: E-11

**Comments:**

Site looks good

Waterside  
Shoreline is well maintained.  
Algae and aquatic weeds are controlled.

**Action Required:**

Routine maintenance next visit

**Target:**

Species non-specific



Site: E-12

**Comments:**

Site looks good

Waterside  
Shoreline is well maintained.  
Algae and aquatic weeds are controlled.

**Action Required:**

Routine maintenance next visit

**Target:**

Species non-specific



Site: E-15

**Comments:**

Normal growth observed

Waterside  
Shoreline is well maintained.  
Traces of bladderwort found.

**Action Required:**

Routine maintenance next visit

**Target:**

Submersed vegetation



Site: F-4

Comments:

Site looks good

Tuscany Isle  
Shoreline is well maintained.  
Algae and aquatic weeds are controlled.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



Site: F-10

Comments:

Normal growth observed

Treviso  
Spot treat for torpedoglass. Treat  
algae in open areas away from  
littorals.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



Site: F-11

Comments:

Normal growth observed

Sorrento  
Shoreline is well maintained.  
Algae and aquatic weeds are  
controlled. Minimal ruppia noted.

Action Required:

Routine maintenance next visit

Target:

Submersed vegetation



**Site:** F-16

**Comments:**

Site looks good

Las Palmas  
Shoreline is well maintained.  
Algae and aquatic weeds are controlled.



**Action Required:**

Routine maintenance next visit

**Target:**

Species non-specific

**Site:** F-17

**Comments:**

Requires attention

Bellagio  
Treat for vines (lentil vetch) in  
cordgrass. Algae and aquatics are  
controlled.



**Action Required:**

Routine maintenance next visit

**Target:**

Shoreline weeds

**Management Summary**

- This month's activities have been standard lake maintenance.

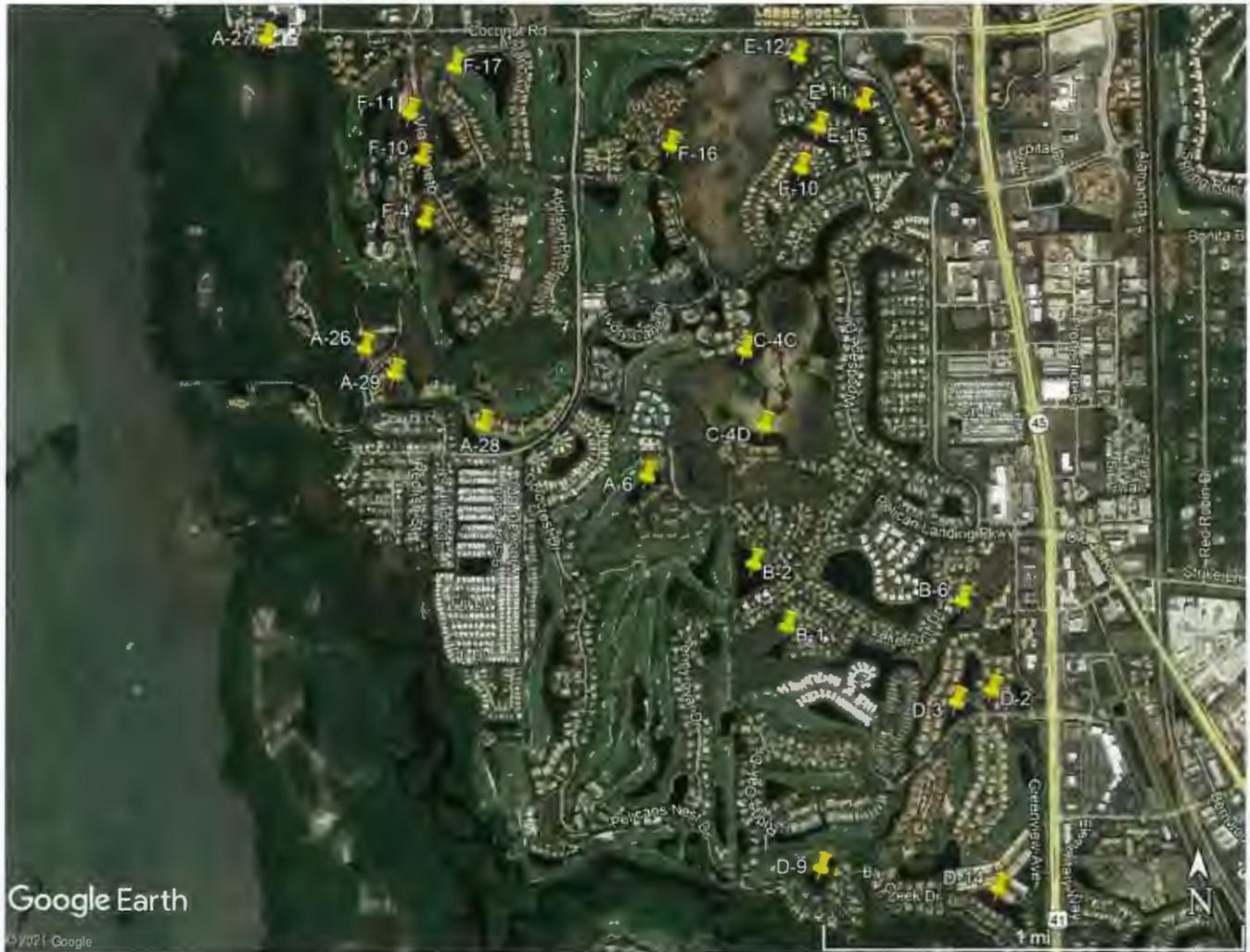
- We continue to add beneficial bacteria to the four outfall lakes A-2, A-17, D-8, F-12. We also add bacteria to F-1, F-6, F16, E-4 and E-5 to help reduce nutrients that cause algae blooms.

**Additional observations:**

- During this season it is likely that the littorals will enter winter dormancy. This is triggered by lower temperatures, less rain and sunlight. There may be an increase in brown coloration and a thinning of littorals during this time. This is a normal part of the littoral life cycle, dormancy usually lasts until the spring.

- The nano machines are operating at A18, E1, and E3 (recently repaired). E2 requires new bearings for the pump and is expected to be repaired by March 11th. E4 requires a new intake and will be repaired by end of month. E5 has an issue with the electrical supply.

Site	Comments	Target	Action Required
A-6	Site looks good	Species non-specific	Routine maintenance next visit
A-26	Requires attention	Submersed vegetation	Routine maintenance next visit
A-27	Site looks good	Species non-specific	Routine maintenance next visit
A-28	Site looks good	Species non-specific	Routine maintenance next visit
A-29	Site looks good	Species non-specific	Routine maintenance next visit
B-1	Normal growth observed	Submersed vegetation	Routine maintenance next visit
B-2	Normal growth observed	Shoreline weeds	Routine maintenance next visit
B-6	Treatment in progress	Submersed vegetation	Routine maintenance next visit
C-4C	Normal growth observed	Cattails	Routine maintenance next visit
C-4D	Site looks good	Species non-specific	Routine maintenance next visit
D-2	Site looks good	Species non-specific	Routine maintenance next visit
D-3	Site looks good	Species non-specific	Routine maintenance next visit
D-14	Treatment in progress	Shoreline weeds	Routine maintenance next visit
D-9	Requires attention	Shoreline weeds	Routine maintenance next visit
E-10	Site looks good	Species non-specific	Routine maintenance next visit
E-11	Site looks good	Species non-specific	Routine maintenance next visit
E-12	Site looks good	Species non-specific	Routine maintenance next visit
E-15	Normal growth observed	Submersed vegetation	Routine maintenance next visit
F-4	Site looks good	Species non-specific	Routine maintenance next visit
F-10	Normal growth observed	Species non-specific	Routine maintenance next visit
F-11	Normal growth observed	Submersed vegetation	Routine maintenance next visit
F-16	Site looks good	Species non-specific	Routine maintenance next visit
F-17	Requires attention	Shoreline weeds	Routine maintenance next visit



**BAYSIDE IMPROVEMENT  
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COMMUNITY DEVELOPMENT DISTRICTS**

**6B**

Colony to CDD  
03/21/2022

The Colony held its annual meeting on March 21 and the board members remained the same but the officers changed. They are Rick Solum, President, Rich Reggazo , Vice President, Jim Hollars, Secretary, and Bob Morris, Treasure. Bob Loos, Joanne Ribble and Gina Hanft as members.

Much of the meeting addressed the Bay Club as well as maintenance that is Foundation responsibility. Care of common property in Tuscany is in the process of being determined. Coconut Road and construction traffic was also addressed.

No decisions directly impacting the CDD were made. The CDD's help in improving the landscape appearance in front of the Bay Club monument was recognized. It is still being improved with the Foundation funding plant replacement.

No major landscapes projects are being considered at this time.

A drive around inspection date has had to be rescheduled.

Respectfully  
Gail Gravenhorst  
Colony liaison

**BAYSIDE IMPROVEMENT  
AND BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS**

**6C**

# Pelican Landing Water Quality Task Force Final Conclusions and Recommendations

March 22, 2022

1. Importance of our Recommendations: Water Quality Issues Impacting Pelican Landing
  - Estero Bay and several of its fresh water tributaries, including Spring Creek have been declared Verified Impaired by Florida for high nutrient levels.
    - Estero Bay since 2019 (250% increase in annual average nutrient levels between 2010 and 2020).
    - Spring Creek since 2012.
  - High nutrient levels can have negative effects on:
    - The environment, including animal and plant life,
    - Human health,
    - Property values, and
    - The economy.
  - There are many contributors to this issue including development, population growth, aging infrastructure, fertilizer use, and more.
  - Maximum impact will require coordination and commitment from state and local governments, communities, businesses, and property owners.
2. Conclusions
  - Reducing nutrients in our discharge is the most appropriate focus for our efforts.
  - Bayside & Bay Creek CDD Boundaries represent 20% of the Spring Creek watershed (by acreage).
  - Stormwater discharged on 3 sampling days from Pelican Landing (Bayside & Bay Creek CDDs) contained higher levels of nutrients (Total Nitrogen) than the FDEP Water Quality Standards for Spring Creek or Estero Bay.
  - Nutrients are not present in high levels in well water used for irrigation (Bayside areas).
  - Reclaimed water is the major irrigation source for Bay Creek areas, which is typically high in nutrients (may require special attention).
  - Little stormwater enters Pelican Landing from outside of the community and/or CDD boundaries.
  - 90% of the stormwater from Bayside & Bay Creek CDD boundaries is discharged into Spring Creek
  - 10% of the stormwater from Bayside & Bay Creek CDD boundaries is discharged into Estero Bay, primarily through The Colony.
  - 70% of the stormwater from Bayside & Bay Creek CDD boundaries is discharged through the T1 Canal into Spring Creek.
  - Fertilizer and reclaimed water are a probable source of high nutrient levels.
  - It is far less expensive to restrict nutrient usage than it is to remove it after it enters the stormwater system.
  - We believe nutrient discharges can be reduced through adoption of behavior changes, process changes, landscaping changes, and/or infrastructure improvement projects. We recommend starting with behavioral and/or landscaping changes. Changes involving capital costs should be considered if nutrients continue to be a problem after implementing other changes and only based on professional analysis and recommendations.
3. Final Recommendations
  - a. Implement a communication plan for owners and stakeholders
    - i. To gain support of our owners, we recommend a community-wide initiative to inform them of our conclusions and their implications as well as to gain their support for our recommendations and future stakeholder initiatives.
    - ii. To gain support from our stakeholders, we recommend educating them on the need for behavior change, providing them with appropriate information to support these changes, and making them a high priority:

1. Both master HOA Boards and neighborhood HOA Boards
  2. Bayside and Bay Creek CDD Supervisors and Management
  3. Golf Club Boards
  4. Landscape Committees
- iii. Leverage existing formal and informal communication mechanisms including, but not limited, to the following:
    1. PLCA and CFB websites, newsletters, and communications – specifically for sharing information and soliciting input
    2. Neighborhood HOA Boards, meetings, and communications
    3. Pelican Landing Eco Club communications
  - iv. A request that all stakeholders initiate a dialog on these recommendations and agree on goals, the relative contributions of each, and develop a process to move forward.
- b. Develop and implement an effective “Nutrient Management Program”
    - i. Consistent with the September 2021 Settlement between the City of Bonita Springs and Bayside & Bay Creek CDDs, and requirements (62-624 F.A.C.) of the State Stormwater Permit (FLS00035):
      1. Appropriate monitoring of all major outfall areas for pollutants.
      2. 5 year capital improvement and funding plans to reduce pollutants in our discharges.
      3. Measurements to quantify the impact of these actions and improve future actions.
    - ii. Implementation by the Bayside & Bay Creek CDDs, but supported by all stakeholders, and funded by owners and available grants.
    - iii. Continue the use of outside expertise by the CDDs in nutrient reduction strategies, implementations, and operations.
    - iv. Further monitoring and testing to determine more accurate sources and origins of nutrients:
      1. Chemical source of nutrients (i.e. fertilizers (including types), animals, other).
      2. Geographic sources of nutrients (residential, golf club, other).
  - c. Make necessary behavioral changes to reduce nutrient use and discharge
    - i. Promote a more critical use of the University of Florida’s FLORIDA-FRIENDLY LANDSCAPING™ PROGRAM.
    - ii. Educate owners on the importance of following local fertilizer ordinances.
    - iii. Require all landscape service providers to be trained and certified in Best Mgmt Practices.
    - iv. Suggest that owners professionally test their soil for nutrients prior to setting a fertilizer schedule.
    - v. Limit the use of nutrients including fertilizers, herbicides, and pesticides within 15’ of all waterbodies.
    - vi. Identify areas where a larger “no mow zone” or alternatives for grass at pond edges could be implemented without negative impact to property values and use.
    - vii. Educate owners on the impacts of simultaneous use of reclaimed water and fertilizers.
    - viii. Encourage everyone to reduce the amount of fertilizers, herbicides, and pesticides.
    - ix. Evaluate PLCA and CBF design policy changes that might enhance water quality.
  - d. Consider landscaping and pond design changes
    - i. To be considered if behavioral or landscaping/design changes do not reduce nutrients to acceptable levels, and only based on professional analysis and recommendations.
    - ii. Identify areas where pond littoral plantings can be expanded with no structural changes:
      1. Note: A SFWMD current design criterion is 20% of the wet retention/detention area or 2.5 % of the total of the retention/detention area (including side slopes) plus the basin contributing area is littoral plantings.

- iii. Explore modernization of existing ponds to improve their nutrient reduction capabilities including but not limited to increasing their volumes and holding times and/or increasing the size of littoral shelves.
- iv. Explore the use of structural changes to existing ponds and flow structures engineered specifically to reduce nutrient loads such as filter systems, catch basins and baffle boxes.
- v. Evaluate the use of chemical, mechanical and biological treatments to reduce nutrient levels.
- vi. Explore the potential to utilize novel in-flow technologies like the “Nutrient Bioreactor” implementation in the City of Bonita Springs.

**BAYSIDE IMPROVEMENT  
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**BAYSIDE IMPROVEMENT AND BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS  
FINANCIAL STATEMENTS  
UNAUDITED  
FEBRUARY 28, 2022**

**BAYSIDE IMPROVEMENT AND BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS  
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**BAYSIDE IMPROVEMENT AND BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS  
COMBINED BALANCE SHEET  
GOVERNMENTAL FUNDS  
FEBRUARY 28, 2022**

	General Fund			Total Governmental Funds
	General Fund 001 & 101	General Fund 002	Uninsurable Assets Fund 302 & 354	
<b>ASSETS</b>				
Cash				
SunTrust	\$ 564,138	\$240,738	\$ -	\$ 804,876
FineMark MM	295,504	83,005	-	378,509
FineMark ICS	-	4,643	-	4,643
Accounts receivable (clearing fund)	1,283,157	398,024	-	1,681,181
Due from other funds				
Bayside general fund 001	3,526	-	-	3,526
Bayside general fund 002 - The Colony	-	113	-	113
Prepaid expense	130	-	-	130
WC deposit	1,806	-	-	1,806
Deposits	125	555	-	680
Total assets	<u>\$ 2,148,386</u>	<u>\$ 727,078</u>	<u>\$ -</u>	<u>\$ 2,875,464</u>
<b>LIABILITIES &amp; FUND BALANCES</b>				
<b>Liabilities</b>				
Due to other funds				
Bayside general fund 002 - The Colony	113	-	-	113
Bay Creek - general fund 101	3,526	-	-	3,526
Due to Bayside - enterprise fund 401	1,010	-	-	1,010
Due to Bay Creek - enterprise fund 451	338	-	-	338
Total liabilities	<u>4,987</u>	<u>-</u>	<u>-</u>	<u>4,987</u>
<b>Fund Balances</b>				
Unassigned	<u>2,143,399</u>	<u>727,078</u>	<u>-</u>	<u>2,870,477</u>
Total fund balances	<u>2,143,399</u>	<u>727,078</u>	<u>-</u>	<u>2,870,477</u>
Total liabilities and fund balances	<u>\$ 2,148,386</u>	<u>\$ 727,078</u>	<u>\$ -</u>	<u>\$ 2,875,464</u>

**BAYSIDE IMPROVEMENT AND BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS  
COMBINED STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GENERAL FUNDS 001 & 101  
FOR THE PERIOD ENDED FEBRUARY 28, 2022**

	Current Month	Year to Date	Annual Budget	% of Budget
<b>REVENUES</b>				
Assessment levy - net	\$ 54,453	\$ 2,222,739	\$ 2,315,361	96%
Interest	28	109	1,500	7%
Street sweeping	-	-	10,000	0%
Total revenues	<u>54,481</u>	<u>2,222,848</u>	<u>2,326,861</u>	96%
<b>EXPENDITURES</b>				
<b>Administrative</b>				
Supervisors	1,614	6,458	19,377	33%
Engineering	1,013	1,686	21,750	8%
Legal	1,353	4,373	24,000	18%
Audit	-	-	18,000	0%
Management	3,500	17,501	42,000	42%
Accounting & payroll	1,400	6,999	16,799	42%
Computer services	420	2,629	5,040	52%
Assessment roll preparation* <sup>1</sup>	-	8,476	8,476	100%
Telephone	79	396	950	42%
Postage & reproduction	190	436	1,350	32%
Printing & binding	410	2,050	4,918	42%
Legal notices and communications	-	774	1,125	69%
Office supplies	-	701	600	117%
Subscriptions & memberships	-	263	263	100%
ADA website compliance	-	158	253	62%
Insurance* <sup>1</sup>	-	17,252	17,168	100%
Miscellaneous (bank fees)	288	1,753	6,750	26%
Total administrative	<u>10,267</u>	<u>71,905</u>	<u>188,819</u>	38%
<b>Field management</b>				
Other contractual	3,150	15,749	37,799	42%
Total field management services	<u>3,150</u>	<u>15,749</u>	<u>37,799</u>	42%
<b>Water management</b>				
NPDES program	355	355	3,165	11%
Other contractual services: lakes	14,268	78,770	200,661	39%
Other contractual services: wetlands	-	1,559	37,980	4%
Other contractual services: culverts/drains	-	3,165	37,980	8%
Other contractual services: lake health	-	-	6,330	0%
Aquascaping* <sup>1</sup>	-	1,634	18,990	9%
Capital outlay	-	-	9,495	0%
Contingencies	-	412	-	N/A
Repairs and Maintenance (Aerators)	7,687	7,916	9,495	83%
Total water management services	<u>22,310</u>	<u>93,811</u>	<u>324,096</u>	29%

**BAYSIDE IMPROVEMENT AND BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS  
COMBINED STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GENERAL FUNDS 001 & 101  
FOR THE PERIOD ENDED FEBRUARY 28, 2022**

	Current Month	Year to Date	Annual Budget	% of Budget
<b>Street lighting</b>				
Electricity	5,202	17,575	39,000	45%
Contractual services-lightpole	12,715	27,971	40,000	70%
Total street lighting services	<u>17,917</u>	<u>45,546</u>	<u>79,000</u>	58%
<b>Landscaping</b>				
Supervisor	9,521	47,743	120,000	40%
Personnel services	63,954	327,568	950,000	34%
Capital outlay	69	9,556	55,000	17%
Fuel	3,965	16,546	22,000	75%
Repairs and maintenance (parts)	2,354	9,474	40,000	24%
Insurance* <sup>1</sup>	-	14,559	14,769	99%
Minor operating equipment	3,547	7,514	20,000	38%
Horticulture dumpster	2,800	10,850	35,000	31%
Employee uniforms	5,086	12,650	26,000	49%
Chemicals	14,729	33,520	55,000	61%
Flower program* <sup>2</sup>	26,772	72,174	125,000	58%
Mulch program* <sup>2</sup>	20,556	87,182	80,000	109%
Plant replacement program* <sup>2</sup>	5,402	9,610	50,000	19%
Other contractual - tree trimming* <sup>1</sup>	-	-	9,495	0%
Other contractual - horticulturalist	-	-	2,000	0%
Other contractual - training	-	-	1,500	0%
Maintenance tracking software	-	959	3,500	27%
Fountain maintenance	934	2,084	7,500	28%
Office operations	1,782	7,316	25,000	29%
Monument maintenance	10,409	12,943	20,000	65%
Total landscaping services	<u>171,880</u>	<u>682,248</u>	<u>1,661,764</u>	41%
<b>Roadway</b>				
Personnel	689	3,333	7,800	43%
Repairs and maintenance - parts	-	-	7,500	0%
Insurance	-	1,597	1,600	100%
Total roadway services	<u>689</u>	<u>4,930</u>	<u>16,900</u>	29%

**BAYSIDE IMPROVEMENT AND BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS  
COMBINED STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GENERAL FUNDS 001 & 101  
FOR THE PERIOD ENDED FEBRUARY 28, 2022**

	Current Month	Year to Date	Annual Budget	% of Budget
<b>Parks &amp; recreation</b>				
Utilities	770	4,447	8,500	52%
Operating supplies	-	-	1,000	0%
Total parks & recreation	<u>770</u>	<u>4,447</u>	<u>9,500</u>	47%
<b>Other fees &amp; charges</b>				
Property appraiser	-	3,625	3,625	100%
Tax collector	-	5,360	5,358	100%
Total other fees & charges	<u>-</u>	<u>8,985</u>	<u>8,983</u>	100%
Total expenditures	<u>226,983</u>	<u>927,621</u>	<u>2,326,861</u>	40%
Excess/(deficiency) of revenues over/(under) expenditures	(172,502)	1,295,227	-	
<b>OTHER FINANCING SOURCES/(USES)</b>				
Transfer in	-	637,749	-	N/A
Total other financing sources/(uses)	<u>-</u>	<u>637,749</u>	<u>-</u>	N/A
Net change in fund balances	(172,502)	1,932,976	-	
Fund balances - beginning	2,315,901	210,423	280,267	
Fund balances - ending	<u>\$ 2,143,399</u>	<u>\$ 2,143,399</u>	<u>\$ 280,267</u>	

\*1 Typically an annual expense.

\*2 Typically a seasonal expense.

**BAYSIDE IMPROVEMENT AND BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS  
COMBINED STATEMENT OF NET POSITION  
ENTERPRISE FUNDS 401 & 451  
FEBRUARY 28, 2022**

	Bayside Improvement Enterprise Fund 401	Bay Creek Enterprise Fund 451	Total Enterprise Funds 401 & 451
<b>ASSETS</b>			
<b>Current assets:</b>			
Cash			
Wells Fargo	\$ 808,361	\$ -	\$ 808,361
SunTrust	192,714	53,340	246,054
Accounts receivable (customers)	26	-	26
Due from Bayside general fund 001	862	330	1,192
Due from Bay Creek general fund 101	148	8	156
Due from Bay Creek enterprise fund 451	88,179	-	88,179
Accounts receivable (clearing fund)	139,173	46,093	185,266
WC deposit	104	35	139
Total current assets	<u>1,229,567</u>	<u>99,806</u>	<u>1,329,373</u>
<b>Noncurrent assets:</b>			
Capital assets			
Property, plant and equipment	1,657,913	18,320	1,676,233
Irrigation system	-	596,951	596,951
Less accumulated depreciation	<u>(1,571,689)</u>	<u>(515,788)</u>	<u>(2,087,477)</u>
Total capital assets, net of accumulated depreciation	<u>86,224</u>	<u>99,483</u>	<u>185,707</u>
Total noncurrent assets	<u>86,224</u>	<u>99,483</u>	<u>185,707</u>
Total assets	<u>1,315,791</u>	<u>199,289</u>	<u>1,515,080</u>
<b>LIABILITIES</b>			
<b>Current liabilities:</b>			
Unearned revenue	8,771	4,592	13,363
Customer deposits	47,755	12,189	59,944
Due to Bayside enterprise fund 401	-	88,179	88,179
Total current liabilities	<u>56,526</u>	<u>104,960</u>	<u>161,486</u>
<b>NET POSITION</b>			
Net investment in capital assets	86,224	99,483	185,707
Unrestricted	1,173,041	(5,154)	1,167,887
Total net position	<u>\$ 1,259,265</u>	<u>\$ 94,329</u>	<u>\$ 1,353,594</u>

**BAYSIDE IMPROVEMENT AND BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS  
COMBINED STATEMENT OF REVENUES, EXPENSES  
AND CHANGES IN FUND NET POSITION  
ENTERPRISE FUNDS 401 & 451  
FOR THE PERIOD ENDED FEBRUARY 28, 2022**

	Current Month	Year to Date	Annual Budget	% of Budget
<b>OPERATING REVENUES:</b>				
<b>Charges for services</b>				
Assessment levy - net	\$ 8,177	\$ 320,214	\$ 334,494	96%
Irrigation	25,742	198,052	581,896	34%
Meter fees	-	-	3,500	0%
Total operating revenues	<u>33,919</u>	<u>518,266</u>	<u>919,890</u>	56%
<b>OPERATING EXPENSES:</b>				
<b>Administrative services</b>				
Supervisor's fees	538	2,154	6,459	33%
Engineering fees	337	561	7,250	8%
Legal	451	1,457	8,000	18%
Audit	-	-	6,000	0%
Management	1,340	6,701	16,082	42%
Accounting & payroll	467	2,333	5,600	42%
Computer services	140	876	1,680	52%
Utility billing	3,449	13,775	29,000	48%
Telephone	25	129	311	41%
Postage & reproduction	63	148	450	33%
Printing and binding	136	683	1,639	42%
Legal notices and communications	-	257	375	69%
Office supplies	-	233	200	117%
Subscription and memberships	-	88	87	101%
ADA website compliance	-	52	147	35%
Insurance* <sup>1</sup>	-	5,750	5,976	96%
Miscellaneous	96	584	2,250	26%
Total administrative services	<u>7,042</u>	<u>35,781</u>	<u>91,506</u>	39%
<b>Field management services</b>				
Other contractual services	1,051	5,251	12,600	42%
Total field management services	<u>1,051</u>	<u>5,251</u>	<u>12,600</u>	42%
<b>Water management services</b>				
NPDES program	205	205	1,835	11%
Other contractual services: lakes	8,272	45,669	116,339	39%
Other contractual services: wetlands	-	904	22,020	4%
Other contractual services: culverts/drains	-	1,835	22,020	8%
Other contractual services: lake health	-	-	3,670	0%
Aquascaping* <sup>1</sup>	-	947	11,010	9%
Capital outlay	-	-	5,505	0%
Repairs and Maintenance (Aerators)*	4,456	4,589	5,505	83%
Contingencies	-	239	-	N/A
Total water management services	<u>12,933</u>	<u>54,388</u>	<u>187,904</u>	29%

**BAYSIDE IMPROVEMENT AND BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS  
COMBINED STATEMENT OF REVENUES, EXPENSES  
AND CHANGES IN FUND NET POSITION  
ENTERPRISE FUNDS 401 & 451  
FOR THE PERIOD ENDED FEBRUARY 28, 2022**

	Current Month	Year to Date	Annual Budget	% of Budget
<b>Landscape services</b>				
Other contractual - tree trimming	-	-	5,505	0%
Total landscape services	-	-	5,505	0%
<b>Roadway services</b>				
Personnel	279	1,384	4,394	31%
Repairs and maintenance - parts	-	-	1,835	0%
Insurance	15	1,223	250	489%
Total irrigation supply services	294	2,607	6,479	40%
<b>Irrigation supply services</b>				
Personnel	6,159	30,666	78,500	39%
Reclaimed water	-	31,394	75,646	42%
Repairs and maintenance - parts	6,771	18,332	25,000	73%
Insurance* <sup>1</sup>	-	11,200	10,500	107%
Minor operating equipment	-	-	151,475	0%
Meter costs	-	3,957	7,500	53%
Other contractual services	1,850	7,703	9,000	86%
Electricity	17,652	39,166	100,000	39%
Pumps & machinery	30,197	65,580	50,000	131%
Depreciation	4,876	24,380	60,000	41%
Total irrigation supply services	67,505	232,378	567,621	41%
Total operating expenses	88,825	330,405	871,615	38%
Operating income/(loss)	(54,906)	187,861	48,275	
Nonoperating revenues/(expenses):				
Interest income	2	12	500	2%
Total nonoperating revenues	2	12	500	2%
Change in net position	(54,904)	187,873	48,775	
Total net position - beginning	1,408,498	1,165,721	1,136,690	
Total net position - ending	<u>\$ 1,353,594</u>	<u>\$ 1,353,594</u>	<u>\$ 1,185,465</u>	

\*<sup>1</sup> Typically an annual expense.

\*<sup>2</sup> Typically a seasonal expense.

**BAYSIDE IMPROVEMENT  
COMMUNITY DEVELOPMENT DISTRICT  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
FEBRUARY 28, 2022**

	General Fund			Total Governmental Funds
	001	The Colony 002	Uninsurable Assets 302	
<b>ASSETS</b>				
Cash				
SunTrust	\$ 477,140	\$240,738	\$ -	\$ 717,878
FineMark MM	64,113	83,005	-	147,118
FineMark ICS	-	4,643	-	4,643
Accounts receivable (clearing fund)	1,034,576	398,024	-	1,432,600
Due from other funds				
Bayside general fund 002 - The Colony	-	113	-	113
Prepaid expense	130	-	-	130
WC deposit	1,462	-	-	1,462
Deposits	125	555	-	680
Total assets	<u>\$ 1,577,546</u>	<u>\$ 727,078</u>	<u>\$ -</u>	<u>\$ 2,304,624</u>
<b>LIABILITIES &amp; FUND BALANCES</b>				
<b>Liabilities</b>				
Due to other funds				
Bayside general fund 002 - The Colony	113	-	-	113
Due to other governments (Bay Creek)				
Bay Creek - general fund 101	3,526	-	-	3,526
Bay Creek - enterprise fund 451	330	-	-	330
Due to Bayside - enterprise fund 401	862	-	-	862
Total liabilities	<u>4,831</u>	<u>-</u>	<u>-</u>	<u>4,831</u>
<b>Fund balances</b>				
Unassigned	<u>1,572,715</u>	<u>727,078</u>	<u>-</u>	<u>2,299,793</u>
Total fund balances	<u>1,572,715</u>	<u>727,078</u>	<u>-</u>	<u>2,299,793</u>
Total liabilities and fund balances	<u>\$ 1,577,546</u>	<u>\$ 727,078</u>	<u>\$ -</u>	<u>\$ 2,304,624</u>

**BAYSIDE IMPROVEMENT  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES , EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GENERAL FUND 001  
FOR THE PERIOD ENDED FEBRUARY 28, 2022**

	Current Month	Year to Date	Annual Budget	% of Budget
<b>REVENUES</b>				
Assessment levy - net	\$ 38,397	\$ 1,793,568	\$ 1,864,454	96%
Interest	8	34	1,211	3%
Street sweeping	-	-	8,072	0%
Total revenue	<u>38,405</u>	<u>1,793,602</u>	<u>1,873,737</u>	96%
<b>EXPENDITURES</b>				
<b>Administration services</b>				
Supervisors	807	3,229	9,689	33%
Engineering	822	1,368	17,648	8%
Legal	1,098	3,548	19,474	18%
Audit	-	-	9,000	0%
Management	2,840	14,200	34,079	42%
Accounting & payroll	1,136	5,679	13,631	42%
Computer services	341	2,133	4,089	52%
Assessment roll preparation* <sup>1</sup>	-	6,877	6,877	100%
Telephone	64	321	771	42%
Postage & reproduction	154	356	1,095	33%
Printing & binding	333	1,663	3,990	42%
Legal notices and communications	-	628	913	69%
Office supplies	-	569	487	117%
Subscriptions & memberships	-	213	213	100%
ADA website compliance	-	128	205	62%
Insurance* <sup>1</sup>	-	8,626	8,584	100%
Miscellaneous (bank fees)	234	1,422	5,477	26%
Total administration services	<u>7,829</u>	<u>50,960</u>	<u>136,222</u>	37%
<b>Field management</b>				
Other contractual services	<u>2,556</u>	<u>12,779</u>	<u>30,670</u>	42%
Total field management services	<u>2,556</u>	<u>12,779</u>	<u>30,670</u>	42%
<b>Water management</b>				
NPDES program	288	288	2,568	11%
Other contractual services: lakes	11,577	63,914	162,816	39%
Other contractual services: wetlands	-	1,265	30,817	4%
Other contractual service: culverts/drains	-	2,568	30,817	8%
Other contractual services: lake health	-	-	5,136	0%
Aquascaping* <sup>1</sup>	-	1,326	15,408	9%
Capital outlay	-	-	7,704	0%
Contingencies	-	334	-	N/A
Repairs and Maintenance (Aerators)	6,237	6,423	7,704	83%
Total water management services	<u>18,102</u>	<u>76,118</u>	<u>262,970</u>	29%

**BAYSIDE IMPROVEMENT  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES , EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GENERAL FUND 001  
FOR THE PERIOD ENDED FEBRUARY 28, 2022**

	Current Month	Year to Date	Annual Budget	% of Budget
<b>Street lighting</b>				
Electricity	4,221	14,258	31,645	45%
Contractual services-lightpole	10,317	22,696	32,456	70%
Total street lighting services	<u>14,538</u>	<u>36,954</u>	<u>64,101</u>	58%
<b>Landscaping</b>				
Supervisor	7,725	38,736	97,368	40%
Personnel	51,881	265,742	770,830	34%
Capital outlay	56	7,754	44,627	17%
Fuel	3,217	13,425	17,851	75%
Repairs & maintenance (parts)	1,910	7,687	32,456	24%
Insurance* <sup>1</sup>	-	11,788	11,984	98%
Minor operating equipment	2,878	6,096	16,228	38%
Horticultural dumpster	2,272	8,804	28,399	31%
Employee uniforms	4,127	10,264	21,096	49%
Chemicals	11,951	27,198	44,627	61%
Flower program* <sup>2</sup>	21,723	58,562	101,425	58%
Mulch program* <sup>2</sup>	16,679	70,739	64,912	109%
Plant replacement program* <sup>2</sup>	4,366	7,780	40,570	19%
Other contractual - tree trimming* <sup>1</sup>	-	-	7,704	0%
Other contractual - horticulturalist	-	-	1,623	0%
Other contractual - training	-	-	1,217	0%
Maintenance tracking software	-	778	2,840	27%
Fountain maintenance	758	1,694	6,086	28%
Office operations	1,446	5,936	20,285	29%
Monument maintenance	8,447	10,503	16,228	65%
Total landscaping services	<u>139,436</u>	<u>553,486</u>	<u>1,348,356</u>	41%
<b>Roadway services</b>				
Personnel	558	2,704	6,329	43%
Repairs & maintenance - parts	-	-	6,086	0%
Insurance	-	1,293	1,298	100%
Total roadway services	<u>558</u>	<u>3,997</u>	<u>13,713</u>	29%
<b>Parks &amp; recreation</b>				
Utilities	739	4,269	8,160	52%
Operating supplies	-	-	960	0%
Total parks & recreation	<u>739</u>	<u>4,269</u>	<u>9,120</u>	47%

**BAYSIDE IMPROVEMENT  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES , EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GENERAL FUND 001  
FOR THE PERIOD ENDED FEBRUARY 28, 2022**

	Current Month	Year to Date	Annual Budget	% of Budget
<b>Other fees &amp; charges</b>				
Property appraiser	-	3,480	3,480	100%
Tax collector	-	5,130	5,144	100%
Total other fees & charges	-	8,610	8,624	100%
Total expenditures	183,758	747,173	1,873,776	40%
Excess/(deficiency) of revenues over/(under) expenditures	(145,353)	1,046,429	(39)	
<b>OTHER FINANCING SOURCES/(USES)</b>				
Transfer in	-	355,346	-	N/A
Total other financing sources/(uses)	-	355,346	-	N/A
Net change in fund balances	(145,353)	1,401,775	(39)	
Fund balances - beginning	1,718,068	170,940	227,716	
Fund balances - ending	<u>\$ 1,572,715</u>	<u>\$ 1,572,715</u>	<u>\$ 227,677</u>	

\*<sup>1</sup> Typically an annual expense.

\*<sup>2</sup> Typically a seasonal expense.

**BAYSIDE IMPROVEMENT  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES , EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GENERAL FUND 002 - THE COLONY  
FOR THE PERIOD ENDED FEBRUARY 28, 2022**

	Current Month	Year to Date	Budget	% of Budget
<b>REVENUES</b>				
Assessment levy - net	\$ 14,769	\$ 687,946	\$ 717,152	96%
Interest & miscellaneous	7	36	2,500	1%
Total revenues	<u>14,776</u>	<u>687,982</u>	<u>719,652</u>	96%
<b>EXPENDITURES</b>				
<b>Administrative services</b>				
Accounting & payroll	782	3,908	9,380	42%
Computer services	284	1,421	3,411	42%
Assessment roll preparation* <sup>1</sup>	-	1,150	1,150	100%
Field management	1,184	5,921	14,211	42%
Other current charges	52	261	-	N/A
Total administrative services	<u>2,302</u>	<u>12,661</u>	<u>28,152</u>	45%
<b>Street lighting services</b>				
Contractual services - light poles* <sup>1</sup>	-	-	5,000	0%
Total street lighting services	<u>-</u>	<u>-</u>	<u>5,000</u>	0%
<b>Landscaping maintenance services</b>				
Personnel services	23,115	117,020	333,000	35%
Other contractual - horticulturalists	-	-	1,500	0%
Other contractual - training	-	-	1,500	0%
Rentals & leases	-	-	20,000	0%
Fuel	-	147	8,000	2%
Repairs & maintenance (parts)	2,899	6,044	15,000	40%
Insurance* <sup>1</sup>	-	2,374	3,000	79%
Horticulture dumpster	1,750	6,300	19,000	33%
Miscellaneous equipment	-	-	2,500	0%
Chemicals	3,166	10,397	15,000	69%
Flower program* <sup>2</sup>	17,655	39,518	50,000	79%
Mulch program* <sup>2</sup>	-	20,742	45,000	46%
Plant replacement program* <sup>2</sup>	-	14,564	40,000	36%
Other contractual - tree trimming* <sup>2</sup>	2,500	2,500	10,000	25%
Monument maintenance	-	-	3,000	0%
Total landscaping maintenance services	<u>51,103</u>	<u>219,624</u>	<u>566,500</u>	39%

**BAYSIDE IMPROVEMENT  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES , EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GENERAL FUND 002 - THE COLONY  
FOR THE PERIOD ENDED FEBRUARY 28, 2022**

	Current Month	Year to Date	Budget	% of Budget
<b>Fountain services</b>				
Operating supplies	13,175	70,427	120,000	59%
Total fountain services	<u>13,175</u>	<u>70,427</u>	<u>120,000</u>	59%
Total expenditures	<u>66,580</u>	<u>302,712</u>	<u>719,652</u>	42%
Net increase/(decrease) of fund balance	(51,804)	385,270	-	
Fund balance - beginning	778,882	341,808	294,464	
Fund balance - ending	<u>\$ 727,078</u>	<u>\$ 727,078</u>	<u>\$ 294,464</u>	

\*<sup>1</sup> Typically an annual expense.

\*<sup>2</sup> Typically a seasonal expense.

**BAYSIDE IMPROVEMENT  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES , EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GENERAL FUND 302 - UNINSURED ASSETS  
FOR THE PERIOD ENDED FEBRUARY 28, 2022**

	Current Month	Year to Date
<b>REVENUES</b>		
Interest & miscellaneous	\$ -	\$ 2
Total revenues	-	2
<b>EXPENDITURES</b>		
Other current charges	-	50
Total expenditures	-	50
Excess/(deficiency) of revenues		
Over/(under) expenditures	-	(48)
<b>OTHER FINANCING SOURCES/(USES)</b>		
Transfers out	-	(355,345)
Total other financing sources/(uses)	-	(355,345)
Net increase/(decrease) of fund balance	-	(355,393)
Fund balance - beginning	-	355,393
Fund balance - ending	\$ -	\$ -

**BAYSIDE IMPROVEMENT  
COMMUNITY DEVELOPMENT DISTRICTS  
STATEMENT OF NET POSITION  
ENTERPRISE FUND 401  
FEBRUARY 28, 2022**

	<u>Bayside Improvement Enterprise Fund 401</u>
<b>ASSETS</b>	
<b>Current assets:</b>	
Cash	
Wells Fargo	\$ 808,361
SunTrust	192,714
Accounts receivable	26
Due from Bayside general fund 001	862
Due from Bay Creek general fund 101	148
Due from Bay Creek enterprise fund	88,179
Accounts receivable (clearing fund)	139,173
WC deposit	104
Total current assets	<u>1,229,567</u>
<b>Noncurrent assets:</b>	
Capital assets	
Property, plant and equipment	1,657,913
Less accumulated depreciation	<u>(1,571,689)</u>
Total capital assets, net of accumulated depreciation	<u>86,224</u>
Total noncurrent assets	<u>86,224</u>
Total assets	<u>1,315,791</u>
<b>LIABILITIES</b>	
<b>Current liabilities:</b>	
Unearned revenue	8,771
Customer deposits	47,755
Total current liabilities	<u>56,526</u>
<b>NET POSITION</b>	
Net investment in capital assets	86,224
Unrestricted	1,173,041
Total net position	<u>\$ 1,259,265</u>

**BAYSIDE IMPROVEMENT  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENSES  
AND CHANGES IN FUND NET POSITION  
ENTERPRISE FUND 401  
FOR THE PERIOD ENDED FEBRUARY 28, 2022**

	Current Month	Year to Date	Budget	% of Budget
<b>Operating revenues</b>				
Charges for services:				
Assessment levy - net	\$ 5,167	\$ 240,657	\$ 250,870	96%
Irrigation	13,733	133,888	400,000	33%
Meter fees	-	-	2,625	0%
Total operating revenues	<u>18,900</u>	<u>374,545</u>	<u>653,495</u>	57%
<b>Operating expenses</b>				
<b>Administrative services</b>				
Supervisors	269	1,077	3,230	33%
Engineering	253	421	5,438	8%
Legal	338	1,093	6,000	18%
Audit	-	-	3,000	0%
Management	1,005	5,026	12,062	42%
Accounting & payroll	350	1,750	4,200	42%
Computer services	105	657	1,260	52%
Utility billing	2,587	10,331	21,750	47%
Telephone	19	97	233	42%
Postage & reproduction	47	111	338	33%
Printing and binding	102	512	1,229	42%
Legal notices and communications	-	193	281	69%
Office supplies	-	175	150	117%
Subscription and memberships	-	66	65	102%
ADA website compliance	-	39	110	35%
Insurance* <sup>1</sup>	-	2,875	2,988	96%
Miscellaneous	72	438	1,688	26%
Total administrative services	<u>5,147</u>	<u>24,861</u>	<u>64,022</u>	39%
<b>Field management services</b>				
Other contractual services	788	3,938	9,450	42%
Total field management services	<u>788</u>	<u>3,938</u>	<u>9,450</u>	42%
<b>Water management services</b>				
NPDES program	154	154	1,376	11%
Other contractual services: lakes	6,204	34,252	87,254	39%
Other contractual services: wetlands	-	678	16,515	4%
Other contractual services: culverts/drains	-	1,376	16,515	8%
Other contractual services: lake health	-	-	2,753	0%
Aquascaping* <sup>1</sup>	-	710	8,258	9%
Capital outlay	-	-	4,129	0%
Repairs and Maintenance (Aerators)*	3,342	3,442	4,129	83%
Contingencies	-	179	-	N/A
Total water management services	<u>9,700</u>	<u>40,791</u>	<u>140,929</u>	29%

**BAYSIDE IMPROVEMENT  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENSES  
AND CHANGES IN FUND NET POSITION  
ENTERPRISE FUND 401  
FOR THE PERIOD ENDED FEBRUARY 28, 2022**

	Current Month	Year to Date	Budget	% of Budget
<b>Landscape services</b>				
Other contractual - tree trimming	-	-	4,129	0%
Total landscape services	-	-	4,129	0%
<b>Roadway services</b>				
Personnel	210	1,038	3,296	31%
Repairs and maintenance - parts	-	-	1,376	0%
Insurance	11	917	188	488%
Total irrigation supply services	221	1,955	4,860	40%
<b>Irrigation supply services</b>				
Personnel	4,619	22,999	58,875	39%
Repairs and maintenance - parts	5,078	13,749	18,750	73%
Insurance* <sup>1</sup>	-	8,400	7,875	107%
Surplus RCS Water-Bayside	-	-	151,475	0%
Meter costs	-	2,968	5,625	53%
Other contractual services	1,364	5,754	6,750	85%
Electricity	13,240	29,375	75,000	39%
Pumps & machinery	22,673	49,209	37,500	131%
Depreciation	3,626	18,130	45,000	40%
Total irrigation supply services	50,600	150,584	406,850	37%
Total operating expenses	66,456	222,129	630,240	35%
Operating income/(loss)	(47,556)	152,416	23,255	
Nonoperating revenues/(expenses)				
Interest income	2	10	375	3%
Total nonoperating revenues	2	10	375	3%
Change in net position	(47,554)	152,426	23,630	
Total net position - beginning	1,306,819	1,106,839	1,029,712	
Total net position - ending	<u>\$ 1,259,265</u>	<u>\$ 1,259,265</u>	<u>\$ 1,053,342</u>	

\*<sup>1</sup> Typically an annual expense.

**BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICT  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
FEBRUARY 28, 2022**

	General Fund		
	101	Uninsurable Assets 354	Total Governmental Funds
<b>ASSETS</b>			
Cash			
SunTrust	\$ 86,998	\$ -	\$ 86,998
FineMark MM	231,391	-	231,391
Accounts receivable (clearing fund)	248,581	-	248,581
Due from other governments - Bayside Improvement			
Bayside general fund 001	3,526	-	3,526
WC deposit	344	-	344
Total assets	<u>\$ 570,840</u>	<u>\$ -</u>	<u>\$ 570,840</u>
<b>LIABILITIES &amp; FUND BALANCES</b>			
<b>Liabilities</b>			
Bayside - enterprise fund 401	148	-	148
Due to Bay Creek - enterprise fund 451	8	-	8
Total liabilities	<u>156</u>	<u>-</u>	<u>156</u>
<b>Fund balances</b>			
Unassigned	570,684	-	570,684
Total fund balances	<u>570,684</u>	<u>-</u>	<u>570,684</u>
Total liabilities and fund balances	<u>\$ 570,840</u>	<u>\$ -</u>	<u>\$ 570,840</u>

**BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES , EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GENERAL FUND 101  
FOR THE PERIOD ENDED FEBRUARY 28, 2022**

	Current Month	Year to Date	Annual Budget	% of Budget
<b>REVENUES</b>				
Assessment levy - net	\$ 16,056	\$ 429,171	\$ 450,873	95%
Interest	20	75	291	26%
Street sweeping	-	-	1,928	0%
Total revenues	<u>16,076</u>	<u>429,246</u>	<u>453,092</u>	95%
<b>EXPENDITURES</b>				
<b>Administration services</b>				
Supervisors	807	3,229	9,689	33%
Engineering	191	318	4,102	8%
Legal	255	825	4,526	18%
Audit	-	-	9,000	0%
Management	660	3,301	7,921	42%
Accounting & payroll	264	1,320	3,168	42%
Computer services	79	496	951	52%
Assessment roll preparation* <sup>1</sup>	-	1,599	1,599	100%
Telephone	15	75	179	42%
Postage & reproduction	36	80	255	31%
Printing & binding	77	387	928	42%
Legal notices and communications	-	146	212	69%
Office supplies	-	132	113	117%
Subscriptions & memberships	-	50	50	100%
ADA website compliance	-	30	48	63%
Insurance* <sup>1</sup>	-	8,626	8,584	100%
Miscellaneous (bank fees)	54	331	1,273	26%
Total administration services	<u>2,438</u>	<u>20,945</u>	<u>52,598</u>	40%
<b>Field management fees</b>				
Other contractual	594	2,970	7,129	42%
Total field management	<u>594</u>	<u>2,970</u>	<u>7,129</u>	42%
<b>Water management</b>				
NPDES program	67	67	597	11%
Other contractual services: lakes	2,691	14,856	37,845	39%
Other contractual services: wetlands	-	294	7,163	4%
Other contractual service: culverts/drains	-	597	7,163	8%
Other contractual services: lake health	-	-	1,194	0%
Aquascaping* <sup>1</sup>	-	308	3,582	9%
Capital outlay	-	-	1,791	0%
Contingencies	-	78	-	N/A
Repairs and Maintenance (Aerators)	1,450	1,493	1,791	83%
Total water management	<u>4,208</u>	<u>17,693</u>	<u>61,126</u>	29%

**BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES , EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GENERAL FUND 101  
FOR THE PERIOD ENDED FEBRUARY 28, 2022**

	Current Month	Year to Date	Annual Budget	% of Budget
<b>Street lighting</b>				
Electricity	981	3,317	7,355	45%
Contractual services-lightpole	2,398	5,275	7,544	70%
Total street lighting	<u>3,379</u>	<u>8,592</u>	<u>14,899</u>	58%
<b>Landscape services</b>				
Supervisor	1,796	9,007	22,632	40%
Personnel services	12,073	61,826	179,170	35%
Capital outlay	13	1,802	10,373	17%
Fuel	748	3,121	4,149	75%
Repairs and maintenance (parts)	444	1,787	7,544	24%
Insurance* <sup>1</sup>	-	2,771	2,785	99%
Minor operating equipment	669	1,418	3,772	38%
Horticulture dumpster	528	2,046	6,601	31%
Employee uniforms	959	2,386	4,904	49%
Chemicals	2,778	6,322	10,373	61%
Flower program* <sup>2</sup>	5,049	13,612	23,575	58%
Mulch program* <sup>2</sup>	3,877	16,443	15,088	109%
Plant replacement program* <sup>2</sup>	1,036	1,830	9,430	19%
Other contractual - tree trimming* <sup>1</sup>	-	-	1,791	0%
Other contractual - horticulturalist	-	-	377	0%
Other contractual - training	-	-	283	0%
Maintenance tracking software	-	181	660	27%
Fountain maintenance	176	390	1,415	28%
Office operations	336	1,380	4,715	29%
Monument maintenance	1,962	2,440	3,772	65%
Total landscape services	<u>32,444</u>	<u>128,762</u>	<u>313,409</u>	41%
<b>Roadway services</b>				
Personnel	131	629	1,471	43%
Repairs and maintenance - parts	-	-	1,415	0%
Insurance	-	304	302	101%
Total roadway services	<u>131</u>	<u>933</u>	<u>3,188</u>	29%
<b>Parks &amp; recreation</b>				
Utilities	31	178	340	52%
Operating supplies	-	-	40	0%
Total parks and recreation	<u>31</u>	<u>178</u>	<u>380</u>	47%

**BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES , EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GENERAL FUND 101  
FOR THE PERIOD ENDED FEBRUARY 28, 2022**

	Current Month	Year to Date	Annual Budget	% of Budget
<b>Other fees &amp; charges</b>				
Property appraiser	-	145	145	100%
Tax collector	-	230	214	107%
Total other fees & charges	-	375	359	104%
Total expenditures	43,225	180,448	453,088	40%
Excess/(deficiency) of revenues over/(under) expenditures	(27,149)	248,798	4	
<b>OTHER FINANCING SOURCES/(USES)</b>				
Transfer in	-	282,403	-	N/A
Total other financing sources/(uses)	-	282,403	-	N/A
Net change in fund balances	(27,149)	531,201	4	
Fund balances - beginning	597,833	39,483	52,550	
Fund balances - ending	<u>\$ 570,684</u>	<u>\$ 570,684</u>	<u>\$ 52,554</u>	

\*<sup>1</sup> Typically an annual expense.

\*<sup>2</sup> Typically a seasonal expense.

**BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES , EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GENERAL FUND 354 - UNINSURED ASSETS  
FOR THE PERIOD ENDED FEBRUARY 28, 2022**

	Current Month	Year to Date
<b>REVENUES</b>		
Interest	\$ -	\$ 16
Total revenues	-	16
<b>EXPENDITURES</b>		
Miscellaneous expenses	-	50
Total expenditures	-	50
Excess/(deficiency) of revenues over/(under) expenditures	-	(34)
<b>OTHER FINANCING SOURCES/(USES)</b>		
Transfers out	-	(282,403)
Total other financing sources/(uses)	-	(282,403)
Net increase/(decrease) of fund balance	-	(282,437)
Fund balance - beginning	-	282,437
Fund balance - ending	\$ -	\$ -

**BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS  
STATEMENT OF NET POSITION  
ENTERPRISE FUND 451  
FEBRUARY 28, 2022**

	<u>Bay Creek Enterprise Fund 451</u>
<b>ASSETS</b>	
<b>Current assets:</b>	
Cash	
SunTrust	\$ 53,340
Due from Bayside general fund 001	330
Due from Bay Creek general fund 101	8
Accounts receivable (clearing fund)	46,093
WC deposit	35
Total current assets	<u>99,806</u>
<b>Noncurrent assets:</b>	
Capital assets	
Property, plant and equipment	18,320
Irrigation system	596,951
Less accumulated depreciation	<u>(515,788)</u>
Total capital assets, net of accumulated depreciation	<u>99,483</u>
Total noncurrent assets	<u>99,483</u>
Total assets	<u>199,289</u>
<b>LIABILITIES</b>	
<b>Current Liabilities:</b>	
Unearned revenue	4,592
Customer deposits	12,189
Due to Bayside enterprise fund 401	88,179
Total current liabilities	<u>104,960</u>
<b>NET POSITION</b>	
Net investment in capital assets	99,483
Unrestricted	<u>(5,154)</u>
Total net position	<u>\$ 94,329</u>

**BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENSES  
AND CHANGES IN FUND NET POSITION  
ENTERPRISE FUND 451  
FOR THE PERIOD ENDED FEBRUARY 28, 2022**

	Current Month	Year to Date	Budget	% of Budget
<b>Operating revenues</b>				
Charges for services:				
Assessment levy - net	\$ 3,010	\$ 79,557	\$ 83,624	95%
Irrigation	12,009	64,164	181,896	35%
Meter fees	-	-	875	0%
Total operating revenues	<u>15,019</u>	<u>143,721</u>	<u>266,395</u>	54%
<b>Operating expenses</b>				
<b>Administrative services</b>				
Supervisors	269	1,077	3,230	33%
Engineering	84	140	1,813	8%
Legal	113	364	2,000	18%
Audit	-	-	3,000	0%
Management	335	1,675	4,021	42%
Accounting & payroll	117	583	1,400	42%
Computer services	35	219	420	52%
Utility billing	862	3,444	7,250	48%
Telephone	6	32	78	41%
Postage & reproduction	16	37	113	33%
Printing and binding	34	171	410	42%
Legal notices and communications	-	64	94	68%
Office supplies	-	58	50	116%
Subscription and memberships	-	22	22	100%
ADA website compliance	-	13	37	35%
Insurance* <sup>1</sup>	-	2,875	2,988	96%
Miscellaneous	24	146	563	26%
Total administrative services	<u>1,895</u>	<u>10,920</u>	<u>27,489</u>	40%
<b>Field management services</b>				
Other contractual services	263	1,313	3,150	42%
Total field management services	<u>263</u>	<u>1,313</u>	<u>3,150</u>	42%
<b>Water management services</b>				
NPDES program	51	51	459	11%
Other contractual services: lakes	2,068	11,417	29,085	39%
Other contractual services: wetlands	-	226	5,505	4%
Other contractual services: culverts/drains	-	459	5,505	8%
Other contractual services: lake health	-	-	918	0%
Aquascaping* <sup>1</sup>	-	237	2,753	9%
Capital outlay	-	-	1,376	0%
Repairs and Maintenance (Aerators)*	1,114	1,147	1,376	83%
Contingencies	-	60	-	N/A
Total water management services	<u>3,233</u>	<u>13,597</u>	<u>46,977</u>	29%

**BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENSES  
AND CHANGES IN FUND NET POSITION  
ENTERPRISE FUND 451  
FOR THE PERIOD ENDED FEBRUARY 28, 2022**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Landscape services</b>				
Other contractual - tree trimming	-	-	1,376	0%
Total landscape services	<u>-</u>	<u>-</u>	<u>1,376</u>	0%
<b>Roadway services</b>				
Personnel	69	346	1,099	31%
Repairs and maintenance - parts	-	-	459	0%
Insurance	4	306	63	486%
Total irrigation supply services	<u>73</u>	<u>652</u>	<u>1,621</u>	40%
<b>Irrigation supply services</b>				
Personnel	1,540	7,667	19,625	39%
Reclaimed water	-	31,394	75,646	42%
Repairs and maintenance - parts	1,693	4,583	6,250	73%
Insurance* <sup>1</sup>	-	2,800	2,625	107%
Meter costs	-	989	1,875	53%
Other contractual services	486	1,949	2,250	87%
Electricity	4,412	9,791	25,000	39%
Pumps & machinery	7,524	16,371	12,500	131%
Depreciation	1,250	6,250	15,000	42%
Total irrigation supply services	<u>16,905</u>	<u>81,794</u>	<u>160,771</u>	51%
Total operating expenses	<u>22,369</u>	<u>108,276</u>	<u>241,384</u>	45%
Operating income/(loss)	(7,350)	35,445	25,011	
Nonoperating revenues/(expenses)				
Interest income	-	2	125	2%
Total nonoperating revenues	<u>-</u>	<u>2</u>	<u>125</u>	2%
Change in net position	(7,350)	35,447	25,136	
Total net position - beginning	101,679	58,882	107,004	
Total net position - ending	<u>\$ 94,329</u>	<u>\$ 94,329</u>	<u>\$ 132,140</u>	

\*<sup>1</sup> Typically an annual expense.

**BAYSIDE IMPROVEMENT  
AND BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS**

**10**

**DRAFT**

**MINUTES OF MEETING  
BAYSIDE IMPROVEMENT AND BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS**

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The Boards of Supervisors of the Bayside Improvement Community Development District and Bay Creek Community Development District held a Joint Regular Meeting and Public Hearing on February 28, 2022, at 2:00 p.m., at the Pelican Landing Community Center, 24501 Walden Center Drive, Bonita Springs, Florida 34134. Members of the public were able to participate via Zoom, at <https://us02web.zoom.us/j/88969163185>, and via conference call at 1-929-205-6099, Meeting ID: 889 6916 3185 for both.

**For Bayside Improvement CDD, present were:**

Walter McCarthy	Chair
Bill Nicholson	Vice Chair
Bernie Cramer	Assistant Secretary
Gail Gravenhorst	Assistant Secretary

**For Bay Creek CDD, present were:**

James Janek	Chair
Robert Travers	Vice Chair
Mary McVay	Assistant Secretary
R. Gary Durney	Assistant Secretary
Jerry Addison	Assistant Secretary

**Also present were:**

Chuck Adams	District Manager
Cleo Adams	Assistant District Manager
Shane Willis	Operations Manager
Greg Urbancic (via Zoom/phone)	District Counsel, Bayside Improvement CDD
Dan Cox (via Zoom/phone)	District Counsel, Bay Creek CDD
Wes Kayne (via Zoom/phone)	District Engineer
Christina Kennedy (via Zoom/phone)	SOLitude Lake Management (SOLitude)
Mark Putcoff	PLCA General Manager
Brett Beaver	Regional Manager/First Service Residential
Sharon Frost	Resident
Charlotte McCarthy	Resident
Frank Russo	Resident

41 **FIRST ORDER OF BUSINESS**

**Call to Order/Phone Silent Mode/Pledge of  
Allegiance**

42  
43

44 Mr. Janek called the meeting to order at 2:00 p.m. All present recited the Pledge of  
45 Allegiance.

46

47 **SECOND ORDER OF BUSINESS**

**Roll Call**

48

49 For Bayside Improvement CDD, Supervisors McCarthy, Nicholson, Cramer, and  
50 Gravenhorst were present in person. Supervisor Montgomery was not present. All Bay Creek CDD  
51 Supervisors were present, in person.

52 Mr. McCarthy recalled the recent passing of Mr. Montgomery and noted all present were  
53 remembering him and his contributions to the community.

54

55 **THIRD ORDER OF BUSINESS**

**Public Comments: *Agenda Items***

56

57 Resident Frank Russo, of The Tides, asked for additional irrigation to be allocated to his  
58 community. He stated sod was reinstalled several times and, while the irrigation improved  
59 following installation of the new pump, additional irrigation is needed and striping and pothole  
60 repairs are needed on Walden Center Drive. Mr. Adams stated the road repairs were on the list  
61 of deficiencies identified in association with the road turnover to the Village of Estero and they  
62 would be addressed. Mr. Russo noted that dead bushes were removed but not replaced. Mr.  
63 Adams stated funds were allocated and the bushes would be replaced.

64 Discussion ensued regarding ensuring efficient delivery of irrigation. Mr. Adams stated  
65 the new pump station drastically improved the pressure and volume of delivery while reducing  
66 electricity draw; the new system delivers more water and wet checks are done routinely to  
67 identify sprinkler issues. He stated that wet checks are done during daytime hours and, while  
68 additional watering is permitted when new plants are installed, he recommended waiting until  
69 the rainy season to install new plants.

70 Discussion ensued regarding the County-wide ordinance limiting watering to twice a week  
71 and adjustment of timers. Mr. Kemp would be asked to check on the irrigation and timers.

72 Resident Sharon Frost asked for the recommended time of day for irrigating. Mr. Adams  
73 stated the water restriction hours are 4:00 a.m. to 8:00 a.m., the CDDs' goal is to irrigate before  
74 4:00 a.m., and, realizing that most residents will try to emulate that, he suggested that residents  
75 irrigate at 2:00 a.m., or midnight. Generally, Water Inspectors do not issue warnings or fines at  
76 night like they do during the day.

77 Acting PLCA General Manager Mark Putcoff stated First Service Residential (FSR) is the  
78 new Management Company. He introduced Mr. Brett Beaver, an FSR Regional Manager, who  
79 has been very helpful with the transition and Human Resources. All staff members were  
80 transferred over.

81 Mr. Beaver stated FSR has serviced the CDDs for about 30 days. He urged everyone to  
82 contact him with questions or concerns; he would respond by telephone or email within 24 hours.

83

84 **JOINT BUSINESS ITEMS**

85 **FOURTH ORDER OF BUSINESS**

**Staff Report: District Engineer – Barraco & Associates, Inc.**

86

87

88 Mr. Kayne reported the following:

89 ➤ Since the January meeting, Barraco's Survey Department has provided stakeout services  
90 to delineate the conservation easement behind 3491 Point Creek Court to assist the  
91 Environmental Consultant review the impacts behind that unit in the Bay Creek area.

92 ➤ The Florida Department of Environmental Protection (FDEP) sent a request for additional  
93 information related to its review of the Year 4 NPDES Annual Report. The District Manager can  
94 provide a copy to the Boards if needed.

95 ➤ The FDEP requests were relatively benign. The FDEP reviewer indicated that much of the  
96 required information was provided but the information was taken from the cover letter and the  
97 re-application letter that the CDDs provided instead of in the body of the formatted document.

98 ➤ In his opinion, there is little continuity within FDEP, especially in the NPDES Department.  
99 It seems as FDEP staff is re-trained every year on what to look for in the reports.

100 ➤ A response to the comments is being prepared, along with any revisions or updates to the  
101 Year 4 NPDES Annual Report. A draft will be emailed to the District Manager and Chairs and the  
102 Report would be re-submitted at the end of the week.

103 ➤ Barraco has been engaged by the Ronto Group to provide design and development  
104 services for a parcel within the Colony. While Mr. Kayne is not personally involved with the  
105 management and development of that parcel, he may serve as a resource in the design process.  
106 If the Boards or Staff have any concerns, they should let the firm know.

107 Discussion ensued regarding the Ronto Group appointment and a past issue involving  
108 Engineering related to the drainage in the Treviso parking garage and Florencia.

109 A Board Member asked Mr. Kayne to remain until the Seventh Order of Business to  
110 answer a few questions regarding NPDES.

111

112 **FIFTH ORDER OF BUSINESS**

**Waterway Inspection Report: *SOLitude  
Lake Management***

113

114

115 Ms. Kennedy presented the February Monthly Report and highlighted the following:

116 ➤ Pond A-3: Chara growth in the shallow areas outside the littorals would be treated.

117 ➤ Pond A-5: Open areas that can be easily-reached would be treated for slight algae growth.

118 ➤ Pond A-22:-Cattails near the border where the lake meets the wetland would be treated.

119 ➤ Pond B-4: Bladderwort and submersed weed were being treated.

120 ➤ Pond D-12 – Need to treat the grasses and pennywort on exposed riprap and in the  
121 littorals.

122 ➤ Pond D-13: Needs shoreline work.

123 ➤ Pond E-8 (an irrigation lake): SOLitude will continue to target slender spikerush.

124 ➤ Pond F-5: Continue spot treatment of submersed growth, including slender spikerush and  
125 Chara.

126 ➤ Ponds B-6 and B-14: The aeration systems were repaired.

127 ➤ Pond B-3: The compressor was received and should be up and running.

128 ➤ Pond E-5: The nano-bubbler cannot be repaired.

129           Asked why the alligator weed and algae in Pond A-2 was not shown in the photograph,  
130 Ms. Kennedy stated she would alert the technician to focus on that area and act accordingly.  
131 Regarding whether SOLitude would issue discounts on the ponds where the nano-bubblers are  
132 not working, Ms. Kennedy stated that discounts were being negotiated with Mrs. Adams.

133

134 **SIXTH ORDER OF BUSINESS**

**Committee Reports**

135

136 **A.     PLCA Landscape Committee**

137           Mr. Putcoff gave the following update on behalf of Ms. Price:

138 ➤     The trees slated for removal from Pelican Colony Boulevard were removed, the irrigation  
139 system underneath is being upgraded and new plantings would be installed.

140 ➤     28 unhealthy trees were removed and 32 trees were planted.

141 **B.     Colony Landscape Committee**

142           The report was emailed to the Boards.

143 **C.     Water Quality Task Force**

144           Mr. Putcoff stated that the Water Quality Task Force (WQTF) prepared a final draft but it  
145 would not be shared until after Ms. Montgomery has reviewed and commented on it. He asked  
146 if the NPDES permit has a maximum contaminant level (MCL) constituents that the CDDs must  
147 stay under or if there are any other requirements of the NPDES permit, other than sampling, that  
148 the CDDs should be concerned about.

149           Mr. Kayne stated, as of now, the FDEP map that contains all total maximum daily loads  
150 (TMDLs) and basic management action plans (BMAPs) for all of Florida, the area that Pelican  
151 Landing is located within has waters that are not up to standard but there is no BMAP or TMDL  
152 at this point for dissolved oxygen, metals, copper and nutrients. Spring Creek is classified as an  
153 impaired water body but not necessarily with a BMAP or TMDL established.

154           Mr. Putcoff asked if there are any requirements in the agreement with the City of Bonita  
155 Springs that speak directly to any kind of nutrient levels or sampling requirements. He wanted to  
156 be sure of whether anything in that document encourages additional sampling or addressing  
157 certain contaminant constituents.

158 Mr. Urbancic reviewed Section 3 of the City of Bonita Springs Agreement and discussed  
159 the CDDs' plan of obligations and drafting a monitoring plan with certain components for  
160 submittal to the City. The main criteria are that a statement must be included affirming that the  
161 CDDs are meeting the requirements that were imposed.

162 Mr. Cox explained that the purpose of monitoring the CDDs' submittal to the City is  
163 because, if the CDDs reach the point where there are discharges that are compliant with the  
164 TMDLs that have yet to be established, then the CDDs must obtain a permanent waiver of any of  
165 the assessments for the stormwater management assessments levied by the City of Bonita  
166 Springs. Until the TMDLs are established, all that is being done is providing them with data.

167 Discussion ensued regarding the differences between the NPDES, TMDL and BMAP  
168 programs, County-wide standards for fertilizer application, pollution discharge, biological  
169 contaminants and monitoring the lakes.

170 Mr. Durney suggested an additional sampling. Mr. Cox stated there must be community  
171 buy-in for those concepts. Implementation of a water quality improvement plan, which entity  
172 would take the lead, enforcement and reducing fertilizer applications, were discussed.

173

174 **SEVENTH ORDER OF BUSINESS**

**Consideration of Barraco and Associates,  
175 Inc., Supplemental Agreements for  
176 Consultant Services for Stormwater Needs  
177 Analysis Assistance**

178

179 Mr. Adams presented the Barraco and Associates, Inc. Supplemental Agreement for  
180 Consultant Services for Stormwater Needs Analysis Assistance. Mr. McCarthy called attention to  
181 an error in the "Task Description" and suggested striking "Section 5 of" in both proposals. He  
182 requested establishing a maximum not-to-exceed amount for preparation of the Report.

183 Discussion ensued regarding an appropriate amount to be charged, the State's review  
184 process, the NPDES, the WQTF, the CPM-Cost plus option and the funding source for preparation  
185 of the Report.

186 **A. Supplemental Agreement No. 2022-03, *Bayside Improvement Community Development***  
187 ***District***

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On MOTION for Bayside by Mr. McCarthy and seconded by Mr. Nicholson, with all in favor, the Barraco and Associates, Inc., Supplemental Agreement No. 2022-03, for Consultant Services for Stormwater Needs Analysis Assistance, in the amount of \$4,000, CPM-cost plus for the maximum fee not to be exceeded without prior authorization, was approved.

**B. Supplemental Agreement No. 2022-04, Bay Creek Community Development District**

On MOTION for Bay Creek by Mr. Durney and seconded by Mr. Addison, with all in favor, the Barraco and Associates, Inc., Supplemental Agreement No. 2022-04 for Consultant Services for Stormwater Needs Analysis Assistance in the amount of \$3,500, CPM-cost plus for the maximum fee not to be exceeded without prior authorization, was approved.

**EIGHTH ORDER OF BUSINESS**

Consideration of Resolutions Implementing Section 190.006(3), Florida Statutes, and Requesting that the Lee County Supervisor of Elections Begin Conducting the Districts' General Elections; Providing for Compensation; Setting for the Terms of Office; Authorizing Notice of the Qualifying Period; and Providing for Severability and an Effective Date

Mr. Adams presented Resolutions 2022-01 and 2022-02.

**A. Resolution 2022-01, Bayside Improvement Community Development District**

On MOTION for Bayside by Mr. McCarthy and seconded by Mr. Nicholson, with all in favor, Resolution 2022-01, Implementing Section 190.006(3), Florida Statutes, and Requesting that the Lee County Supervisor of Elections Begin Conducting the Districts' General Elections; Providing for Compensation; Setting for the Terms of Office; Authorizing Notice of the Qualifying Period; and Providing for Severability and an Effective Date, was adopted.

**B. Resolution 2022-02, Bay Creek Community Development District**

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**On MOTION for Bay Creek by Mr. Janek and seconded by Mr. Durney, with all in favor, Resolution 2022-02, Implementing Section 190.006(3), Florida Statutes, and Requesting that the Lee County Supervisor of Elections Begin Conducting the Districts’ General Elections; Providing for Compensation; Setting for the Terms of Office; Authorizing Notice of the Qualifying Period; and Providing for Severability and an Effective Date, was adopted.**

**NINTH ORDER OF BUSINESS**

**Presentation of Monthly Budget and Year End Projection *(to be provided under separate cover)***

Mr. Nicholson voiced his opinion that the unaudited financials in the agenda book are less informative, whereas the Monthly Budget and Year End Projection document is forward-looking. He would prefer reviewing this document instead of the unaudited financials in the agenda.

Mr. Adams stated the unaudited financials are legally required and would continue to be provided but, for now, the focus could be on the Monthly Budget and Year End Projection. He highlighted the following:

- Some of the more material expenses were updated to reflect what actually occurred versus what was anticipated; adjustments were made to the flower program and to mulch.
- Under “Landscape services”, other contractual tree trimming was incorporated.
- There are positive numbers under “Personnel services”. A few positions would remain empty to help offset the cost of outsourcing the tree trimming. Staff will commence hiring additional staff in March and will be considering how to entice new hires.
- The combined general fund projections are \$119,000 to the positive; Bayside is positive by slightly over \$95,000 and Bay Creek is slightly over \$23,000.
- For the Enterprise fund projections, Bayside is \$57,641 to the positive and Bay Creek is \$24,000 to the negative but, with the recent rate increase, this should correct itself during the year.
- The general fund projection for The Colony is \$21,000 to the positive.
- The flower changeout schedule would be changed for 2022; the planting cycles are slated for November, February and June.

258 Discussion ensued regarding mulch applications and spending.

259

260 **TENTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial  
Statements as of January 31, 2022**

261

262

263 The financials were accepted.

264

265 **ELEVENTH ORDER OF BUSINESS**

**Approval of January 24, 2022 Joint Regular  
Meeting and Public Hearing Minutes**

266

267

268 Mr. Adams presented the January 24, 2022 Joint Regular Meeting and Public Hearing

269 Minutes.

270

271 **On MOTION for Bayside by Mr. McCarthy and seconded by Mr. Cramer, with all**  
272 **in favor, the January 24, 2022 Joint Regular Meeting and Public Hearing Minutes,**  
273 **as amended to include any changes submitted to Management, were approved.**

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275

276 **On MOTION for Bay Creek by Ms. McVay and seconded by Mr. Travers, with all**  
277 **in favor, the January 24, 2022 Joint Regular Meeting and Public Hearing Minutes,**  
278 **as amended to include any changes submitted to Management, were approved.**

279

280

281 **TWELFTH ORDER OF BUSINESS**

**Action/Agenda Items**

282

283 Active/Ongoing New Items: Items 3, 5, 7, 8, 10 and 11 were completed.

284 The following Action Items were discussed:

285 Item 4: Staff is working with SOLitude on obtaining discounts on the nano-bubblers.

286 Item 6: Mr. Adams must locate and update a historical document to educate residents on  
287 the CDD and PLCA responsibilities.

288 Item 10: Not required; delete from list.

289 Item 11: Completed by the HOA.

290 Active/Ongoing Carry Over from 12.06.21: Items 3 and 4 were completed.

291 Items 1 and 2: Do not apply; remove from list.

292 Active/Ongoing Carried Over older than 12.06.21: Item 1 was completed.

293 Items 2 and 7: Remove from list.

294

295 **THIRTEENTH ORDER OF BUSINESS**

**Old Business**

296

297 There was no old business.

298

299 **FOURTEENTH ORDER OF BUSINESS**

**Staff Reports**

300

301 **A. District Counsel**

302 **I. *Gregory Urbancic, Esq., Coleman Yovanovich Koester, P.A.***

303 Mr. Urbancic discussed legislative bills that are still pending.

304 **II. *Daniel Cox, Esq.***

305 Mr. Cox discussed a bill regarding Developers that would affect the City of Bonita Springs.

306 **B. District Manager: *Wrathell, Hunt and Associates, LLC***

307 **I. Monthly Status Report: Field Operations**

308 • **Discussion/Presentation: Monthly Report Narrative**

309 The Monthly Status Report was included for informational purposes.

310 **II. NEXT MEETING DATE: March 28, 2022 at 2:00 P.M.**

311 • **QUORUM CHECK: *BAYSIDE IMPROVEMENT CDD***

312 • **QUORUM CHECK: *BAY CREEK CDD***

313 The next meeting would be held on March 28, 2022.

314

315 **FIFTEENTH ORDER OF BUSINESS**

**Supervisors' Requests**

316

317 Mr. Nicholson asked for an update on the Reclaim Schedule costs. Mr. Adams stated Staff

318 is working with the South Florida Water Management District (SFWMD); information is being

319 provided and the schedule is generally approved. The details are being reviewed and it would

320 then go to Engineering. Asked when it will be completed, Mr. Adams stated probably during the

321 rainy season.

322 Discussion ensued regarding when to communicate the rate change calculation, irrigation  
323 rate increases and anticipating the need for rate adjustment.

324 Ms. Gravenhorst stated The Colony Landscape Committee asked for a tour. Mr. Adams  
325 stated a request should be emailed to District Management, then the tour would be facilitated.

326 Ms. Gravenhorst felt that the maintenance gate is in need of repairs and asked Staff to  
327 schedule the repairs. Mrs. Adams stated Doug would facilitate the gate repairs.

328 Ms. Gravenhorst asked about revising the plant replacement budget and asked Staff to  
329 get professional advice on soil testing for troubled areas. Mr. Adams would have Mr. Boyd, the  
330 Horticulturist, participate.

331 Mr. Durney asked for the vegetation be trimmed away from the sidewalks, from the south  
332 gate to Pine Water and Ascott. Mrs. Adams would have the sidewalks inspected and the  
333 vegetation trimmed.

334 Mr. Janek believed that plants need to be replaced on the southernmost part of US 41 to  
335 the end of the property.

336

337 **SIXTEENTH ORDER OF BUSINESS**

**Public Comments: *Non-Agenda Items***

338

339 No members of the public spoke.

340

341 **SEVENTEENTH ORDER OF BUSINESS**

**Adjournment**

342

343 There being no further business to discuss, the meeting adjourned.

344

345 **On MOTION for Bayside by Mr. McCarthy and seconded by Mr. Nicholson, with**  
346 **all in favor, the meeting adjourned at 3:45 p.m.**

347

348

349 **On MOTION for Bay Creek by Ms. McVay and seconded by Mr. Travers, with all**  
350 **in favor, the meeting adjourned at 3:45 p.m.**

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[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

354 **FOR BAYSIDE IMPROVEMENT:**

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**Secretary/Assistant Secretary**

\_\_\_\_\_ **Chair/Vice Chair**

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361 **FOR BAY CREEK:**

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**Secretary/Assistant Secretary**

\_\_\_\_\_ **Chair/Vice Chair**

**BAYSIDE IMPROVEMENT  
AND BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS**

**1 1**

**BAYSIDE IMPROVEMENT & BAY CREEK CDDs  
ACTION/AGENDA ITEMS**

**ACTIVE / ONGOING – NEW at 02.28.22 MEETING**

- 1.** Ms. Kennedy would ask the SOLitude Technician to inspect and treat alligator weed and algae in Pond A-2. **ONGOING.**
  
- 2.** Mr. Adams to schedule a tour of the community for The Colony Landscape Committee and invite the Horticulturist. **ONGOING.**
  
- 3.** Mrs. Adams to ask Doug to facilitate gate repairs. **ONGOING.**
  
- 4.** Mr. Adams to obtain the Horticulturists advice on soil testing in problem areas. **ONGOING.**

**BAYSIDE IMPROVEMENT & BAY CREEK CDDs  
ACTION/AGENDA ITEMS**

**ACTIVE / ONGOING – CARRY OVER FROM 01.24.22 MEETING**

- 1.** Mr. Adams to ask Mr. Cox to memorialize the underground and other related provisions in the Easement Agreement to be issued to the Pelican Nest Golf Course regarding its request to Directional Bore under CDD Land Tract. **ONGOING**
  
- 2.** Mr. Zimmerman to provide documentation to prepare the Easement Agreement to The Pelican Nest Golf Course and Ms. De Lestan’s contact information to Mr. Adams to email to the Boards. **ONGOING**
  
- 3.** Ms. Kennedy to report back to the Board on whether Mr. Kurth agreed to suspend the lease fee until the nano-bubblers are operational. **ONGOING**
  
- 4.** Mrs. Adams to contact vendor as the Ridge Monument was not painted. **ONGOING**
  
- 5.** Mr. Adams to update the existing document clarifying CDD versus HOA responsibilities and email an updated version to the Boards for review. **ONGOING**
  
- 6.** Mr. Adams to schedule a visit with Mr. Zimmerman to see a demonstration of the new straight trimmer and give suggestions for improvement to the BMPs if any. **ONGOING**
  
- 7.** Mr. Adams to prepare a communication regarding the Irrigation Rate Increase to include in the HOA newsletter. **ONGOING**

**BAYSIDE IMPROVEMENT & BAY CREEK CDDs  
ACTION/AGENDA ITEMS**

**ACTIVE / ONGOING – CARRIED OVER OLDER THAN 01.24.22 MEETING**

1. PLCA to continue to monitor the height of the newly installed dwarf bougainvillea at the main entrance points and various other areas and to address line of sight concerns. **ONGOING**
  
2. Mr. Adams to email a copy of the new expanded Financial Statement Schedules to Mr. Durney and Ms. McVay, include as an ongoing agenda item and, email the document to the Boards and distribute at each meeting; as they will not be included in the agenda package. **ONGOING**
  
3. Mrs. Adams to purchase signs to be installed every 70' in the preserve areas. **ONGOING**
  
4. Mr. Adams to email project updates from Ms. Muller to the Boards. **ONGOING**
  
5. Staff to schedule a joint Workshop with the PLCA and the WQTF, after March 2021, once the Disaster Response Agreement is submitted to the PLCA. **REVISED 04.26.21** Mr. Adams recommended early June. **ONGOING**
  
6. Mr. Cox to share template for meeting procedure protocols and rules with Mr. Urbancic for presentation to the Board. **ONGOING**
  
7. Staff to revise Interlocal Agreement with the Village of Estero and negotiate accepting maintenance of a section of CDD-owned road, located outside the gate. **ONGOING**
  
8. Mr. Adams to present designs to provide Bayside CDD reclaimed water from The Brooks at the next meeting and present modified permits within the next 30 to 60 days. **09.27.21**  
ESTIMATED COMPLETION: First Quarter of Fiscal Year 2022 **ONGOING**

**BAYSIDE IMPROVEMENT & BAY CREEK CDDs  
ACTION/AGENDA ITEMS**

**COMPLETED ITEMS – RECENT TO OLDEST**

1. Mrs. Adams to have the sidewalks inspected for vegetation encroachment and trimmed. **COMPLETED (after 02.28.22 meeting)**
2. Mr. Kayne to provide a survey impact map of the conservation area behind the Pointe Creek residence to the Bay Creek Board, once the inspection was completed. **COMPLETED 02.28.22**
3. Corporate to rename continuing agenda item from “Expanded Financial Statement Schedules” to “Combined Monthly Budget and Year End Projection”. **COMPLETED 02.28.22**
4. Mr. Kucera to continue overseeing the palm pruning contractors to ensure they do not damage the hedges with their ladders. **COMPLETED 02.28.22**
5. Mr. Cox to send Bay Creek Homeowner letter and proposed Complaint. **COMPLETED 02.28.22**
6. Mr. Adams to inspect electrical box at the Bay Creek gate to determine if it controlled the gates and the up lights. **COMPLETED 02.28.22**
7. Ms. Kenney to present results of the E-5 Bacteria Study at the next meeting. **REMOVED (as of 2.28.22 meeting)**
8. Ms. Kennedy to submit photographs of the weir and retaining wall at Lake A-2 in future reports. **REMOVED (as of 2.28.22 meeting)**
9. Mr. Adams to provide a cost saving analysis report for outsourcing the palm pruning project, at the end of Fiscal Year 2022. **COMPLETED 02.28.22**
10. Corporate to correct slate of officers for Bay Creek. **COMPLETED (after 01.24.22 meeting) COMPLETED 02.28.22**
11. Mrs. Adams to contact vendor about cleaning the Ridge monument after the holidays. **COMPLETED (after 01.24.22 meeting) COMPLETED 02.28.22**
12. Mrs. Adams to contact Bentley Electric to repair the seven Spring Creek street lights that are out. **COMPLETED (after 01.24.22 meeting) MOVED TO COMPLETED 02.28.22**

**BAYSIDE IMPROVEMENT & BAY CREEK CDDs  
ACTION/AGENDA ITEMS**

**COMPLETED ITEMS – RECENT TO OLDEST**

- 13.** Mr. Adams to prepare notice regarding the dates of the Bayside Pump Station revamping and provide it to send to Mr. Hyman to e-blast. **COMPLETED (after 01.24.22 meeting) MOVED TO COMPLETED 02.28.22**
- 14.** Ms. Price to send new PLCA plans from Arborist when available, to Mr. Adams, Mr. Kucera and Mr. Kemp for review before going out to bid. **COMPLETED 02.28.22**
- 15.** Mr. Adams to coordinate scheduling a PLCA and CDD Workshop to address traffic concerns. **REMOVED (as of 2.28.22 meeting)**
- 16.** Mr. Adams to add to the next agenda presentation and proposals to outsource the palm pruning project. **COMPLETED (after 01.24.22 meeting) MOVED TO COMPLETED 02.28.22**
- 17.** Mr. Adams to forward the latest PowerPoint presentation regarding District versus HOA responsibilities regarding monuments, etc., to Mr. Hyman to work on together. **REMOVED (as of 2.28.22 meeting)**
- 18.** Mr. Cramer to contact homeowner Ms. Susan Demarco to discuss monuments and implementing the same protocol that was done at Long Lake Village. **COMPLETED (after 01.24.22 meeting) MOVED TO COMPLETED 02.28.22**
- 19.** Mrs. Adams to post on the District’s website about services provided for monument enhancements and listing District versus HOA responsibilities. **COMPLETED (after 01.24.22 meeting) MOVED TO COMPLETED 02.28.22**
- 20.** Mr. Adams to provide an explanation regarding a discrepancy on Page 10 in “Fund balance- ending (projected) on the proposed Fiscal Year 2022 budget. **COMPLETED (after 01.24.22 meeting) MOVED TO COMPLETED 02.28.22**
- 21.** Mr. Adams to discuss with the PLCA use of the beach parking lot for Disaster Response cleanup. **COMPLETED (after to 01.24.22 meeting) COMPLETED 02.28.22**
- 22.** Mrs. Adams to research cost for floating littoral islands. **01.24.22.** Vendors strongly suggested not to install littoral islands because it is not in the CDDs’ best interest and does not benefit the lakes. **COMPLETED 01.24.22**

**BAYSIDE IMPROVEMENT & BAY CREEK CDDs  
ACTION/AGENDA ITEMS**

**COMPLETED ITEMS – RECENT TO OLDEST**

- 23.** Mr. Adams to convey to Mr. Zimmerman the Boards’ intent to turn matter over to the City of Bonita Springs to enforce BMPs. **01.24.22** Verbiage corrected to state “Mr. Adams to discuss with Mr. Zimmerman the means and methods and where they can improve mowing the lake bank edges.” **COMPLETED 01.24.22**
- 24.** Corporate to confirm the Board Members’ emails and make changes, if necessary. Mr. Nicholson and Mr. Durney stated that they did not receive the emails transmitting the agenda package or the Expanded Financial Statement Schedule. **COMPLETED 01.24.22**
- 25.** Ms. Kennedy to report to Derek non-working nano-bubbler as the south end of Lake D-6 and Mrs. Adams to ensure SOLitude repairs aeration. ESTIMATED COMPLETION: Prior to the 12.08.21 meeting. **COMPLETED 01.24.22**
- 26.** Mr. McCarthy to send his edits to the National Pollutant Discharge Elimination System (NPDES) Report for Annual Year 4, Cycle 4, to Mr. Adams and Mr. Kayne to make appropriate changes discussed, confirm certain figures on page 8 & 9 of 28 were correct and resend corrected Report to Mr. McCarthy and the Board. **COMPLETED (subsequent to 10.25.21 meeting)**
- 27.** Mrs. Adams to provide a map showing the location reclaimed water use lakes to the WQTF so they can identify hot spots. **COMPLETED (subsequent to 10.25.21 meeting)**
- 28.** Mr. Adams to advertise Public Hearing for December 6, 2021 to advertise and approve Bay Creek Updated Rules and Irrigation Rates. **COMPLETED (subsequent to 10.25.21 meeting)**
- 29.** Add brochure on the Districts and PLCA website, for educational use. **COMPLETED (subsequent to 10.25.21 meeting)**
- 30.** Mr. Kayne to work with Mr. Adams to prepare the National Pollutant Discharge Elimination System (NPDES) Report for Annual Year 4, Cycle 4, due October 31, 2021. **09.27.21** Mr. Adams to email draft report to the Boards for review and Place presentation of NPDES Year 4 Report on the October 2021 agenda. **COMPLETED 10.25.21**
- 31.** Mrs. Adams to include estimated target completion dates to each action item and Manager’s Report, when available. **COMPLETED 10.25.21**
- 32.** Ms. Price to forward the plans for the three North Gatehouses. **COMPLETED 10.25.21**
- 33.** Mrs. Adams to coordinate company to inspect the aeration compressor on Pelican Nest Drive below the bridge just before Pinewater. **COMPLETED (subsequent to 09.27.21 meeting)**

**BAYSIDE IMPROVEMENT & BAY CREEK CDDs  
ACTION/AGENDA ITEMS**

**COMPLETED ITEMS – RECENT TO OLDEST**

- 34.** Mr. Kurth to inspect Lake D-14 to help get ahead of weed control. **COMPLETED 09.27.21**
  
- 35.** Ms. Price to forward the plans for Tree Trimming to Mr. Adams to forward to the Boards. **COMPLETED 09.27.21**
  
- 36.** Mr. Adams to contact supplier to determine what crops are available, and if moving up the flower rotation to October 15<sup>th</sup>, was possible. **COMPLETED 09.27.21**
  
- 37.** WHA Staff to ensure 08.25.21 meeting minutes include resident Wallace Wade’s written objections, to the irrigation assessment increase for Fiscal Year 2022 budget, and Mr. Nicholson’s written motion regarding Staff modifying the monthly financial reports. **COMPLETED 09.27.21**
  
- 38.** Mr. Adams to modify the monthly financial report as written in the motion. **COMPLETED 09.27.21**
  
- 39.** Mr. Adams to forward year end projection worksheet related to Unaudited Financial Statements to Mr. Nicholson. **COMPLETED 09.27.21**
  
- 40.** Documents relating to Cypress Island Condominium easement to be drafted and recorded. **COMPLETED 09.27.21**
  
- 41.** Mr. Adams to schedule Zoom meeting with Mr. Bill Nicholson and the Controller to discuss the modified financial worksheets. **COMPLETED 09.27.21**
  
- 42.** Mrs. Adams to notify landscapers to address sod width at the southern gate and make it consistent throughout the community. **COMPLETED 09.27.21**
  
- 43.** Ms. Montgomery to share the Lee County monthly water quality sampling data for distribution purposes. Ms. McVay to publish the website URL for residents to access. **COMPLETED 09.27.21**
  
- 44.** Mr. Adams to email the Modernization of Stormwater Quality Rules article to The Boards, upon receipt from Mr. Cox. **COMPLETED 09.27.21**
  
- 45.** Mr. Adams to follow up with Mr. Cox to email instructions to access the active waterway map to the Boards. **COMPLETED 09.27.21**

**BAYSIDE IMPROVEMENT & BAY CREEK CDDs  
ACTION/AGENDA ITEMS**

**COMPLETED ITEMS – RECENT TO OLDEST**

**46.** Mr. Adams to email revisions of PLCA Declarations proposed by the Documents Revisions Task Force to both District Counsels for review. **REVISED 12.07.20** Waiting on response to the comments sent to the DRC. **COMPLETED 09.27.21**

**47.** Mr. Cox to provide a detail budget associated with the City of Bonita Springs litigation, to reduce maintenance assessments, at the next meeting. **REVISED 09.27.21** Settled Case **COMPLETED 09.27.21**

**48.** Mr. Adams to prepare District related information incorporated into the PLCA's Hurricane Preparedness Plan or place in quarterly newsletter. **COMPLETED 09.27.21**

**49.** Mr. Adams to prepare separate list of all community projects scheduled for the fall to e-blast to the residents. **COMPLETED 09.27.21**

**BAYSIDE IMPROVEMENT  
AND BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS**

**13BI**

**From:** [Paul Kemp](#)  
**To:** [Cleo Adams](#)  
**Cc:** [Gianna Denofrio](#); [Debbie Tudor](#); [Daphne Gillyard](#); [shane willis](#); [Doug Kucera](#)  
**Subject:** Re: Monthly Irrigation Report, Bayside & Baycreek  
**Date:** Friday, March 18, 2022 10:51:49 AM  
**Attachments:** [Colony Production 202202.pdf](#)  
[Landing Production 202202.pdf](#)

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Cleo,

No Zero Consumption report this month. I have not been able to source replacement meters...

No measurable rain this month, although water reserves are stable at this point.

Phase Two Pumps Schedule:

Off - Sunday 10am until Tuesday at 7am

Services provided by the Irrigation Department:

1. Sustainability - Our chief objective is to provide a sustainable irrigation water source while managing the watershed between the cycles of the wet and dry seasons, to support a thriving native landscape throughout Pelican Landing and The Colony.
2. Water Management – Sluice gates remain closed as water levels are receding steadily. Animal Crossing is dry.
3. Pumping Stations – Both station fully optimized.
4. Meter Maintenance – Meters have not been available for weeks, making the zero consumption list unworkable. We are seeking alternative meters, having no luck as yet...
5. Alterations – We are nearing completion of the modifications in the two long medians across The Sanctuary on Pelican Colony Blvd.
6. Water Quality – Both pump stations' filtration systems fully operational and optimized.
7. Wet Checks – Our team systematically turns on and audits every sprinkler zone in the district, making necessary adjustments and repairs.
8. Reporting - Manage, monitor, and report all incoming and outgoing irrigation water usage, along with sluice gate activities in accordance with our permits issued by South Florida Water Management District.

Regards,  
Paul Kemp  
Irrigation Manager  
Bayside/Baycreek CDD  
[pkemp@whhassociates.com](mailto:pkemp@whhassociates.com)

## The Landing Production Board

Upcoming Jobs								
Name	Category	leader	Start Date	Status	# of guys	Time Tracking	Total Team Time	Item ID
Resident call about a tree limb that fell on CDD maintained property in The Pointe	Trim Tree Suckers	D. Kucera	2022-03-03	Completed	1		0	2369875039
			2022-03-03		1	00:00:00	0	
Completed Jobs								
Name	Category	leader	Start Date	Status	# of guys	Time Tracking	Total Team Time	Item ID
Clean shop	Cleanup	D. Kucera	2022-01-31	Completed	7	00:52:33	6.16	2224351814
Pull/plant shrubs	Planting	D. Kucera	2022-02-02	Completed	3	13:52:33	41.64	2236452595
Trim hardwoods	Trim Hardwoods	D. Kucera	2022-01-31	Completed	2	28:34:22	57.14	2224340716
Trim shrubs	Trimming	D. Kucera	2022-02-02	Completed	4	13:52:53	55.52	2236461882
Clean streetlights	Cleanup	D. Kucera	2022-02-04	Completed	1	03:10:52	3.18	2248115699
Trim shrubs	Trimming	D. Kucera	2022-01-31	Completed	7	27:20:37	191.38	2224336401
Street sweeping	Trim Tree Suckers	D. Kucera	2022-02-02	Completed	1	13:30:39	13.51	2236459521
Shrub trimming	Trimming	D. Kucera	2022-02-09	Completed	4	03:53:55	15.6	2269902915
Fertilize grass	Fert Grass	D. Kucera	2022-02-08	Completed	7	15:11:04	106.26	2261849036
Trimming shrubs	Trimming	D. Kucera	2022-02-07	Completed	7	18:58:43	132.86	2255819448
Trim hardwood	Trim Hardwoods	D. Kucera	2022-02-07	Completed	2	37:21:44	74.72	2255824438
Fertilize grass	Fert Grass	D. Kucera	2022-02-09	Completed	3	07:59:03	23.94	2269893181
Street sweeping	Cleanup	D. Kucera	2022-02-10	Completed	1	13:39:21	13.66	2273550952
Mow grass	Trim Tree Suckers	D. Kucera	2022-02-14	Completed	1		0	2287211706
Mow grass	Mowing	D. Kucera	2022-02-15	Completed	9	15:48:04	142.2	2293361701
Trim/edge	Trim Tree Suckers	D. Kucera	2022-02-14	Completed	7	14:04:29	98.49	2287424968

## The Landing Production Board

Clean shop	Cleanup	D. Kucera	2022-02-14	Completed	7	00:31:53	3.71	2287438003
Debris pickup	Cleanup	D. Kucera	2022-02-17	Completed	1	09:16:07	9.27	2307553206
Trim shrubs	Trimming	D. Kucera	2022-02-14	Completed	6	11:51:05	71.1	2287213133
Trim hardwoods	Trim Hardwoods	D. Kucera	2022-02-14	Completed	2	07:56:12	15.88	2287215562
Street Sweeping	Cleanup	D. Kucera	2022-02-17	Completed	1	13:24:50	13.41	2310414318
Trim hardwoods	Trim Hardwoods	D. Kucera	2022-02-21	Completed	2	28:31:22	57.04	2321381831
Fertilize shrubs	Fert Shrubs	D. Kucera	2022-02-21	Completed	3	33:02:51	99.15	2321379208
Shrub trimming	Trimming	D. Kucera	2022-02-21	Completed	5	42:22:08	211.85	2321389712
Street sweeping	Cleanup	D. Kucera	2022-02-23	Completed	1	13:51:23	13.86	2332784162
Hardwood trimming	Trim Hardwoods	D. Kucera	2022-02-24	Completed	1	07:24:25	7.41	2340463346
Resident call about line of sight issue at Pelican Colony and Pennyroyal Dr	Trim Tree Suckers	D. Kucera	2022-03-03	Completed	1		0	2369870221
Shrub trimming	Trimming	D. Kucera	2022-02-28	Completed	7	08:48:22	61.67	2351179620
Clean shop	Cleanup	D. Kucera	2022-02-28	Completed	7	00:42:03	4.9	2351224969
Mow grass	Mowing	D. Kucera	2022-03-02	Completed	5	09:34:02	47.85	2363161543
Mow grass	Mowing	D. Kucera	2022-03-01	Completed	9	09:34:48	86.22	2357465190
Shrub trimming	Trimming	D. Kucera	2022-03-02	Completed	3	09:33:46	28.68	2363163584
Hardwood trimming	Trim Hardwoods	D. Kucera	2022-02-28	Completed	2	23:19:35	46.66	2351183389
Street sweeping	Cleanup	D. Kucera	2022-03-02	Completed	1	22:56:25	22.94	2363207681
Shrub trimming	Trimming	D. Kucera	2022-03-03	Completed	6	13:35:34	81.54	2368938889
			<b>01-31 to 03-03</b>		<b>136</b>	<b>494:27:43</b>	<b>1859.4</b>	

## Updates

Item ID	Item Name	User	Created At	Update Content
2224336401	<b>Trim shrubs</b>	D. Kucera	31/January/2022 12:39:50 PM	On Monday Ronald and Angelina's crew trimmed shrubs along Pennyroyal by Heron Glen.
2224336401	<b>Trim shrubs</b>	D. Kucera	02/February/2022 11:55:33 AM	On Tuesday Ronald and Angelina's crew finished trimming Pennyroyal and Heron Glen entry
2224336401	<b>Trim shrubs</b>	D. Kucera	02/February/2022 11:57:04 AM	After lunch on Wednesday Ronald's crew joined Angelina's crew to trim Pelican Colony Boulevard from Pennyroyal to u.s. 41.
2224340716	<b>Trim hardwoods</b>	D. Kucera	31/January/2022 12:40:53 PM	On Monday Rolando and Jehovah cut Hardwoods along the north Commons Drive next to the tides.
2224340716	<b>Trim hardwoods</b>	D. Kucera	02/February/2022 11:59:11 AM	On Tuesday Jehovah and Rolando trimmed hardwoods on North Commons Drive between coconut road and Pelican colony Boulevard.
2224340716	<b>Trim hardwoods</b>	D. Kucera	02/February/2022 11:59:47 AM	On Wednesday Rolando and Jehovah continue trimming Hardwoods on North Commons Drive between Pelican Colony Boulevard and Coconut Road.
2224340716	<b>Trim hardwoods</b>	D. Kucera	03/February/2022 01:12:31 PM	Hardwood cutting moved into Waterside on Thursday.
2236452595	<b>Pull/plant shrubs</b>	D. Kucera	03/February/2022 01:03:48 PM	On Wednesday morning Ronald's crew planted Macho Fern at the Greenview entry and Bougainvilla on the front of US 41 South of Pelican Nest entry. This work finished up at around noon.
2236459521	<b>Street sweeping</b>	D. Kucera	03/February/2022 01:11:53 PM	On Thursday street sweeping took place at Pelican Sound.
2236461882	<b>Trim shrubs</b>	D. Kucera	02/February/2022 11:57:49 AM	On Wednesday morning Angelina's crew started trimming shrubs from Pennyroyal to u.s. 41 on Pelican Colony Boulevard. They will be joined by Ronald crew after lunch.
2255819448	<b>Trimming shrubs</b>	Paul Kemp	08/February/2022 07:45:28 AM	Colony north gate toward Tennis Center
2255824438	<b>Trim hardwood</b>	D. Kucera	08/February/2022 06:36:57 AM	Jehovah and Rolando trimmed Hardwoods inside Waterside
2269893181	<b>Fertilize grass</b>	D. Kucera	11/February/2022 10:28:52 AM	On Tuesday Wednesday and Thursday Ronald's crew fertilize the grass in Pelican Landing
2269902915	<b>Shrub trimming</b>	D. Kucera	11/February/2022 10:31:37 AM	Shrub trimming took place on Wednesday Thursday and Friday
2273550952	<b>Street sweeping</b>	D. Kucera	11/February/2022 10:29:36 AM	Street sweeping took place at Pelican Sound on Thursday and Pelican Landing on Friday
2287213133	<b>Trim shrubs</b>	D. Kucera	17/February/2022 09:33:29 AM	On Thursday morning Angelina and Ronald's crew trim shrubs on Goldcrest Drive by the tennis center. After lunch they will trim at the tennis center.
2287215562	<b>Trim hardwoods</b>	D. Kucera	17/February/2022 09:31:22 AM	On Wednesday afternoon Rolando trimmed suckers and limbs off of Hardwoods on Walden Center Drive.
2287424968	<b>Trim/edge</b>	D. Kucera	15/February/2022 12:25:59 PM	On Monday Ronald and Angelina's crew Edge and trim pine straw areas along landscape beds..

## Updates

2287438003	<b>Clean shop</b>	D. Kucera	15/February/2022 12:27:00 PM	On Monday morning Ronald and Angelina's crew cleaned the shop and lunch areas
2293361701	<b>Mow grass</b>	D. Kucera	15/February/2022 12:32:32 PM	Ronald Angelina and Jehovah's crew mowed the grass in Pelican Landing on Tuesday.
2307553206	<b>Debris pickup</b>	D. Kucera	17/February/2022 09:30:21 AM	On Thursday Rigo toured the property picking up debris.
2321379208	<b>Fertilize shrubs</b>	D. Kucera	22/February/2022 12:41:37 PM	On Tuesday Ronald's crew started fertilizing of the shrubs. Coconut Road was done first then moving on to Pelican Colony Boulevard.
2321379208	<b>Fertilize shrubs</b>	D. Kucera	23/February/2022 10:03:18 AM	On Wednesday Ronald's crew continued fertilizing at the community center, Pelican Landing Parkway, Pennyroyal Fountain area
2321379208	<b>Fertilize shrubs</b>	D. Kucera	24/February/2022 01:07:20 PM	On Thursday Ronald crew continued fertilizing shrubs on Lakemont and Pelican Nest Drive.
2321379208	<b>Fertilize shrubs</b>	D. Kucera	25/February/2022 08:36:57 AM	On Friday shrub fertilizing resumed.
2321381831	<b>Trim hardwoods</b>	D. Kucera	21/February/2022 01:16:33 PM	On Monday Jehovah and Rolando trimmed suckers off of Hardwoods across from the Pelican Landing Community Center. They went to Pennyroyal drive by Heron Cove to lift up Hardwoods that had low branches hanging over the roadway. They proceeded to Walden Center Drive to trim Hardwoods on the hillside.
2321381831	<b>Trim hardwoods</b>	D. Kucera	22/February/2022 12:39:46 PM	On Tuesday Jehovah and Rolando continued trimming Hardwoods on Walden Center Drive.
2321381831	<b>Trim hardwoods</b>	D. Kucera	23/February/2022 09:59:07 AM	On Wednesday Rolando and Jehovah are trimming line of sight issue at Walden Center Drive and Pelican Colony Boulevard.
2321381831	<b>Trim hardwoods</b>	D. Kucera	24/February/2022 01:09:21 PM	On Thursday Jehovah trimmed Hardwoods at Pelican Nest entry. He then continued on Coconut Road Hillside trimming limbs overhanging the fence line.
2321389712	<b>Shrub trimming</b>	D. Kucera	21/February/2022 01:17:29 PM	On Monday Angelina and Ronald screw trimmed around the Pelican Nest guard gate area. They also trimmed line-of-sight issues at Greenview / Pelican Nest Drive.
2321389712	<b>Shrub trimming</b>	D. Kucera	22/February/2022 12:40:59 PM	On Tuesday Angelina's crew trimmed the fence line along North Commons Drive in between Pelican Colony Boulevard and Coconut Road. They moved on to trimming the Gatehouse at Pelican Colony Boulevard. After finishing the Gatehouse they started trimming the cul-de-sacs in Pelican Landing.
2321389712	<b>Shrub trimming</b>	D. Kucera	23/February/2022 10:02:19 AM	On Wednesday Angelina went back to Pelican nest gate area to finish up trimming along the Lake Edge. They will continue trimming cul-de-sacs when they finish the Lake Edge.
2321389712	<b>Shrub trimming</b>	D. Kucera	24/February/2022 01:11:05 PM	On Thursday Angelina's crew continue trimming the cul-de-sacs in Pelican Landing.

## Updates

2321389712	<b>Shrub trimming</b>	D. Kucera	25/February/2022 08:36:27 AM	On Friday Angelina's crew continue trimming the cul-de-sacs in Pelican Landing.
2332784162	<b>Street sweeping</b>	D. Kucera	24/February/2022 01:09:45 PM	Street sweeping took place on Thursday at Pelican Sound
2332784162	<b>Street sweeping</b>	D. Kucera	25/February/2022 08:35:55 AM	On Friday street sweeping took place in Pelican Landing.
2340463346	<b>Hardwood trimming</b>	D. Kucera	25/February/2022 08:31:34 AM	Hardwood trimming continued on Thursday along the Pennyroyal fenceline as branches are overhanging the fence
2340463346	<b>Hardwood trimming</b>	D. Kucera	25/February/2022 08:34:08 AM	Hardwood trimming moved to Coconut Road to limb up trees as walkers were having trouble in a few areas getting by.
2340463346	<b>Hardwood trimming</b>	D. Kucera	25/February/2022 08:35:03 AM	Hardwood trimming moved to Coconut Road on Friday as Walkers were having trouble getting by in a few areas
2351179620	<b>Shrub trimming</b>	D. Kucera	28/February/2022 12:53:59 PM	On Monday Angelina's crew finished up cul-de-sac trimming. They then moved on to entry signs into communities
2351183389	<b>Hardwood trimming</b>	D. Kucera	28/February/2022 12:52:48 PM	Rolando and Jehovah trimmed Hardwoods on Coconut Road with the pole saw. The lift is broke down. This happened on Monday
2351183389	<b>Hardwood trimming</b>	D. Kucera	04/March/2022 07:58:18 AM	On Thursday hardwood cutting took place on Walden Center Drive. Tree limbs were encroaching on the fence line.
2351224969	<b>Clean shop</b>	D. Kucera	28/February/2022 12:52:09 PM	On Monday Ronald and Angelina's crew clean the shop
2357465190	<b>Mow grass</b>	D. Kucera	02/March/2022 09:00:32 AM	On Tuesday the entire crew mowed the grass and Pelican Landing.
2363161543	<b>Mow grass</b>	D. Kucera	02/March/2022 09:01:19 AM	On Wednesday Ronald's crew finished blowing off areas that weren't finished from Tuesday's mowing.
2363163584	<b>Shrub trimming</b>	D. Kucera	02/March/2022 09:02:04 AM	On Wednesday Angelina's crew trimmed shrubs off the sidewalk on Pelican Nest from the Gatehouse to the Spring Creek Circle.
2363207681	<b>Street sweeping</b>	D. Kucera	02/March/2022 09:03:06 AM	On Wednesday street sweeping started in Pelican Landing. Excessive amount of leaf drop over the weekend prompted starting street sweeping early.
2363207681	<b>Street sweeping</b>	D. Kucera	04/March/2022 07:55:38 AM	Street sweeping took place at Pelican Sound.
2368938889	<b>Shrub trimming</b>	D. Kucera	04/March/2022 07:57:12 AM	Shrubs were trimmed at the intersection of Pelican Colony Boulevard and Pennyroyal Drive due to line-of-sight issues. After finishing their the crew moved on to clearing Palmettos off the sidewalk at Pelican nest in Coventry entry. They proceeded down towards Spring Creek Circle.

# Colony Production Board

Completed Jobs									
Name	leader	Category	Start Date	Status	Location	# of guys	Job Hours	Total Time	Item ID
Cleanup Debris	Don Schroeder	Cleanup	1/31/22 8:10 AM	Completed	The Colony	1	4.64	4.64	2218054467
Blow off leaves	Don Schroeder	Cleanup	1/31/22 9:00 AM	Completed		4	5.94	23.76	2224611537
Application Foliage	Don Schroeder	Application	1/31/22 1:35 PM	Completed	The Colony	1	1.86	1.86	2226537990
Trimming shrubs	Don Schroeder	Trimming	1/31/22 2:15 PM	Completed	The Colony	5	2.12	10.6	2224236032
Cleanup Debris	Don Schroeder	Cleanup	2/1/22 8:00 AM	Completed	The Colony	1	3.67	3.67	2227789882
Remove and replant Seagrape	Don Schroeder	Planting	2/1/22 8:00 AM	Completed	Addison, Merano	4	3.67	14.68	2230567947
Hand water Orchids	Don Schroeder	Irrigation	2/1/22 1:30 PM	Completed	Median Tuscany	1	1.63	1.63	2232684741
Check streetlights	Don Schroeder	Lighting	2/1/22 3:20 PM	Completed		1	1.53	1.53	2233248539
Trimming shrubs	Don Schroeder	Trimming	2/1/22 12:55 PM	Completed		5	5.16	25.8	2231930160
Cleanup Debris	Don Schroeder	Cleanup	2/2/22 8:00 AM	Completed	The Colony	1	1.1	1.1	2233827288
Application Turf	Don Schroeder	Application	2/2/22 9:10 AM	Completed	The Colony	1	5.1	5.1	2233851236
Check streetlights	Don Schroeder	Lighting	2/2/22 2:40 PM	Completed	The Colony	1	1.97	1.97	2238999242
Trimming shrubs	Don Schroeder	Trimming	2/2/22 9:10 AM	Completed	Spring Creek Rd	1	7.93	7.93	2236766528
Trimming shrubs	Don Schroeder	Trimming	2/2/22 8:00 AM	Completed	Spring Creek Rd	4	9.05	36.2	2233839450
Cleanup Debris	Don Schroeder	Cleanup	2/3/22 8:00 AM	Completed	The Colony	1	1.19	1.19	2239761589
Application Foliage	Don Schroeder	Application	2/3/22 9:16 AM	Completed	The Colony	1	2.45	2.45	2242270507
Application Palms	Don Schroeder	Application	2/3/22 11:44 AM	Completed		1	5.01	5.01	2243727132
Application Turf	Don Schroeder	Application	2/3/22 8:00 AM	Completed	The Colony	4	8.89	35.56	2242499744
Application Turf	Don Schroeder	Application	2/3/22 9:15 AM	Completed	The Colony	1	7.84	7.84	2242802669

## Colony Production Board

Application Foliage	Don Schroeder	Application	2/4/22 8:00 AM	Completed	The Colony	1	1.45	1.45	2245648132
Cleanup Debris	Don Schroeder	Cleanup	2/4/22 8:00 AM	Completed	The Colony	1	2.48	2.48	2245636829
Application Turf	Don Schroeder	Application	2/4/22 8:00 AM	Completed	The Colony	4	3.59	14.36	2245639374
Application Turf	Don Schroeder	Application	2/4/22 10:21 AM	Completed	The Colony	1	1.1	1.1	2248815951
Mow Celebration	Don Schroeder	Mowing	2022-02-08	Completed	The Colony	5	9.01	45.05	2261821070
Cleanup Debris	Don Schroeder	Cleanup	2/8/22 8:00 AM	Completed	The Colony	1	2.26	2.26	2261705370
Application Palms	Don Schroeder	Application	2/8/22 9:41 AM	Completed	The Colony	1	1.82	1.82	2261709285
Deadhead Geraniums	Don Schroeder	Weeding	2/8/22 9:14 AM	Completed	The Colony	1	6.74	6.74	2262538070
Deadhead Geraniums	Don Schroeder	Weeding	2/8/22 8:00 AM	Completed	The Colony	2	8.98	17.96	2261894944
Application Foliage	Don Schroeder	Application	2/8/22 8:00 AM	Completed	The Colony	2	9.01	18.02	2261880781
Cleanup Debris	Don Schroeder	Cleanup	2/9/22 8:00 AM	Completed	The Colony	1	1.5	1.5	2267791243
Application Palms	Don Schroeder	Application	2/9/22 1:37 PM	Completed	The Colony	1	2.68	2.68	2269904799
Application Foliage	Don Schroeder	Application	2/9/22 8:00 AM	Completed	The Colony	2	8.2	16.4	2267795258
Trimming shrubs	Don Schroeder	Trimming	2/9/22 8:00 AM	Completed	Spring Creek Rd	2	8.19	16.38	2261712886
Trimming shrubs	Don Schroeder	Trimming	2/9/22 9:23 AM	Completed	Spring Creek Rd	1	6.71	6.71	2268386137
Cleanup Debris	Don Schroeder	Cleanup	2/10/22 8:00 AM	Completed	The Colony	1	1.37	1.37	2273423453
Application Foliage	Don Schroeder	Application	2/10/22 8:00 AM	Completed	The Colony	2	1.44	2.88	2273429068
Application Foliage	Don Schroeder	Application	2/10/22 1:41 PM	Completed	The Colony	1	2.85	2.85	2275668282
Trimming Palms	Don Schroeder	Trimming	2022-02-10	Completed		1	0	0	2275249082
Trimming shrubs	Don Schroeder	Trimming	2/10/22 9:30 AM	Completed	Spring Creek Rd	3	7.58	22.74	2273426219
Remove Oak trees	Don Schroeder	Trimming	2/10/22 8:00 AM	Completed	Coconut Fountain	2	23.98	47.96	2273603045

## Colony Production Board

Cleanup Debris	Don Schroeder	Cleanup	2/11/22 8:00 AM	Completed	The Colony	1	1.19	1.19	2276685548
Trimming Palms	Don Schroeder	Trimming	2/11/22 9:14 AM	Completed	Front of clubhouse	1	2.29	2.29	2279058665
Blow off leaves	Don Schroeder	Cleanup	2/11/22 8:00 AM	Completed	The Colony	2	3.47	6.94	2279056888
Hand prune shrubs	Don Schroeder	Trimming	2/11/22 8:00 AM	Completed	Coconut Fountain	2	3.48	6.96	2276697482
Cleanup Debris	Don Schroeder	Cleanup	2/14/22 8:00 AM	Completed	The Colony	1	0.94	0.94	2287044213
Mowing St.Augustine	Don Schroeder	Mowing	2/14/22 8:00 AM	Completed	The Colony	5	7.33	36.65	2287289776
Cleanup Debris	Don Schroeder	Cleanup	2/14/22 3:17 PM	Completed	Spring Creek Rd	5	1.61	8.05	2290095010
Cleanup Debris	Don Schroeder	Cleanup	2/15/22 8:00 AM	Completed	The Colony	1	1.07	1.07	2290517668
Check streetlights	Don Schroeder	Lighting	2/15/22 1:30 PM	Completed		1	1.28	1.28	2295276785
Trimming palms	Don Schroeder	Trimming	2/15/22 8:00 AM	Completed	Spring Creek Rd	5	8.88	44.4	2287047092
Application Roundup	Don Schroeder	Aerification	2/15/22 9:15 AM	Completed	The Colony	1	7.8	7.8	2293763388
Cleanup Debris	Don Schroeder	Cleanup	2/16/22 8:00 AM	Completed	The Colony	1	2.57	2.57	2297169516
Check streetlights	Don Schroeder	Lighting	2/16/22 8:47 AM	Completed	The Colony	1	0.77	0.77	2302018568
Blow off leaves	Don Schroeder	Cleanup	2/16/22 8:00 AM	Completed	The Colony	5	6.83	34.15	2301466657
Add dirt on Coconut Rd	Don Schroeder	Application	2022-02-16	Completed	Coconut Rd	1	0	0	2303927660
Trimming shrubs	Don Schroeder	Trimming	2/16/22 2:58 PM	Completed	Spring Creek Rd	5	2.09	10.45	2303928923
Hand prune shrubs	Don Schroeder	Trimming	2/16/22 10:54 AM	Completed	The Colony	1	6.15	6.15	2302365597
Renovate Annual bed	Don Schroeder	Planting	2022-02-16	Completed	Terzetto	5	0	0	2305955179
Cleanup Debris	Don Schroeder	Cleanup	2/18/22 8:00 AM	Completed	The Colony	1	2.4	2.4	2304633226
Trimming Palms	Don Schroeder	Trimming	2/18/22 8:00 AM	Completed	The Colony	2	3.56	7.12	2313341518
Hand prune shrubs	Don Schroeder	Trimming	2/18/22 10:00 AM	Completed	Coconut Fountain	2	1.12	2.24	2313343881

## Colony Production Board

Adjust fence	Don Schroeder	Other Work	2/18/22 8:00 AM	Completed	Coconut Rd	2	3.5	7	2313445236
Hand water Orchids	Don Schroeder	Irrigation	2/18/22 10:30 AM	Completed	Terzetto, Tuscany	1	1.03	1.03	2314089504
Clean shop	Don Schroeder	Cleanup	2/21/22 8:00 AM	Completed	Shop	3	1.27	3.81	2321498773
Cleanup Debris	Don Schroeder	Cleanup	2/21/22 8:00 AM	Completed	The Colony	1	0	0	2314438190
Application Annuals	Don Schroeder	Application	2/21/22 9:22 AM	Completed	The Colony	1	2.59	2.59	2321885463
Application Foliage	Don Schroeder	Application	2/21/22 11:58 AM	Completed	The Colony	1	3.83	3.83	2304639526
Mow Celebration	Don Schroeder	Mowing	2/21/22 8:55 AM	Completed	The Colony	1	7.68	7.68	2321884818
Mow Celebration	Don Schroeder	Mowing	2/21/22 8:25 AM	Completed	The Colony	5	7.69	38.45	2314452327
Cleanup Debris	Don Schroeder	Cleanup	2/22/22 8:00 AM	Completed	The Colony	1	1.02	1.02	2324226935
Application Foliage	Don Schroeder	Application	2/22/22 8:56 AM	Completed	The Colony	1	3.51	3.51	2324244389
Check streetlights	Don Schroeder	Lighting	2022-02-22	Completed	The Colony	1	1.42	1.42	2329260410
Trimming shrubs	Don Schroeder	Trimming	2/22/22 8:00 AM	Completed	Spring Creek Rd	5	8.97	44.85	2324232079
Cleanup Debris	Don Schroeder	Cleanup	2/23/22 8:00 AM	Completed	The Colony	1	0.58	0.58	2330051251
Application Turf	Don Schroeder	Application	2/23/22 8:00 AM	Completed	The Colony	1	5.82	5.82	2330055432
Application Roundup	Don Schroeder	Application	2/23/22 8:47 AM	Completed	The Colony	1	8.21	8.21	2314456629
Trimming shrubs	Don Schroeder	Trimming	2/23/22 8:00 AM	Completed	Spring Creek Rd	5	8.78	43.9	2330062268
Cleanup Debris	Don Schroeder	Cleanup	2/24/22 8:00 AM	Completed	The Colony	1	0.83	0.83	2335758323
Blowoff leaves	Don Schroeder	Cleanup	2/24/22 8:00 AM	Completed	The Colony	3	2.93	8.79	2335765133
Application Turf	Don Schroeder	Application	2/24/22 8:00 AM	Completed	The Colony	1	7.33	7.33	2335774112
Trimming Palms	Don Schroeder	Trimming	2/24/22 8:07 AM	Completed	The Colony	4	8.62	34.48	2338327186
Fixed annual border	Don Schroeder	Planting	2/24/22 4:35 PM	Completed	Terzetto	4	0.36	1.44	2341171112

## Colony Production Board

Application Roundup	Don Schroeder	Application	2/24/22 8:52 AM	Completed	The Colony	1	8.23	8.23	2335781452
Cleanup Debris	Don Schroeder	Cleanup	2/25/22 8:00 AM	Completed	The Colony	1	0.85	0.85	2341214030
Blow off leaves	Don Schroeder	Cleanup	2/25/22 8:00 AM	Completed	The Colony	3	3.04	9.12	2341233987
Hand water Orchids	Don Schroeder	Irrigation	2/25/22 8:55 AM	Completed	Terzetto, Tuscany	1	2.24	2.24	2341227606
Trimming shrubs	Don Schroeder	Trimming	2/25/22 9:46 AM	Completed	The Colony	3	0.61	1.83	2335771013
Hand prune shrubs	Don Schroeder	Trimming	2/25/22 8:55 AM	Completed	Coconut Fountain	2	2.8	5.6	2341217540
Cleanup Debris	Don Schroeder	Cleanup	2/28/22 8:00 AM	Completed	The Colony	1	0.04	0.04	2344492040
Mow St. Augustine	Don Schroeder	Mowing	2/28/22 9:16 AM	Completed	The Colony	1	4.82	4.82	2351609880
Mow St. Augustine	Don Schroeder	Mowing	2/28/22 8:00 AM	Completed	The Colony	4	4.87	19.48	2351254069
Application Turf		Application	2/28/22 9:00 AM	Completed	The Colony	1	6.17	6.17	2344501188
Trimming shrubs	Don Schroeder	Trimming	2/28/22 2:07 PM	Completed	Merano	4	2.89	11.56	2353535936
Application Roundup	Don Schroeder	Application	2/28/22 2:08 PM	Completed		1	2.88	2.88	2353543815
Cleanup Debris	Don Schroeder	Cleanup	3/1/22 8:00 AM	Completed	The Colony	1	0.99	0.99	2354402339
Application Roundup	Don Schroeder	Application	3/1/22 9:06 AM	Completed	The Colony	1	1.79	1.79	2357744271
Application Annuals	Don Schroeder	Application	3/1/22 9:20 AM	Completed	The Colony	1	3.04	3.04	2357809378
Check streetlights	Don Schroeder	Lighting	3/1/22 1:35 PM	Completed	The Colony	1	0.33	0.33	2360042745
Mowing Celebration	Don Schroeder	Mowing	3/1/22 8:00 AM	Completed	The Colony	3	8.92	26.76	2354409752
Mow Celebration	Don Schroeder	Mowing	3/1/22 10:54 AM	Completed	The Colony	1	6.12	6.12	2357748359
Cleanup Debris	Don Schroeder	Cleanup	3/2/22 8:00 AM	Completed	The Colony	1	1.17	1.17	2360445580
Application Turf	Don Schroeder	Application	3/2/22 10:58 AM	Completed	The Colony	1	2.57	2.57	2363020084
Mow Celebration	Don Schroeder	Mowing	3/2/22 8:00 AM	Completed	The Colony	4	6.65	26.6	2360451700

## Colony Production Board

Hand pull weeds in Annual beds	Don Schroeder	Weeding	3/2/22 9:05 AM	Completed	The Colony	1	7.79	7.79	2363024632
Mow Celebration	Don Schroeder	Mowing	3/2/22 2:45 PM	Completed	The Colony	1	2.29	2.29	2364086766
Trimming shrubs	Don Schroeder	Trimming	3/2/22 1:30 PM	Completed	The Colony	3	1.25	3.75	2363026694
Cleanup Debris	Don Schroeder	Cleanup	3/3/22 8:00 AM	Completed	The Colony	1	1.32	1.32	2366171163
Blow off leaves	Don Schroeder	Cleanup	3/3/22 8:00 AM	Completed	Bay Club	4	1.31	5.24	2366180802
Application Turf	Don Schroeder	Application	3/3/22 9:44 AM	Completed	The Colony	1	1.07	1.07	2366186808
Trimming shrubs	Don Schroeder	Trimming	3/3/22 9:12 AM	Completed	The Colony	4	6.02	24.08	2368808478
Check uplights	Don Schroeder	Lighting	3/3/22 1:57 PM	Completed	The Colony	1	2.91	2.91	2365045125
Hand pull weeds in Annual beds	Don Schroeder	Weeding	3/3/22 9:11 AM	Completed	The Colony	1	7.75	7.75	2366176779
Hand pull weeds in Annual beds	Don Schroeder	Weeding	3/3/22 2:55 PM	Completed	The Colony	4	0.38	1.52	2371550048
Cleanup Debris	Don Schroeder	Cleanup	3/4/22 8:00 AM	Completed	The Colony	1	1.1	1.1	2371970258
Hand pull weeds in Annual beds	Don Schroeder	Weeding	3/4/22 8:00 AM	Completed	The Colony	3	2.36	7.08	2371974858
Replace bulbs in uplights	Don Schroeder	Lighting	3/4/22 8:21 AM	Completed	Coconut Fountain	1	1.27	1.27	2371988572
Trimming shrubs	Don Schroeder	Trimming	3/4/22 9:52 AM	Completed	The Colony	3	1.26	3.78	2371994656
Hand prune shrubs	Don Schroeder	Trimming	3/4/22 9:06 AM	Completed	Coconut Fountain	2	2.52	5.04	2371982778
			<b>01-31 to 03-04</b>			<b>236</b>	<b>454.11</b>	<b>1053.4</b>	

## Updates

Item ID	Item Name	User	Created At	Update Content
2242499744	<b>Application Turf</b>	Don Schroeder	03/February/2022 07:26:16 AM	Fertilize with 16-0-8
2243727132	<b>Application Palms</b>	Don Schroeder	03/February/2022 10:45:12 AM	12-4-12 Fertilizer
2245639374	<b>Application Turf</b>	Don Schroeder	03/February/2022 03:48:31 PM	Fertilize with 16-0-8 pre em
2245648132	<b>Application Foliage</b>	Don Schroeder	03/February/2022 03:48:53 PM	Spray ficus
2261880781	<b>Application Foliage</b>	Don Schroeder	08/February/2022 07:03:12 AM	Fertilize 8-10-10
2267795258	<b>Application Foliage</b>	Don Schroeder	09/February/2022 06:22:36 AM	Fertilize shrubs 8-10-10
2269904799	<b>Application Palms</b>	Don Schroeder	09/February/2022 12:38:01 PM	Fertilize 13-3-13
2273429068	<b>Application Foliage</b>	Don Schroeder	10/February/2022 06:23:47 AM	Fertilizing shrubs 8-10-10
2275668282	<b>Application Foliage</b>	Don Schroeder	10/February/2022 12:42:13 PM	Fertilize Bougainvillea with Bougain
2304639526	<b>Application Foliage</b>	Don Schroeder	21/February/2022 06:18:04 AM	Flowering plants
2330055432	<b>Application Turf</b>	Don Schroeder	22/February/2022 03:46:21 PM	Earthmax
2344501188	<b>Application Turf</b>	Don Schroeder	25/February/2022 10:27:01 AM	Weed Control
2357809378	<b>Application Annuals</b>	Don Schroeder	01/March/2022 08:21:04 AM	14-14-14 and Deadline

**From:** [Cleo Adams](#)  
**To:** [Daphne Gillyard](#); [Gianna Denofrio](#)  
**Cc:** [Debbie Tudor](#); [Doug Kucera](#); [shane willis](#)  
**Subject:** FW: Monthly update  
**Date:** Sunday, March 20, 2022 10:14:16 AM

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See below report from Doug for the agenda package.

Cleo Adams  
District Manager  
Wrathell,Hunt & Associates, LLC  
9220 Bonita Beach Road  
Suite #214  
Bonita Springs, FL 34135  
(239) 989-2939 (M)

**FRAUD ALERT ---- DUE TO INCREASED INCIDENTS OF  
WIRE FRAUD, IF YOU RECEIVE WIRE INSTRUCTIONS  
FROM OUR OFFICE DO NOT SEND A WIRE.**

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**From:** Doug Kucera <kucerad@whhassociates.com>  
**Sent:** Friday, March 18, 2022 7:05 PM  
**To:** Cleo Adams <crismondc@whhassociates.com>; shane willis <williss@whhassociates.com>  
**Subject:** Fwd: Monthly update

Hello Cleo and Shane,

Here's the monthly update.

Best regards,

Doug Kucera  
Field Manager  
Bayside/Bay Creek CDD  
239 947 2055

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**From:** Doug Kucera <[kucerad@whhassociates.com](mailto:kucerad@whhassociates.com)>

**Sent:** Friday, March 18, 2022 10:59:26 AM

**To:** bantrymcc <[bantrymcc@aol.com](mailto:bantrymcc@aol.com)>; [bfcramer@aol.com](mailto:bfcramer@aol.com) <[bfcramer@aol.com](mailto:bfcramer@aol.com)>; Bill Nicholson <[sundancer3421@gmail.com](mailto:sundancer3421@gmail.com)>; Gail Gravenhorst <[nonagail@me.com](mailto:nonagail@me.com)>; Karen Monttgomery <[karenm1109@gmail.com](mailto:karenm1109@gmail.com)>; Jim Janik <[janekj@earthlink.net](mailto:janekj@earthlink.net)>; Bob Travers <[bobtravers2@gmail.com](mailto:bobtravers2@gmail.com)>; [M\\_McVay@yahoo.com](mailto:M_McVay@yahoo.com) <[m\\_mcvay@yahoo.com](mailto:m_mcvay@yahoo.com)>; Gary <[rgdurney@yahoo.com](mailto:rgdurney@yahoo.com)>; Jerry Addison <[jraddison@aol.com](mailto:jraddison@aol.com)>; Chuck Adams <[adamsc@whhassociates.com](mailto:adamsc@whhassociates.com)>; Cleo Adams <[crismond@whhassociates.com](mailto:crismond@whhassociates.com)>; shane willis <[williss@whhassociates.com](mailto:williss@whhassociates.com)>; Bob Boyd <[bob.boyd@down2earthinc.com](mailto:bob.boyd@down2earthinc.com)>; Paul Kemp <[pkemp@whhassociates.com](mailto:pkemp@whhassociates.com)>; Doug Kucera <[kucerad@whhassociates.com](mailto:kucerad@whhassociates.com)>

**Subject:** Monthly update

Hello,

Since last meeting;

#### PELICAN LANDING

The spring application of fertilizer to grass and shrubs was completed the first week in March.

The hardwood trimming is now entering Phase Two. This includes Pelican Landing Parkway, Pennyroyal Dr, Walden Center Dr, and Lakemont Dr areas.

Stressed grass areas were replaced the week of March 14<sup>th</sup>. They included areas on Goldcrest Dr, Bay Cedar Dr, and Walden Center north by Tides community. When the new pump station went in grass around the site was stressed. This area was also replaced. The landscape project that was on hold for Pelican Colony Blvd in now underway.

#### THE COLONY

Areas of turf were removed that were showing stress from shade, tree roots. Sod was laid in these areas the week of March 14<sup>th</sup>. They included Via Veneto, Pelican Colony Blvd, entrance to Merano.

The spring installment of pine straw was laid the week of February 14<sup>th</sup>.

The crew is having to blow off the Bermuda turf twice weekly because of the excessive leaf drop this time of the year.

Landscape adjustments were made to the Bay Club sign per the Landscape Committee.

3/18/22

**Doug Kucera**  
**Field Manager**  
**Bayside Improvement/ Bay Creek CDD**  
**239 947 2055**

**BAYSIDE IMPROVEMENT  
AND BAY CREEK  
COMMUNITY DEVELOPMENT DISTRICTS**

**13B11**

**BAYSIDE IMPROVEMENT COMMUNITY DEVELOPMENT DISTRICT**

**BOARD OF SUPERVISORS FISCAL YEAR 2021/2022 JOINT MEETING SCHEDULE**

**LOCATION**

*Pelican Landing Community Center, 24501 Walden Center Drive, Bonita Springs, Florida 34134*

<b>DATE</b>	<b>POTENTIAL DISCUSSION/FOCUS</b>	<b>TIME</b>
<b>October 25, 2021</b>	<b>Regular Meeting</b>	<b>2:00 PM</b>
<b>December 6, 2021</b>	<b>Regular Meeting</b>	<b>2:00 PM</b>
<b>January 24, 2022</b>	<b>Regular Meeting</b>	<b>2:00 PM</b>
<b>February 28, 2022</b>	<b>Regular Meeting</b>	<b>2:00 PM</b>
<b>March 28, 2022</b>	<b>Regular Meeting</b>	<b>2:00 PM</b>
<b>April 25, 2022</b>	<b>Regular Meeting</b>	<b>2:00 PM</b>
<b>May 23, 2022</b>	<b>Regular Meeting</b>	<b>2:00 PM</b>
<b>June 27, 2022</b>	<b>Regular Meeting</b>	<b>2:00 PM</b>
<b>July 15, 2022</b>	<b>Budget Workshop</b>	<b>9:00 AM</b>
<b>July 25, 2022</b>	<b>Regular Meeting</b>	<b>2:00 PM</b>
<b>August 22, 2022</b>	<b>Public Hearing &amp; Regular Meeting</b>	<b>2:00 PM</b>
<b>September 26, 2022</b>	<b>Regular Meeting</b>	<b>2:00 PM</b>