

**BAYSIDE IMPROVEMENT
AND BAY CREEK**

**COMMUNITY DEVELOPMENT
DISTRICTS**

May 23, 2022

BOARD OF SUPERVISORS

JOINT REGULAR MEETING

AGENDA

Bayside Improvement and Bay Creek

Community Development Districts

OFFICE OF THE DISTRICT MANAGER

2300 Glades Road, Suite 410W • Boca Raton, Florida 33431

Phone (561) 571-0010 • Toll-free (877) 276-0889 • Fax (561) 571-0013

May 16, 2022

ATTENDEES:

Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

Boards of Supervisors

Bayside Improvement and Bay Creek Community Development Districts

Dear Board Members:

The Boards of Supervisors of the Bayside Improvement Community Development District and Bay Creek Community Development District will hold a Joint Regular Meeting on May 23, 2022, at 2:00 p.m., at the Pelican Landing Community Center, 24501 Walden Center Drive, Bonita Springs, Florida 34134. Members of the public may participate in the Joint Regular Meeting, via Zoom, at <https://us02web.zoom.us/j/88969163185>, Meeting ID: **889 6916 3185** or via conference call at 1-929-205-6099, Meeting ID: **889 6916 3185**. The agenda is as follows:

1. Call to Order/Phone Silent Mode/Pledge of Allegiance
2. Roll Call
3. Public Comments: *Agenda Items*

JOINT BUSINESS ITEMS

4. Staff Report: District Engineer – *Barraco and Associates, Inc.*
 - Sluice Gate Annual Inspection Report
5. Waterway Inspection Report: *SOLitude Lake Management*
6. Committee Reports
 - A. PLCA Landscape Committee
 - B. Colony Landscape Committee
7. Consideration of Resolutions Approving the Districts' Proposed Budgets for Fiscal Year 2022/2023 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date
 - A. Resolution 2022-03, *Bayside Improvement Community Development District*

- B. Resolution 2022-04, *Bay Creek Community Development District*

- 8. Consideration of Resolutions Designating Dates, Times and Locations for Joint Regular Meetings of the Boards of Supervisors of the Districts for Fiscal Year 2022/2023 and Providing for an Effective Date
 - A. Resolution 2022-04, *Bayside Improvement Community Development District*
 - B. Resolution 2022-05, *Bay Creek Community Development District*

- 9. Discussion: Water Quality Improvement Plan

- 10. Presentation of Monthly Budget and Year End Projection (*to be provided under separate cover*)

- 11. Acceptance of Unaudited Financial Statements as of April 30, 2022

- 12. Approval of April 25, 2022 Joint Regular Meeting Minutes

- 13. Action/Agenda Items

- 14. Old Business

- 15. Staff Reports
 - A. District Counsel
 - I. *Gregory Urbancic, Esq., Coleman Yovanovich Koester, P.A.*
 - II. *Daniel Cox, Esq.*
 - B. District Manager: *Wrathell, Hunt and Associates, LLC*
 - I. Monthly Status Report: Field Operations
 - Discussion/Presentation: Monthly Report Narrative
 - II. NEXT MEETING DATE: June 27, 2022 at 2:00 P.M.
 - QUORUM CHECK: *BAYSIDE IMPROVEMENT CDD*

Karen Montgomery	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
Gail Gravenhorst	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
Walter McCarthy	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
Bernie Cramer	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
Bill Nicholson	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO


- QUORUM CHECK: *BAY CREEK CDD*

Jerry Addison	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
Robert Travers	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
Jim Janek	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
Mary McVay	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
Gary Durney	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO

16. Supervisors' Requests
17. Public Comments: *Non-Agenda Items*
18. Adjournment

Should you have any questions, please do not hesitate to contact me directly at (239) 464-7114.

Sincerely,



Chesley E. Adams, Jr.
District Manager

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

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May 9, 2022

Ms. Cleo Adams
Wrathell, Hart, Hunt & Associates, LLC
9220 Bonita Beach Road
Suite 214
Bonita Springs, FL 34135

Re: Bayside and Bay Creek CDD Sluice Gate Observations

Dear Ms. Adams:

Pursuant to the sluice gate observation requirements of South Florida Water Management District Environmental Resource Permit modification Application No. 170522-18, Barraco and Associates, Inc. (BAI) provided observation services and operated the emergency sluice gates which were installed on multiple control structures within Pelican Landing. A Structural Control Inspection Form was completed for each structure containing a sluice gate and has at least one photo attached. The visual and operational observations of each structure are included on each inspection form with a recommendation where deficiencies were noted. We offer the following maintenance recommendations based on the 2022 observations:

- CS-53: Consider disposing of the old grate currently placed next to the structure;
- CS-49: The sluice gate on the headwall structure was seized. Recommend lubricating and working the drive. Also, consider removing weed growth at both structures.

Also included is the Manufacturer's Installation, Operation & Maintenance Manual. We recommend the CDD continue the suggested maintenance and lubrication schedule as shown on pages 26 and 27 of the manual.

If you should have any questions or require additional information, please advise.

Very truly yours,

BARRACO AND ASSOCIATES, INC.



Wesley Kayne, P.E.
Vice President of Engineering
Barraco and Associates, Inc.

BAYSIDE & BAY CREEK COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 9220 Bonita Beach Road · Suite 214 · Bonita Springs, FL 34135

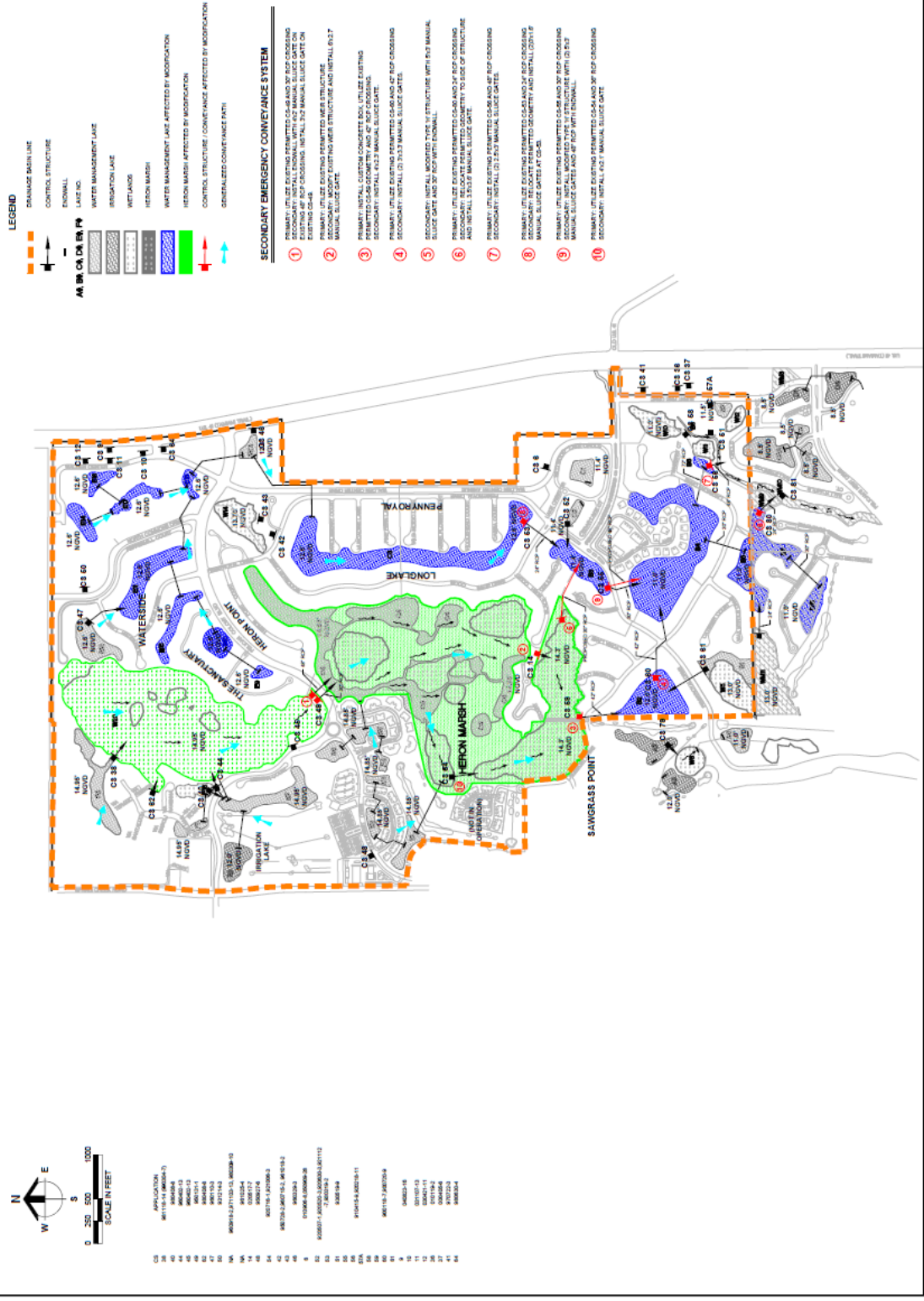
**CONTROL STRUCTURE AND SLUICE GATE
INSPECTIONS**

May 2022



APPROVED BY: [Signature]
DATE: 11/19/2010

PROJECT FILE NO.	22786
SHEET NUMBER	3



- LEGEND**
- ORANGE DASHED LINE: DRAINAGE BASIN LINE
 - BLACK LINE: CONTROL STRUCTURE
 - BLACK LINE WITH ARROW: ENHANCED
 - BLACK LINE WITH 'P': LAKE ID
 - BLACK LINE WITH 'M': WATER MANAGEMENT LAKE
 - BLACK LINE WITH 'R': REGULATION LAKE
 - BLACK LINE WITH 'W': WETLAND
 - GREEN HATCH: HERON MARSH
 - BLUE HATCH: WATER MANAGEMENT LAKE AFFECTED BY MODIFICATION
 - RED HATCH: HERON MARSH AFFECTED BY MODIFICATION
 - GREEN SOLID: CONTROL STRUCTURE CONVEYANCE AFFECTED BY MODIFICATION
 - RED SOLID: GENERALIZED CONVEYANCE PATH

- SECONDARY EMERGENCY CONVEYANCE SYSTEM**
- PRIMARY: UTILIZE EXISTING PERMITTED C&S AND 24" ROP CROSSING. SECONDARY: INSTALL ENHANCED WITH 30" MANUAL SLUICE GATE ON EXISTING C&S.
 - PRIMARY: UTILIZE EXISTING PERMITTED WEB STRUCTURE. SECONDARY: INSTALL 12" 30" MANUAL SLUICE GATE.
 - PRIMARY: INSTALL CUSTOM CONCRETE DUAL UTILITY EXISTING. SECONDARY: INSTALL 4" 23" MANUAL SLUICE GATE.
 - PRIMARY: UTILIZE EXISTING PERMITTED C&S AND 48" ROP CROSSING. SECONDARY: INSTALL 12" 30" MANUAL SLUICE GATE.
 - SECONDARY: INSTALL MODIFIED TYPE 24" STRUCTURE WITH 24" MANUAL SLUICE GATE AND 24" ROP CROSSING.
 - PRIMARY: UTILIZE EXISTING PERMITTED C&S AND 24" ROP CROSSING AND INSTALL 30" 30" MANUAL SLUICE GATE.
 - PRIMARY: UTILIZE EXISTING PERMITTED C&S AND 48" ROP CROSSING. SECONDARY: INSTALL 12" 30" MANUAL SLUICE GATE.
 - PRIMARY: UTILIZE EXISTING PERMITTED C&S AND 24" ROP CROSSING AND INSTALL 30" 30" MANUAL SLUICE GATE.
 - PRIMARY: UTILIZE EXISTING PERMITTED TYPE 24" STRUCTURE WITH 24" MANUAL SLUICE GATE AND 24" ROP CROSSING.
 - PRIMARY: UTILIZE EXISTING PERMITTED TYPE 24" STRUCTURE WITH 24" MANUAL SLUICE GATE AND 24" ROP CROSSING.
 - PRIMARY: UTILIZE EXISTING PERMITTED C&S AND 24" ROP CROSSING. SECONDARY: INSTALL MODIFIED TYPE 24" STRUCTURE WITH 24" MANUAL SLUICE GATE AND 24" ROP CROSSING.
 - PRIMARY: UTILIZE EXISTING PERMITTED C&S AND 24" ROP CROSSING. SECONDARY: INSTALL 4" 23" MANUAL SLUICE GATE.



NO.	APP. LOCATION	NO.
48	W148	11
49	W149	12
50	W150	13
51	W151	14
52	W152	15
53	W153	16
54	W154	17
55	W155	18
56	W156	19
57	W157	20
58	W158	21
59	W159	22
60	W160	23
61	W161	24
62	W162	25
63	W163	26
64	W164	27
65	W165	28
66	W166	29
67	W167	30
68	W168	31
69	W169	32
70	W170	33
71	W171	34
72	W172	35
73	W173	36
74	W174	37
75	W175	38
76	W176	39
77	W177	40
78	W178	41
79	W179	42
80	W180	43
81	W181	44
82	W182	45
83	W183	46
84	W184	47
85	W185	48
86	W186	49
87	W187	50
88	W188	51
89	W189	52
90	W190	53
91	W191	54
92	W192	55
93	W193	56
94	W194	57
95	W195	58
96	W196	59
97	W197	60
98	W198	61
99	W199	62
100	W200	63

CONTROL STRUCTURE 14
INSPECTION REPORT AND PHOTOS

BAYSIDE & BAY CREEK COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 6131 Lyons Road · Suite 100 · Coconut Creek, FLORIDA 33073

Structural Control Inspection Form

Structural Control Type: Control Structure with Sluice Gate Date: 05/02/2022

Structural Control Identification No(s): CS-14

Briefly describe the functionality of the structural control(s).

Controls the elevation of the stormwater within the stormwater management system.

Briefly describe structural control inspection methodology.

Visual

- Any sign of erosion or un-stabilized areas? YES NO N/A
Any sign of physical damage? YES NO N/A
Any sign of excessive sediment accumulation? YES NO N/A
Any trash or debris present? YES NO N/A
Any invasive exotics or overgrown vegetation? YES NO N/A
Any additional concerns noted? YES NO N/A

If answered YES to any of the above questions, briefly describe nature of issue and describe action taken or recommended maintenance, if applicable.

Blank lines for describing issues and actions.

BANDON HARRISON
Name of Inspector

Barraco and Associates, Inc.
Company



CONTROL STRUCTURE 49
INSPECTION REPORT AND PHOTOS

BAYSIDE & BAY CREEK COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 6131 Lyons Road · Suite 100 · Coconut Creek, FLORIDA 33073

Structural Control Inspection Form

Structural Control Type: Control Structure with Sluice Gate Date: 05/02/2022

Structural Control Identification No(s): CS-49

Briefly describe the functionality of the structural control(s).

Controls the elevation of the stormwater within the stormwater management system.

Briefly describe structural control inspection methodology.

Visual

Any sign of erosion or un-stabilized areas? YES NO N/A

Any sign of physical damage? YES NO N/A

Any sign of excessive sediment accumulation? YES NO N/A

Any trash or debris present? YES NO N/A

Any invasive exotics or overgrown vegetation? YES NO N/A

Any additional concerns noted? YES NO N/A

If answered YES to any of the above questions, briefly describe nature of issue and describe action taken or recommended maintenance, if applicable.

HEADWALL SLUICE GATE SEIZED UP & UNABLE TO OPERATE. NEED TO GREASE & OPERATE SLUICE.

BRANDON HARRISON

Barraco and Associates, Inc.

Name of Inspector

Company



CONTROL STRUCTURE 53
INSPECTION REPORT AND PHOTOS

BAYSIDE & BAY CREEK COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 6131 Lyons Road · Suite 100 · Coconut Creek, FLORIDA 33073

Structural Control Inspection Form

Structural Control Type: Control Structure with Sluice Gate Date: 05/02/2022

Structural Control Identification No(s): CS-53

Briefly describe the functionality of the structural control(s).

Controls the elevation of the stormwater within the stormwater management system.

Briefly describe structural control inspection methodology.

Visual

- Any sign of erosion or un-stabilized areas? YES NO N/A
Any sign of physical damage? YES NO N/A
Any sign of excessive sediment accumulation? YES NO N/A
Any trash or debris present? YES NO N/A
Any invasive exotics or overgrown vegetation? YES NO N/A
Any additional concerns noted? YES NO N/A

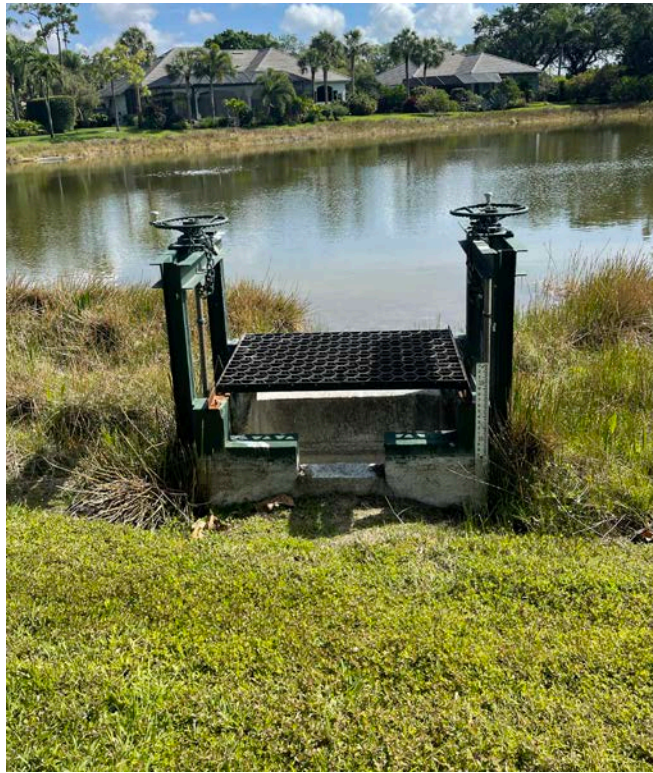
If answered YES to any of the above questions, briefly describe nature of issue and describe action taken or recommended maintenance, if applicable.

Bertron Harrison

Barraco and Associates, Inc.

Name of Inspector

Company



CONTROL STRUCTURE 54
INSPECTION REPORT AND PHOTOS

BAYSIDE & BAY CREEK COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 6131 Lyons Road · Suite 100 · Coconut Creek, FLORIDA 33073

Structural Control Inspection Form

Structural Control Type: Control Structure with Sluice Gate Date: 05/02/2022

Structural Control Identification No(s): CS-54

Briefly describe the functionality of the structural control(s).

Controls the elevation of the stormwater within the stormwater management system.

Briefly describe structural control inspection methodology.

Visual

- | | | | |
|-----------------------------------------------|------------------------------|----------------------------------------|------------------------------|
| Any sign of erosion or un-stabilized areas? | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO | <input type="checkbox"/> N/A |
| Any sign of physical damage? | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO | <input type="checkbox"/> N/A |
| Any sign of excessive sediment accumulation? | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO | <input type="checkbox"/> N/A |
| Any trash or debris present? | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO | <input type="checkbox"/> N/A |
| Any invasive exotics or overgrown vegetation? | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO | <input type="checkbox"/> N/A |
| Any additional concerns noted? | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO | <input type="checkbox"/> N/A |

If answered YES to any of the above questions, briefly describe nature of issue and describe action taken or recommended maintenance, if applicable.

Brandon Harrison
Name of Inspector

Barraco and Associates, Inc.
Company



CONTROL STRUCTURE 56
INSPECTION REPORT AND PHOTOS

BAYSIDE & BAY CREEK COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 6131 Lyons Road · Suite 100 · Coconut Creek, FLORIDA 33073

Structural Control Inspection Form

Structural Control Type: Control Structure with Sluice Gate Date: 05/02/2022

Structural Control Identification No(s): CS-56

Briefly describe the functionality of the structural control(s).

Controls the elevation of the stormwater within the stormwater management system.

Briefly describe structural control inspection methodology.

Visual

Any sign of erosion or un-stabilized areas? YES NO N/A

Any sign of physical damage? YES NO N/A

Any sign of excessive sediment accumulation? YES NO N/A

Any trash or debris present? YES NO N/A

Any invasive exotics or overgrown vegetation? YES NO N/A

Any additional concerns noted? YES NO N/A

If answered YES to any of the above questions, briefly describe nature of issue and describe action taken or recommended maintenance, if applicable.

BRANDON HARRISON

Barraco and Associates, Inc.

Name of Inspector

Company



CONTROL STRUCTURE 59
INSPECTION REPORT AND PHOTOS

BAYSIDE & BAY CREEK COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 6131 Lyons Road · Suite 100 · Coconut Creek, FLORIDA 33073

Structural Control Inspection Form

Structural Control Type: Control Structure with Sluice Gate Date: 05/02/2022

Structural Control Identification No(s): CS-59

Briefly describe the functionality of the structural control(s).

Controls the elevation of the stormwater within the stormwater management system.

Briefly describe structural control inspection methodology.

Visual

- Any sign of erosion or un-stabilized areas? YES NO N/A
Any sign of physical damage? YES NO N/A
Any sign of excessive sediment accumulation? YES NO N/A
Any trash or debris present? YES NO N/A
Any invasive exotics or overgrown vegetation? YES NO N/A
Any additional concerns noted? YES NO N/A

If answered YES to any of the above questions, briefly describe nature of issue and describe action taken or recommended maintenance, if applicable.

Blank lines for describing issues and actions.

Branan Harrison
Name of Inspector

Barraco and Associates, Inc.
Company



**CONTROL STRUCTURE 60
INSPECTION REPORT AND PHOTOS**

BAYSIDE & BAY CREEK COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 6131 Lyons Road · Suite 100 · Coconut Creek, FLORIDA 33073

Structural Control Inspection Form

Structural Control Type: Control Structure with Sluice Gate Date: 05/02/2022

Structural Control Identification No(s): CS-60

Briefly describe the functionality of the structural control(s).

Controls the elevation of the stormwater within the stormwater management system.

Briefly describe structural control inspection methodology.

Visual

- Any sign of erosion or un-stabilized areas? YES NO N/A
- Any sign of physical damage? YES NO N/A
- Any sign of excessive sediment accumulation? YES NO N/A
- Any trash or debris present? YES NO N/A
- Any invasive exotics or overgrown vegetation? YES NO N/A
- Any additional concerns noted? YES NO N/A

If answered YES to any of the above questions, briefly describe nature of issue and describe action taken or recommended maintenance, if applicable.

BRANDON HARRISON

Name of Inspector

Barraco and Associates, Inc.

Company



**CONTROL STRUCTURE 80
INSPECTION REPORT AND PHOTOS**

BAYSIDE & BAY CREEK COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 6131 Lyons Road · Suite 100 · Coconut Creek, FLORIDA 33073

Structural Control Inspection Form

Structural Control Type: Control Structure with Sluice Gate Date: 05/02/2022

Structural Control Identification No(s): CS-80

Briefly describe the functionality of the structural control(s).

Controls the elevation of the stormwater within the stormwater management system.

Briefly describe structural control inspection methodology.

Visual

Any sign of erosion or un-stabilized areas? YES NO N/A

Any sign of physical damage? YES NO N/A

Any sign of excessive sediment accumulation? YES NO N/A

Any trash or debris present? YES NO N/A

Any invasive exotics or overgrown vegetation? YES NO N/A

Any additional concerns noted? YES NO N/A

If answered YES to any of the above questions, briefly describe nature of issue and describe action taken or recommended maintenance, if applicable.

Brandon Harrison

Barraco and Associates, Inc.

Name of Inspector

Company





CONTROL STRUCTURE MODIFICATIONS BONITA SPRINGS, FL

INSTALLATION, OPERATION & MAINTENANCE MANUAL

ALUMINUM SLIDE GATES

GOLDEN HARVEST, INC. PO BOX 287 BURLINGTON, WA 98233
PHONE: (360) 757-4334 FAX: (360) 757-1135
www.goldenharvestinc.com

GOLDEN HARVEST PROJECT NUMBER: 15-0311

JULY 2016



DIRECTORY

PROJECT: Control Structure Modifications

OWNER: Bayside Community Development District
LOCATION: Bonita Springs, FL
GOLDEN HARVEST PROJECT NUMBER: 15-0311
PURCHASE ORDER NUMBER: 15-0311

CUSTOMER: Bayside Community Development District

ADDRESS: 9220 Bonita Beach Road Bonita Springs, FL 34135
TEL: 239-464-7114
CONTACT: Chuck Adams EMAIL: adamsc@whassociates.com

CONSULTING ENGINEER: Bayside Community Development District

CONTACT: Carl A. Barraco TEL: 239-461-3170

LOCAL REPRESENTATIVE: Trippensee

ADDRESS: 4906 U.S. 27 South Sebring, FL 33870
TEL: 863-382-2101 FAX: 863-382-7639
CONTACT: Fred Trippensee EMAIL: trippensee@htn.net

MANUFACTURER: GOLDEN HARVEST, INC.

ADDRESS: PO Box 287 Burlington, WA 98233
Tel: 360-757-4334 Toll Free: 800-338-6238 Fax: 360-757-1135 Web: www.goldenharvestinc.com

CONTACTS	EXT.	EMAIL
PROJECT MANAGER: David Wise	102	davidw@goldenharvestinc.com
PROJECT SUBMITTALS & DATA: Tashia Hart	101	tashiah@goldenharvestinc.com
OPERATION & MAINTENANCE MANUALS & FIELD SERVICE SCHEDULING: Margie Thulesen	109	marjoriet@goldenharvestinc.com
MANUFACTURING, EQUIPMENT ISSUES: Leonard Prather	113	leonardp@goldenharvestinc.com

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EQUIPMENT DATA AND SPARE PARTS SUMMARY

GT#1A, GT#1B, GT#2A, GT#3A, GT#4A, GT#4B, GT#6A,
GT#7A, GT#7B, GT#8A, GT#8B,GT#10A

Project Name: Control Structure Modifications		
Equipment Name : Water Control Gates		Year Installed: 2016
Project Equipment Tag#: GT#1A, GT#1B, GT#2A, GT#3A, GT#4A, GT#4B, GT#6A, GT#7A, GT#7B, GT#8A, GT#8B,GT#10A		
Equipment Manufacturer: GOLDEN HARVEST, INC.		Project/Order No: 15-0311
Address: 11944 Westar Lane Burlington, WA 98233		Phone: 360-757-4334
Fax: 360-757-1135	Web Site: WWW.GOLDENHARVESTINC.COM	E-mail: SALES@GOLDENHARVESTINC.COM
Local Vendor/Service Center: PLEASE CONTACT FACTORY DIRECTLY		
Address		Phone
Fax	Web Site	E-mail

MECHANICAL NAMEPLATE DATA

Equip: SLIDE GATES	Serial No. SAME AS DRAWING NO & TAG NO.
Make: GOLDEN HARVEST, INC.	Model No: GH-40
Other: Stainless Steel, Flat Back Mounted	

SPARE PARTS PROVIDED PER CONTRACT

Part No.	Part Name	Quantity
	N/A	

RECOMMENDED SPARE PARTS

Part No.	Part Name	Quantity
	BRONZE LIFT NUT – ONE [1] OF EACH SIZE & TYPE	

RECOMMENDED MAINTENANCE SUMMARY

Equipment Description: WATER CONTROL GATES	Project Equip. Tag No(s): GT#1A, GT#1B, GT#2A, GT#3A, GT#4A, GT#4B, GT#6A, GT#7A, GT#7B, GT#8A, GT#8B,GT#10A
---------------------------------------------------	--------------------------------------------------------------------------------------------------------------

RECOMMENDED BREAK-IN MAINTENANCE (FIRST OIL CHANGES, ETC.)	INITIAL COMPLETION * FOLLOWING START-UP						
	D	W	M	Q	S	A	Hours
N/A							
RECOMMENDED PREVENTIVE MAINTENANCE	PM TASK INTERVAL *						
	D	W	M	Q	S	A	Hours
GATES: CLEAN & OPERATE				X			0.5
OPERATORS: GREASE FITTINGS					X		0.5
STEMS: CLEAN & GREASE					X		0.5

* D = Daily W = Weekly M = Monthly Q = Quarterly S = Semiannually A = Annually Hours = Run Time Interval

LUBRICATION SUMMARY

Equipment Description: WATER CONTROL GATES	Project Equip. Tag No(s): GT#1A, GT#1B, GT#2A, GT#3A, GT#4A, GT#4B, GT#6A, GT#7A, GT#7B, GT#8A, GT#8B,GT#10A
---------------------------------------------------	--------------------------------------------------------------------------------------------------------------

Lubricant Point: OPERATORS						
Lubricant Type	Manufacturer		Product	AGMA #	SAE #	ISO
	1	MOBILGREASE		SPECIAL		
2	LUBRIPLATE		#630-AA			
3	CHEVRON		R.M.P HEAVY DUTY GREASE EPNLG12			
4	UNOCAL		MEGAPLEX XD-2			
5						
Lubricant Point: STEMS						
Lubricant Type	Manufacturer		Product	AGMA #	SAE #	ISO
	1	LUBRIPLATE		#630-2		
2	SHELL		ALVANIA 2-EP			
3	MOBILOX		2-EP			
4	VALVOLINE		VAL-LITH 2-EP			
5	CHEVRON		ULTRA DUTY GREASE EP-2			
6	UNOCAL		UNOBA EP-2			



INTRODUCTION

Golden Harvest, Inc. has developed Golden Gates™, a complete line of aluminum and stainless steel gates made for worldwide distribution. These products, based on widespread experience in all types of environments, are the results of extensive research, field testing, and analysis.

Golden Harvest, Inc.'s Golden Gates™ Operation and Maintenance Manual was created for all personnel (engineers, contractors, operators, and installers) who will be involved in operating, maintaining, and installing this equipment. This manual contains Golden Harvest, Inc.'s Golden Gates™ recommended procedures for handling, storage, installation, adjustment, and initial operation for the related equipment and operating mechanisms.

Every precaution is taken at the factory to ensure that superior quality equipment is shipped. Therefore, we cannot be held accountable for damage caused by vandalism, negligence after shipping, or improper installation of the equipment. If appropriate care and accuracy are observed in the field when installing Golden Harvest, Inc. Golden Gates™ they will operate as designed at optimum efficiency.

WARRANTY & SERVICE

WARRANTY

LIMITED WARRANTY

Golden Harvest, Inc. warrants its gates against defects in material and workmanship for one (1) full year. Warranty period begins at date of owner acceptance or six (6) months after receipt of shipment, whichever is first. The warranty can only be enforced by the original purchaser. During the warranty period, the gates will be repaired or replaced at **GOLDEN HARVEST, INC.'S** option and at no cost to the purchaser.

Measure of damage is the original purchase price of the defective material only. Any claim for defects in material and/or workmanship shall be in writing and within ten (10) days of the inspected defect. No charges for labor or expense required to remove or replace defective material or for any consequential damages will be allowed.

AUTHORIZED PARTS AND SERVICE

For service, parts, and/or warranty repair, please contact:

Golden Harvest, Inc.

PO Box 287

Burlington, WA 98233

Phone: (360) 757-4334

Fax: (360) 757-1135

NOTE: Please reference the Golden Harvest Job #15-0311 and shop drawing number in all correspondence regarding this project.

CATALOG DESCRIPTIONS

MODEL GH-40 ALUMINUM SLIDE GATES



- Submerged Service or Open Top Gates for Seating and Unseating Applications
- Flexible Design Customized to Fit Most Project Applications
- Fully-Adjustable Sealing System
- Meets AWWA C-561 Design and Leakage Standards

Golden Harvest Inc. Fabricated Slide Gates are the industry standard for price and performance. UHMW seating faces in guide grooves and neoprene face seals provide for low leakage solutions at modest head levels. The resilient P-bulb seal design provides for a low leakage closure.

Standard mounting options include: flat-back for flush mounting to a wall face or wall thimble, embed mounting for new channel construction and in-channel mounting for existing channel retrofits. Golden Harvest, Inc. flat back designs are attached directly to the concrete wall without the need for any special block outs. A non-shrink grout pad is recommended so that the gate frame does not conform to possible imperfections in the concrete headwall during installation.

Stainless steel and aluminum construction provides virtually limitless design flexibility.

Slide Gate Models

- [GH-40 Aluminum Open Channel and Submerged Service](#)

INSTALLATION

RECEIVING SHIPMENT

All individually shipped parts, assemblies, and equipment are listed on a packing list. These should be inspected and counted immediately upon arrival. Should a deficiency occur, please notify Golden Harvest, Inc. immediately. We cannot be held responsible for any shortages reported more than 30 days after receipt of shipment. Special attention should be taken in counting and safely storing all bolts, nuts, and other small items which are often misplaced or lost at job sites.

Unless your contract with Golden Harvest, Inc. states otherwise, all parts and equipment are shipped F.O.B. factory. Therefore, if any equipment or parts are damaged in transit, it is the purchaser's responsibility to file claims with the transportation company. For assistance in filing any claim and/or replacing equipment, please contact Golden Harvest, Inc. at 1-800-338-6238.

STORAGE AND HANDLING

All Golden Harvest, Inc., Golden Gates™ equipment and parts are durably constructed. However, there are precision machined seats and surfaces which require special attention when handling, storing, and installing. Although all equipment and parts are of sturdy design, it is possible to warp frames, heads, stems, and other parts and equipment.

To avoid these problems we recommend the following:

DO NOT DISASSEMBLE FOR STORAGE OR INSTALLATION

1. Always brace, taking precautions not to harm the stem threads.
 2. Warehouse equipment on a flat, clean, dry surface to prevent distortion.
 3. Do not stack equipment without proper bracing and covering.
 4. Handle all equipment and parts like you would any other precision machinery.
-

PRECISION NON-SHRINK GROUT REQUIREMENTS

1. Grout shall not contain metallic aggregate, expansive cement, or gas generating additives such as aluminum powder.
2. Grout shall generate positive expansion.
3. Cured grout compressive strength shall be 7000 psi or better in 28 days.
4. Grout shall be capable of placement at a fluid capacity without segregation or the appearance of bleed water.
5. Grout shall provide a minimum 95% effective bearing area when mixed and applied.
6. Precision Non-Shrink Grout shall be installed per the manufactures instructions.

NOTES

- Above specifications are applicable to most gates installed in the dry condition.
- The above recommended specifications are offered for reference only. Every application should be considered unique and a local grout supplier should be consulted prior to the non-shrink grout selection.

INSTALLATION OF ANCHOR BOLTS

Golden Harvest, Inc. furnishes type 304-316 stainless steel anchor studs as required for the project. Adhesive is the responsibility of the contractor. Golden Harvest Inc.'s anchor bolt design calculations are based on either the Hilti HIT-RE 500 SD adhesive anchoring system. Refer to drawing for recommended adhesive.

UPPER GATE FRAME ANCHOR BOLTS

Anchor bolts are required to support the upper frame members. These anchor bolts are provided with double nuts so that upper gate frame members can be clamped in position.

HILTI HIT-RE 500-SD EPOXY ADHESIVE ANCHORING SYSTEM

Adhesive Anchoring Systems

HILTI

4.2.6 HIT-RE 500-SD Epoxy Adhesive Anchoring System

4.2.6.5 Installation Instructions

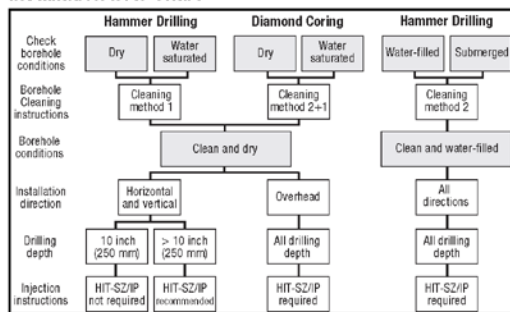
Adhesive anchoring system for fastenings in normal weight concrete

Prior to use of product follow instructions for use and recommended safety precautions.

- Check expiration date: See expiration date imprint on foilpack manifold. (Month/Year). Do not use expired product.
- Foil pack temperature: Must be between 41°F and 104°F (5°C - 40°C) when in use.
- Base material temperature at time of installation: Must be between 41°F and 110°F (5°C - 43°C).
- Instructions for transport and storage: Keep in a cool, dry and dark place between 41°F and 77°F (5°C - 25°C).
- Material Safety Data Sheet: Review the MSDS before use.

Installation Instructions: Follow the pictograms 1-14 for the sequence of operations and refer to tables 1-3 for setting details. For any application not covered by this document (e.g. "h_{ef}" beyond values specified in setting details), contact Hilti.

Installation flow Chart



1. Drill hole normal to the surface with a hammer drill set in rotation-hammer mode using an appropriately sized carbide drill bit, or with a core rig and an appropriately sized diamond core bit, to the required embedment depth. See tables describing setting details. (**Drill bits must conform to ANSI B212-1994.**)

- 2-4. **Clean hole:** Cleaning method has to be decided based on drilling method and borehole conditions (see flow chart above). Just before setting an anchor/rebar, the borehole must be free of dust and debris by one of the following methods:

Method 1 — for dry or water saturated concrete (refer to pictograms):

- **Blow** from the back of the borehole with oil-free compressed air (min. 90psi at 3.5 CFM (6 bar at 6 m³/h)) fully retracting the air extension 2 times until return air stream is free of noticeable dust.
- **Brush 2 times** with the specified brush size (brush \varnothing = borehole \varnothing) by inserting the round steel brush to the back of the borehole in a twisting motion and removing it. The brush should resist insertion into the borehole — if not, the brush is too small and must be replaced with the proper brush diameter.
- **Blow** again with compressed air 2 times until return air stream is free of noticeable dust.

Method 2 — for water filled boreholes, submerged concrete or diamond cored boreholes:

- **Flush hole 2 times** by inserting a water hose (water-line pressure) to the back of the borehole until water runs clear.
- **Brush 2 times** with the specified brush size (brush \varnothing = borehole \varnothing) by inserting the round steel brush to the back of the borehole with a twisting motion and removing it. The brush should resist insertion into the borehole — if not, the brush is too small and must be replaced with the proper brush diameter.
- **Flush again** 2 times until water runs clear.
- **Important!** For **diamond cored boreholes** and if a **dry borehole is required for injection (e.g. water flows into cleaned borehole)**, continue with borehole cleaning as described by method 1. **Remove all standing water** completely (i.e. vacuum, compressed air or other appropriate procedure). To attain a dried borehole, a Hilti HIT-DL air nozzle attachment is recommended for borehole depth up to 10 inch (250 mm) and required for borehole depth > 10 inch (250 mm).

The borehole must be free of dust, debris, ice, oil, grease and other contaminants prior to adhesive injection.

Inadequate borehole cleaning = poor load values

5. **Insert foil pack in foil pack holder.** Never use damaged foil packs and/or damaged or unclean foil pack holders.
6. **Tightly attach Hilti HIT-RE-M mixer to foil pack manifold.** Attach new mixer prior to dispensing a new foil pack (snug fit). Do not modify the mixer in any way. Make sure the mixing element is in the mixer. Use only the mixer supplied with the adhesive.
7. **Insert foil pack holder with foil pack into HIT-dispenser.** Push release trigger, retract plunger and insert foil pack holder into the appropriate Hilti dispenser.
8. **Discard initial adhesive.** The foil pack opens automatically as dispensing is initiated. Depending on the size of the foil pack an initial amount of adhesive has to be discarded. See pictogram 8 for discard quantities. If a new mixer is installed onto a previously-opened foil pack, the first trigger pulls must also be discarded as described above. For each new foil pack a new mixer must be used.
- 9-10. **Inject adhesive from the back of the borehole without forming air voids:**

Verify if borehole conditions have changed (e.g. water in the borehole) after cleaning. If yes, repeat cleaning according points 2 - 4.

- **Inject** the adhesive starting at the back of the borehole (use the extension for deep boreholes), slowly withdraw the mixer with each trigger pull. Fill holes approximately 2/3 full, or as required to ensure that the annular gap between the anchor/rebar and the concrete is completely filled with adhesive along the embedment length. After injection is completed, depressurize the dispenser by pressing the release trigger. This will prevent further adhesive discharge from the mixer.
- **Piston plug injection — HIT-SZ/IP recommended for borehole depth > 10 inch/250 mm. For water filled boreholes or submerged concrete, and overhead installation the piston plugs are required. Assemble HIT-RE-M mixer, extension(s) and appropriately sized piston plug HIT-SZ/IP.** Insert piston plug to back of the borehole and

HIT-RE 500-SD Epoxy Adhesive Anchoring System 4.2.6

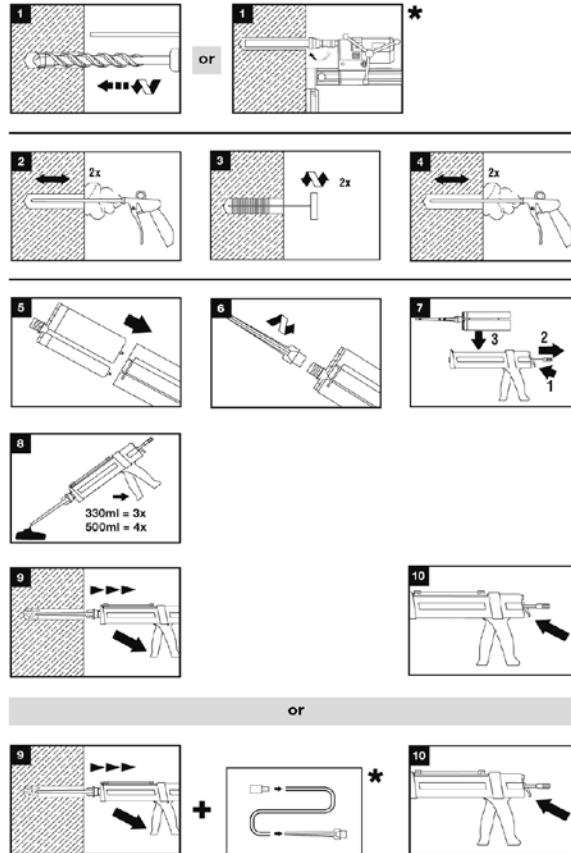
inject adhesive as described in the injection method above. During injection the piston plug will be naturally extruded out of the borehole by the adhesive pressure.

11. **Insert anchor/rebar into borehole.** Mark and set anchor/rebar to the required embedment depth. Before use, verify that the anchor/rebar is dry and free of oil and other contaminants. To ease installation, anchor/rebar may be slowly twisted as they are inserted. After installing an anchor/rebar, the annular gap must be completely filled with adhesive. If the borehole is not completely filled along the embedment depth the installation should be rejected. Hilti should be contacted for further information.

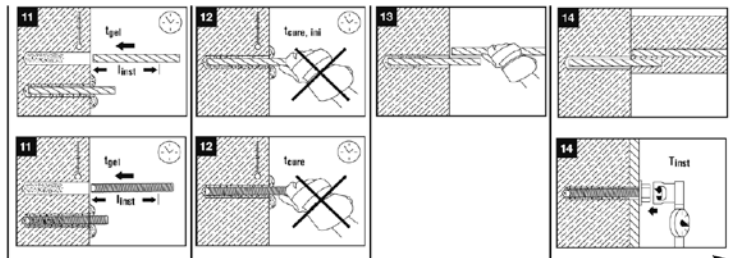
Attention! For overhead applications take special care when inserting the anchor/rebar. Excess adhesive will be forced out of the borehole — take appropriate steps to prevent it from falling onto the installer. Position the anchor/rebar and secure it from moving/falling during the curing time (e.g. wedges). Observe the gel time “t gel”, which varies according to temperature of base material. Minor adjustments to the anchor/rebar position may be performed during the gel time. See table.

12. **Do not disturb the anchor/rebar** once the gel time “t gel” has elapsed until “t cure, ini” has passed.
13. **Preparation work may continue for rebar applications.** Between “t cure, ini” and “t cure, full” the adhesive has a limited load bearing capacity, do not apply a torque or load on the anchor/rebar during this time.
14. **Apply load/torque after “t cure, full”** has passed, and the fixture to be attached has been positioned.

Partly used foil packs must be used up within **four weeks**. Leave the mixer attached to the foil pack manifold and store under the recommended storage conditions. If reused, attach a new mixer and discard the initial quantity of anchor adhesive as described by point 8.



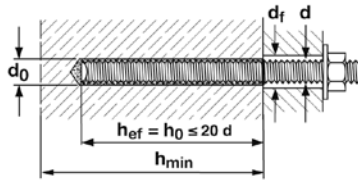
*) Please refer to technical literature (approvals, setting instructions) for detail.



°F	°C	twork / tgel	tcure, ini	tcure, full	Time
41	5	2.5 hrs	18 hrs	72 hrs	
50	10	2 hrs	12 hrs	48 hrs	
59	15	1.5 hrs	8 hrs	24 hrs	
68	20	30 min	6 hrs	12 hrs	
86	30	20 min	4 hrs	8 hrs	
104	40	12 min	2 hrs	4 hrs	

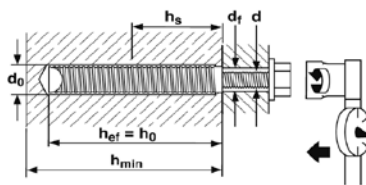
4.2.6 HIT-RE 500-SD Epoxy Adhesive Anchoring System

Table 1 — Setting Details of Hilti HIT-RE 500-SD with threaded rod



d		d_0	h_{ef} min-max		T_{rest}		d_f	h_{min}
[inch]	[mm]	[inch]	[inch]	[mm]	[ft-lb]	[Nm]	[inch]	[inch]
3/8	9.5	7/16	1-1/2 – 7 1/2	40 – 191	15	20	7/16	$h_{ef} + 1-1/4$ (30 mm)
1/2	12.7	9/16	2 – 10	51 – 254	30	41	9/16	
5/8	15.9	3/4	2-1/2 – 12-1/2	64 – 318	60	81	11/16	$h_{ef} + 2 d_0$
3/4	19.1	7/8	3 – 15	76 – 381	100	136	13/16	
7/8	22.2	1	3-1/2 – 17-1/2	89 – 445	125	169	15/16	
1	25.4	1-1/8	4 – 20	102 – 508	150	203	1-1/8	
1-1/4	31.8	1-3/8	5 – 25	127 – 635	200	271	1-3/8	
[mm]		[mm]	[Nm]		[Nm]	[mm]	[mm]	[mm]
M8		10	40 – 160		10	9		$h_{ef} + 30$
M10		12	41 – 200		20	12		
M12		14	48 – 240		40	14		
M16		18	64 – 320		80	18		$h_{ef} + 2 d_0$
M20		24	80 – 400		150	22		
M24		28	96 – 480		200	26		
M27		30	108 – 540		270	30		
M30		35	120 – 600		300	33		

Table 2 — Setting Details of Hilti HIT-RE 500-SD with HIS-N and HIS-RN Inserts



d		d_0	h_{ef}		T_{rest}		d_f	h_{min}	
[inch]	[mm]	[inch]	[inch]	[mm]	[ft-lb]	[Nm]	[inch]	[inch]	[mm]
3/8	9.5	11/16	4 3/8	110	15	20	7/16	5-3/4	150
1/2	12.7	7/8	5	125	30	41	9/16	6-3/4	170
5/8	15.9	1-1/8	6 3/4	170	60	81	11/16	9	230
3/4	19.1	1-1/4	8-1/8	205	100	136	13/16	10-3/4	270
[mm]		[mm]	[mm]		[Nm]	[mm]	[mm]	[mm]	[mm]
M8		14	90		10	9			120
M10		18	110		20	12			150
M12		22	125		40	14			170
M16		28	170		80	18			230
M20		32	205		150	22			270

INSTALLATION FLAT-BACK MOUNTED FRAMES

NOTE

- Be sure gate frames are installed plumb and straight. Failure to do so will impair smooth operation and cause excessive leakage.
- Make sure that any excess grout splatter that may get on the gate slide or invert member during the grouting process is washed or sanded off prior to exercising the gate. Failure to remove grout from slide before exercising will result in a damaged seal and gate leakage.
- When frame sections are bolted together at the bottom corners or areas that are intended to seal, application of industrial grade urethane sealant is required between connection flanges.

INSTALLATION

1. Secure all anchor bolts in the proper position on the concrete wall, using frame rail for template or in some cases (gate size or location) it might be easier to use a template patterned off the gate frame. For proper size, projection and anchor type see installation drawings. Epoxy type anchors are normally provided. For installing anchor bolts, see manufacturer's recommended installation procedure.
2. Two nuts are provided per bolt. Place one nut on bolt allowing for approximately 1.0" of grout between gate frame and concrete wall.
3. Place the gate frame into position on the anchor bolts.
4. Install second nut on each anchor bolt. Align the gate frame by adjusting the front and back nuts. Be sure that both frame rails are parallel and plumb, as an improperly aligned or warped gate frame will cause excessive leakage and impair smooth operation of the gate.
5. After the gate is set and before grout has been packed, check with 0.002 feeler gauge that the seal makes contact with the gate head around entire parameter of head.
6. Where possible, check the gate installation (prior to grouting in place) by opening the gate slide to its full up position. If excessive force is required while opening gate, this may indicate that the frame is not plumb. Also, using a thin wire, check the gate frame / seat area by stretching the wire along each side and most important across the horizontal top spigot. If there is a variation (1/32" or greater) in the seating face, excess leakage will result in those locations. Also, use the wire to stretch corner to corner of the opening. If the wires do not touch at the center, at minimum, one corner has been pulled back from the plane. Make adjustments to double nuts as required.
7. After steps above are complete and gate frame is mounted plumb and straight and nuts are tightened(See Table 2 - Mounting bolts for torque reference), fill the void between gate frame and concrete wall with a precision non-shrink grout.



INSTALLATION OF OPERATING APPURTENANCES

INSTALLATION OF PEDESTAL AND OPERATOR

NOTE

- After assembling stem, be sure to screw bottom stop nut onto stem.
- Be sure the operator pedestal is centered directly over gate & stem centerline shown on drawings.
- In the event that your pedestal attaches to a metal surface rather than a concrete floor, shims may be required to achieve plumb in lieu of the leveling nuts mentioned in step 5.

INSTALLATION

1. Secure all anchor bolts in the proper position on the concrete slab or other mounting surface, using pedestal base as a template. For proper size, projection and anchor type see installation drawings. Epoxy type anchors are normally provided.
2. Lower pedestal over stem and onto anchor bolts using the lower hex nut to hold pedestal base to approximately one inch above floor. Install top hex nut loosely.
3. Carefully lower the lift unit over the upper threaded portion of stem engaging the threads of the lift unit and stem.
4. Turn the crank or handwheel to lower the lift onto the base of pedestal, align operator and pedestal mounting holes. Use bolts and nuts provided to secure lift to pedestal platform. If a spacer ring is supplied with pedestal, do not discard; it is the support surface for thrust bearings.
5. Using the leveling nuts under the base of the pedestal for adjustment, align center line of lift nut until it is parallel with the center line of the stem. Tighten top nuts on anchor bolts and grout void under pedestal.

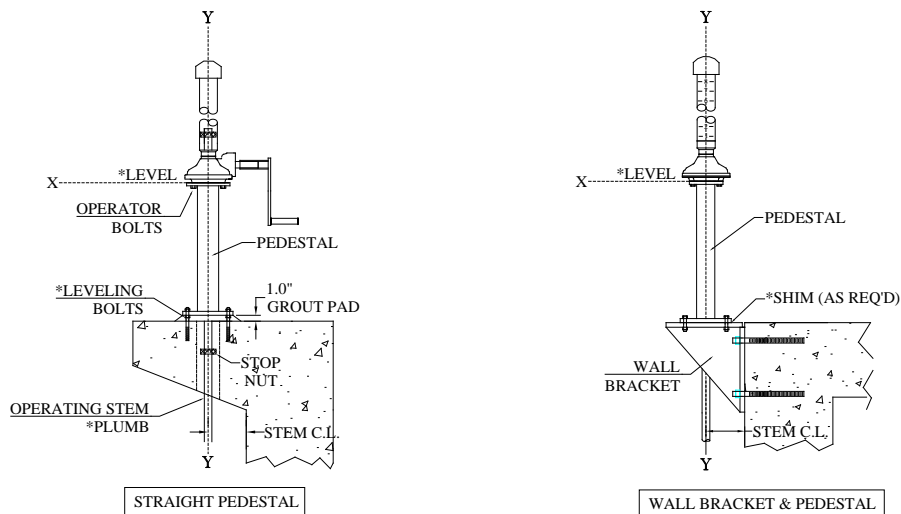


Figure 1 & 2

TABLE 2: MOUNTING BOLTS W/OUT GASKET					
BOLT DIAMETER INCH (mm)	3/8 (10)	1/2 (12)	5/8 (75)	3/4 (20)	1 (25)
TORQUE FT-LBS (N-m)	35 (50)	75 (100)	100 (135)	150 (205)	200 (270)

MOUNTING WALL BRACKETS AND STEM GUIDES

NOTE

- If the concrete headwall is uneven, shim with stainless steel washers or plates.
- Ensure stem guide brackets are installed in the correct location (see installation drawings).

INSTALLATION

1. Place anchor bolts for wall brackets or stem guides as shown on installation drawings.
2. Check for proper alignment of wall brackets, stem guides, and gate.
3. Place wall bracket or stem guide brackets on anchor bolts and tighten nuts. Top surface of brackets must be aligned perpendicular with stem and stem must be near the center of stem slot. Shim as required.
4. Install stem guide bushings on stem guide brackets with the stainless steel bolts provided. If a base plate stem guide bushing is required be sure to insert it between wall bracket and pedestal base.

INSTALLATION OF STEM

- Refer to the installation drawings to select the proper stem length, section and diameter.
- It is important to carefully check the alignment of the stem and lifting components. The maximum allowable deviation for misalignment is 1/8" (3mm) on the total length of the stem.

INSTALLATION

1. After gate and stem guides have been mounted, carefully lower the proper stem section through the stem guide(s) and into the stem pocket located on the gate head.
2. Secure the stem to the gate slide using the attached, pre-installed hardware.
3. Important: If stems are in more than one piece, stems must be installed in their proper order from bottom to top. Refer to the installation drawings for proper stem section order.
4. When internally threaded couplers are supplied, each stem section and stem coupler are match marked to ensure correct installation.
5. Thoroughly clean the threaded portion of the stem and the nut in the lifting device. Keep these elements clean and lubricated to prevent damage or hard operation.

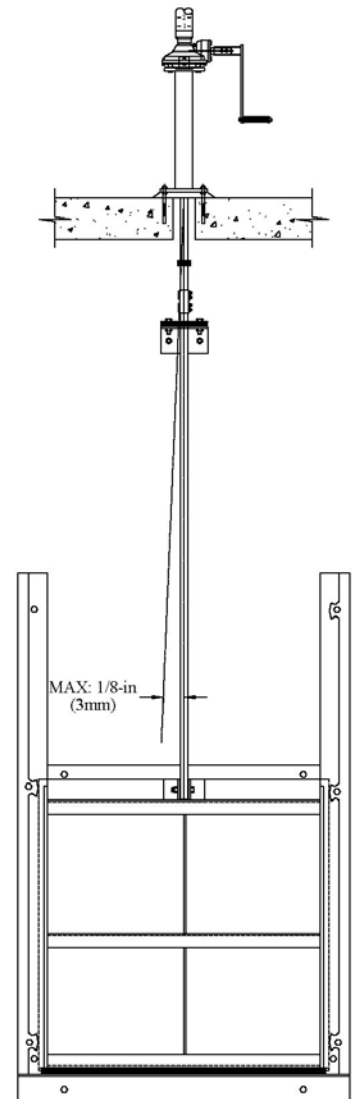


Figure 3

INSTALLATION OF OPERATOR ON SELF CONTAINED GATE YOKE

NOTE

- Carefully lower the lift unit over the upper threaded portion of stem engaging the threads of the lift unit and stem.
- Turn the crank or handwheel to lower the lift onto the yoke, align operator mounting holes. Use bolts and nuts provided to secure lift to yoke.
- Align center line of lift nut until it is parallel with the center line of the stem.

INSTALLATION OF STOP NUTS [TRAVEL LIMITS]

NOTE

- Lower stop nut must be installed prior to installing the pedestal and operator.
- **NON-SELF CONTAINED:** When the lower stop nut is inaccessible (i.e. located in a concrete blockout) as shown below in Figure 3, the lower stop nut must be installed and secured to stem prior to installing the stem. The location should be determined by using installation drawing dimensions and confirming the actual concrete elevations.
- **Δ CAUTION:** Over travel (open or close) of the gate slide will damage the horizontal top seal or potentially damage major components.

INSTALLATION

- 1) Lower Stop Nut: When a lower stop nut is supplied, it is easiest to install at the proper location when gate is in the closed position.

Confirm gate height or vertical travel dimension using the installation drawings. Measuring from the top of stem and thread the stop nut down the confirmed gate height or vertical travel dimension plus the field determined upper stem section. When considering the measurement from top of stem the concrete elevations should be verified prior. Tolerance = $\pm 0 \text{ } \pm 3/16''$ (5mm)

- 2) Upper Stop Nut: After lift installation and gate is in the closed position adjust stop nut down on the top of the projecting stem until firm contact is made with the top of the lift nut. Tolerance = $\pm 1/8''$ (3mm)

- 3) After the stop nut(s) are positioned correctly on the stem within specified tolerance then mark stem with set screw or pen, move stop nut off mark, file the mark flat, punch, and drill a $1/16''$ to $1/8''$ [1 – 3mm] deep dimple. Reposition collar and firmly tighten stop nut set screw on the dimple.

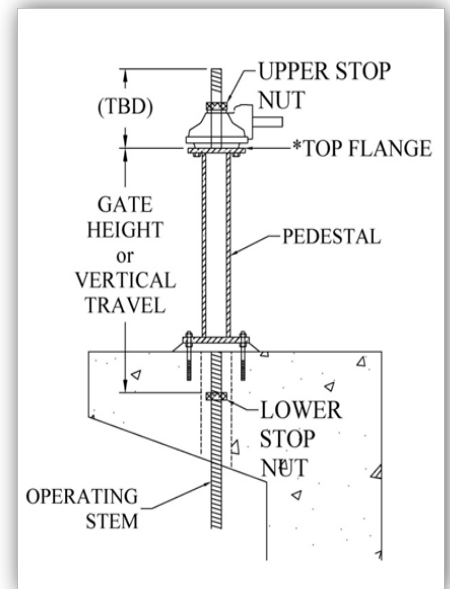


Figure 4

INSTALLATION OF CLEAR PLASTIC STEM COVERS

NOTE

- Clear plastic stem covers have drilled vent holes; make sure this end is up.

INSTALLATION

1. When clear plastic stem covers are used care must be taken not to scratch or break cover. Covers are marked to match gate. Check to make sure cover is approximately 6" longer than gate height.
2. A threaded PVC adaptor is provided. Polyurethane sealant should be used on threads, stem cover slip joint and cap. Screw adaptor into receiver on top of lift housing. Place a bead of sealant into the receiving end of the adaptor. Be sure stem cover is plum. Place a bead of sealant in the top cap and install on top end of stem cover.

ATTACHING MYLAR INDICATORS TO CLEAR PLASTIC STEM COVERS

After lift and stem cover has been properly installed, the gate adjusted for proper seating, and the stop nuts are set and locked, the calibrated indicator must be installed.

NOTE

- Downward opening 'weir' gates have inverted mylar indicator strip number sequence.

INSTALLATION

1. Clean plastic stem cover.
2. Graduated, self-adhesive mylar tape is provided to indicate gate position.
3. Indicate/mark on plastic stem cover where top of stem comes when gate is in closed position. Cut mylar indicator strip with knife or scissors to the proper gate travel length.
4. Remove protective coating from the mylar tape and smoothly apply to plastic stem cover.

THEORY OF OPERATION

- Slide gates are used to either stop flow or allow flow in the desired direction by opening or closing the gate.

ENVIRONMENTAL & EMERGENCY CONDITIONS

- Under normal conditions, the gate should operate with a maximum force of 40 lbs on the hand crank or wheel.
- There are no known emergency or environmental conditions that would adversely affect the operation of manually operated gates.

OPERATOR SAFETY

Golden Harvest Inc. does not have specific instructions beyond basic plant safety practices for its products.

SHUT DOWN

Upon completion of gate operation, visually inspect the gate head to verify proper position. Make certain that the gate stem is not under excessive load. This may occur when excessive force has been applied to the operator upon gate closure.

SPARE PARTS LIST & REPLACEMENT

All products supplied by Golden Harvest, Inc. are designed to last indefinitely if properly maintained and operated, therefore, no spare parts are recommended.

Should it become necessary to replace a part, refer to the enclosed installation or detail drawings for the appropriate part name or number and size. Replacements may be ordered direct from the factory or through your local representative. **Always be prepared to give the Golden Harvest Job Number and installation drawing number.**

PARTS LIST

The parts list for each gate is located on the corresponding drawing.

SPECIAL TOOLS

No special tools are required to install or maintain Golden Harvest gates.

REMOVAL AND REPLACEMENT OF GATES

Under normal operation and maintenance of these gates, removal of the gate head is neither required nor recommended. If removal of the gate head is necessary for any reason the following is required:

- Remove the stem cover, as required.
- Remove the manual operator from the stem, as required.
- Remove the stem from the gate head
- Remove the stem guide and the yoke (bolted yoke only)
- Attach a lifting strap to the gate head utilizing the stem pocket for slide gates. For stop logs, stop gates or bulkheads use lifting beam and/or picking points provided.
- Secure the lifting strap to a crane or other lifting device.

It is best to remove the gate head with a balanced water head condition. Installation of the head is a reversal of the above sequence. Care must be exercised at all times to observe standard lifting safety practices.

PRE-COMMISSION AND MAINTENANCE

SLIDE GATE PRE-COMMISSION PLAN AND CHECK LIST

After installing gate and before initial operation, please check the following:

Check guide frame for proper alignment.

1. Check to make sure stem guides and brackets are properly installed and securely fastened.
2. Clean and lubricate stem threads.
3. Clean the gate slide, guides, seals and invert of all foreign material.
4. If P-seals are used, clean contact area and adjust seal.
5. Adjust stop nut to within 1/8" of the top of lift nut and lock in place.
6. Install stem cover if required.
7. Lubricate gate sealing system. Vegetable oil is an acceptable break-in lubricant.

IMPORTANT NOTE: Gate sealing system must be lubricated before initial use and after periods of time when gates are not submerged or wetted by service water (after shutdowns, dewatering, etc.).

8. If gate does not operate smoothly or shows excess leakage, see GATE TROUBLESHOOTING SECTION for remedy.

ADJUSTMENT AND REPLACEMENT OF P-BULB SEALS

- Check the clearance between the seal and the head following installation with a .002 (0.05 mm) feeler gauge. Gauge should not pass at any point around the seal perimeter.
- Tools Required:
 - 10" [250mm] crescent wrench or 9/16" socket head
 - 3/4" [20mm] punch (for seal replacement only)

SEAL SETTING ADJUSTMENT (COARSE)

1. Loosen seal retainer bolts.
2. Evenly force seal retainer bar and seal against gate slide to achieve approximately 1/16" ~ 1/8" seal compression.
3. Tighten seal retainer bolts evenly with approximately 10-15 lbs (14-22 N-m) torque.

SEAL ADJUSTMENT (FINE)

1. Identify area of concern with feeler gauge or visually.
2. Tighten retainer bolts by 3/4 to 1-1/2 turns to the formed leg of the retainer bar against the P-bulb seal; tightening the seal against the gate slide.
3. Use feeler gauge to check the adjusted area for correction. Do not over tighten retainer bolts (20 ft-lbs or 14 N-m Max). If leakage continues, refer to Coarse Adjustment.

TO REPLACE P-SEALS

1. Remove stainless steel hardware, retainer and P-bulb seal.
2. Place new P-bulb seal on spigot bolts. Verify that the pattern punched in the replacement seal will provide sufficient seal adjustment. If required, use punch to elongate holes.
3. Place stainless steel retainer bars over P-bulb seal and stud bolts. Hold retainer bar & J-bulb seal in place and loosely tighten each nut. Once seal and retainer have been loosely installed, follow instructions above for Setting and Adjusting the P-bulb seal.

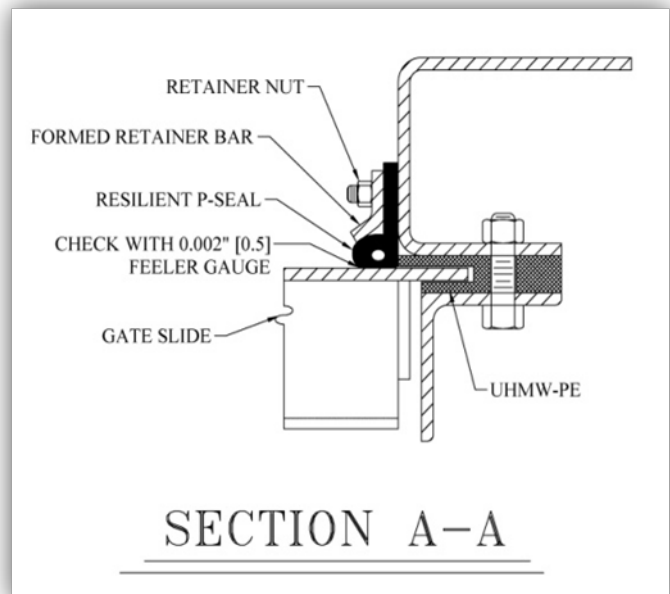


Figure 5



IOM MANUAL
GH-40 SLIDE GATE TROUBLESHOOTING

PROBLEM	POSSIBLE CAUSE	SOLUTION
HARD TO OPERATE	Misaligned stem, stem guide, and/or hoist.	Realign stem, stem guide, and hoist Check and adjust alignment
	Warped or distorted guides	Loosen anchor bolt nuts Shim gate to true plane Place non-shrink grout between guides and wall
	Foreign material in guide grooves	Remove foreign material from guide grooves
	Dry or dirty stem threads	Clean thoroughly and grease with recommended lubricant
	Gates with dual stems: Head operating unevenly	Disconnect couplings on interconnecting shaft Rotate hoist until gate head is level Reconnect couplings
LEAKAGE: SIDES	Warped or distorted guides	Loosen anchor bolt nuts Shim gate to true plane Place non-shrink grout between guides and wall
	Foreign material wedged between head and guide	Remove foreign material from guides
	P-seal out of adjustment	See adjustment of P-Seals
LEAKAGE: BOTTOM OF GATE	Foreign material on/around seal	Remove foreign material
LEAKAGE: TOP OF GATE	Over tightening operator in closed position	Limit operator force to 40 lbs of pull Make sure stop nut is properly installed



IOM MANUAL
EQUIPMENT MAINTENANCE

To obtain maximum performance, Golden Harvest, Inc. recommends the following maintenance procedures. First inspection should occur after 20 cycles or two weeks, whichever comes first.

PART	RECOMMENDED MAINTENANCE	RECOMMENDED SCHEDULE
GATES	Clean and operate.	QUARTERLY
NON-GEARED OPERATORS	Lubricate all fittings on manual operators with a small amount of heavy duty grease. Refer to Lubrication Chart for recommended greases.	BIANNUALLY
OPERATING STEMS	Clean and lubricate. NOTE: To ensure proper operation and life of operating stems and lift nuts, it is VERY IMPORTANT THAT OPERATING STEMS ARE CLEANED AND GREASED EVERY SIX MONTHS. To help keep stem and lift nuts clean, the use of stem covers are recommended. Refer to Lubrication Chart for recommended greases.	BIANNUALLY

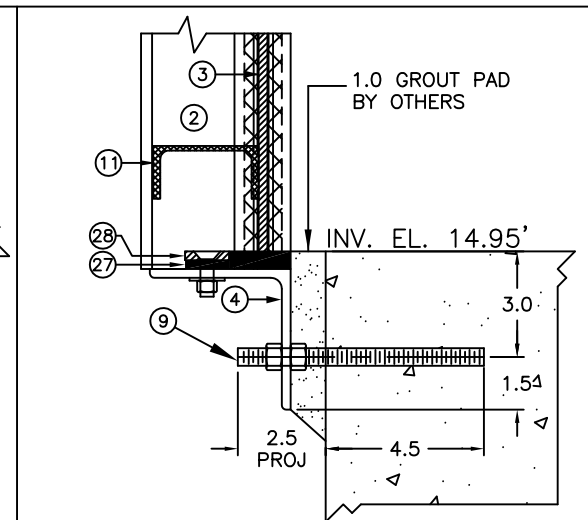
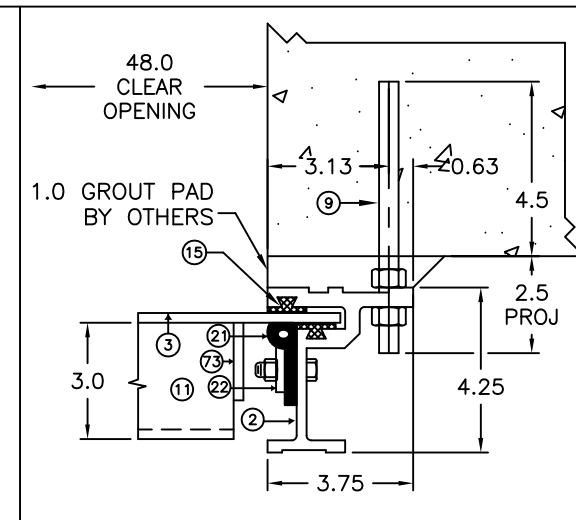
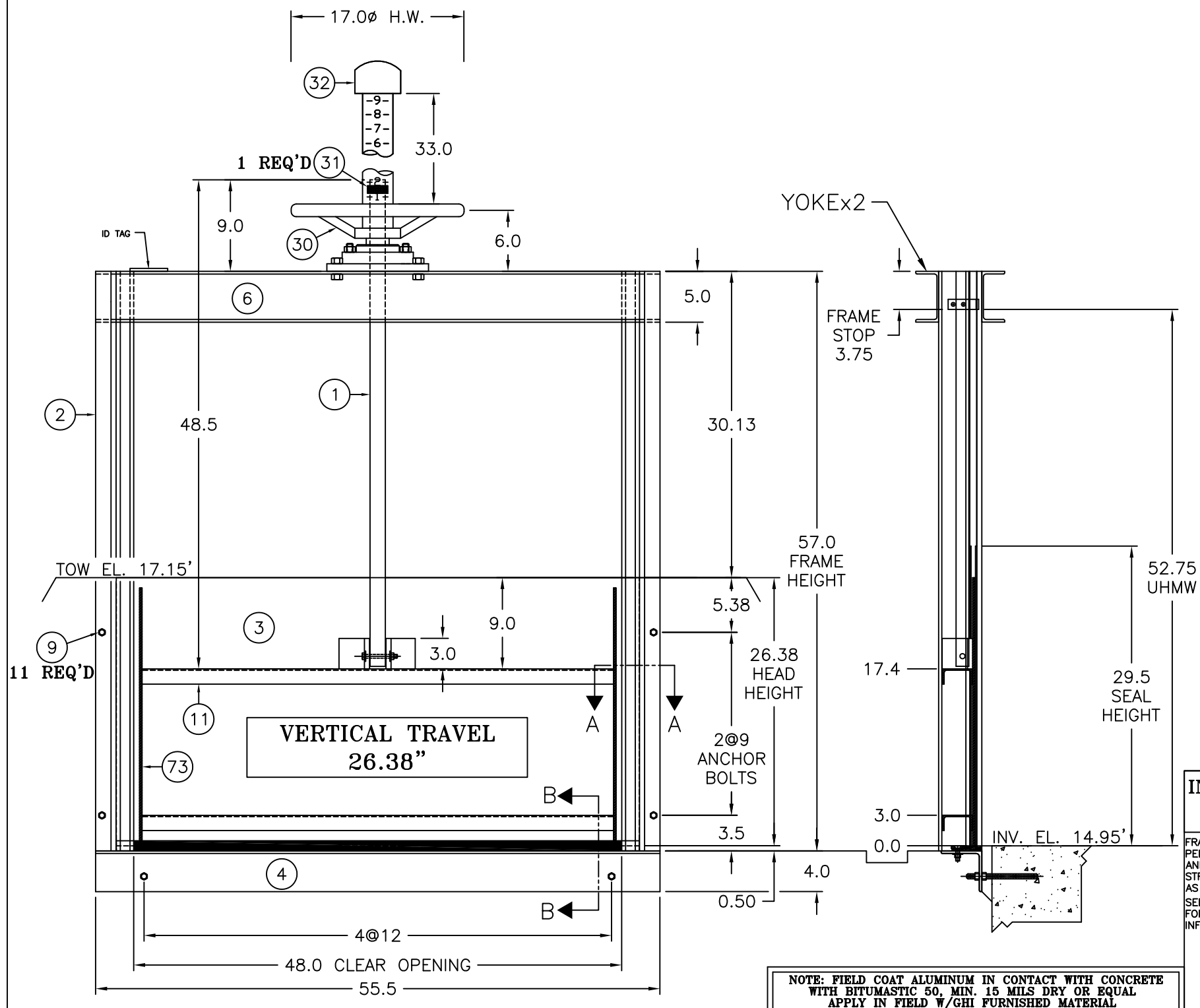
LUBRICATION CHART

PART	RECOMMENDED GREASES	RECOMMENDED SCHEDULE
OPERATORS	Mobilgrease Special* Lubriplate #630-AA* Chevron R.M.P. Heavy Duty Grease EPNLGI2* Unocal Megaplex XD-2*	BIANNUALLY All fittings on manual operators should be lubricated with a small amount of heavy duty grease.
STEMS	Lubriplate #630-2* Shell Alvania 2-EP* Mobilox 2-EP* Valvoline Val-Lith 2-EP* Chevron Ultra Duty Grease EP-2* Unocal Unoba EP-2* FOOD GRADE: Mobilgrease FM221 & FM222 Loctite Food Grade Extreme Pressure	BIANNUALLY To ensure proper function and life of operating stems and lift nuts, it is VERY IMPORTANT THAT OPERATING STEMS ARE CLEANED AND GREASED EVERY SIX MONTHS. To help keep stem and lift nuts clean, the use of stem covers are recommended.

*These greases are not considered food grade; if food grade grease is required use any high quality food grade grease intended for use in potable water.

1 CONTRACTOR/ENGINEER:
PLEASE CONFIRM OR PROVIDE TOP OF WALL (TOW)
ELEVATION, INVERT ELEVATIONS, OTHER ELEVATIONS,
& SEATING & UNSEATING HEADS ON ALL DRAWINGS.

2 SHOP NOTE:
NO TOP SEAL REQUIRED.



MD GH-40 ALUMINUM SLIDE GATE MATERIAL LIST

1	STEM	1.5 DIAMETER, SS W/ACME ROLLED THREADS 16 MICRO IN. RMS OR LESS FINISH
2	GUIDE RAIL	EXTRUDED ALUMINUM, 4 1/2 LB. PER FT.
3	GATE HEAD	1/4" ALUMINUM PLATE
4	INVERT ANGLE	4.0x4.0x1/4" ALUMINUM ANGLE
6	YOKE	5.0x2.25x2.21LBS ALUMINUM CHANNEL
*9	ANCHOR BLT	1/2x7.0 SS ANCHOR ROD, W/2 NUTS
11	STIFFENER	3.0x1.5x1.13LBS ALUMINUM CHANNEL
15	GUIDE BEARING BAR	UHMW POLYETHYLENE ASTM D-1248 IN DOVETAIL SLOTS PROVIDING OPERATING COEFFICIENT OF 0.125 OR LESS BETWEEN SLIDE AND GATE GUIDE
21	P-SEAL	NEOPRENE RUBBER # 7274
22	P-SEAL RTNR	SS FLAT BAR W/SLOTTED HOLES
27	INVERT SEAL	NEOPRENE RUBBER # 7509
28	RETAINER BAR	3/8x1.25 ALUMINUM FLAT BAR
30	OPERATOR	GH-1, NON GEARED, ANODIZED ALUM HOUSING, MECHANICAL SEALS, ROLLER BRNG SUPPORTED BRONZE LIFT NUT, GREASE ZERK, OPEN DIRECTION ARROW, HANDWHEEL
31	STOP NUTS	BRONZE ASTM B-584
32	STEM COVER	CLEAR BUTYRATE PLASTIC WITH MYLAR STRIP INDICATOR CALIBRATED IN FEET & INCH INCREMENTS WITH PVC END CAP
73	VERT. STIFFENER	1/4x2.0 ALUMINUM FLAT BAR

* ANCHOR BOLTS ARE DESIGNED FOR USE WITH HILTI HIT-RE 500-SD ADHESIVE INJECTION SYSTEM OR EQUAL INSTALLED IN DRY CONCRETE (ADHESIVE BY CONTRACTOR).

MATERIAL SPECIFICATIONS:
HARDWARE & FASTENERS = TYPE 304 SS ASTM-F593 / F594
S-STL STEM = TYPE 304 SS ASTM-A276
S-STL ANCHOR ROD = TYPE 304 SS ASTM-A276
ALUMINUM SHAPES = 6061-T6
ALUMINUM FORMED & PLATE = 6061-T6
ALUMINUM EXTRUSION = 6061-T6
UHMWPE = ASTM-D4020
NEOPRENE RUBBER = ASTM-D2000
BRONZE = ASTM-B584

GOLDEN HARVEST	
ORIGINAL	RBL
CHECKED	MM / DH
CHECKED	KB

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**INSTALLATION NOTES
for INSTALLER**

FRAME OR FRAME COMPONENTS, PEDESTAL, WALL BRACKET, STEM GUIDE, AND OPERATOR MUST BE INSTALLED FLAT STRAIGHT AND PLUMB, SHIM AND BRACE AS NECESSARY.
SEE OPERATION & MAINTENANCE MANUAL FOR ADDITIONAL INSTALLATION INFORMATION.

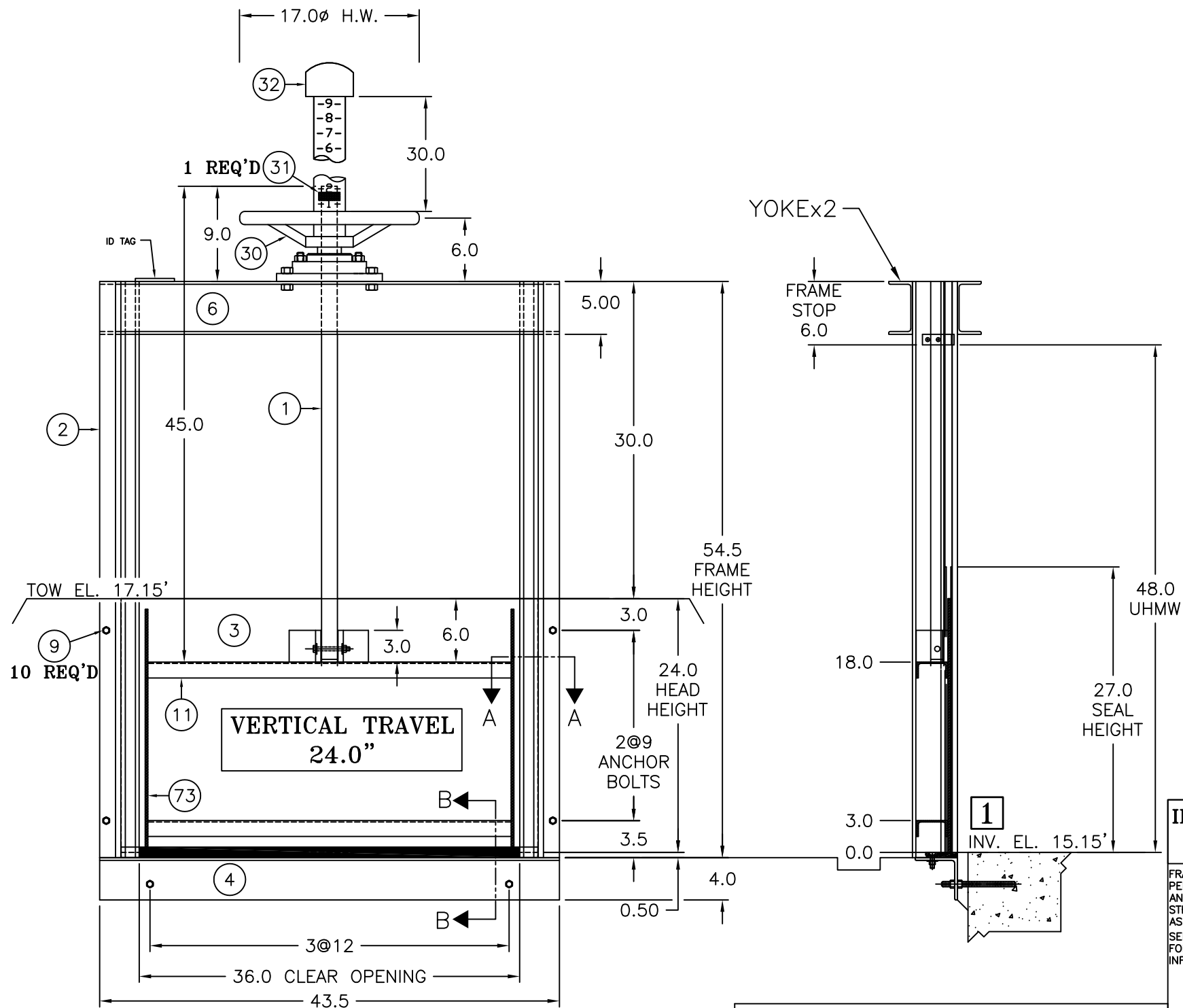
TOLERANCES AS FOLLOWS:

- PARALLEL ± 1/8"
- COPLANER ± 1/8"
- FLAT & STRAIGHT ± 1/16"
- SQUARE ± 1/8"

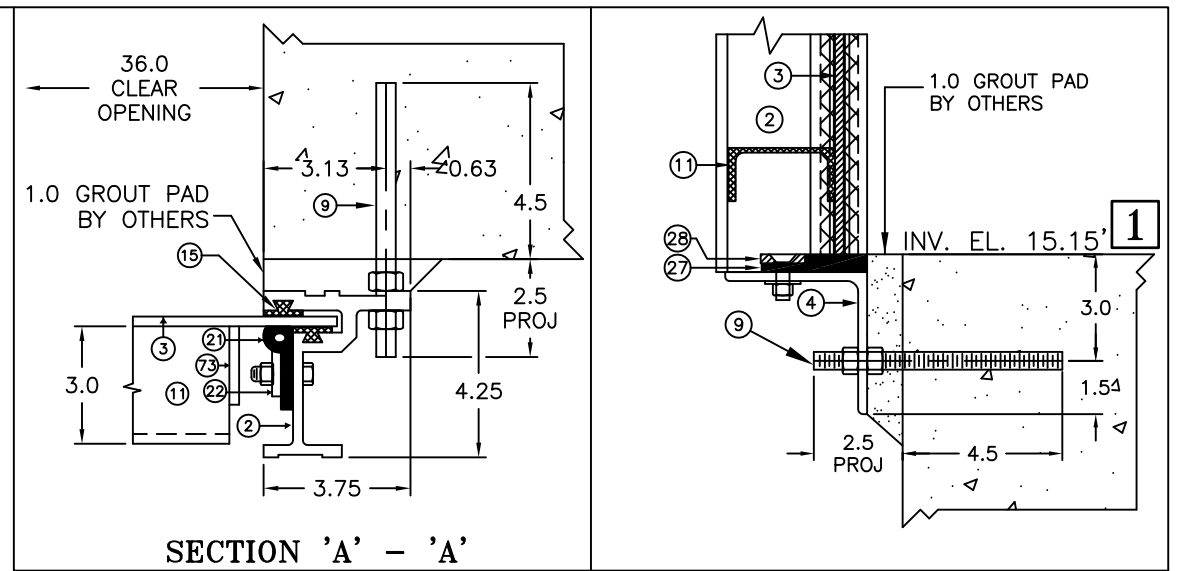
Max Seating Head = 2.5 Ft.	Max Unseating Head = 2.5 Ft.
Max Operating Head = 2.5 Ft.	Measured From GATE INVERT
48x26.38 MD GH-40 FLAT BACK MTD AL. SLIDE GATE	GOLDEN HARVEST GOLDEN GATES 1-800-338-6238 P.O. BOX 287 Burlington, WA 98233
AREA #1 GT# 1A 1 - REQ'D	
Project Description: CONTROL STRUCTURE MODIFICATION PLANS	Date Drawn: 12-21-15
For: BONITA SPRINGS, FL	Revision:
Contractor: BAYSIDE CDD	Revision:
Engineer: BAROACO AND ASSOCIATES INC.	Revision:
Drawn By: MM/RBL	G.H. Drawing #: 1 OF 9
FL = 26#	Scale: Job No.: NTS 15-0311
	Contract Sht #: 4

1 CONTRACTOR/ENGINEER:
PLEASE CONFIRM OR PROVIDE INVERT ELEVATION.

2 SHOP NOTE:
NO TOP SEAL REQUIRED.



NOTE: FIELD COAT ALUMINUM IN CONTACT WITH CONCRETE WITH BITUMASTIC 50, MIN. 15 MILS DRY OR EQUAL APPLY IN FIELD W/GHI FURNISHED MATERIAL.



MD GH-40 ALUMINUM SLIDE GATE MATERIAL LIST

1	STEM	1.5 DIAMETER, SS W/ACME ROLLED THREADS 16 MICRO IN. RMS OR LESS FINISH
2	GUIDE RAIL	EXTRUDED ALUMINUM, 4 1/2 LB. PER FT.
3	GATE HEAD	1/4" ALUMINUM PLATE
4	INVERT ANGLE	4.0x4.0x1/4" ALUMINUM ANGLE
6	YOKE	5.0x2.25x2.21LBS ALUMINUM CHANNEL
*9	ANCHOR BLT	1/2x7.0 SS ANCHOR ROD, W/2 NUTS
11	STIFFENER	3.0x1.5x1.13LBS ALUMINUM CHANNEL
15	GUIDE BEARING BAR	UHMW POLYETHYLENE ASTM D-1248 IN DOVETAIL SLOTS PROVIDING OPERATING COEFFICIENT OF 0.125 OR LESS BETWEEN SLIDE AND GATE GUIDE
21	P-SEAL	NEOPRENE RUBBER # 7274
22	P-SEAL RTNR	SS FLAT BAR W/SLOTTED HOLES
27	INVERT SEAL	NEOPRENE RUBBER # 7509
28	RETAINER BAR	3/8x1.25 ALUMINUM FLAT BAR
30	OPERATOR	GH-1, NON GEARED, ANODIZED ALUM HOUSING, MECHANICAL SEALS, ROLLER BRNG SUPPORTED BRONZE LIFT NUT, GREASE ZERK, OPEN DIRECTION ARROW, HANDWHEEL
31	STOP NUTS	BRONZE ASTM B-584
32	STEM COVER	CLEAR BUTYRATE PLASTIC WITH MYLAR STRIP INDICATOR CALIBRATED IN FEET & INCH INCREMENTS WITH PVC END CAP
73	VERT. STIFFENER	1/4x2.0 ALUMINUM FLAT BAR

* ANCHOR BOLTS ARE DESIGNED FOR USE WITH HILTI HIT-RE 500-SD ADHESIVE INJECTION SYSTEM OR EQUAL INSTALLED IN DRY CONCRETE (ADHESIVE BY CONTRACTOR).

MATERIAL SPECIFICATIONS:
HARDWARE & FASTENERS = TYPE 304 SS ASTM-F593 / F594
S-STL STEM = TYPE 304 SS ASTM-A276
S-STL ANCHOR ROD = TYPE 304 SS ASTM-A276
ALUMINUM SHAPES = 6061-T6
ALUMINUM FORMED & PLATE = 6061-T6
ALUMINUM EXTRUSION = 6061-T6
UHMWPE = ASTM-D4020
NEOPRENE RUBBER = ASTM-D2000
BRONZE = ASTM-B584

GOLDEN HARVEST	
ORIGINAL	RBL
CHECKED	MM / DH
CHECKED	KB

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Max Seating Head = 2.0 Ft. Max Unseating Head = 2.0 Ft.
Max Operating Head = 2.0 Ft. Measured From GATE INVERT

36x24 MD GH-40 FLAT BACK MTD AL. SLIDE GATE	GOLDEN HARVEST GOLDEN GATES 1-800-338-6238 P.O. BOX 287 Burlington, WA 98233	AREA #1 GT# 1B 1 - REQ'D
Project Description: CONTROL STRUCTURE MODIFICATION PLANS		Date Drawn: 12-21-15
For: BONITA SPRINGS, FL		Revision:
Contractor: BAYSIDE CDD		Revision:
Engineer: BARROACO AND ASSOCIATES INC.		Revision:
Drawn By: MM/RBL	Scale: Job No.: FL = 16# NTS 15-0311	G.H. Drawing #: 2
		Contract Sht #: 4

**INSTALLATION NOTES
for INSTALLER**

FRAME OR FRAME COMPONENTS, PEDESTAL, WALL BRACKET, STEM GUIDE, AND OPERATOR MUST BE INSTALLED FLAT STRAIGHT AND PLUMB, SHIM AND BRACE AS NECESSARY.
SEE OPERATION & MAINTENANCE MANUAL FOR ADDITIONAL INSTALLATION INFORMATION.

TOLERANCES AS FOLLOWS:
PARALLEL ±1/8"
COPLANER ±1/8"
FLAT & STRAIGHT ±1/16"
SQUARE ±1/8"

1 SHOP NOTE:
NO TOP SEAL REQUIRED.

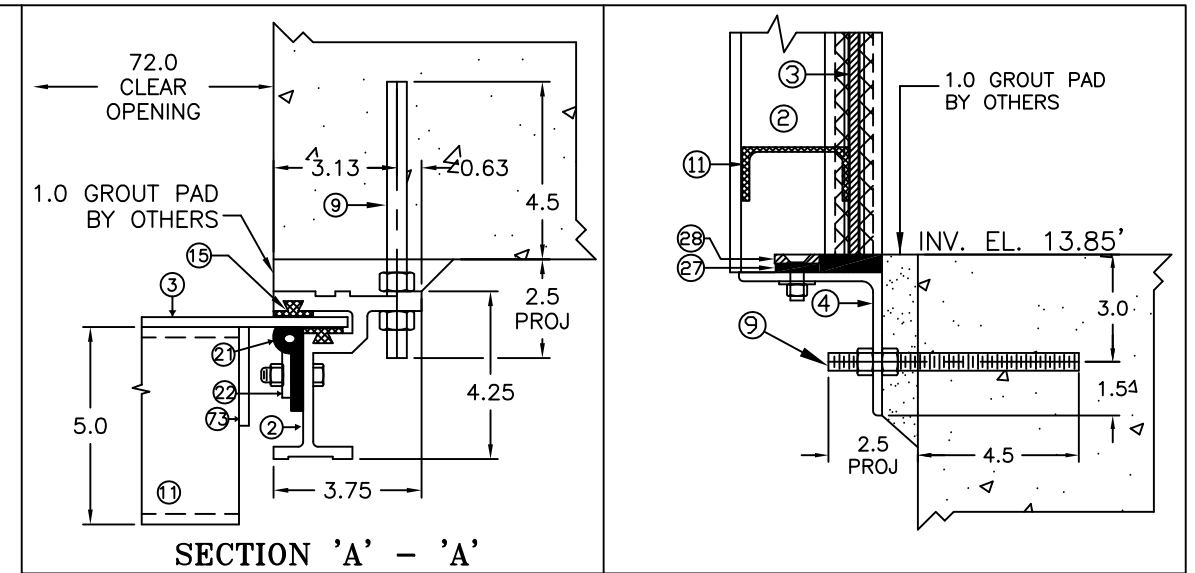
INSTALLATION NOTES

for INSTALLER

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TOLERANCES AS FOLLOWS:

PARALLEL ± 1/8"
COPLANER ± 1/8"
FLAT & STRAIGHT ± 1/16"
SQUARE ± 1/8"



MD GH-40 ALUMINUM SLIDE GATE MATERIAL LIST

1	STEM	1.5 DIAMETER, SS W/ACME ROLLED THREADS 16 MICRO IN. RMS OR LESS FINISH
2	GUIDE RAIL	EXTRUDED ALUMINUM, 4 1/2 LB. PER FT.
3	GATE HEAD	1/4" ALUMINUM PLATE
4	INVERT ANGLE	4.0x4.0x1/4" ALUMINUM ANGLE
6	YOKE	C6.0x2.5x2.21LBS ALUMINUM CHANNEL
*9	ANCHOR BLT	1/2x7.0 SS ANCHOR ROD, W/2 NUTS
11	STIFFENER	C5.0x2.25x2.21LBS ALUMINUM CHANNEL
15	GUIDE BEARING BAR	UHMW POLYETHYLENE ASTM D-1248 IN DOVETAIL SLOTS PROVIDING OPERATING COEFFICIENT OF 0.125 OR LESS BETWEEN SLIDE AND GATE GUIDE
21	P-SEAL	NEOPRENE RUBBER # 7274
22	P-SEAL RTNR	SS FLAT BAR W/SLOTTED HOLES
27	INVERT SEAL	NEOPRENE RUBBER # 7509
28	RETAINER BAR	3/8x1.25 ALUMINUM FLAT BAR
30	OPERATOR	GH-1, NON GEARED, ANODIZED ALUM HOUSING, MECHANICAL SEALS, ROLLER BRNG SUPPORTED BRONZE LIFT NUT, GREASE ZERK, OPEN DIRECTION ARROW, HANDWHEEL
31	STOP NUTS	BRONZE ASTM B-584
32	STEM COVER	CLEAR BUTYRATE PLASTIC WITH MYLAR STRIP INDICATOR CALIBRATED IN FEET & INCH INCREMENTS WITH PVC END CAP
73	VERT. STIFFENER	1/4x2.5 ALUMINUM FLAT BAR
190	CENTER STIFFENER	1/4x3.0 ALUMINUM FLAT BAR

* ANCHOR BOLTS ARE DESIGNED FOR USE WITH HILTI HIT-RE 500-SD ADHESIVE INJECTION SYSTEM OR EQUAL INSTALLED IN DRY CONCRETE (ADHESIVE BY CONTRACTOR).

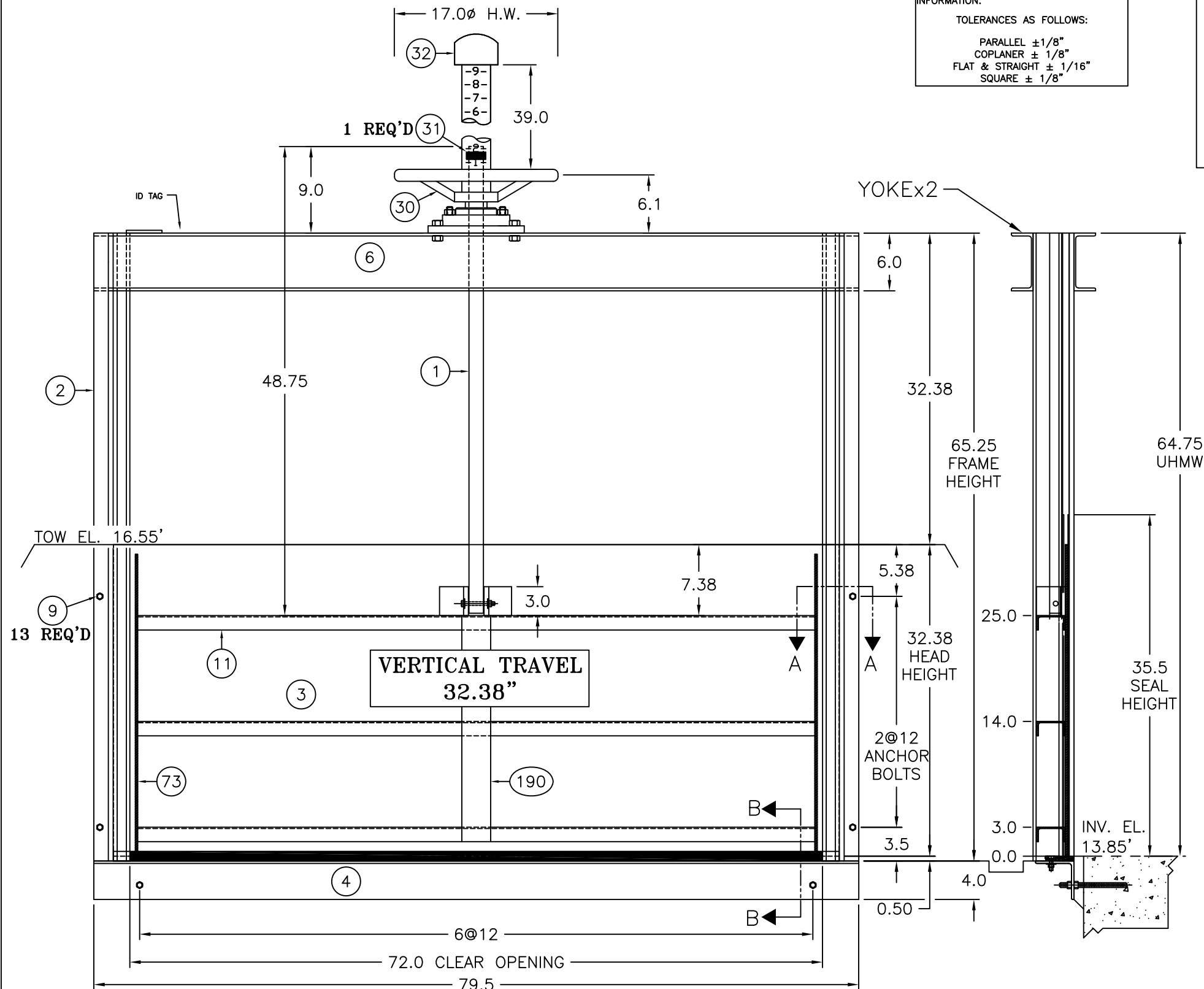
MATERIAL SPECIFICATIONS:

HARDWARE & FASTENERS = TYPE 304 SS ASTM-F593 / F594
S-STL STEM = TYPE 304 SS ASTM-A276
S-STL ANCHOR ROD = TYPE 304 SS ASTM-A276
ALUMINUM SHAPES = 6061-T6
ALUMINUM FORMED & PLATE = 6061-T6
ALUMINUM EXTRUSION = 6061-T6
UHMWPE = ASTM-D4020
NEOPRENE RUBBER = ASTM-D2000
BRONZE = ASTM-B584

GOLDEN HARVEST	
ORIGINAL	RBL
CHECKED	MM / DH
CHECKED	KB

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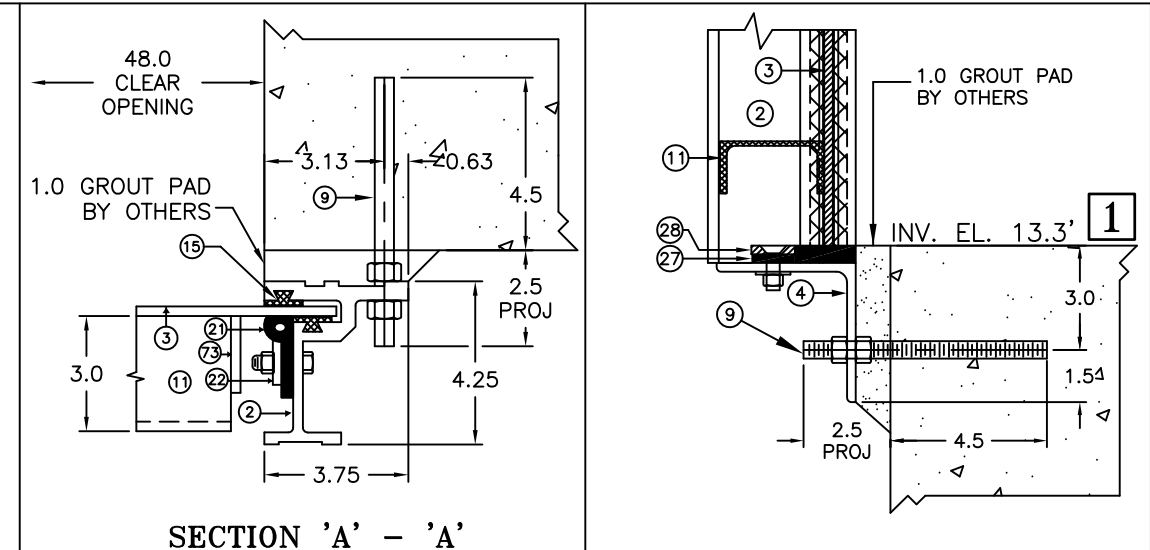
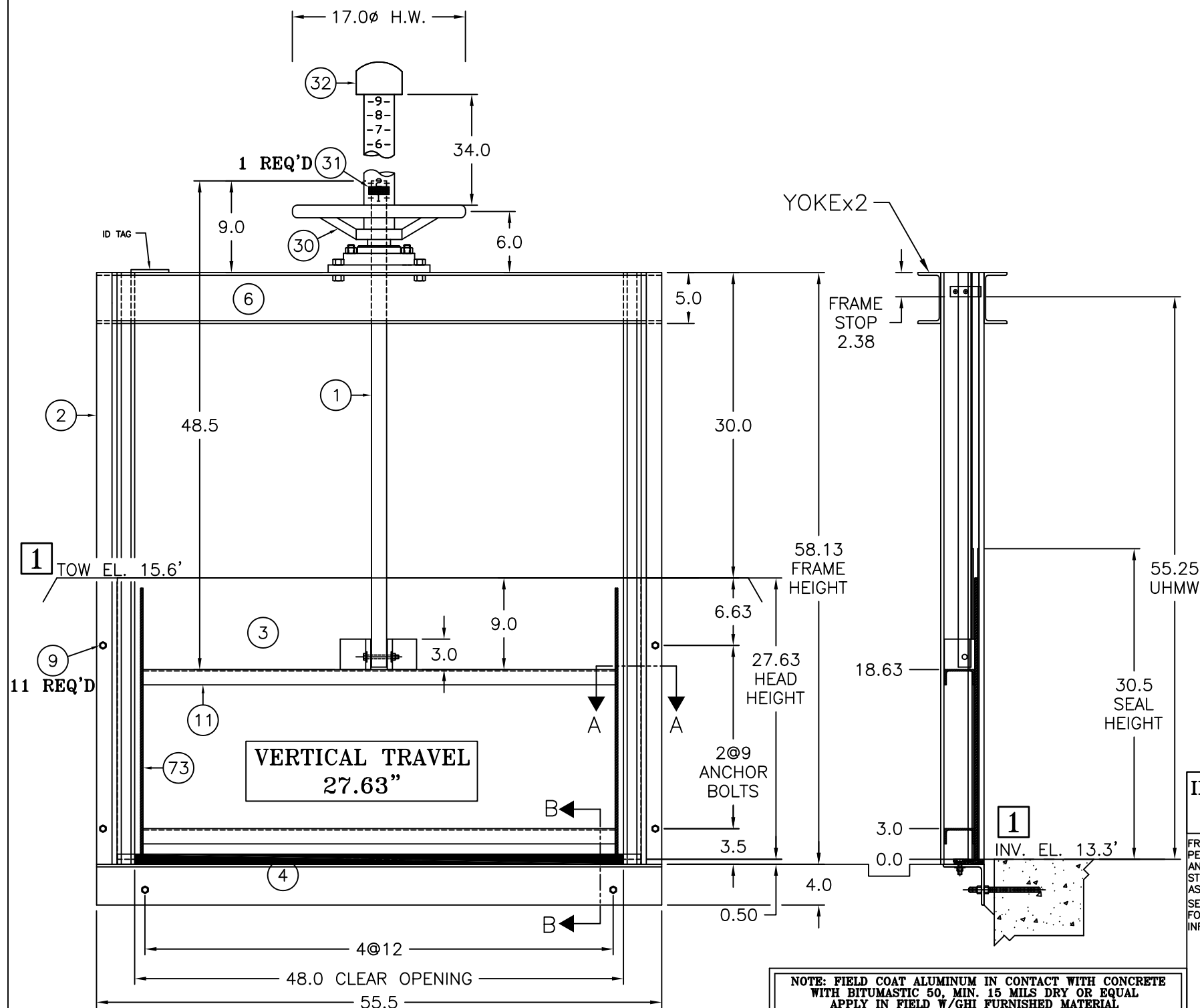
Max Seating Head = 3.0 Ft.	Max Unseating Head = 3.0 Ft.
Max Operating Head = 3.0 Ft.	Measured From GATE INVERT
72x32.38 MD GH-40 FLAT BACK MTD AL. SLIDE GATE	GOLDEN HARVEST GOLDEN GATES 1-800-338-6238 P.O. BOX 287 Burlington, WA 98233
Project Description: CONTROL STRUCTURE MODIFICATION PLANS	AREA #2 GT#2A 1 - REQ'D
For: BONITA SPRINGS, FL	Date Drawn: 12-21-15
Contractor: BAYSIDE CDD	Revision:
Engineer: BARROACO AND ASSOCIATES INC.	Revision:
Drawn By: MM/RBL	Revision:
Scale: Job No.:	G.H. Drawing #: 3
FL = 47# NTS 15-0311	Contract Sht #: 4



NOTE: FIELD COAT ALUMINUM IN CONTACT WITH CONCRETE WITH BITUMASTIC 50, MIN. 15 MILS DRY OR EQUAL APPLY IN FIELD W/GHI FURNISHED MATERIAL

1 CONTRACTOR/ENGINEER:
PLEASE CONFIRM OR PROVIDE TOP OF WALL (TOW)
& INVERT ELEVATIONS.

2 SHOP NOTE:
NO TOP SEAL REQUIRED.



MD GH-40 ALUMINUM SLIDE GATE MATERIAL LIST

1	STEM	1.5 DIAMETER, SS W/ACME ROLLED THREADS 16 MICRO IN. RMS OR LESS FINISH
2	GUIDE RAIL	EXTRUDED ALUMINUM, 4 1/2 LB. PER FT.
3	GATE HEAD	1/4" ALUMINUM PLATE
4	INVERT ANGLE	4.0x4.0x1/4" ALUMINUM ANGLE
6	YOKE	5.0x2.25x2.21LBS ALUMINUM CHANNEL
*9	ANCHOR BLT	1/2x7.0 SS ANCHOR ROD, W/2 NUTS
11	STIFFENER	3.0x1.5x1.13LBS ALUMINUM CHANNEL
15	GUIDE BEARING BAR	UHMW POLYETHYLENE ASTM D-1248 IN DOVETAIL SLOTS PROVIDING OPERATING COEFFICIENT OF 0.125 OR LESS BETWEEN SLIDE AND GATE GUIDE
21	P-SEAL	NEOPRENE RUBBER # 7274
22	P-SEAL RTNR	SS FLAT BAR W/SLOTTED HOLES
27	INVERT SEAL	NEOPRENE RUBBER # 7509
28	RETAINER BAR	3/8x1.25 ALUMINUM FLAT BAR
30	OPERATOR	GH-1, NON GEARED, ANODIZED ALUM HOUSING, MECHANICAL SEALS, ROLLER BRNG SUPPORTED BRONZE LIFT NUT, GREASE ZERK, OPEN DIRECTION ARROW, HANDWHEEL
31	STOP NUTS	BRONZE ASTM B-584
32	STEM COVER	CLEAR BUTYRATE PLASTIC WITH MYLAR STRIP INDICATOR CALIBRATED IN FEET & INCH INCREMENTS WITH PVC END CAP
73	VERT. STIFFENER	1/4x2.0 ALUMINUM FLAT BAR

* ANCHOR BOLTS ARE DESIGNED FOR USE WITH HILTI HIT-RE 500-SD ADHESIVE INJECTION SYSTEM OR EQUAL INSTALLED IN DRY CONCRETE (ADHESIVE BY CONTRACTOR).

MATERIAL SPECIFICATIONS:
HARDWARE & FASTENERS = TYPE 304 SS ASTM-F593 / F594
S-STL STEM = TYPE 304 SS ASTM-A276
S-STL ANCHOR ROD = TYPE 304 SS ASTM-A276
ALUMINUM SHAPES = 6061-T6
ALUMINUM FORMED & PLATE = 6061-T6
ALUMINUM EXTRUSION = 6061-T6
UHMWPE = ASTM-D4020
NEOPRENE RUBBER = ASTM-D2000
BRONZE = ASTM-B584

GOLDEN HARVEST	
ORIGINAL	RBL
CHECKED	MM / DH
CHECKED	KB

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Max Seating Head = 2.5 Ft. Max Unseating Head = 2.5 Ft.
Max Operating Head = 2.5 Ft. Measured From GATE INVERT

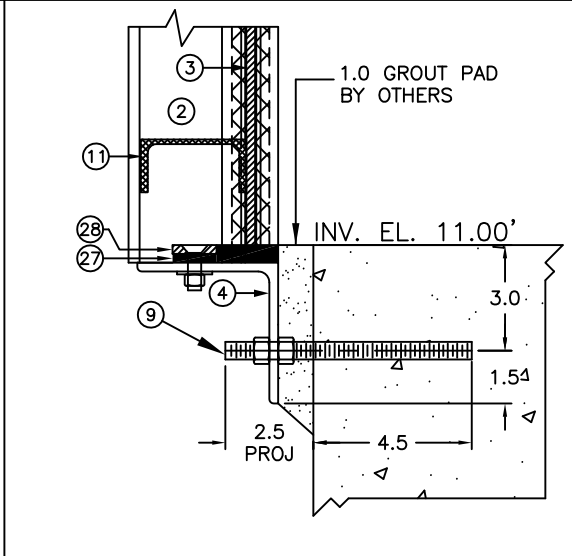
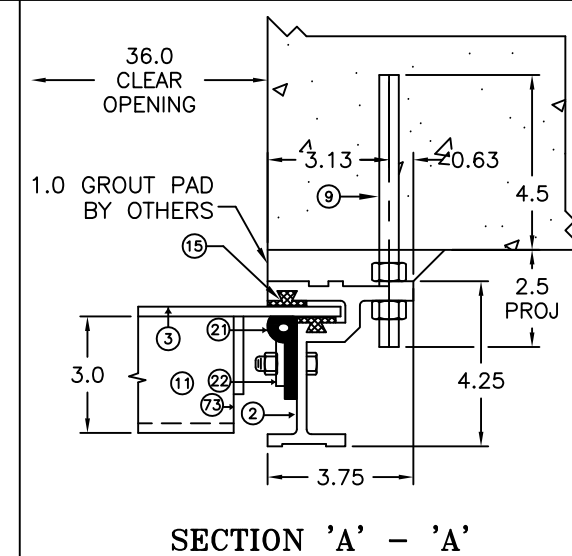
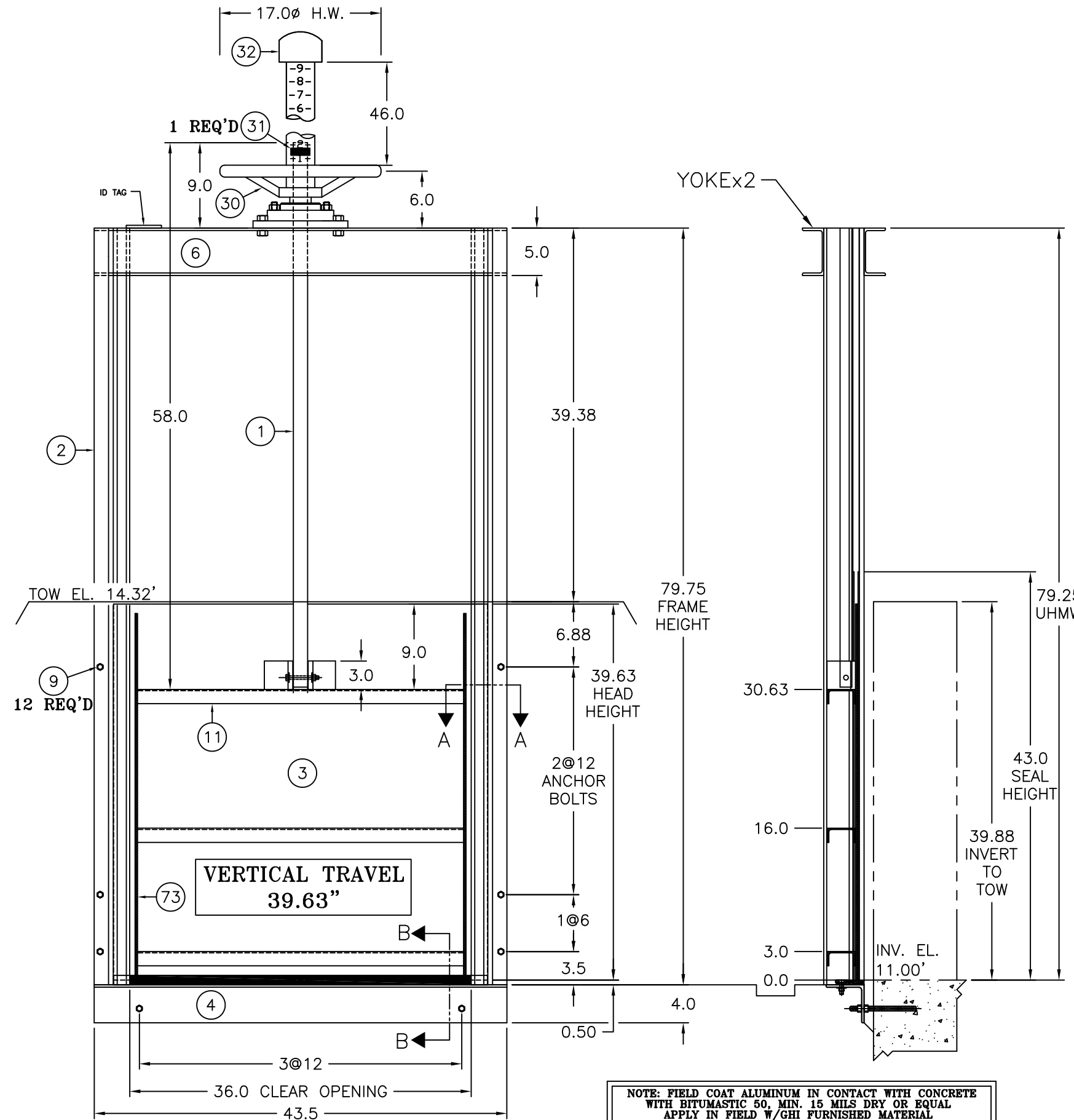
INSTALLATION NOTES for INSTALLER

FRAME OR FRAME COMPONENTS, PEDESTAL, WALL BRACKET, STEM GUIDE, AND OPERATOR MUST BE INSTALLED FLAT STRAIGHT AND PLUMB, SHIM AND BRACE AS NECESSARY. SEE OPERATION & MAINTENANCE MANUAL FOR ADDITIONAL INSTALLATION INFORMATION.

TOLERANCES AS FOLLOWS:
PARALLEL ±1/8"
COPLANER ± 1/8"
FLAT & STRAIGHT ± 1/16"
SQUARE ± 1/8"

48x27.63 MD GH-40 FLAT BACK MTD AL. SLIDE GATE	GOLDEN HARVEST GOLDEN GATES 1-800-338-6238 P.O. BOX 287 Burlington, WA 98233	AREA #3 GT#3A 1 - REQ'D
Project Description: CONTROL STRUCTURE MODIFICATION PLANS		Date Drawn: 12-21-15
For: BONITA SPRINGS, FL		Revision:
Contractor: BAYSIDE CDD		Revision:
Engineer: BARROACO AND ASSOCIATES INC.		Revision:
Drawn By: MM/RBL	Scale: Job No.: FL = 26# NTS 15-0311	Contract Sht #: 5
		G.H. Drawing #: 4

1 SHOP NOTE:
NO TOP SEAL REQUIRED.



MD GH-40 ALUMINUM SLIDE GATE MATERIAL LIST

1	STEM	1.5 DIAMETER, SS W/ACME ROLLED THREADS 16 MICRO IN. RMS OR LESS FINISH
2	GUIDE RAIL	EXTRUDED ALUMINUM, 4 1/2 LB. PER FT.
3	GATE HEAD	1/4" ALUMINUM PLATE
4	INVERT ANGLE	4.0x4.0x1/4" ALUMINUM ANGLE
6	YOKE	5.0x2.25x2.21LBS ALUMINUM CHANNEL
*9	ANCHOR BLT	1/2x7.0 SS ANCHOR ROD, W/2 NUTS
11	STIFFENER	3.0x1.5x1.13LBS ALUMINUM CHANNEL
15	GUIDE BEARING BAR	UHMW POLYETHYLENE ASTM D-1248 IN DOVETAIL SLOTS PROVIDING OPERATING COEFFICIENT OF 0.125 OR LESS BETWEEN SLIDE AND GATE GUIDE
21	P-SEAL	NEOPRENE RUBBER # 7274
22	P-SEAL RTNR	SS FLAT BAR W/SLOTTED HOLES
27	INVERT SEAL	NEOPRENE RUBBER # 7509
28	RETAINER BAR	3/8x1.25 ALUMINUM FLAT BAR
30	OPERATOR	GH-1, NON GEARED, ANODIZED ALUM HOUSING, MECHANICAL SEALS, ROLLER BRNG SUPPORTED BRONZE LIFT NUT, GREASE ZERK, OPEN DIRECTION ARROW, HANDWHEEL
31	STOP NUTS	BRONZE ASTM B-584
32	STEM COVER	CLEAR BUTYRATE PLASTIC WITH MYLAR STRIP INDICATOR CALIBRATED IN 1/10" INCREMENTS WITH PVC END CAP
73	VERT. STIFFENER	1/4x2.0 ALUMINUM FLAT BAR

* ANCHOR BOLTS ARE DESIGNED FOR USE WITH HILTI HIT-RE 500-SD ADHESIVE INJECTION SYSTEM OR EQUAL INSTALLED IN DRY CONCRETE (ADHESIVE BY CONTRACTOR).

MATERIAL SPECIFICATIONS:
 HARDWARE & FASTENERS = TYPE 304 SS ASTM-F593 / F594
 S-STL STEM = TYPE 304 SS ASTM-A276
 S-STL ANCHOR ROD = TYPE 304 SS ASTM-A276
 ALUMINUM SHAPES = 6061-T6
 ALUMINUM FORMED & PLATE = 6061-T6
 ALUMINUM EXTRUSION = 6061-T6
 UHMWPE = ASTM-D4020
 NEOPRENE RUBBER = ASTM-D2000
 BRONZE = ASTM-B584

GOLDEN HARVEST	
ORIGINAL	RBL
CHECKED	MM / DH
CHECKED	KB

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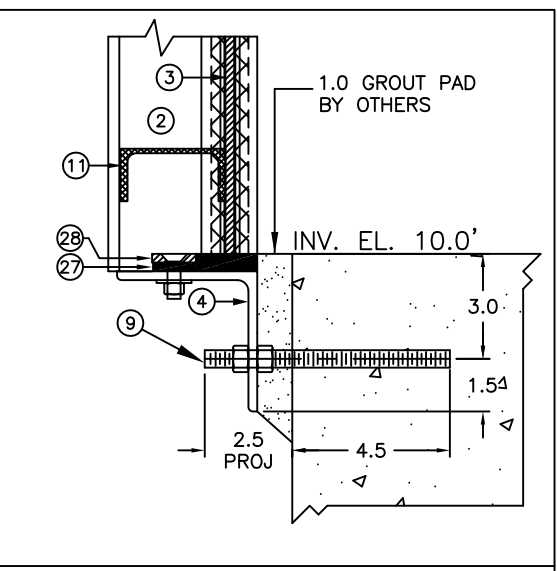
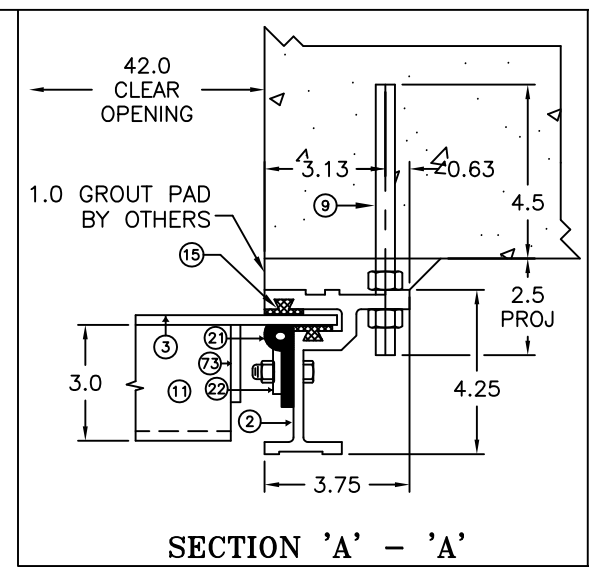
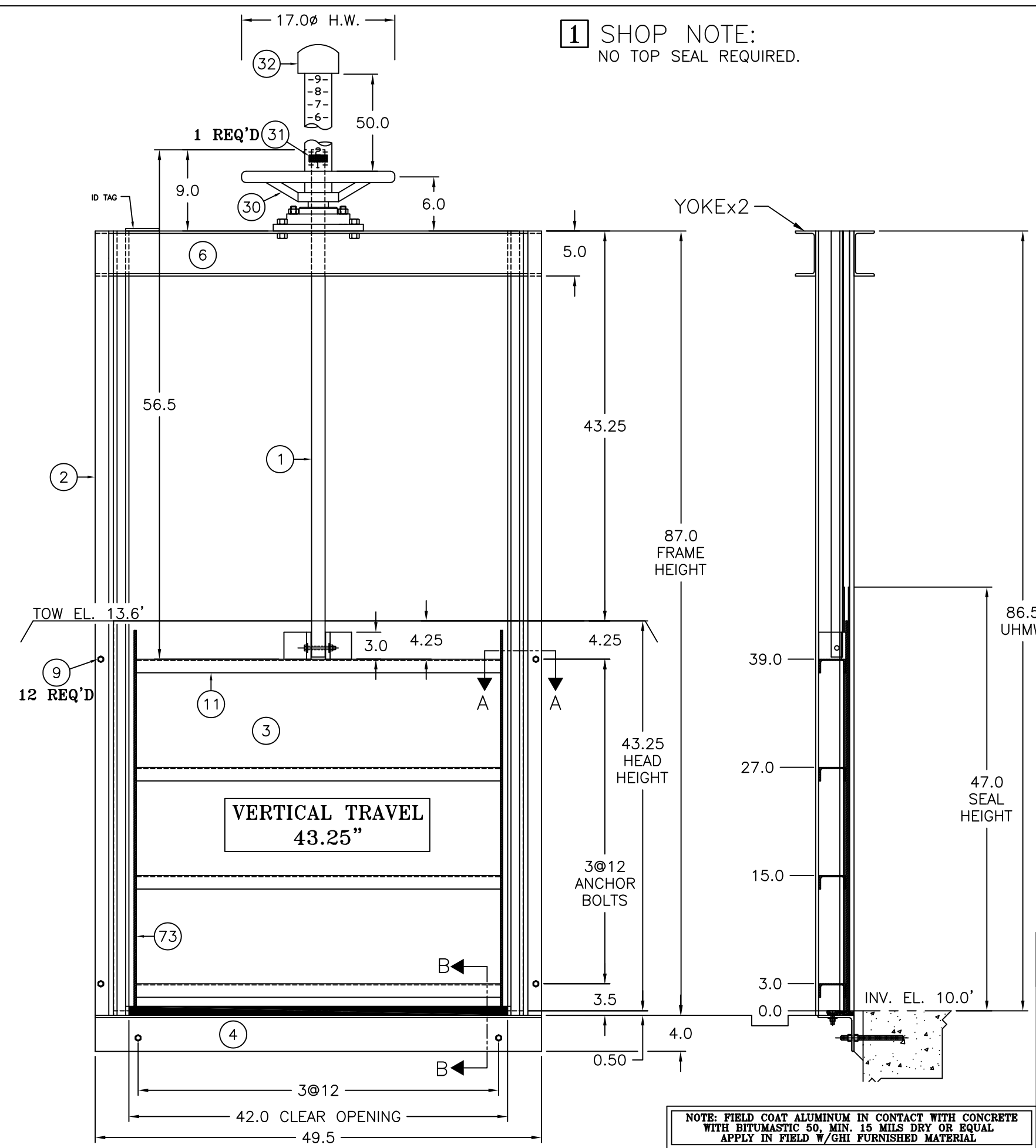
Max Seating Head = 3.25 Ft. Max Unseating Head = 3.25 Ft.
 Max Operating Head = 3.25 Ft. Measured From GATE INVERT

**INSTALLATION NOTES
for INSTALLER**

FRAME OR FRAME COMPONENTS, PEDESTAL, WALL BRACKET, STEM GUIDE, AND OPERATOR MUST BE INSTALLED FLAT STRAIGHT AND PLUMB, SHIM AND BRACE AS NECESSARY.
 SEE OPERATION & MAINTENANCE MANUAL FOR ADDITIONAL INSTALLATION INFORMATION.
 TOLERANCES AS FOLLOWS:
 PARALLEL ±1/8"
 COPLANER ± 1/8"
 FLAT & STRAIGHT ± 1/16"
 SQUARE ± 1/8"

36x39.63 MD GH-40 FLAT BACK MTD AL. SLIDE GATE	GOLDEN HARVEST GOLDEN GATES 1-800-338-6238 P.O. BOX 287 Burlington, WA 98233	AREA #4 GT#4A & GT#4B 2 - REQ'D
Project Description: CONTROL STRUCTURE MODIFICATION PLANS For: BONITA SPRINGS, FL	Contractor: BAYSIDE CDD Engineer: BARROACO AND ASSOCIATES INC.	Date Drawn: 12-21-15 Revision: Revision: Revision: G.H. Drawing #: 5
Drawn By: MM/RBL	FL = 25#	Scale: Job No.: NTS 15-0311
		Contract Sht #: 5

1 SHOP NOTE:
NO TOP SEAL REQUIRED.



MD GH-40 ALUMINUM SLIDE GATE MATERIAL LIST

1	STEM	1.5 DIAMETER, SS W/ACME ROLLED THREADS 16 MICRO IN. RMS OR LESS FINISH
2	GUIDE RAIL	EXTRUDED ALUMINUM, 4 1/2 LB. PER FT.
3	GATE HEAD	1/4" ALUMINUM PLATE
4	INVERT ANGLE	4.0x4.0x1/4" ALUMINUM ANGLE
6	YOKE	5.0x2.25x2.21LBS ALUMINUM CHANNEL
*9	ANCHOR BLT	1/2x7.0 SS ANCHOR ROD, W/2 NUTS
11	STIFFENER	3.0x1.5x1.13LBS ALUMINUM CHANNEL
15	GUIDE BEARING BAR	UHMW POLYETHYLENE ASTM D-1248 IN DOVETAIL SLOTS PROVIDING OPERATING COEFFICIENT OF 0.125 OR LESS BETWEEN SLIDE AND GATE GUIDE
21	P-SEAL	NEOPRENE RUBBER # 7274
22	P-SEAL RTNR	SS FLAT BAR W/SLOTTED HOLES
27	INVERT SEAL	NEOPRENE RUBBER # 7509
28	RETAINER BAR	3/8x1.25 ALUMINUM FLAT BAR
30	OPERATOR	GH-1, NON GEARED, ANODIZED ALUM HOUSING, MECHANICAL SEALS, ROLLER BRNG SUPPORTED BRONZE LIFT NUT, GREASE ZERK, OPEN DIRECTION ARROW, HANDWHEEL
31	STOP NUTS	BRONZE ASTM B-584
32	STEM COVER	CLEAR BUTYRATE PLASTIC WITH MYLAR STRIP INDICATOR CALIBRATED IN FEET & INCH INCREMENTS WITH PVC END CAP
73	VERT. STIFFENER	1/4x2.0 ALUMINUM FLAT BAR

* ANCHOR BOLTS ARE DESIGNED FOR USE WITH HILTI HIT-RE 500-SD ADHESIVE INJECTION SYSTEM OR EQUAL INSTALLED IN DRY CONCRETE (ADHESIVE BY CONTRACTOR).

MATERIAL SPECIFICATIONS:
 HARDWARE & FASTENERS = TYPE 304 SS ASTM-F593 / F594
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GOLDEN HARVEST	
ORIGINAL	RBL
CHECKED	MM / DE
CHECKED	KB

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Max Seating Head = 3.5 Ft. Max Unseating Head = 3.5 Ft.
 Max Operating Head = 3.5 Ft. Measured From GATE INVERT

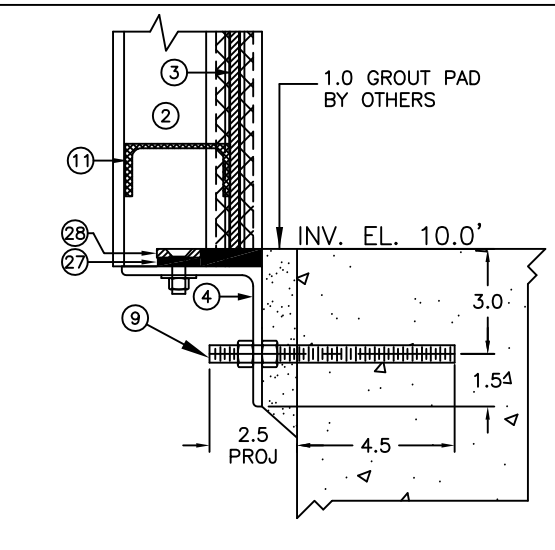
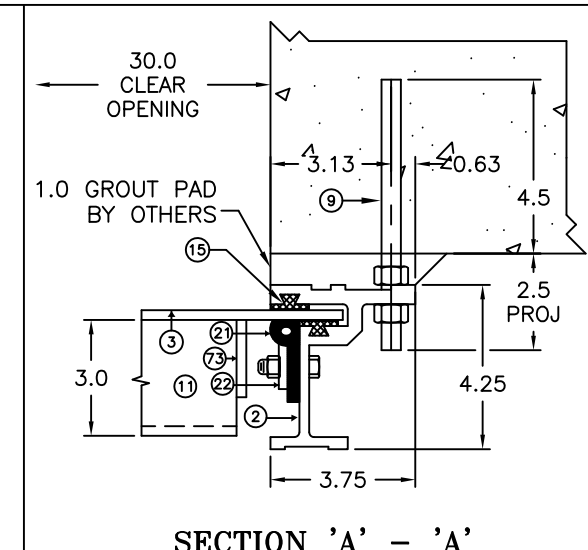
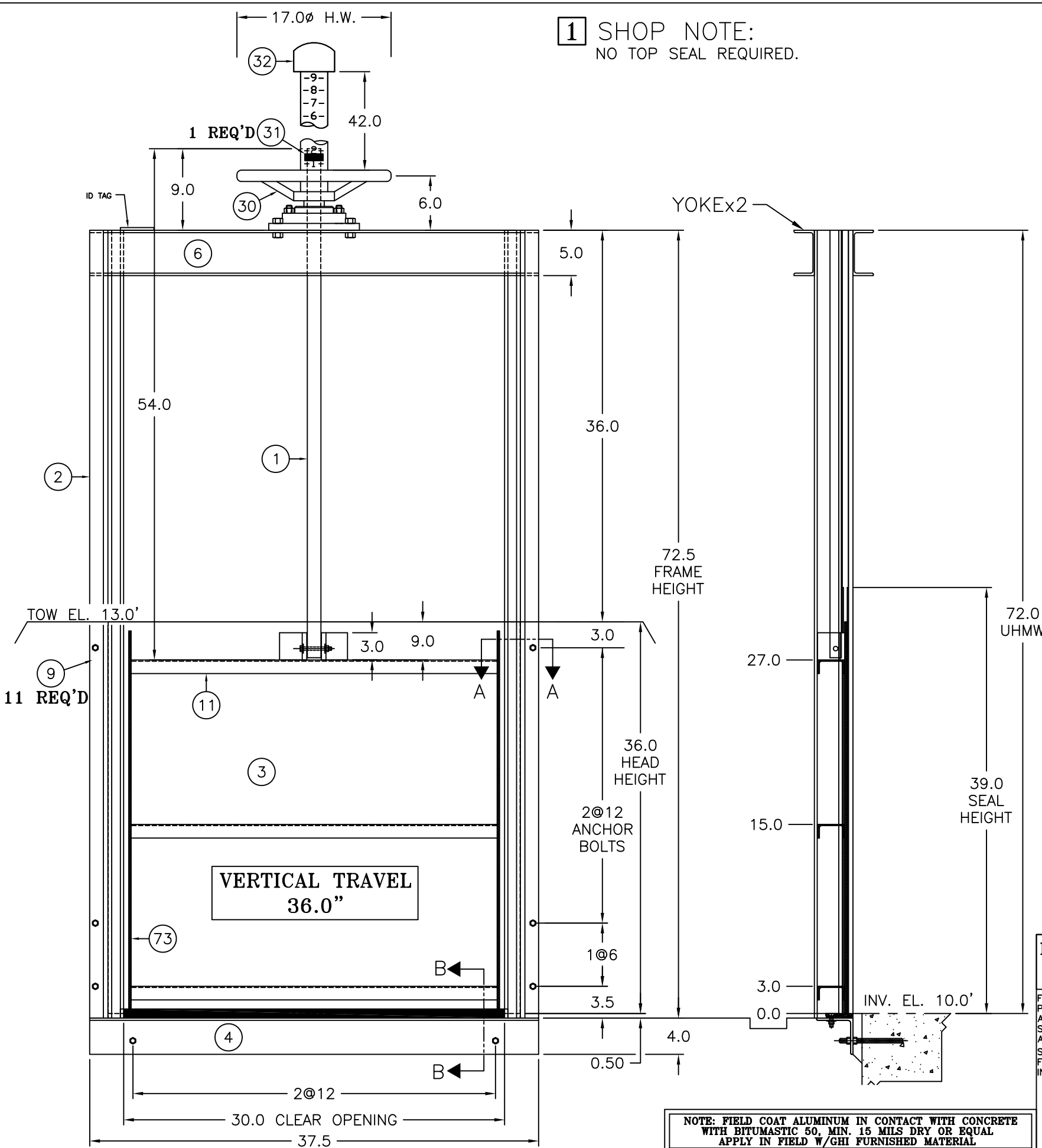
**INSTALLATION NOTES
for INSTALLER**

FRAME OR FRAME COMPONENTS, PEDESTAL, WALL BRACKET, STEM GUIDE, AND OPERATOR MUST BE INSTALLED FLAT STRAIGHT AND PLUMB, SHIM AND BRACE AS NECESSARY.
 SEE OPERATION & MAINTENANCE MANUAL FOR ADDITIONAL INSTALLATION INFORMATION.
 TOLERANCES AS FOLLOWS:
 PARALLEL ± 1/8"
 COPLANER ± 1/8"
 FLAT & STRAIGHT ± 1/16"
 SQUARE ± 1/8"

42x43.25 MD GH-40 FLAT BACK MTD AL. SLIDE GATE	GOLDEN HARVEST GOLDEN GATES 1-800-338-6238 P.O. BOX 287 Burlington, WA 98233	AREA #6 GT#6A 1 - REQ'D
Project Description: CONTROL STRUCTURE MODIFICATION PLANS For: BONITA SPRINGS, FL Contractor: BAYSIDE CDD Engineer: BARROACO AND ASSOCIATES INC.		Date Drawn: 12-21-15 Revision: Revision: Revision: G.H. Drawing #: 6
Drawn By: MM/RBL	FL = 32#	Scale: Job No.: NTS 15-0311 Contract Sht #: 5

NOTE: FIELD COAT ALUMINUM IN CONTACT WITH CONCRETE WITH BITUMASTIC 50, MIN. 15 MILS DRY OR EQUAL APPLY IN FIELD W/GHI FURNISHED MATERIAL

1 SHOP NOTE:
NO TOP SEAL REQUIRED.



MD GH-40 ALUMINUM SLIDE GATE MATERIAL LIST

1	STEM	1.5 DIAMETER, SS W/ACME ROLLED THREADS 16 MICRO IN. RMS OR LESS FINISH
2	GUIDE RAIL	EXTRUDED ALUMINUM, 4 1/2 LB. PER FT.
3	GATE HEAD	1/4" ALUMINUM PLATE
4	INVERT ANGLE	4.0x4.0x1/4" ALUMINUM ANGLE
6	YOKE	5.0x2.25x2.21LBS ALUMINUM CHANNEL
*9	ANCHOR BLT	1/2x7.0 SS ANCHOR ROD, W/2 NUTS
11	STIFFENER	3.0x1.5x1.13LBS ALUMINUM CHANNEL
15	GUIDE BEARING BAR	UHMW POLYETHYLENE ASTM D-1248 IN DOVETAIL SLOTS PROVIDING OPERATING COEFFICIENT OF 0.125 OR LESS BETWEEN SLIDE AND GATE GUIDE
21	P-SEAL	NEOPRENE RUBBER # 7274
22	P-SEAL RTNR	SS FLAT BAR W/SLOTTED HOLES
27	INVERT SEAL	NEOPRENE RUBBER # 7509
28	RETAINER BAR	3/8x1.25 ALUMINUM FLAT BAR
30	OPERATOR	GH-1, NON GEARED, ANODIZED ALUM HOUSING, MECHANICAL SEALS, ROLLER BRNG SUPPORTED BRONZE LIFT NUT, GREASE ZERK, OPEN DIRECTION ARROW, HANDWHEEL
31	STOP NUTS	BRONZE ASTM B-584
32	STEM COVER	CLEAR BUTYRATE PLASTIC WITH MYLAR STRIP INDICATOR CALIBRATED IN FEET & INCH INCREMENTS WITH PVC END CAP
73	VERT. STIFFENER	1/4x2.0 ALUMINUM FLAT BAR

* ANCHOR BOLTS ARE DESIGNED FOR USE WITH HILTI HIT-RE 500-SD ADHESIVE INJECTION SYSTEM OR EQUAL INSTALLED IN DRY CONCRETE (ADHESIVE BY CONTRACTOR).

MATERIAL SPECIFICATIONS:
 HARDWARE & FASTENERS = TYPE 304 SS ASTM-F593 / F594
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 NEOPRENE RUBBER = ASTM-D2000
 BRONZE = ASTM-B584

GOLDEN HARVEST	
ORIGINAL	RBL
CHECKED	MM / DH
CHECKED	KB

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Max Seating Head = 3.0 Ft. Max Unseating Head = 3.0 Ft.
 Max Operating Head = 3.0 Ft. Measured From GATE INVERT

**INSTALLATION NOTES
for INSTALLER**

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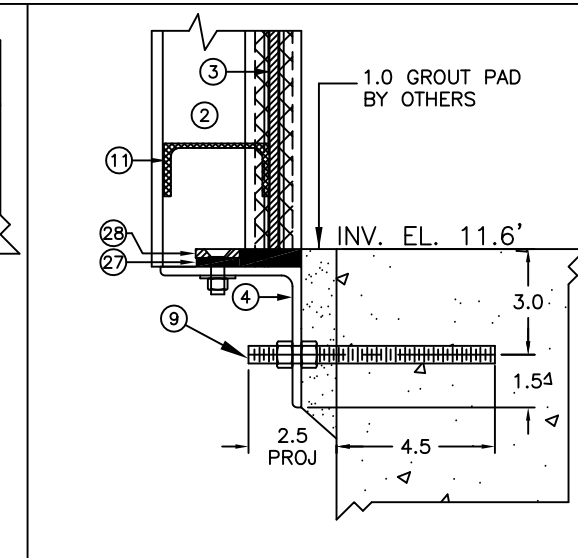
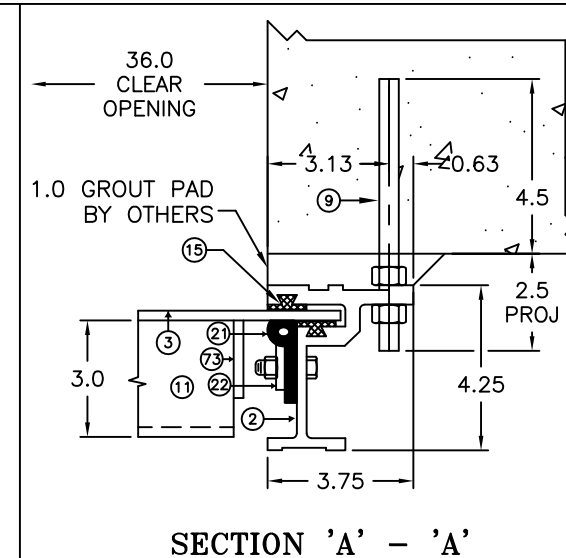
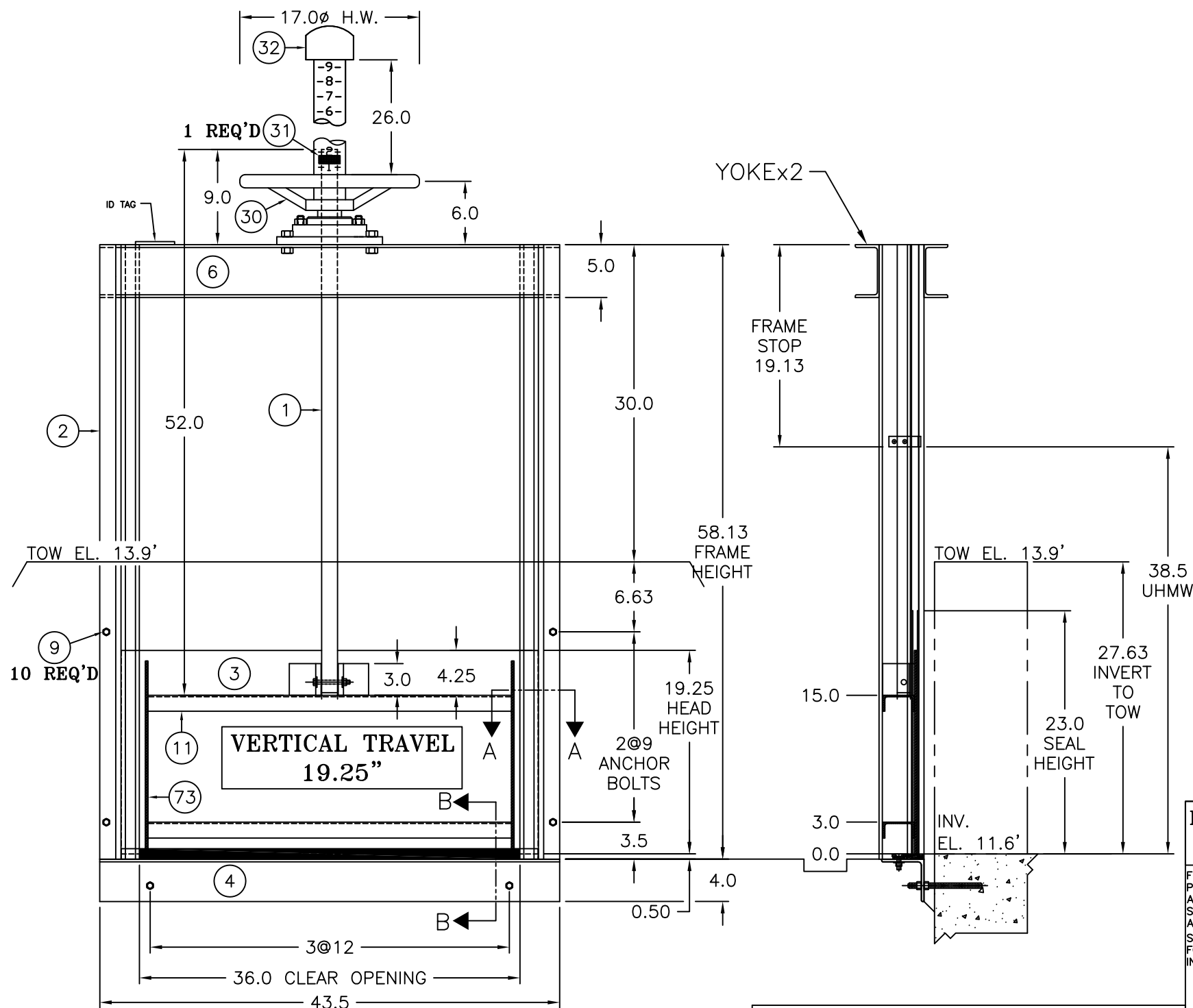
TOLERANCES AS FOLLOWS:

- PARALLEL ±1/8"
- COPLANER ± 1/8"
- FLAT & STRAIGHT ± 1/16"
- SQUARE ± 1/8"

30 x 36 MD GH-40 FLAT BACK MTD AL. SLIDE GATE	GOLDEN HARVEST GOLDEN GATES 1-800-338-6238 P.O. BOX 287 Burlington, WA 98233	AREA #7 GT#7A & 7B 2 - REQ'D
Project Description: CONTROL STRUCTURE MODIFICATION PLANS		Date Drawn: 12-21-15
For: BONITA SPRINGS, FL		Revision:
Contractor: BAYSIDE CDD		Revision:
Engineer: BARROCO AND ASSOCIATES INC.		Revision:
Drawn By: MM/JR	FL = 20#	G.H. Drawing #: 7
Scale: NTS	Job No.: 15-0311	Contract Sht #: 6

NOTE: FIELD COAT ALUMINUM IN CONTACT WITH CONCRETE WITH BITUMASTIC 50, MIN. 15 MILS DRY OR EQUAL APPLY IN FIELD W/GHI FURNISHED MATERIAL

1 SHOP NOTE:
NO TOP SEAL REQUIRED.



MD GH-40 ALUMINUM SLIDE GATE MATERIAL LIST

1	STEM	1.5 DIAMETER, SS W/ACME ROLLED THREADS 16 MICRO IN. RMS OR LESS FINISH
2	GUIDE RAIL	EXTRUDED ALUMINUM, 4 1/2 LB. PER FT.
3	GATE HEAD	1/4" ALUMINUM PLATE
4	INVERT ANGLE	4.0x4.0x1/4" ALUMINUM ANGLE
6	YOKE	5.0x2.25x2.21LBS ALUMINUM CHANNEL
*9	ANCHOR BLT	1/2x7.0 SS ANCHOR ROD, W/2 NUTS
11	STIFFENER	3.0x1.5x1.13LBS ALUMINUM CHANNEL
15	GUIDE BEARING BAR	UHMW POLYETHYLENE ASTM D-1248 IN DOVETAIL SLOTS PROVIDING OPERATING COEFFICIENT OF 0.125 OR LESS BETWEEN SLIDE AND GATE GUIDE
21	P-SEAL	NEOPRENE RUBBER # 7274
22	P-SEAL RTNR	SS FLAT BAR W/SLOTTED HOLES
27	INVERT SEAL	NEOPRENE RUBBER # 7509
28	RETAINER BAR	3/8x1.25 ALUMINUM FLAT BAR
30	OPERATOR	GH-1, NON GEARED, ANODIZED ALUM HOUSING, MECHANICAL SEALS, ROLLER BRNG SUPPORTED BRONZE LIFT NUT, GREASE ZERK, OPEN DIRECTION ARROW, HANDWHEEL
31	STOP NUTS	BRONZE ASTM B-584
32	STEM COVER	CLEAR BUTYRATE PLASTIC WITH MYLAR STRIP INDICATOR CALIBRATED IN FEET & INCH INCREMENTS WITH PVC END CAP
73	VERT. STIFFENER	1/4x2.0 ALUMINUM FLAT BAR

* ANCHOR BOLTS ARE DESIGNED FOR USE WITH HILTI HIT-RE 500-SD ADHESIVE INJECTION SYSTEM OR EQUAL INSTALLED IN DRY CONCRETE (ADHESIVE BY CONTRACTOR).

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 BRONZE = ASTM-B584

GOLDEN HARVEST	
ORIGINAL	RBL
CHECKED	MM / DH
CHECKED	KB

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Max Seating Head = 1.5 Ft. Max Unseating Head = 1.5 Ft.
 Max Operating Head = 1.5 Ft. Measured From GATE INVERT

INSTALLATION NOTES
for INSTALLER

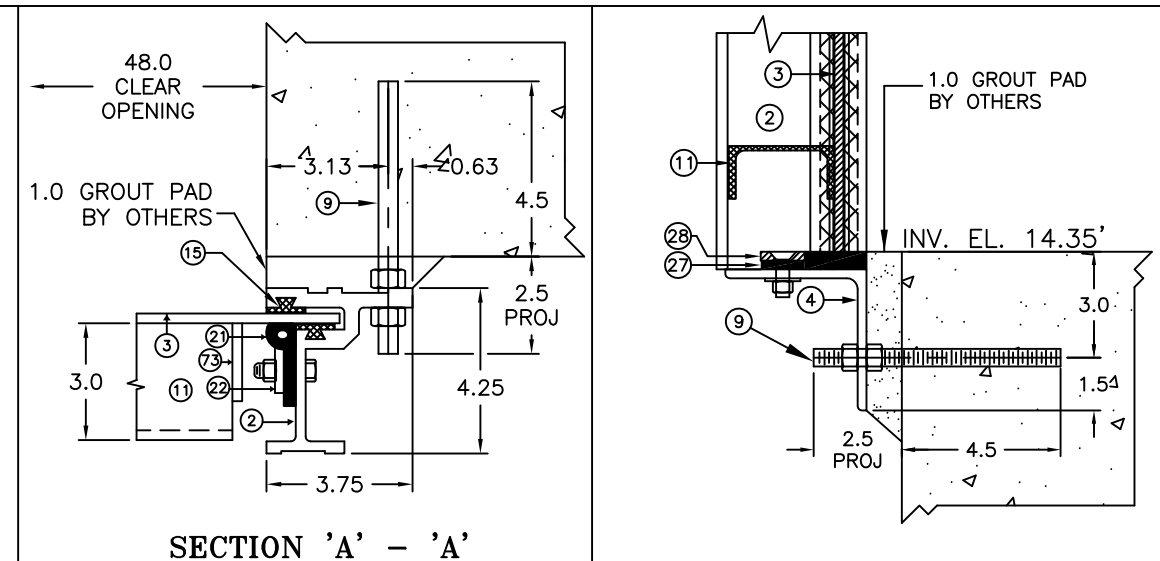
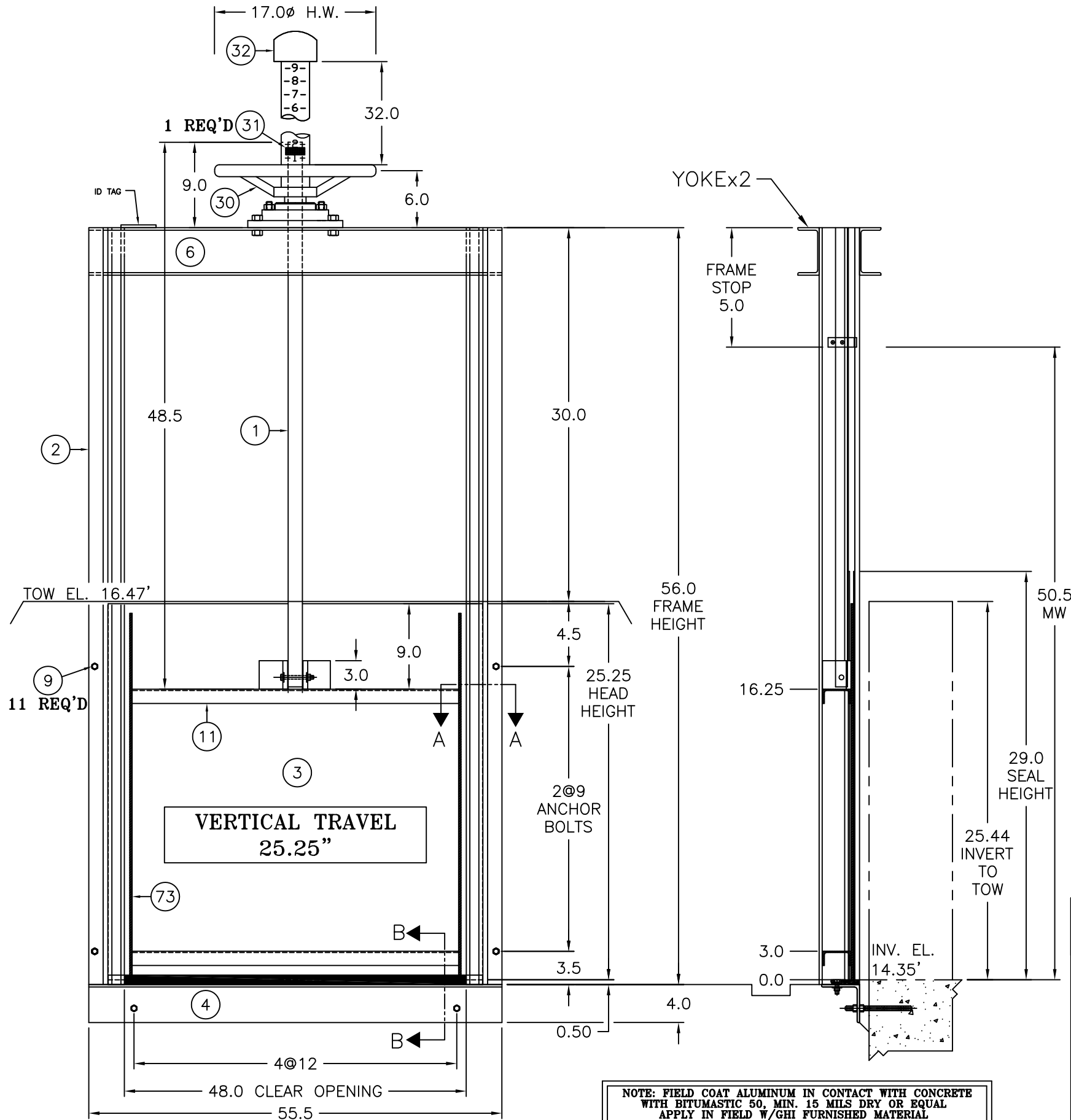
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TOLERANCES AS FOLLOWS:
 PARALLEL ±1/8"
 COPLANER ± 1/8"
 FLAT & STRAIGHT ± 1/16"
 SQUARE ± 1/8"

36x19.25 MD GH-40 FLAT BACK MTD AL. SLIDE GATE	GOLDEN HARVEST GOLDEN GATES 1-800-338-6238 P.O. BOX 287 Burlington, WA 98233	AREA #8 GT#8A & GT#8B 2 - REQ'D
Project Description: CONTROL STRUCTURE MODIFICATION PLANS For: BONITA SPRINGS, FL Contractor: BAYSIDE CDD Engineer: BARROACO AND ASSOCIATES INC.		Date Drawn: 12-21-15 Revision: Revision: Revision: G.H. Drawing #: 8
Drawn By: MM/JR	FL = 12#	Scale: Job No.: NTS 15-0311
		Contract Sht #: 6

NOTE: FIELD COAT ALUMINUM IN CONTACT WITH CONCRETE WITH BITUMASTIC 50, MIN. 15 MILS DRY OR EQUAL APPLY IN FIELD W/GHI FURNISHED MATERIAL

1 SHOP NOTE:
NO TOP SEAL REQUIRED.



MD GH-40 ALUMINUM SLIDE GATE MATERIAL LIST

1	STEM	1.5 DIAMETER, SS W/ACME ROLLED THREADS 16 MICRO IN. RMS OR LESS FINISH
2	GUIDE RAIL	EXTRUDED ALUMINUM, 4 1/2 LB. PER FT.
3	GATE HEAD	1/4" ALUMINUM PLATE
4	INVERT ANGLE	4.0x4.0x1/4" ALUMINUM ANGLE
6	YOKE	5.0x2.25x2.21LBS ALUMINUM CHANNEL
*9	ANCHOR BLT	1/2x7.0 SS ANCHOR ROD, W/2 NUTS
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15	GUIDE BEARING BAR	UHMW POLYETHYLENE ASTM D-1248 IN DOVETAIL SLOTS PROVIDING OPERATING COEFFICIENT OF 0.125 OR LESS BETWEEN SLIDE AND GATE GUIDE
21	P-SEAL	NEOPRENE RUBBER # 7274
22	P-SEAL RTNR	SS FLAT BAR W/SLOTTED HOLES
27	INVERT SEAL	NEOPRENE RUBBER # 7509
28	RETAINER BAR	3/8x1.25 ALUMINUM FLAT BAR
30	OPERATOR	GH-1, NON GEARED, ANODIZED ALUM HOUSING, MECHANICAL SEALS, ROLLER BRNG SUPPORTED BRONZE LIFT NUT, GREASE ZERK, OPEN DIRECTION ARROW, HANDWHEEL
31	STOP NUTS	BRONZE ASTM B-584
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ORIGINAL	RBL
CHECKED	MM / DH
CHECKED	KB

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Max Seating Head = 2.25 Ft. Max Unseating Head = 2.25 Ft.
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**INSTALLATION NOTES
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 COPLANER ± 1/8"
 FLAT & STRAIGHT ± 1/16"
 SQUARE ± 1/8"

48.0 x 25.25 MD GH-40 FLAT BACK MTD AL. SLIDE GATE	GOLDEN HARVEST GOLDEN GATES 1-800-338-6238 P.O. BOX 287 Burlington, WA 98233	AREA #10 GT#10A 1 - REQ'D
Project Description: CONTROL STRUCTURE MODIFICATION PLANS	For: BONITA SPRINGS, FL	Date Drawn: 12-21-15
Contractor: BAYSIDE CDD	Engineer: BARROACO AND ASSOCIATES INC.	Revision:
Drawn By: MM/JR	FL = 24#	Revision:
Scale: NTS	Job No.: 15-0311	Revision:
Contract Sht #: 6		G.H. Drawing #: 9

NOTE: FIELD COAT ALUMINUM IN CONTACT WITH CONCRETE WITH BITUMASTIC 50, MIN. 15 MILS DRY OR EQUAL APPLY IN FIELD W/GHI FURNISHED MATERIAL

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

5

SOLITUDE

LAKE MANAGEMENT



Bayside/Baycreek CDD Waterway Inspection Report

Reason for Inspection: Routine Scheduled

Inspection Date: 2022-05-04

Prepared for:

Cleo Adams, Assistant District Manager
Wrathell, Hunt & Associates, LLC
9220 Bonita Beach Road, Suite #214
Bonita Springs, FL 34135

Prepared by:

Christina Kennedy, Aquatic Biologist

Ft. Myers Field Office
SOLITUDELAKEMANAGEMENT.COM
888.480.LAKE (5253)

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Site: A-19

Comments:

Requires attention

Terzetto
Spot treat wetland area for grasses, and brush. Algae and aquatics are controlled.

Action Required:

Routine maintenance next visit

Target:

Shoreline weeds



Site: A-20

Comments:

Normal growth observed

Terzetto
Shoreline is well maintained, minimal growth noted. Algae and aquatics are at controlled levels.

Action Required:

Routine maintenance next visit

Target:

Shoreline weeds



Site: A-21

Comments:

Site looks good

Terzetto
Shoreline is well maintained. Algae and aquatics are controlled.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



Site: A-22

Comments:

Site looks good

Terzetto

Shoreline is well maintained.

Algae and aquatics are at controlled levels.



Action Required:

Routine maintenance next visit

Target:

Species non-specific

Site: A-23

Comments:

Requires attention

Terzetto

Treat for pennywort, cattails, and torpedograss. Algae and aquatics are controlled, slender spikerush noted.



Action Required:

Routine maintenance next visit

Target:

Shoreline weeds

Site: B-3

Comments:

Normal growth observed

Lakemont

Shoreline is well maintained, minimal grasses and brush noted. Algae and aquatics are controlled.



Action Required:

Routine maintenance next visit

Target:

Shoreline weeds

Site: B-4

Comments:

Normal growth observed
Lakemont
Shoreline is well maintained,
minimal grasses and brush noted.
Algae and aquatics are controlled.



Action Required:

Routine maintenance next visit

Target:

Shoreline weeds

Site: B-5

Comments:

Treatment in progress
Ascot
Shoreline is well maintained.
Sonar treatment is working on
Slender Spikerush, but it is
generating some algae growth.



Action Required:

Routine maintenance next visit

Target:

Surface algae

Site: C-3

Comments:

Site looks good
Longlake
Shoreline is well maintained.
Algae and aquatic weeds are
controlled.



Action Required:

Routine maintenance next visit

Target:

Species non-specific

Site: C-4

Comments:

Site looks good

Heron Point
Shoreline is well maintained.
Algae and aquatic weeds are controlled.



Action Required:

Routine maintenance next visit

Target:

Species non-specific

Site: D-6

Comments:

Site looks good

Bay Crest
Shoreline is well maintained.
Algae and aquatics are at controlled levels.



Action Required:

Routine maintenance next visit

Target:

Species non-specific

Site: D-8

Comments:

Treatment in progress

Baycreek.
Spot treat bulrush for vines, and torpedograss. Spot treat algae and duckweed. Lake is being treated with Sonar for slender spikerush.



Action Required:

Routine maintenance next visit

Target:

Submersed vegetation

Site: D-9

Comments:

Normal growth observed

Baycreek
Shoreline is well maintained.
Algae and aquatics are at controlled levels. Minimal algae noted in plants.

Action Required:

Routine maintenance next visit

Target:

Surface algae



Site: D-11

Comments:

Requires attention

Cottages
Treat for pennywort. Algae and aquatics are controlled.

Action Required:

Routine maintenance next visit

Target:

Shoreline weeds



Site: D-15

Comments:

Treatment in progress

Ascot. Shoreline is well maintained. Sonar treatment is working on Slender Spikerush, but it is generating some algae growth. Treatment on 5/10.

Action Required:

Re-inspect next visit

Target:

Surface algae



Site: E-1

Comments:

Normal growth observed

Palm Colony
Shoreline is well maintained, minimal growth noted. Algae and aquatics are at controlled levels. All systems operational.



Action Required:

Routine maintenance next visit

Target:

Shoreline weeds

Site: E-2

Comments:

Site looks good

Palm Colony: Shoreline is well maintained. Algae and aquatics are at controlled levels. Nanobubble machine was off, waiting on parts.



Action Required:

Routine maintenance next visit

Target:

Species non-specific

Site: E-3

Comments:

Site looks good

Palm Colony: Shoreline is well maintained. Algae and aquatics are at controlled levels. Nanobubble machine was turned off to prevent burnout.



Action Required:

Routine maintenance next visit

Target:

Species non-specific

Site: E-4

Comments:

Site looks good

Sand Piper Shoreline is well maintained. Algae and aquatics are at controlled levels. Nano and aeration were off. Requires new intake.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



Site: E-5

Comments:

Site looks good

Sand Piper: Shoreline is well maintained. Algae and aquatics are at controlled levels. Nanobubble machine was off from electricity issues.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



Site: F-3

Comments:

Normal growth observed

Tuscany Isle: Shoreline is well maintained, minimal torpedograss noted, Monitor and treat as needed for slender spikerush.

Action Required:

Routine maintenance next visit

Target:

Submersed vegetation



Site: F-8

Comments:

Normal growth observed

Merano
Shoreline is well maintained.
Algae are controlled. Treat as needed for naiad and submersed bacopa.

Action Required:

Routine maintenance next visit

Target:

Submersed vegetation



Site: F-14

Comments:

Site looks good

Florencia
Shoreline is well maintained.
Algae and aquatics are at controlled levels.

Action Required:

Routine maintenance next visit

Target:

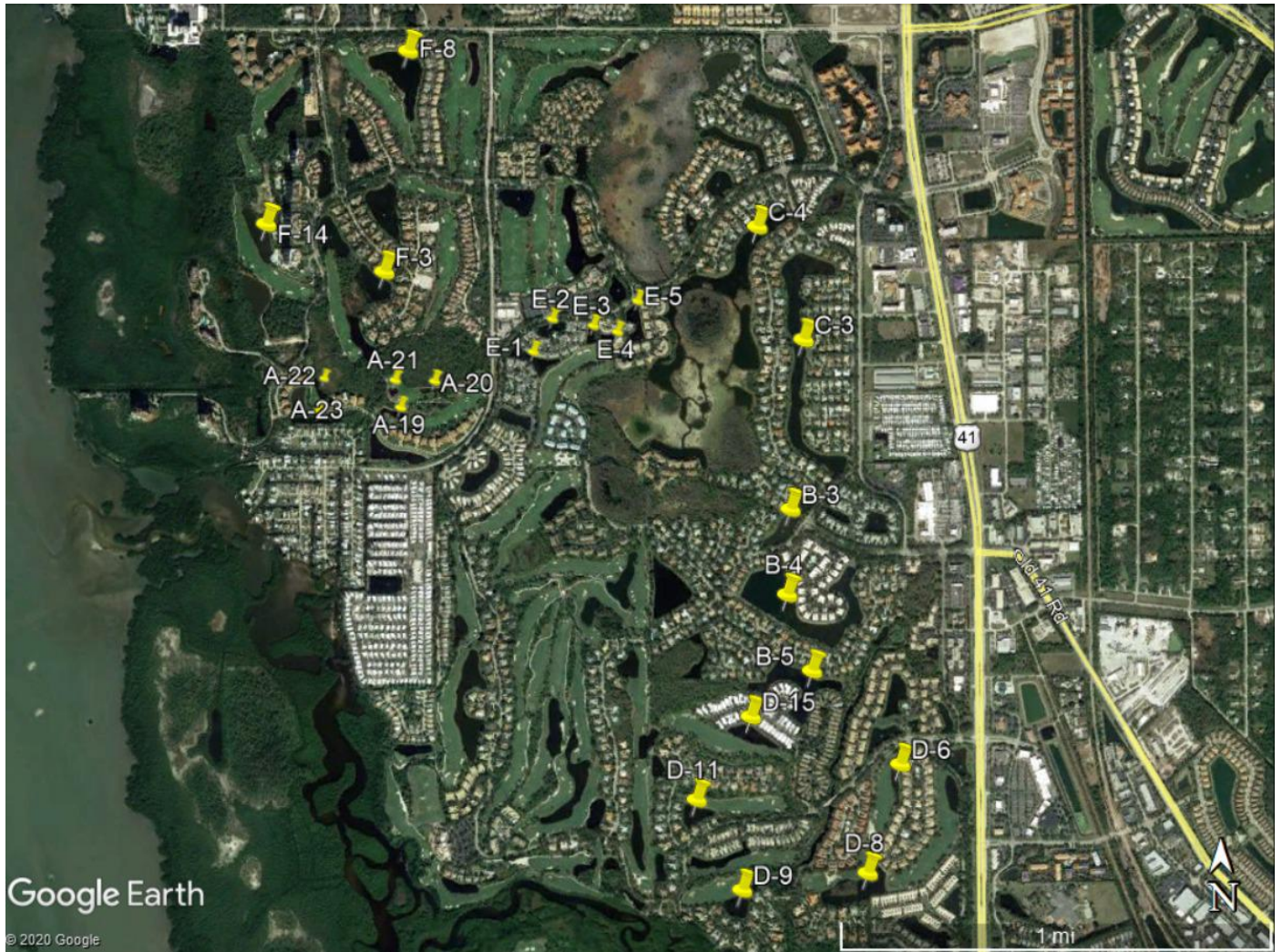
Species non-specific



Management Summary

- This month's activities have been standard lake maintenance.
- We continue to add beneficial bacteria to the four outfall lakes A-2, A-17, D-8, F-12. We also add bacteria to F-1, F-6, F16, E-4 and E-5 to help reduce nutrients that cause algae blooms.
- Additional Observations:
 - D8 shows good improvement compared to last month's inspection. Overall there is less filamentous algae and duckweed, and the plankton appears to have cleared up.
 - The plankton bloom in lake D10 was also improved.
 - Nanobubble machine operational at site E1.
 - E2 is waiting to have bearing repair kit installed.
 - E3, and A18 were turned off since the intake is out of the water.
 - E4 requires a new intake and a trench has to be dug to install it, scheduled for the week of 5/16.
 - E5 has an unresolved electrical supply issue, scheduled to be inspected again 5/12.

Site	Comments	Target	Action Required
A-19	Requires attention	Shoreline weeds	Routine maintenance next visit
A-20	Normal growth observed	Shoreline weeds	Routine maintenance next visit
A-21	Site looks good	Species non-specific	Routine maintenance next visit
A-22	Site looks good	Species non-specific	Routine maintenance next visit
A-23	Requires attention	Shoreline weeds	Routine maintenance next visit
B-3	Normal growth observed	Shoreline weeds	Routine maintenance next visit
B-4	Normal growth observed	Shoreline weeds	Routine maintenance next visit
B-5	Treatment in progress	Surface algae	Routine maintenance next visit
C-3	Site looks good	Species non-specific	Routine maintenance next visit
C-4	Site looks good	Species non-specific	Routine maintenance next visit
D-6	Site looks good	Species non-specific	Routine maintenance next visit
D-8	Treatment in progress	Submersed vegetation	Routine maintenance next visit
D-9	Normal growth observed	Surface algae	Routine maintenance next visit
D-11	Requires attention	Shoreline weeds	Routine maintenance next visit
D-15	Treatment in progress	Surface algae	Re-inspect next visit
E-1	Normal growth observed	Shoreline weeds	Routine maintenance next visit
E-2	Site looks good	Species non-specific	Routine maintenance next visit
E-3	Site looks good	Species non-specific	Routine maintenance next visit
E-4	Site looks good	Species non-specific	Routine maintenance next visit
E-5	Site looks good	Species non-specific	Routine maintenance next visit
F-3	Normal growth observed	Submersed vegetation	Routine maintenance next visit
F-8	Normal growth observed	Submersed vegetation	Routine maintenance next visit
F-14	Site looks good	Species non-specific	Routine maintenance next visit



**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

6B

Colony to CDD
May 16, 2022

Ed Shinouskis presented the WQTF recommendations to the CFB. The CFB invited Gail Gravenhorst to also contribute to the discussion. She informed the CFB that the Supervisors voted to accept the WQTF recommendations but to take no actions until The CDD council could give advise as to impacts of the agreement with Bonita Springs. It was suggested that a fact finding sub committee be assembled from the CFB and include Supervisor Gravenhorst, Citycouncil Woman, Amy Quaremba, and Chuck Adams to better educate the Board.

Discussions pertaining to permitting of M&N were held. Construction of a basketball court as well as Pickleball Court were included in the permitting plan.

The Bay Club is closed May 16-18 to begin reroofing and building repair. This is expected to last approximately 15 weeks. Daytime closure was recommended by the Board for safety of residents. The CDD will be alerted should there be a closure that would effect landscaping.

The Colony has begun instituting "Best Fertilizer Practices" for landscapers in the Colony.

Bay Club Renovation options were discussed.

Kayak Park security camera will be installed if there will be sufficient sunlight available.

The meeting adjourned at 12:32

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

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**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
PROPOSED BUDGET
FISCAL YEAR 2023**

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
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**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
GENERAL FUND 001/101 COMBINED BUDGET - PELICAN LANDING
FISCAL YEAR 2023**

	Fiscal Year 2022			Total Revenues & Expenditures	Proposed Budget FY 2023	% Change 2022 vs 2023
	Adopted Budget FY 2022	Actual through 3/31/22	Projected through 9/30/22			
REVENUES						
Assessment levy: on-roll - gross	\$ 2,411,834				\$ 2,642,203	
Allowable discounts (4%)	(96,473)				(105,688)	
Assessment levy: on-roll - net	2,315,361	\$ 2,241,174	\$ 74,153	\$ 2,315,327	2,536,515	10%
Interest	1,500	139	300	439	500	-67%
Street sweeping	10,000	-	9,996	9,996	10,000	0%
Miscellaneous	-	22,626	-	22,626	-	N/A
Total revenues	2,326,861	2,263,939	84,449	2,348,388	2,547,015	9%
EXPENDITURES						
Professional fees						
Supervisors	19,377	7,912	11,465	19,377	19,377	0%
Engineering	21,750	2,811	18,939	21,750	21,750	0%
Legal	24,000	5,492	18,508	24,000	24,000	0%
Audit	18,000	-	18,000	18,000	18,000	0%
Management	42,000	21,000	21,000	42,000	42,000	0%
Accounting & payroll	16,799	8,399	8,400	16,799	16,799	0%
Computer services	5,040	3,049	1,991	5,040	5,040	0%
Assessment roll preparation	8,476	8,476	-	8,476	8,476	0%
Telephone	950	475	475	950	950	0%
Postage & reproduction	1,350	672	678	1,350	1,350	0%
Printing and binding	4,918	2,459	2,459	4,918	4,918	0%
Legal Notices and Communications	1,125	774	351	1,125	1,125	0%
Office supplies	600	717	300	1,017	750	25%
Subscriptions and memberships	263	263	-	263	263	0%
ADA website compliance	253	158	95	253	253	0%
Insurance	17,168	17,252	-	17,252	17,770	4%
Miscellaneous (bank fees)	6,750	2,138	4,612	6,750	6,750	0%
Total professional fees	188,819	82,047	107,274	189,320	189,571	0%
Field management						
Other contractual	37,799	18,899	18,900	37,799	37,799	0%
Total field management	37,799	18,899	18,900	37,799	37,799	0%
Water management services						
NPDES program	3,165	355	2,810	3,165	3,165	0%
Other contractual services: lakes	200,661	94,216	106,445	200,661	200,661	0%
Other contractual services: wetlands	37,980	4,528	33,452	37,980	37,980	0%
Other contractual services: culverts/drains	37,980	3,165	34,815	37,980	37,980	0%
Other contractual services: lake health	6,330	-	6,330	6,330	6,330	0%
Aquascaping	18,990	1,634	17,356	18,990	18,990	0%
Capital outlay	9,495	-	9,495	9,495	9,495	0%
Repairs and Maintenance (Aerators)	9,495	8,043	1,452	9,495	9,495	0%
Contingencies	-	412	-	412	-	N/A
Total water management	324,096	112,353	212,155	324,508	324,096	0%

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
GENERAL FUND 001/101 COMBINED BUDGET - PELICAN LANDING
FISCAL YEAR 2023**

	Fiscal Year 2022			Total Revenues & Expenditures	Proposed Budget FY 2023	% Change 2022 vs 2023
	Adopted Budget FY 2022	Actual through 3/31/22	Projected through 9/30/22			
EXPENDITURES AND OTHER USES (continued)						
Street lighting						
Contractual Services	40,000	32,727	7,273	40,000	40,000	0%
Electricity	39,000	27,111	27,000	54,111	55,000	41%
Total street lighting	<u>79,000</u>	<u>59,838</u>	<u>34,273</u>	<u>94,111</u>	<u>95,000</u>	20%
Landscape services						
Supervisors	120,000	57,262	62,738	120,000	120,000	0%
Personnel services	950,000	391,177	558,823	950,000	1,045,000	10%
Other contractual- horticulturalists	2,000	-	2,000	2,000	2,000	0%
Other contractual-training	1,500	-	1,500	1,500	1,500	0%
Maintenance tracking software	3,500	2,880	620	3,500	3,500	0%
Capital outlay: equipment	55,000	18,252	36,748	55,000	55,000	0%
Fuel	22,000	19,982	20,000	39,982	40,000	82%
Repairs and maintenance (parts)	40,000	11,261	20,000	31,261	40,000	0%
Insurance	14,769	14,559	-	14,559	15,287	4%
Minor operating equipment	20,000	9,690	10,310	20,000	20,000	0%
Horticulture dumpster	35,000	12,250	12,000	24,250	35,000	0%
Employee uniforms	26,000	13,853	12,147	26,000	26,000	0%
Chemicals	55,000	34,582	20,418	55,000	55,000	0%
Flower program	125,000	72,174	52,826	125,000	125,000	0%
Mulch program	80,000	87,182	-	87,182	85,000	6%
Plant replacement program	50,000	9,610	30,000	39,610	50,000	0%
Other contractual - tree trimming	9,495	-	9,495	9,495	9,495	0%
Contractual services-palm pruning	-	64,800	-	64,800	70,000	N/A
Fountain maintenance	7,500	2,296	5,204	7,500	7,500	0%
Office operations	25,000	8,548	12,000	20,548	23,000	-8%
Monument maintenance	20,000	12,944	7,056	20,000	20,000	0%
Total landscape services	<u>1,661,764</u>	<u>843,302</u>	<u>873,885</u>	<u>1,717,187</u>	<u>1,848,282</u>	11%
Roadway services						
Personnel	7,800	4,004	3,796	7,800	8,546	10%
Repairs and maintenance - parts	7,500	-	7,500	7,500	22,155	195%
Insurance	1,600	1,597	-	1,597	1,583	-1%
Total roadway services	<u>16,900</u>	<u>5,601</u>	<u>11,296</u>	<u>16,897</u>	<u>32,284</u>	91%

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
GENERAL FUND 001/101 COMBINED BUDGET - PELICAN LANDING
FISCAL YEAR 2023**

	Fiscal Year 2022			Total Revenues & Expenditures	Proposed Budget FY 2023	% Change 2022 vs 2023
	Adopted Budget FY 2022	Actual through 3/31/22	Projected through 9/30/22			
EXPENDITURES (continued)						
Parks & recreation						
Utilities	8,500	5,217	5,000	10,217	10,000	18%
Operating supplies	1,000	-	1,000	1,000	1,000	0%
Total parks and recreation	<u>9,500</u>	<u>5,217</u>	<u>6,000</u>	<u>11,217</u>	<u>11,000</u>	16%
Other fees & charges						
Property appraiser	3,625	3,625	-	3,625	3,625	0%
Tax collector	5,358	5,360	-	5,360	5,358	0%
Total other fees & charges	<u>8,983</u>	<u>8,985</u>	<u>-</u>	<u>8,985</u>	<u>8,983</u>	0%
Total expenditures	<u>2,326,861</u>	<u>1,136,242</u>	<u>1,263,783</u>	<u>2,400,024</u>	<u>2,547,015</u>	9%
Excess/(deficiency) of revenues over/(under) expenditures	-	1,127,697	(1,179,334)	(51,636)	-	
OTHER FINANCING SOURCES/(USES)						
Transfer in	-	637,749	-	637,749	-	N/A
Total other financing sources/(uses)	<u>-</u>	<u>637,749</u>	<u>-</u>	<u>637,749</u>	<u>-</u>	N/A
Net increase/(decrease) of fund balance	-	1,765,446	(1,179,334)	586,113	-	
Fund balance - beginning (unaudited)	280,267	210,423	1,975,869	210,423	796,536	
Fund balance - ending (projected)	<u>\$ 280,267</u>	<u>\$ 1,975,869</u>	<u>\$ 796,535</u>	<u>\$ 796,536</u>	<u>\$ 796,536</u>	

Description	Total Units	Assessment Summary		Total Revenue	
		2022	2023		
Common & Administration	156.57	\$ 279.86	\$ 296.98	\$ 46,498.16	41,168.52
Full Assessment	3,871.71	584.31	623.23	2,412,965.82	2,513,496.49
Limited Benefit Assessment-outside gates	498.66	163.69	173.11	86,323.03	87,534.63
	<u>4,526.94</u>			<u>2,545,787.01</u>	
	-				

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
GENERAL FUND 001/101 COMBINED BUDGET - PELICAN LANDING
DEFINITIONS OF EXPENDITURES**

EXPENDITURES

Professional fees

Supervisors	\$	19,377
<p>Statutorily set at \$200 (plus applicable taxes) for each meeting of the Board of Supervisors not to exceed \$4,800 for each fiscal year. The Districts anticipate 12 meetings in fiscal year 2022.</p>		
Engineering		21,750
<p>Barraco and Associates, Inc., provides a broad array of civil engineering and survey services as requested by the Districts, to assist in crafting solutions with sustainability for the long term interest of the Community - recognizing the needs of government, the environment and maintenance of the District's facilities.</p>		
Legal		24,000
<p>Coleman, Yovanovich and Koester, PA serves Bayside and Daniel H. Cox, PA. serves Bay Creek, both provide on-going general counsel and legal representation. Attorneys attend the noticed Board meetings in order to anticipate and deal with possible legal issues as they may arise and to respond to questions. In this capacity, as local government lawyers, realize that this type of local government is very limited in its scope - providing infrastructure and service to the development.</p>		
Audit		18,000
<p>The Districts are required by Florida State Statute to undertake an independent examination of its books, records and accounting procedures on an annual basis. The Districts currently have an agreement with Grau & Associates to perform these services.</p>		
Management		42,000
<p>Wrathell, Hunt and Associates, LLC, specializes in managing community development districts in the State of Florida by combining the knowledge, skills and experience of a team of professionals to ensure compliance with all governmental requirements of the Districts, develop financing programs, administer the issuance of tax exempt bond financings, and finally operate and maintain the assets of the community.</p>		
Accounting & payroll		16,799
<p>Wrathell, Hunt and Associates, LLC, prepares all financial work related to the Districts' funds (general, debt service, capital projects, etc.). This includes monthly financials, the annual budget and various other items.</p>		
Computer services		5,040
<p>Wrathell, Hunt and Associates, LLC, provides maintenance of the Districts' financial records, which includes accounts payable and profit & loss statements.</p>		
Assessment roll preparation		8,476
<p>The Districts contract with AJC Associates Inc., for this service, which includes preparing, maintaining and transmitting the annual lien roll with annual special assessment amounts for capital and operating and maintenance assessments.</p>		
Telephone		950
<p>Telephone and fax machine.</p>		
Postage & reproduction		1,350
<p>Mailing of agenda packages, overnight deliveries, correspondence, etc.</p>		
Printing and binding		4,918
<p>Letterhead, envelopes, copies, etc.</p>		
Legal Notices and Communications		1,125
<p>The Districts advertise in The News Press for monthly meetings, special meetings, public hearings, bidding, etc. and an electronic newsletter beginning in FY 2013.</p>		

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
GENERAL FUND 001/101 COMBINED BUDGET - PELICAN LANDING
DEFINITIONS OF EXPENDITURES**

Expenditures (Continued)

Office supplies	750
Accounting and administrative supplies.	
Subscriptions and memberships	263
Annual fee paid to the Florida Department of Economic Opportunity.	
ADA website compliance	253
Insurance	17,770
The Districts carry public officials and general liability insurance with policies written by EGIS.	
The limit of liability is set at \$1,000,000 for general liability (\$2,000,000 general aggregate) and \$1,000,000 for public officials liability.	
Miscellaneous (bank fees)	6,750
Bank charges and other miscellaneous expenses incurred during the year.	
Field management	
Other Contractual	37,799
As part of the consulting manager's contract, the Districts retain the services of a field manager. The field manager is responsible for the day-to-day field operations. These responsibilities include, but are not limited to, preparing and bidding of services and commodities, contract administration, hiring and maintaining qualified personnel, preparation of and implementation of operating schedules and policies, ensuring compliance with all operating permits, prepare and implement field operating budgets, provide information/education to public regarding District programs and attends Board meetings. This service is provided by Wrathell, Hunt and Associates, LLC.	
Water management services	
NPDES program	3,165
As mandated by the Federal Environmental Protection Agency and the Florida State Department of Environmental Protection, the District must participate in the National Pollutant Discharge Elimination System (NPDES). The purpose of the program is to improve stormwater quality through new facility design review, construction activity monitoring, periodic facility review and inspections, public education and sediment control.	
Other Contractual Services	
The Districts contract with licensed and qualified contractors to provide lake and wetland maintenance services. The District's have completed lake water quality testing and research project and will be implementing recommendations that were offered as a result of the year long review and final analysis. Additionally, the Districts have accepted the responsibility for operating and maintaining the communities culverts and drains that are a part of the primary roadway systems and amenity parking lots.	
Other contractual services: lakes	200,661
Other contractual services: wetlands	37,980
Other contractual services: culverts/drains	37,980
Other contractual services: lake health	6,330
Aquascaping	18,990
Planting of aquatic and wetland plants to ensure the integrity of the storm water management systems.	
Capital outlay	9,495
Purchase and installation of additional aeration systems.	
Repairs and Maintenance (Aerators)	9,495
Unforeseen costs that may be incurred.	

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
GENERAL FUND 001/101 COMBINED BUDGET - PELICAN LANDING
DEFINITIONS OF EXPENDITURES**

Expenditures (continued)

Street lighting

Contractual Services	40,000
The Districts contract with a licensed and insured electrician to service their street, landscape	
Electricity	55,000
The Districts are charged monthly per Florida Power & Light's streetlight schedule s-1 for	
streetlight electric and metered usage for signage and landscape lighting.	

Landscape services

Supervisors	120,000
Includes salary, taxes and benefits for the Districts' field manager and irrigation manager.	
Personnel services	1,045,000
Includes salary, taxes and benefits for the Districts' in-house landscape maintenance crew.	
Other contractual- horticulturalists	2,000
Periodic professional review and report of landscape maintenance practices.	
Other contractual-training	1,500
Covers periodic training of staff by Horticulturalists or other Industry Professionals.	
Maintenance tracking software	3,500
Continued implementation of a Landscape Services activity tracking program. This service is	
provided by Monday and includes an annual subscription.	
Capital outlay: equipment	55,000
Department related purchase of vehicles and equipment. The Districts anticipate new	
additional equipment needs including replacement mower and a 1 ton truck.	
Fuel	40,000
Cost of fuel for vehicles and equipment used by the Districts.	
Repairs and maintenance (parts)	40,000
Parts replacement for vehicles and equipment.	
Insurance	15,287
Insurance costs for automobiles, property and workers' compensation.	
Minor operating equipment	20,000
Costs associated with small equipment purchases.	
Horticulture dumpster	35,000
Costs associated with the disposal of the Districts' horticulture debris that accumulates during	
pruning operations.	
Employee uniforms	26,000
Costs associated with employee uniforms.	
Chemicals	55,000
Landscape maintenance requires the use of chemicals for the control of unwanted weeds,	
insects and diseases, as well as fertilizers, to promote the growth and health of landscape	
materials within the common areas and rights-of way.	
Flower program	125,000
The Districts' flower program consists of replacing flowers within certain landscape and	
signage areas three times a year.	
Mulch program	85,000
The Districts' mulch program is intended to provide aesthetic value while at the same time	
providing a barrier to hold moisture, protect plant roots and deter unwanted weed growth in	
the landscape planting beds.	

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
GENERAL FUND 001/101 COMBINED BUDGET - PELICAN LANDING
DEFINITIONS OF EXPENDITURES**

Expenditures (continued)	
Plant replacement program	50,000
Replacement and renovation of landscape material.	
Other contractual - tree trimming	9,495
Hard wood tree trimming in sensitive locations within the Districts' common areas and parks that exceed the on site capabilities or expertise of staff.	
Contractual services-palm pruning	70,000
This expenditure includes the hiring of a contractor for the annual pruning of palm trees through the CDD areas of responsibility.	
Fountain maintenance	7,500
Cost of maintaining the entry feature.	
Office operations	23,000
Office supplies and maintenance for the field office.	
Monument maintenance	20,000
Annual cost of pressure washing , painting and repairing the monuments. This includes the monuments and brick pavers at the central fountain.	
Roadway services	8,546
Personnel	
Includes salary, taxes and benefits for the Districts' street sweeper.	
Repairs and maintenance - parts	22,155
Insurance	1,583
Insurance costs for automobiles that relate to this department.	
Parks & Recreation	
Utilities	10,000
These expenditures relate to water/sewer and electrical expense for Central Park, which includes a water feature and two (2) floating fountains.	
Operating supplies	1,000
These expenditures include costs related to central park and miscellaneous supplies and part replacement used during the daily activities of the department.	
Other fees & charges	
Property appraiser	3,625
The property appraiser charges \$1.00 per parcel.	
Tax collector	5,358
The tax collector charges \$1.50 per parcel.	
Total expenditures	\$ 2,547,015

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND 001 BUDGET
FISCAL YEAR 2023**

	Fiscal Year 2022				Proposed Budget FY 2023	% Change 2022 vs 2023
	Adopted Budget FY 2022	Actual through 3/31/22	Projected through 9/30/22	Total Revenues & Expenditures		
REVENUES						
Assessment levy: on-roll - gross	\$ 1,942,140				\$ 2,129,128	
Allowable discounts (4%)	(77,686)				(85,165)	
Assessment levy: on-roll - net	1,864,454	\$ 1,806,895	\$ 57,559	\$ 1,864,454	2,043,963	10%
Interest	1,211	42	100	142	404	-67%
Street sweeping	8,072	-	8,072	8,072	8,072	0%
Miscellaneous-FEMA/State reimb	-	-	-	-	-	N/A
Total revenues	1,873,737	1,806,937	65,731	1,872,668	2,052,439	10%
EXPENDITURES						
Professional fees						
Supervisors**	9,689	3,956	5,733	9,689	9,689	0%
Engineering	17,648	2,281	15,367	17,648	17,648	0%
Legal	19,474	4,456	15,017	19,473	19,474	0%
Audit**	9,000	-	9,000	9,000	9,000	0%
Management	34,079	17,039	17,039	34,078	34,079	0%
Accounting & payroll	13,631	6,815	6,816	13,631	13,631	0%
Computer services	4,089	2,474	1,615	4,089	4,089	0%
Assessment roll preparation	6,877	6,877	-	6,877	6,877	0%
Telephone	771	385	385	770	771	0%
Postage & reproduction	1,095	548	550	1,098	1,095	0%
Printing and binding	3,990	1,995	1,995	3,990	3,990	0%
Legal Notices and Communications	913	628	285	913	913	0%
Office supplies	487	582	243	825	609	25%
Subscriptions and memberships	213	213	-	213	213	0%
ADA website compliance	205	128	77	205	205	0%
Insurance**	8,584	8,626	-	8,626	8,885	4%
Miscellaneous (bank fees)	5,477	1,735	3,742	5,477	5,477	0%
Total professional fees	136,222	58,738	77,864	136,602	136,645	0%
Field management						
Other contractual	30,670	15,335	15,335	30,670	30,670	0%
Total field management	30,670	15,335	15,335	30,670	30,670	0%
Water management services						
NPDES program	2,568	288	2,280	2,568	2,568	0%
Other contractual services: lakes	162,816	76,447	86,369	162,816	162,816	0%
Other contractual services: wetlands	30,817	3,674	27,143	30,817	30,817	0%
Other contractual services: culverts/dra	30,817	2,568	28,249	30,817	30,817	0%
Other contractual services: lake health	5,136	-	5,136	5,136	5,136	0%
Aquascaping	15,408	1,326	14,083	15,409	15,408	0%
Capital outlay	7,704	-	7,704	7,704	7,704	0%
Repairs and Maintenance (Aerators)	7,704	6,526	1,178	7,704	7,704	0%
Contingencies	-	334	-	334	-	N/A
Total water management	262,970	91,163	172,142	263,305	262,970	0%

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND 001 BUDGET
FISCAL YEAR 2023**

	Fiscal Year 2022			Total Revenues & Expenditures	Proposed Budget FY 2023	% Change 2022 vs 2023
	Adopted Budget FY 2022	Actual through 3/31/22	Projected through 9/30/22			
EXPENDITURES (continued)						
Street lighting						
Contractual Services	32,456	26,555	5,901	32,456	32,456	0%
Electricity	31,645	21,995	21,908	43,903	44,627	41%
Equipment	-	-	-	-	-	N/A
Total street lighting	<u>64,101</u>	<u>48,550</u>	<u>27,809</u>	<u>76,359</u>	<u>77,083</u>	20%
Landscape services						
Supervisor	97,368	46,460	50,906	97,366	97,368	0%
Personnel services	770,830	317,342	453,429	770,771	847,913	10%
Other contractual- horticulturalists	1,623	-	1,623	1,623	1,623	0%
Other contractual-training	1,217	-	1,217	1,217	1,217	0%
Maintenance tracking software	2,840	2,337	503	2,840	2,840	0%
Capital outlay: equipment	44,627	14,810	29,817	44,627	44,627	0%
Fuel	17,851	16,214	16,228	32,442	32,456	82%
Repairs and maintenance (parts)	32,456	9,138	16,228	25,366	32,456	0%
Insurance	11,984	11,788	-	11,788	12,404	4%
Minor operating equipment	16,228	7,863	8,366	16,229	16,228	0%
Horticulture dumpster	28,399	9,940	9,737	19,677	28,399	0%
Employee uniforms	21,096	11,241	9,856	21,097	21,096	0%
Chemicals	44,627	28,060	16,567	44,627	44,627	0%
Flower program	101,425	58,562	42,863	101,425	101,425	0%
Mulch program	64,912	70,739	-	70,739	68,969	6%
Plant replacement program	40,570	7,780	24,342	32,122	40,570	0%
Other contractual - tree trimming	7,704	-	7,704	7,704	7,704	0%
Unbudgeted contractual services	-	52,579	-	52,579	56,798	N/A
Fountain maintenance	6,086	1,863	4,223	6,086	6,086	0%
Office operations	20,285	6,936	9,737	16,673	18,662	-8%
Monument maintenance	16,228	10,503	5,725	16,228	16,228	0%
Total landscape services	<u>1,348,356</u>	<u>684,155</u>	<u>709,071</u>	<u>1,393,226</u>	<u>1,499,696</u>	11%
Roadway services						
Personnel	6,329	3,249	3,080	6,329	6,934	10%
Repairs and maintenance - parts	6,086	-	6,086	6,086	17,977	195%
Insurance	1,298	1,293	-	1,293	1,284	-1%
Total roadway services	<u>13,713</u>	<u>4,542</u>	<u>9,166</u>	<u>13,708</u>	<u>26,195</u>	91%

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND 001 BUDGET
FISCAL YEAR 2023**

	Fiscal Year 2022			Total Revenues & Expenditures	Proposed Budget FY 2023	% Change 2022 vs 2023
	Adopted Budget FY 2022	Actual through 3/31/22	Projected through 9/30/22			
EXPENDITURES (continued)						
Parks & recreation						
Utilities	8,160	5,008	4,057	9,065	9,600	18%
Operating supplies	960	-	811	811	960	0%
Total parks and recreation	<u>9,120</u>	<u>5,008</u>	<u>4,868</u>	<u>9,876</u>	<u>10,560</u>	16%
Other fees & charges						
Property appraiser	3,480	3,480	-	3,480	3,480	0%
Tax collector	5,144	5,130	-	5,130	5,144	0%
Total other fees & charges	<u>8,624</u>	<u>8,610</u>	<u>-</u>	<u>8,610</u>	<u>8,624</u>	0%
Total expenditures	<u>1,873,776</u>	<u>916,101</u>	<u>1,016,255</u>	<u>1,932,356</u>	<u>2,052,443</u>	10%
Excess/(deficiency) of revenues over/(under) expenditures	(39)	890,836	(950,524)	(59,688)	(4)	
OTHER FINANCING SOURCES/(USES)						
Transfer in	-	355,346	-	355,346	-	N/A
Total other financing sources/(uses)	<u>-</u>	<u>355,346</u>	<u>-</u>	<u>355,346</u>	<u>-</u>	N/A
Net increase/(decrease) of fund balance	(39)	1,246,182	(950,524)	295,658	(4)	
Fund balance - beginning (unaudited)	227,716	170,940	1,417,122	170,940	466,598	
Fund balance - ending (projected)	<u>\$ 227,677</u>	<u>\$ 1,417,122</u>	<u>\$ 466,598</u>	<u>\$ 466,598</u>	<u>\$ 466,594</u>	

**These items are cost shared 75/25 between the general funds and the enterprise funds. The 75% is then split 50/50 between the

Description	Total Units	Assessment Summary		Total Revenue
		2022	2023	
Common & Administration	156.57	\$ 240.85	\$ 262.94	\$ 41,168.52
Full Assessment	3043.17	599.33	658.04	2,002,527.59
Limited Benefit Assessment-outside ga	487.93	165.12	175.09	85,431.66
	<u>3,687.67</u>			<u>\$ 2,129,127.77</u>

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND 101 BUDGET
FISCAL YEAR 2023**

	Fiscal Year 2022				Proposed Budget FY 2023	% Change 2022 vs 2023
	Adopted Budget FY 2022	Actual through 3/31/22	Projected through 9/30/22	Total Revenues & Expenditures		
REVENUES						
Assessment levy: on-roll - gross	\$ 469,659				\$ 513,072	
Allowable discounts (4%)	(18,786)				(20,523)	
Assessment levy: on-roll - net	450,873	\$ 434,279	\$ 16,594	\$ 450,873	492,549	9%
Interest	291	97	200	297	98	-66%
Street sweeping	1,928	-	1,924	1,924	1,928	0%
Miscellaneous	-	22,626	-	22,626	-	N/A
Total revenues	453,092	457,002	18,718	475,720	494,575	9%
EXPENDITURES						
Professional fees						
Supervisors**	9,689	3,956	5,733	9,689	9,689	0%
Engineering	4,102	530	3,572	4,102	4,102	0%
Legal	4,526	1,036	3,491	4,527	4,526	0%
Audit**	9,000	-	9,000	9,000	9,000	0%
Management	7,921	3,961	3,961	7,922	7,921	0%
Accounting & payroll	3,168	1,584	1,584	3,168	3,168	0%
Computer services	951	575	376	951	951	0%
Assessment roll preparation	1,599	1,599	-	1,599	1,599	0%
Telephone	179	90	90	180	179	0%
Postage & reproduction	255	124	128	252	255	0%
Printing and binding	928	464	464	928	928	0%
Legal Notices and Communications	212	146	66	212	212	0%
Office supplies	113	135	57	192	141	25%
Subscriptions and memberships	50	50	-	50	50	0%
ADA website compliance	48	30	18	48	48	0%
Insurance**	8,584	8,626	-	8,626	8,885	4%
Miscellaneous (bank fees)	1,273	403	870	1,273	1,273	0%
Total professional fees	52,598	23,309	29,410	52,719	52,927	1%
Field management						
Other contractual	7,129	3,564	3,565	7,129	7,129	0%
Total field management	7,129	3,564	3,565	7,129	7,129	0%
Water management services						
NPDES program	597	67	530	597	597	0%
Other contractual services: lakes	37,845	17,769	20,076	37,845	37,845	0%
Other contractual services: wetlands	7,163	854	6,309	7,163	7,163	0%
Other contractual services: culverts/drains	7,163	597	6,566	7,163	7,163	0%
Other contractual services: lake health	1,194	-	1,194	1,194	1,194	0%
Aquascaping	3,582	308	3,273	3,581	3,582	0%
Capital outlay	1,791	-	1,791	1,791	1,791	0%
Repairs and Maintenance (Aerators)	1,791	1,517	274	1,791	1,791	0%
Contingencies	-	78	-	78	-	N/A
Total water management	61,126	21,190	40,013	61,203	61,126	0%

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND 101 BUDGET
FISCAL YEAR 2023**

	Fiscal Year 2022			Total Revenues & Expenditures	Proposed Budget FY 2023	% Change 2022 vs 2023
	Adopted Budget FY 2022	Actual through 3/31/22	Projected through 9/30/22			
EXPENDITURES (continued)						
Street lighting						
Contractual Services	7,544	6,172	1,372	7,544	7,544	0%
Electricity	7,355	5,116	5,092	10,208	10,373	41%
Total street lighting	<u>14,899</u>	<u>11,288</u>	<u>6,464</u>	<u>17,752</u>	<u>17,917</u>	20%
Landscape services						
Supervisor	22,632	10,802	11,832	22,634	22,632	0%
Personnel services	179,170	73,835	105,394	179,229	197,087	10%
Other contractual- horticulturalists	377	-	377	377	377	0%
Other contractual-training	283	-	283	283	283	0%
Maintenance tracking software	660	543	117	660	660	0%
Capital outlay	10,373	3,442	6,931	10,373	10,373	0%
Fuel	4,149	3,768	3,772	7,540	7,544	82%
Repairs and maintenance (parts)	7,544	2,123	3,772	5,895	7,544	0%
Insurance	2,785	2,771	-	2,771	2,883	4%
Minor operating equipment	3,772	1,827	1,944	3,771	3,772	0%
Horticulture dumpster	6,601	2,310	2,263	4,573	6,601	0%
Employee uniforms	4,904	2,612	2,291	4,903	4,904	0%
Chemicals	10,373	6,522	3,851	10,373	10,373	0%
Flower program	23,575	13,612	9,963	23,575	23,575	0%
Mulch program	15,088	16,443	-	16,443	16,031	6%
Plant replacement program	9,430	1,830	5,658	7,488	9,430	0%
Other contractual - tree trimming	1,791	-	1,791	1,791	1,791	0%
Unbudgeted contractual services	-	12,221	-	12,221	13,202	N/A
Fountain maintenance	1,415	433	981	1,414	1,415	0%
Office operations	4,715	1,612	2,263	3,875	4,338	-8%
Monument maintenance	3,772	2,441	1,331	3,772	3,772	0%
Hurricane clean up	-	-	-	-	-	N/A
Total landscape services	<u>313,409</u>	<u>159,147</u>	<u>164,814</u>	<u>323,961</u>	<u>348,587</u>	11%
Roadway services						
Personnel	1,471	755	716	1,471	1,612	10%
Repairs and maintenance - parts	1,415	-	1,415	1,415	4,178	195%
Insurance	302	304	-	304	299	-1%
Total roadway services	<u>3,188</u>	<u>1,059</u>	<u>2,131</u>	<u>3,190</u>	<u>6,089</u>	91%

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND 101 BUDGET
FISCAL YEAR 2023**

	Fiscal Year 2022			Total Revenues & Expenditures	Proposed Budget FY 2023	% Change 2022 vs 2023
	Adopted Budget FY 2022	Actual through 3/31/22	Projected through 9/30/22			
EXPENDITURES (continued)						
Parks & recreation						
Utilities	340	209	943	1,152	400	18%
Operating supplies	40	-	189	189	40	0%
Total parks and recreation	<u>380</u>	<u>209</u>	<u>1,132</u>	<u>1,341</u>	<u>440</u>	16%
Other fees & charges						
Property appraiser	145	145	-	145	145	0%
Tax collector	214	230	-	230	214	0%
Total other fees & charges	<u>359</u>	<u>375</u>	<u>-</u>	<u>375</u>	<u>359</u>	0%
Total expenditures	<u>453,088</u>	<u>220,141</u>	<u>247,529</u>	<u>467,670</u>	<u>494,574</u>	9%
Excess/(deficiency) of revenues over/(under) expenditures	4	236,861	(228,811)	8,050	1	
OTHER FINANCING SOURCES/(USES)						
Transfer in	-	282,403	-	282,403	-	N/A
Total other financing sources/(uses)	<u>-</u>	<u>282,403</u>	<u>-</u>	<u>282,403</u>	<u>-</u>	N/A
Net increase/(decrease) of fund balance	4	519,264	(228,811)	290,453	1	
Fund balance - beginning (unaudited)	52,550	39,483	558,747	39,483	329,936	
Fund balance - ending (projected)	<u>\$ 52,554</u>	<u>\$ 558,747</u>	<u>\$ 329,936</u>	<u>\$ 329,936</u>	<u>\$ 329,937</u>	

**These items are cost shared 75/25 between the general funds and the enterprise funds. The 75% is then split 50/50 between the

Description	Total Units	Assessment Summary		Total Revenue
		2022	2023	
Full Assessment	828.54	\$ 564.44	\$ 616.71	\$ 510,968.90
Limited Benefit Assessment-outside gates	10.73	186.17	195.99	2,102.97
	<u>839.27</u>			<u>\$ 513,071.87</u>

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
GENERAL FUND 002 - THE COLONY BUDGET
FISCAL YEAR 2023**

	Fiscal Year 2022			Total Revenues & Expenditures	Proposed Budget FY 2023	% Change 2022 vs 2023
	Adopted Budget FY 2022	Actual through 3/31/22	Projected through 9/30/22			
REVENUES						
Assessment levy: on-roll - gross	\$ 747,033				\$ 810,367	
Allowable discounts (4%)	(29,881)				(32,415)	
Assessment levy: on-roll - net	717,152	\$ 693,072	\$ 24,080	\$ 717,152	777,952	8%
Interest	2,500	43	100	143	500	-80%
Total revenues	719,652	693,115	24,180	717,295	778,452	8%
EXPENDITURES						
Professional fees						
Accounting & payroll	9,380	4,690	4,690	9,380	9,380	0%
Computer services	3,411	1,705	1,706	3,411	3,411	0%
Assessment roll preparation	1,150	1,150	-	1,150	1,150	0%
Field management	14,211	7,106	7,105	14,211	14,211	0%
Other current charges	-	304	-	304	-	N/A
Total professional fees	28,152	14,955	13,501	28,456	28,152	0%
Street lighting						
Contractual services - lightpoles	5,000	-	5,000	5,000	5,000	0%
Total street lighting	5,000	-	5,000	5,000	5,000	0%
Landscape services						
Personnel services	333,000	140,104	160,000	300,104	364,800	10%
Other contractual- horticulturalists	1,500	-	1,500	1,500	1,500	0%
Other contractual- training	1,500	-	1,500	1,500	1,500	0%
Capital outlay	20,000	-	20,000	20,000	20,000	0%
Fuel	8,000	147	7,853	8,000	8,000	0%
Repairs & maintenance (parts)	15,000	8,330	6,670	15,000	15,000	0%
Insurance	3,000	2,374	626	3,000	3,000	0%
Minor operating equipment	-	18	-	18	-	N/A
Horticulture dumpster	19,000	7,350	7,500	14,850	16,000	-16%
Miscellaneous equipment	2,500	-	2,500	2,500	2,500	0%
Chemicals	15,000	11,548	7,500	19,048	15,000	0%
Flower program	50,000	39,518	10,482	50,000	50,000	0%
Mulch program	45,000	20,742	24,258	45,000	45,000	0%
Plant replacement program	40,000	16,066	23,934	40,000	40,000	0%
Other contractual - tree trimming	10,000	2,500	7,500	10,000	10,000	0%
Monument maintenance	3,000	-	3,000	3,000	3,000	0%
Total landscape services	566,500	248,697	284,823	533,520	595,300	5%

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
GENERAL FUND 002 - THE COLONY BUDGET
FISCAL YEAR 2023**

	Fiscal Year 2022			Total Revenues & Expenditures	Proposed Budget FY 2023	% Change 2022 vs 2023
	Adopted Budget FY 2022	Actual through 3/31/22	Projected through 9/30/22			
Fountain services						
Operating supplies	120,000	81,571	70,000	151,571	150,000	25%
Total fountain services	120,000	81,571	70,000	151,571	150,000	25%
Total expenditures	719,652	345,223	373,324	718,547	778,452	8%
Excess/(deficiency) of revenues over/(under) expenditures	-	347,892	(349,144)	(1,252)	-	
Fund balance - beginning (unaudited)	294,464	341,808	689,700	341,808	340,556	
Fund balance - ending (projected)	<u>\$ 294,464</u>	<u>\$ 689,700</u>	<u>\$ 340,556</u>	<u>\$ 340,556</u>	<u>\$ 340,556</u>	

Description	Total Units	Assessments		Total Revenue
		2022	2023	
002 Assessment	1,259.63	\$ 593.06	\$ 643.34	\$ 810,370.36

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
ENTERPRISE FUND 401/451 COMBINED BUDGET
FISCAL YEAR 2023**

	Fiscal Year 2022				Proposed Budget FY 2023	% Change 2022 vs 2023
	Adopted Budget FY 2022	Actual through 3/31/22	Projected through 9/30/22	Total Revenues & Expenditures		
OPERATING REVENUES						
Charges for services:						
Assessment levy - gross	\$ 348,431				\$ 346,860	
Allowable discounts (4%)	(13,937)				(13,874)	
Assessment levy - net	334,494	\$ 322,964	\$ 11,530	\$ 334,494	332,986	0%
Irrigation revenue	581,896	246,993	295,000	541,993	581,896	0%
Meter fees	3,500	-	-	-	-	-100%
Total revenues	919,890	569,957	306,530	876,487	914,882	-1%
OPERATING EXPENSES						
Professional fees						
Supervisors	6,459	2,638	3,821	6,459	6,459	0%
Engineering	7,250	937	6,313	7,250	7,250	0%
Legal	8,000	1,831	6,169	8,000	8,000	0%
Audit	6,000	-	6,000	6,000	6,000	0%
Management	16,082	8,041	8,041	16,082	16,404	2%
Accounting & payroll	5,600	2,800	2,800	5,600	5,600	0%
Computer services	1,680	1,016	664	1,680	1,680	0%
Utility billing	29,000	17,268	17,000	34,268	35,000	21%
Telephone	311	156	155	311	311	0%
Postage & reproduction	450	227	223	450	450	0%
Printing and binding	1,639	820	819	1,639	1,639	0%
Legal Notices and Communications	375	257	118	375	375	0%
Office supplies	200	239	-	239	250	25%
Subscriptions and memberships	87	88	-	88	87	0%
ADA website compliance	147	52	95	147	147	0%
Insurance	5,976	5,750	226	5,976	6,275	5%
Miscellaneous (bank fees)	2,250	713	1,537	2,250	2,250	0%
Total Professional fees	91,506	42,833	53,981	96,814	98,177	7%
Field Management fees						
Other contractual services	12,600	6,300	6,300	12,600	12,600	0%
Total field management fees	12,600	6,300	6,300	12,600	12,600	0%
Water management services						
NPDES program	1,835	205	1,630	1,835	1,835	0%
Other contractual services: lakes	116,339	54,624	61,715	116,339	116,339	0%
Other contractual services: wetlands	22,020	2,625	19,395	22,020	22,020	0%
Other contractual services: culverts/drains	22,020	1,835	20,185	22,020	22,020	0%
Other contractual services: lake health	3,670	-	3,670	3,670	3,670	0%
Aquascaping	11,010	947	10,063	11,010	11,010	0%
Capital outlay	5,505	-	5,505	5,505	5,505	0%
Repairs and Maintenance (Aerators)	5,505	4,663	842	5,505	5,505	0%
Contingencies	-	239	-	239	-	N/A
Total water management services	187,904	65,138	123,005	188,143	187,904	0%

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
ENTERPRISE FUND 401/451 COMBINED BUDGET
FISCAL YEAR 2023**

	Fiscal Year 2022			Total Revenues & Expenditures	Proposed Budget FY 2023	% Change 2022 vs 2023
	Adopted Budget FY 2022	Actual through 3/31/22	Projected through 9/30/22			
OPERATING EXPENSES (continued)						
Landscape services						
Other contractual - tree trimming	5,505	-	5,505	5,505	5,505	0%
Total landscape services	5,505	-	5,505	5,505	5,505	0%
Roadway Services						
Personnel	4,394	1,663	2,731	4,394	4,955	13%
Repairs and Maintenance - Parts	1,835	-	1,835	1,835	12,845	600%
Insurance	250	1,237	-	1,237	2,500	900%
Total Roadway Services	6,479	2,900	4,566	7,466	20,300	213%
Irrigation services						
Personnel	78,500	36,794	41,706	78,500	86,350	10%
Reclaimed water- Bay Creek	75,646	54,945	20,701	75,646	75,646	0%
Surplus RCS Water- Bayside	151,475	-	151,475	151,475	151,475	0%
Repairs and maintenance - parts	25,000	21,565	3,435	25,000	25,000	0%
Insurance	10,500	10,543	-	10,543	11,500	10%
Meter costs	7,500	3,957	3,543	7,500	7,500	0%
Other contractual services	9,000	8,078	922	9,000	9,000	0%
Electricity	100,000	49,423	50,577	100,000	100,000	0%
Pumps & machinery	50,000	70,421	10,000	80,421	50,000	0%
Depreciation	60,000	29,256	30,744	60,000	60,000	0%
Total irrigation services	567,621	284,982	313,103	598,085	576,471	2%
Total operating expenses	871,615	402,153	500,955	903,108	900,957	3%
Operating income/loss	48,275	167,804	(194,425)	(26,621)	13,925	N/A
Nonoperating revenues/(expenses)						
Interest income	500	15	485	500	500	0%
Total nonoperating revenues/(expenses)	500	15	485	500	500	0%
Change in net assets	48,775	167,819	(193,940)	(26,121)	14,425	
Total net assets - beginning (unaudited)	1,136,690	1,165,721	1,333,540	1,165,721	1,139,600	
Total net assets - ending (projected)	\$ 1,185,465	\$ 1,333,540	\$ 1,139,600	\$ 1,139,600	\$ 1,154,025	

Description	Total Units	Assessment Summary		Total Revenue
		2022	2023	
Full Assessment	4,013.52	\$ 86.81	\$ 86.42	\$ 346,848

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
ENTERPRISE FUND 401/451 COMBINED BUDGET
DEFINITIONS OF EXPENDITURES**

OPERATING EXPENSES

Professional fees

Supervisors	\$ 6,459
Statutorily set at \$200 (plus applicable taxes) for each meeting of the Board of Supervisors not to exceed \$4,800 for each fiscal year. The Districts anticipate 12 meetings in fiscal year 2022.	
Engineering	7,250
Barraco and Associates, Inc., provides a broad array of engineering, consulting and construction services to the Districts, which assist in crafting solutions with sustainability for the long term interest of the community - recognizing the needs of government, the environment and maintenance of the Districts' facilities.	
Legal	8,000
Coleman, Yovanovich and Koester, PA serves Bayside and Daniel H. Cox, PA. serves Bay Creek, both provide on-going general counsel and legal representation. Attorneys attend the noticed Board meetings in order to anticipate and deal with possible legal issues as they may arise and to respond to questions. In this capacity, as local government lawyers, realize that this type of local	
Audit	6,000
The Districts are required by Florida State Statute to undertake an independent examination of its books, records and accounting procedures on an annual basis. The Districts currently have an agreement with Grau & Associates to perform these services.	
Management	16,404
Wrathell, Hunt and Associates, LLC , specializes in managing community development districts in the State of Florida by combining the knowledge, skills and experience of a team of professionals to ensure compliance with all governmental requirements of the Districts, develop financing programs, administer the issuance of tax exempt bond financings, and finally, operate and maintain the assets of the community.	
Accounting & payroll	5,600
Wrathell, Hunt and Associates, LLC , prepares all financial work related to the Districts' funds (general, debt service and capital projects, etc.). This includes monthly financials, the annual budget and various other items.	
Computer services	1,680
Wrathell, Hunt and Associates, LLC , provides maintenance of the Districts' financial records, which includes accounts payable and profit & loss statements.	
Utility billing	35,000
Utility billing is charged on a base rate of \$3,600 a year for up to the first 250 accounts. The Districts are charged \$1.75 per account per month for additional accounts over 250. The Districts currently bill 912 accounts.	
Telephone	311
Telephone and fax machine.	

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
ENTERPRISE FUND 401/451 COMBINED BUDGET
DEFINITIONS OF EXPENDITURES**

EXPENDITURES (continued)

Postage & reproduction	450
Mailing of agenda packages, overnight deliveries, correspondence, etc.	
Printing and binding	1,639
Letterhead, envelopes, copies, etc.	
Legal Notices and Communications	375
The Districts advertise in The News Press for monthly meetings, special meetings, public hearings, bidding, etc.	
Office supplies	250
Accounting and administrative supplies.	
Subscriptions and memberships	87
Annual fee paid to the Department of Community Affairs.	
ADA website compliance	147
Insurance	6,275
The Districts carry public officials and general liability insurance with policies written by Florida Municipal Insurance Trust. The limit of liability is set at \$1,000,000 for general liability (\$2,000,000 general aggregate) and \$1,000,000 for public officials liability limit.	
Miscellaneous (bank fees)	2,250
Bank charges and other miscellaneous expenses incurred during the year.	

Field Management fees

Other contractual services	12,600
As part of the consulting manager's contract, the Districts retain the services of a field manager. The field manager is responsible for the day-to-day field operations. These responsibilities include, but are not limited to, preparing and bidding of services and commodities, contract administration, hiring and maintaining qualified personnel, preparation of and implementation of operating schedules and policies, ensuring compliance with all operating permits, prepare and implement field operating budgets, provide information/education to public regarding District programs and attends Board meetings. This service is provided by Wrathell, Hunt and Associates, LLC .	

Water management services

Other Contractual services	
The Districts contract with licensed and qualified contractors to provide lake maintenance services.	
Other contractual services: lakes	116,339
Other contractual services: wetlands	22,020
Other contractual services: culverts/drains	22,020
Other contractual services: lake health	3,670

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
ENTERPRISE FUND 401/451 COMBINED BUDGET
DEFINITIONS OF EXPENDITURES**

EXPENDITURES (continued)

Aquascaping	11,010
Planting of aquatic and wetland plants to ensure the integrity of the storm water management systems.	
Capital outlay	5,505
Purchase and installation of new equipment.	
Repairs and Maintenance (Aerators)	5,505
This covers any unforeseen costs that may be incurred.	
Other contractual - tree trimming	
Hard wood tree trimming in sensitive locations within the Districts' common areas and p	5,505
Roadway Services	
Personnel	4,955
Includes salary, taxes and benefits for the Districts' street sweeper.	
Repairs and Maintenance - Parts	12,845
Parts replacement for vehicles and equipment.	
Insurance	2,500
Insurance costs for automobiles, property and worker's compensation related to	
Irrigation services	
Personnel	86,350
Includes salary, taxes and benefits for the Districts' maintenance supervisor and irrigation manager.	
Reclaimed water- Bay Creek	75,646
	151,475
Repairs and maintenance - parts	25,000
Parts replacement for vehicles and equipment.	
Insurance	11,500
Insurance costs for automobiles, property and workers' compensation.	
Meter costs	7,500
Costs associates with installation of single family residential meters. Revenue to support these costs come directly from the meter fee assessed at the time of the application to connect to the system	
Other contractual services	9,000
The District contractors with a qualified provider for services related to plant meters and equipment.	
Electricity	100,000
Cost of electricity for operation of Districts' well fields and high service pump.	
Pumps & machinery	50,000
Repairs and maintenance for the irrigation supply system, including main line, valves and well repairs.	
Depreciation	60,000
The District's capital assets that relate to the irrigation funds are depreciated by the straight line method over their estimated useful lives.	
Total expenditures	\$ 900,957

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
ENTERPRISE FUND 401 BUDGET
FISCAL YEAR 2023**

	Fiscal Year 2022			Total Revenues and Expenditures	Proposed Budget FY 2023	% Change 2022 vs 2023
	Adopted Budget FY 2022	Actual through 3/31/22	Projected through 9/30/22			
OPERATING REVENUES						
Charges for services:						
Assessment levy - gross	\$ 261,323				\$ 260,145	
Allowable discounts (4%)	(10,453)				(10,406)	
Assessment levy - net	250,870	\$ 242,451	\$ 8,419	\$ 250,870	249,739	0%
Irrigation revenue	400,000	169,726	200,000	369,726	400,000	0%
Meter fees	2,625	-	-	-	-	-100%
Total revenues	653,495	412,177	208,419	620,596	649,739	-1%
OPERATING EXPENSES						
Professional fees						
Supervisors**	3,230	1,319	1,911	3,230	3,230	0%
Engineering	5,438	703	4,735	5,438	5,438	0%
Legal	6,000	1,373	4,627	6,000	6,000	0%
Audit**	3,000	-	3,000	3,000	3,000	0%
Management	12,062	6,031	6,031	12,062	12,303	2%
Accounting & payroll	4,200	2,100	2,100	4,200	4,200	0%
Computer services	1,260	762	498	1,260	1,260	0%
Utility billing	21,750	12,951	12,750	25,701	26,250	21%
Telephone	233	117	116	233	233	0%
Postage & reproduction	338	170	167	337	338	0%
Printing and binding	1,229	615	614	1,229	1,229	0%
Legal advertising	281	193	89	282	281	0%
Office supplies	150	179	-	179	188	25%
Subscription and memberships	65	66	-	66	65	0%
ADA website compliance	110	39	71	110	110	0%
Insurance**	2,988	2,875	113	2,988	3,138	5%
Miscellaneous	1,688	535	1,153	1,688	1,688	0%
Total professional fees	64,022	30,028	37,975	68,003	68,951	8%
Field management fees						
Other contractual services	9,450	4,725	4,725	9,450	9,450	0%
Total field management fees	9,450	4,725	4,725	9,450	9,450	0%
Water management services						
NPDES program	1,376	154	1,223	1,377	1,376	0%
Other contractual services: lakes	87,254	40,968	46,286	87,254	87,254	0%
Other contractual services: wetlands	16,515	1,969	14,546	16,515	16,515	0%
Other contractual services: culverts/drains	16,515	1,376	15,139	16,515	16,515	0%
Other contractual services: lake health	2,753	-	2,753	2,753	2,753	0%
Aquascaping	8,258	710	7,547	8,257	8,258	0%
Capital outlay	4,129	-	4,129	4,129	4,129	0%
Repairs and Maintenance (Aerators)*	4,129	3,497	632	4,129	4,129	0%
Contingencies	-	179	-	179	-	N/A
Total water management services	140,929	48,853	92,255	141,108	140,929	0%

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
ENTERPRISE FUND 401 BUDGET
FISCAL YEAR 2023**

	Fiscal Year 2022			Total Revenues and Expenditures	Proposed Budget FY 2023	% Change 2022 vs 2023
	Adopted Budget FY 2022	Actual through 3/31/22	Projected through 9/30/22			
OPERATING EXPENSES (continued)						
Landscape services						
Other contractual - tree trimming	4,129	-	4,129	4,129	4,129	0%
Total landscape services	<u>4,129</u>	<u>-</u>	<u>4,129</u>	<u>4,129</u>	<u>4,129</u>	<u>0%</u>
Roadway Services						
Personnel	3,296	1,247	2,048	3,295	3,716	13%
Repairs and Maintenance - Parts	1,376	-	1,376	1,376	9,634	600%
Insurance	188	928	-	928	1,875	897%
Total Roadway Services	<u>4,860</u>	<u>2,175</u>	<u>3,424</u>	<u>5,599</u>	<u>15,225</u>	<u>213%</u>
Irrigation services						
Personnel	58,875	27,596	31,280	58,876	64,763	10%
Surplus RCS Water- Bayside	151,475	-	-	-	151,475	0%
Repairs and maintenance - parts	18,750	16,174	2,576	18,750	18,750	0%
Insurance	7,875	7,907	-	7,907	8,625	10%
Meter costs	5,625	2,968	2,657	5,625	5,625	0%
Other contractual services	6,750	6,035	692	6,727	6,750	0%
Electricity	75,000	37,068	37,933	75,001	75,000	0%
Pumps & machinery	37,500	52,839	7,500	60,339	37,500	0%
Depreciation	45,000	21,756	23,058	44,814	45,000	0%
Total irrigation services	<u>406,850</u>	<u>172,343</u>	<u>105,696</u>	<u>278,039</u>	<u>413,488</u>	<u>2%</u>
Total operating expenses	<u>630,240</u>	<u>258,124</u>	<u>244,075</u>	<u>502,199</u>	<u>652,172</u>	<u>3%</u>
Operating income/loss	23,255	154,053	(35,656)	118,397	(2,433)	-110%
Nonoperating revenues/(expenses)						
Interest income	375	12	364	376	375	0%
Total nonoperating revenues/(expenses)	<u>375</u>	<u>12</u>	<u>364</u>	<u>376</u>	<u>375</u>	<u>0%</u>
Change in net assets	23,630	154,065	(35,292)	118,773	(2,058)	
Total net assets - beginning (unaudited)	1,029,712	1,106,839	1,260,904	1,106,839	1,225,612	
Total net assets - ending (projected)	<u>\$1,053,342</u>	<u>\$1,260,904</u>	<u>\$1,225,612</u>	<u>\$1,225,612</u>	<u>\$1,223,554</u>	

Assessment Summary

Description	Total Units	Assessment		Total Revenue
		2022	2023	
Full Assessment	3,194.34	\$ 81.81	\$ 81.44	\$ 260,147

**These items are cost shared 75/25 between the general funds and the enterprise funds. The 75% is then split 50/50 between the respective general funds and the 25% is split 50/50 between the respective enterprise funds.

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
ENTERPRISE FUND 451 BUDGET
FISCAL YEAR 2023**

	Fiscal Year 2022			Total Revenues and Expenditures	Proposed Budget FY 2023	% Change 2022 vs 2023
	Adopted Budget FY 2022	Actual through 3/31/22	Projected through 9/30/22			
OPERATING REVENUES						
Charges for services:						
Assessment levy - gross	\$ 87,108				\$ 86,715	
Allowable discounts (4%)*	(3,484)				(3,469)	
Assessment levy - net	83,624	\$ 80,513	\$ 3,111	\$ 83,624	83,246	0%
Irrigation revenue	181,896	77,267	95,000	172,267	181,896	0%
Meter fees	875	-	-	-	-	-100%
Total revenues	266,395	157,780	98,111	255,891	265,142	0%
OPERATING EXPENSES						
Professional fees						
Supervisors**	3,230	1,319	1,911	3,230	3,230	0%
Engineering	1,813	234	1,578	1,812	1,813	0%
Legal	2,000	458	1,542	2,000	2,000	0%
Audit**	3,000	-	3,000	3,000	3,000	0%
Management	4,021	2,010	2,010	4,020	4,101	2%
Accounting & payroll	1,400	700	700	1,400	1,400	0%
Computer services	420	254	166	420	420	0%
Utility billing	7,250	4,317	4,250	8,567	8,750	21%
Telephone	78	39	39	78	78	0%
Postage & reproduction	113	57	56	113	113	0%
Printing and binding	410	205	205	410	410	0%
Legal advertising	94	64	30	94	94	0%
Office supplies	50	60	-	60	63	26%
Subscription and memberships	22	22	-	22	22	0%
ADA website compliance	37	13	24	37	37	0%
Insurance**	2,988	2,875	57	2,932	3,138	5%
Miscellaneous	563	178	384	562	563	0%
Total professional fees	27,489	12,805	15,952	28,757	29,232	6%
Field management fees						
Other contractual services	3,150	1,575	1,575	3,150	3,150	0%
Total field management fees	3,150	1,575	1,575	3,150	3,150	0%
Water management services						
NPDES program	459	51	408	459	459	0%
Other contractual services: lakes	29,085	13,656	15,429	29,085	29,085	0%
Other contractual services: wetlands	5,505	656	4,849	5,505	5,505	0%
Other contractual services: culverts/drains	5,505	459	5,046	5,505	5,505	0%
Other contractual services: lake health	918	-	918	918	918	0%
Aquascaping	2,753	237	2,516	2,753	2,753	0%
Capital outlay	1,376	-	1,376	1,376	1,376	0%
Repairs and Maintenance (Aerators)*	1,376	1,166	211	1,377	1,376	0%
Contingencies	-	60	-	60	-	N/A
Total water management services	46,977	16,285	30,753	47,038	46,977	0%

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
ENTERPRISE FUND 451 BUDGET
FISCAL YEAR 2023**

	Fiscal Year 2022			Total Revenues and Expenditures	Proposed Budget FY 2023	% Change 2022 vs 2023
	Adopted Budget FY 2022	Actual through 3/31/22	Projected through 9/30/22			
OPERATING EXPENSES (continued)						
Landscape services						
Other contractual - tree trimming	1,376	-	1,376	1,376	1,376	0%
Total landscape services	<u>1,376</u>	<u>-</u>	<u>1,376</u>	<u>1,376</u>	<u>1,376</u>	<u>0%</u>
Roadway Services						
Personnel	1,099	416	683	1,099	1,239	13%
Repairs and Maintenance - Parts	459	-	459	459	3,211	600%
Insurance	63	309	-	309	625	892%
Total Roadway Services	<u>1,621</u>	<u>725</u>	<u>1,142</u>	<u>1,867</u>	<u>5,075</u>	<u>213%</u>
Irrigation services						
Personnel	19,625	9,198	10,427	19,625	21,588	10%
Reclaimed water- Bay Creek	75,646	54,945	20,701	75,646	75,646	0%
Surplus RCS Water- Bayside	-	-	151,475	151,475	-	N/A
Repairs and maintenance - parts	6,250	5,391	859	6,250	6,250	0%
Insurance	2,625	2,636	-	2,636	2,875	10%
Meter costs	1,875	989	886	1,875	1,875	0%
Other contractual services	2,250	2,043	231	2,274	2,250	0%
Electricity	25,000	12,355	12,644	24,999	25,000	0%
Pumps & machinery	12,500	17,582	2,500	20,082	12,500	0%
Depreciation	15,000	7,500	7,686	15,186	15,000	0%
Total irrigation services	<u>160,771</u>	<u>112,639</u>	<u>207,409</u>	<u>320,048</u>	<u>162,984</u>	<u>1%</u>
Total operating expenses	<u>241,384</u>	<u>144,029</u>	<u>256,831</u>	<u>400,860</u>	<u>248,794</u>	<u>3%</u>
Operating income/loss	25,011	13,751	(158,720)	(144,969)	16,348	-35%
Nonoperating revenues/(expenses)						
Interest income	125	3	121	124	125	0%
Total nonoperating revenues/(expenses)	<u>125</u>	<u>3</u>	<u>121</u>	<u>124</u>	<u>125</u>	<u>0%</u>
Change in net assets	25,136	13,754	(158,599)	(144,845)	16,473	
Total net assets - beginning (unaudited)	107,004	58,882	72,636	58,882	(85,963)	
Total net assets - ending (projected)	<u>\$ 132,140</u>	<u>\$ 72,636</u>	<u>\$ (85,963)</u>	<u>\$ (85,963)</u>	<u>\$ (69,490)</u>	

Description	Total Units	Assessment Summary		Total Revenue
		2022	2023	
Full Assessment	819.18	\$ 106.34	\$ 105.86	\$ 86,718

**Bayside
Improvement Community Development District**

*****PRELIMINARY*****

Lee County

2022 - 2023 Assessments		General Fund	O&M Assessment Colony Fund	Enterprise Fund	Total Assessment
Bayside Neighborhoods	Limited Benefit Assessment-outside gates	\$ 175.09	\$ -	\$ 81.44	\$ 256.53
Bayside Neighborhoods	Full Assessment	\$ 658.04	\$ -	\$ 81.44	\$ 739.48
Bayside Neighborhoods	Common and Administration	\$ 262.94	\$ -	\$ 81.44	\$ 344.38
The Colony Neighborhoods	Full Assessment	\$ 658.04	\$ 643.34	\$ 81.44	\$ 1,382.82
The Colony Neighborhoods	Common and Administration	\$ 262.94	\$ 643.34	\$ 81.44	\$ 987.72

2021 - 2022 Assessments		General Fund	O&M Assessment Colony Fund	Enterprise Fund	Total Assessment
Bayside Neighborhoods	Limited Benefit Assessment-outside gates	\$ 165.12	\$ -	\$ 81.81	\$ 246.93
Bayside Neighborhoods	Full Assessment	\$ 599.33	\$ -	\$ 81.81	\$ 681.14
Bayside Neighborhoods	Common and Administration	\$ 240.85	\$ -	\$ 81.81	\$ 322.66
The Colony Neighborhoods	Full Assessment	\$ 599.33	\$ 593.06	\$ 81.81	\$ 1,274.20
The Colony Neighborhoods	Common and Administration	\$ 240.85	\$ 593.06	\$ 81.81	\$ 915.72

**Bay Creek
Community Development District
2022-2022 Assessments**

*****PRELIMINARY*****

Residential Neighborhoods (per unit)	O&M Assessment		Total Assessment	
	General Fund	Enterprise Fund		
Ascot	\$ 616.71	\$ 105.86	\$ 722.57	
Pinewater Place	\$ 616.71	\$ 105.86	\$ 722.57	
Bay Creek	\$ 616.71	\$ 105.86	\$ 722.57	
The Ridge	\$ 616.71	\$ 105.86	\$ 722.57	
Bay Creek (phase 2)	\$ 616.71	\$ 105.86	\$ 722.57	
Baycrest Villas	\$ 616.71	\$ 105.86	\$ 722.57	
Costa Del Sol	\$ 616.71	\$ 105.86	\$ 722.57	
The Cottages	\$ 616.71	\$ 105.86	\$ 722.57	
Southbridge	\$ 616.71	\$ 105.86	\$ 722.57	
Creekside Crossing	\$ 616.71	\$ 105.86	\$ 722.57	
The Point	\$ 616.71	\$ 105.86	\$ 722.57	
Commercial & Golf Course				
Pelican's Nest Golf Course	\$ 35,485.49	\$ 3,964.46	\$ 39,449.95	
US 41 Commercial Parcels	\$ 2,102.97	\$ 1,135.88	\$ 3,238.85	
Fiscal year 2021 - 2022 Assessments:				
	SF	\$ 564.44	\$ 106.34	\$ 670.78
	MF	\$ 564.44	\$ 106.34	\$ 670.78
	GC	\$ 32,477.88	\$ 3,982.43	\$ 36,460.31
	COMM	\$ 1,997.60	\$ 1,141.03	\$ 3,138.63

NOTE: ENTERPRISE FUND ASSESSMENTS APPLY TO ALL ASSESSABLE UNITS INCLUDING 37.45 PNGC UNITS

Bayside Improvement
Community Development District
Assessable Unit Schedule Analysis - GF 001
Fiscal Year 2023

Parcel	Classification	2022 Units	2023 Units
Single-Family			
Unit 1- Pennyroyal	SF	43	43
Unit 2- Goldcrest	SF	42	42
Unit 3- Lakemont	SF	101	101
Unit 4 - Lakemont	SF	42	42
Unit 6- Bay Cedar I	SF	30	30
Unit 7- The Capri	SF	63	63
Unit 8- Longlake	SF	39	39
Unit 9- Lakemont	SF	22	22
Unit 10 -Longlake	SF	64	64
Unit 11- Longlake	SF	33	33
Unit 12- Longlake	SF	11	11
Unit 13- Longlake Village	SF	56	56
Unit 15- Bay Cedar II	SF	36	36
Unit 19- Heron Point	SF	23	23
Coventry	SF	8	8
	Sub-total	613	613
Multi-Family			
Lakemont Cove	MF	124	124
Cypress Island	MF	68	68
Palm Colony	MF	120	120
Sandpiper Isles	MF	100	100
Sandpiper Greens	MF	48	48
Mystic Ridge	MF	46	46
Sawgrass Point	MF	124	124
The Reserve	MF	60	60
Southbridge	MF	34	34
	Sub-total	724	724

Bayside Improvement
Community Development District
Assessable Unit Schedule Analysis - GF 001
Fiscal Year 2023

Parcel	Classification	2022 Units	2023 Units
Commercial			
Parcel F/B	COM	35.26	35.26
PNGC Golf Maintenance Facility	COM	12.54	12.54
PCGC Golf Maintenance Facility	COM	15.67	15.67
PNGC Clubhouse	COM	32.14	32.14
PCGC Clubhouse	COM	31.63	31.63
	Sub-total	127.24	127.24
Golf Course			
Pelican's Nest	GC	220.08	220.08
Pelican Colony	GC	145.85	145.85
	Sub-total	365.93	365.93
LaScala (Baywinds addition)	MF	64	64
Palermo (Baywinds addition)	MF	71	71
		135	135
Total Full Assessment Units (non-bonded area)		1965.17	1965.17
Single Family			
Waterside	SF	46	46
Messina Ct.	SF	6	6
Sanctuary	SF	52	52
Addison Place	SF	28	28
Tuscany Isles	SF	40	40
Bellagio	SF	26	26
	Sub-total	198	198
Multi-Family			
Heron Cove	MF	22	22
Heron Glen	MF	15	15
Las Palmas	MF	49	49
Merano	MF	100	100
Sorento	MF	72	72
Treviso	MF	76	76
Villa Trevi	MF	5	5
Villa @ Castella	MF	24	24
Casa @ Castella	MF	24	24
Mansions @ Castella	MF	24	24
Florenzia	MF	116	116
Navona	MF	100	100
Terzetto Phase I	MF	30	30
Terzetto Phase II	MF	39	39
Ponza (former Pelican Landing Res)	MF	13	13
Cielo	MF	96	96
Altaira	MF	75	75
	Sub-total	880	880

Bayside Improvement
Community Development District
Assessable Unit Schedule Analysis - GF 001
Fiscal Year 2023

Parcel	Classification	2022 Units	2023 Units
Commercial			
Tract B Walden Center	COM	37.70	37.70
Tides Condo (f/k/a Villas at P.L. Apartments)	COM	280	280
Tract I	COM	6.61	6.61
Coconut Square, Lot 1	COM	8.0995	8.0995
Coconut Square, Lot 2	COM	5.8586	5.8586
Coconut Square, Lot 3	COM	5.7240	5.7240
Coconut Square, Lot 4	COM	5.8184	5.8184
Coconut Square, Lot 5	COM	15.1479	15.1479
Colony Sales Office	COM	1	1
North building	COM	11.0780	11.0780
South building	COM	11.0781	11.0781
Tract E	COM	7.19	7.19
Hyatt	COM	92.63	92.63
	Sub-total	487.93	487.93
Total Full Assessment Units (bond series 1996 area)		1565.93	1565.93
Total Full Assessment Units		3531.10	3531.10
FUTURE UNITS			
Reduced Services			
Elks Lodge	non-profit	6.57	6.57
	Sub-total	6.57	6.57
Multi-Family			
Colony VIII (5630)	MF	75	75
Colony IX (5640)	MF	75	75
	Sub-total	150	150
Total Future Limited Service Assessment Units		156.57	156.57
Grand Total of Bayside Assessable Units		3687.67	3687.67

4,526.94

**BAYCREEK COMMUNITY DEVELOPMENT DISTRICT
ASSESSABLE UNIT SCHEDULE ANALYSIS
Fiscal Year 2023**

Residential Units	type	acres	Units	GF 101 O & M ERU's	GF 003 O & M ERU's
Single Family					
Ascot	SF		48		
Pinewater Place	SF		44		
			92	92	92
Estate Single Family					
Unit 16 Bay Creek	ESF		20		
Unit 17 The Ridge	ESF		43		
Unit 17 addition The Ridge	ESF		2		
Bay Creek Phase 2	ESF		15		
Total Estate Single Family			80	80	80
Multi Family					
Baycrest Villas	MF		90		
Costa Del Sol	MF		62		
Unit 18 The Cottages	MF		41		
Southbridge	MF		132		
Creskide Crossing	MF		114		
The Point	MF		160		
Total Multi Family			599	599	599
Total Residential			771	771	771
Commercial & Golf Course					
US 41 Commercial	COM	1.85		10.73	0
Pelican's Nest Golf Course	GOLF	57.54		57.54	0
Total Commercial		59.39		68.27	0
Total O & M Units			839.27	771.00	771.00

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
ENTERPRISE FUND 401/451
ASSESSABLE UNIT SCHEDULE ANALYSIS
FISCAL YEAR 2023**

	2022	2023
	Units	Units
Unit 1- Pennyroyal	43.00	43.00
Unit 2- Goldcrest	42.00	42.00
Unit 3- Lakemont	101.00	101.00
Unit 4 - Lakemont	42.00	42.00
Unit 6- Bay Cedar I	30.00	30.00
Unit 7- The Capri	63.00	63.00
Unit 8- Longlake	39.00	39.00
Unit 9- Lakemont	22.00	22.00
Unit 10 -Longlake	64.00	64.00
Unit 11- Longlake	33.00	33.00
Unit 12- Longlake	11.00	11.00
Unit 13- Longlake Village	56.00	56.00
Unit 15- Bay Cedar II	36.00	36.00
Unit 19- Heron Point	23.00	23.00
Coventry	8.00	8.00
Lakemont Cove	124.00	124.00
Cypress Island	68.00	68.00
Palm Colony	120.00	120.00
Sandpiper Isles	100.00	100.00
Sandpiper Greens	48.00	48.00
Mystic Ridge	46.00	46.00
Sawgrass Point	124.00	124.00
The Reserve	60.00	60.00
Southbridge	34.00	34.00
LaScala (Baywinds addition)	64.00	64.00
Palermo (Baywinds addition)	71.00	71.00
Waterside	46.00	46.00
Messina Ct.	6.00	6.00
Sanctuary	52.00	52.00
Addison Place	28.00	28.00
Tuscany Isles	40.00	40.00
Bellagio	26.00	26.00
Heron Cove	22.00	22.00
Heron Glen	15.00	15.00
Las Palmas	49.00	49.00
Merano	100.00	100.00
Sorento	72.00	72.00
Treviso (Colony II)	76.00	76.00
Villa Trevi	5.00	5.00
Villa @ Castella	24.00	24.00
Casa @ Castella	24.00	24.00
Mansions @ Castella	24.00	24.00
Florenca (Colony III-5610)	116.00	116.00
Navona	100.00	100.00
Tezetto Phase I	30.00	30.00

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
ENTERPRISE FUND 401/451
ASSESSABLE UNIT SCHEDULE ANALYSIS
FISCAL YEAR 2023**

	2022	2023
	Units	Units
Tezetto Phase II	39.00	39.00
Altaira Colony IV (5620)	75.00	75.00
Cielo Colony V (5450)	96.00	96.00
Colony VIII (5630)	75.00	75.00
Colony IX (5640)	75.00	75.00
Ponza (former Pelican Landing Residential Assoc)	13.00	13.00
Parcel F/B	35.26	35.26
PNGC Clubhouse	32.14	32.14
PCGC Clubhouse	31.63	31.63
Walden Center	37.70	37.70
Tides	280.00	280.00
Tract I	6.61	6.61
Coconut Square Lot 1	8.10	8.10
Coconut Square Lot 2	5.86	5.86
Coconut Square Lot 3	5.72	5.72
Coconut Square Lot 4	5.82	5.82
Coconut Square Lot 5	15.15	15.15
Colony Sales Office	1.00	1.00
North Building	11.08	11.08
South Building	11.08	11.08
Tract E WCI Site	7.19	7.19
Bayside	3,194.34	3,194.34
Ascot	48.00	48.00
Pinewater Place	44.00	44.00
Unit 16 Bay Creek	20.00	20.00
Unit 17 The Ridge	43.00	43.00
Unit 17 addition The Ridge	2.00	2.00
Bay Creek Phase 2	15.00	15.00
Baycrest Villas	90.00	90.00
Costa Del Sol	62.00	62.00
Unit 18 The Cottages	41.00	41.00
Southbridge	132.00	132.00
Creekside Crossing	114.00	114.00
The Point	160.00	160.00
Commercial	10.73	10.73
PN Golf Club	37.45	37.45
Bay Creek	819.18	819.18
Total Enterprise Fund	4,013.52	4,013.52

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

7A

RESOLUTION 2022-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BAYSIDE IMPROVEMENT COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2022/2023 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; ADDRESSING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors (“**Board**”) of the Bayside Improvement Community Development District (“**District**”) prior to June 15, 2022, a proposed budget (“**Proposed Budget**”) for the fiscal year beginning October 1, 2022 and ending September 30, 2023 (“**Fiscal Year 2022/2023**”); and

WHEREAS, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BAYSIDE IMPROVEMENT COMMUNITY DEVELOPMENT DISTRICT:

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2022/2023 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set as follows:

DATE: August 22, 2022

HOUR: 2:00 p.m.

LOCATION: Pelican Landing Community Center
24501 Walden Center Drive
Bonita Springs, Florida 34134

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the Proposed Budget to Lee County at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District’s Secretary is further directed to post the approved Proposed Budget on the District’s website at least two days before the budget hearing date as set forth in Section 2, and shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

7. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 23RD DAY OF MAY, 2022.

ATTEST:

**BAYSIDE IMPROVEMENT COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chair/Vice, Board of Supervisors

Exhibit A: Fiscal Year 2022/2023 Budget

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

7B

RESOLUTION 2022-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BAY CREEK COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2022/2023 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; ADDRESSING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors ("**Board**") of the Bay Creek Community Development District ("**District**") prior to June 15, 2022, a proposed budget ("**Proposed Budget**") for the fiscal year beginning October 1, 2022 and ending September 30, 2023 ("**Fiscal Year 2022/2023**"); and

WHEREAS, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BAY CREEK COMMUNITY DEVELOPMENT DISTRICT:

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2022/2023 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set as follows:

DATE: August 22, 2022

HOUR: 2:00 p.m.

LOCATION: Pelican Landing Community Center
24501 Walden Center Drive
Bonita Springs, Florida 34134

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the Proposed Budget to Lee County at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the approved Proposed Budget on the District's website at least two days before the budget hearing date as set forth in Section 2, and shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

7. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 23RD DAY OF MAY, 2022.

ATTEST:

**BAY CREEK COMMUNITY DEVELOPMENT
DISTRICT**

Secretary/Assistant Secretary

Chair/Vice, Board of Supervisors

Exhibit A: Fiscal Year 2022/2023 Budget

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

8A

RESOLUTION 2022-04

A RESOLUTION OF THE BAYSIDE IMPROVEMENT COMMUNITY DEVELOPMENT DISTRICT DESIGNATING DATES, TIMES AND LOCATIONS FOR JOINT REGULAR MEETINGS OF THE BOARD OF SUPERVISORS OF THE DISTRICT FOR FISCAL YEAR 2022/2023 AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Bayside Improvement Community Development District (“District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Lee County, Florida; and

WHEREAS, the Board of Supervisors of the District (“Board”) is statutorily authorized to exercise the powers granted to the District; and

WHEREAS, all meetings of the Board shall be open to the public and governed by the provisions of Chapter 286, *Florida Statutes*; and

WHEREAS, the Board is statutorily required to file annually, with the local governing authority and the Florida Department of Economic Opportunity, a schedule of its regular meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BAYSIDE IMPROVEMENT COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. ADOPTING REGULAR MEETING SCHEDULE. Regular meetings of the District’s Board shall be held during Fiscal Year 2022/2023 as provided on the schedule attached hereto as **Exhibit A**.

SECTION 2. FILING REQUIREMENT. In accordance with Section 189.015(1), *Florida Statutes*, the District’s Secretary is hereby directed to file a schedule of the District’s regular meetings annually with Lee County and the Florida Department of Economic Opportunity.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 23rd day of May, 2022.

Attest:

BAYSIDE IMPROVEMENT COMMUNITY DEVELOPMENT DISTRICT

Secretary/Assistant Secretary

Chair/Vice Chair, Board of Supervisors

Exhibit A

BAYSIDE IMPROVEMENT COMMUNITY DEVELOPMENT DISTRICT		
BOARD OF SUPERVISORS FISCAL YEAR 2022/2023 JOINT MEETING SCHEDULE		
LOCATION		
<i>Pelican Landing Community Center, 24501 Walden Center Drive, Bonita Springs, Florida 34134</i>		
DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October 24, 2022	Regular Meeting	2:00 PM
December 5, 2022	Regular Meeting	2:00 PM
January 23, 2023	Regular Meeting	2:00 PM
February 27, 2023	Regular Meeting	2:00 PM
March 27, 2023	Regular Meeting	2:00 PM
April 24, 2023	Regular Meeting	2:00 PM
May 22, 2023	Regular Meeting	2:00 PM
June 26, 2023	Regular Meeting	2:00 PM
July 14, 2023	Budget Workshop	9:00 AM
July 24, 2023	Regular Meeting	2:00 PM
August 28, 2023	Public Hearing & Regular Meeting	2:00 PM
September 25, 2023	Regular Meeting	2:00 PM

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

8B

RESOLUTION 2022-05

A RESOLUTION OF THE BAY CREEK COMMUNITY DEVELOPMENT DISTRICT DESIGNATING DATES, TIMES AND LOCATIONS FOR JOINT REGULAR MEETINGS OF THE BOARD OF SUPERVISORS OF THE DISTRICT FOR FISCAL YEAR 2022/2023 AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Bay Creek Community Development District (“District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Lee County, Florida; and

WHEREAS, the Board of Supervisors of the District (“Board”) is statutorily authorized to exercise the powers granted to the District; and

WHEREAS, all meetings of the Board shall be open to the public and governed by the provisions of Chapter 286, *Florida Statutes*; and

WHEREAS, the Board is statutorily required to file annually, with the local governing authority and the Florida Department of Economic Opportunity, a schedule of its regular meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BAY CREEK COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. ADOPTING REGULAR MEETING SCHEDULE. Regular meetings of the District’s Board shall be held during Fiscal Year 2022/2023 as provided on the schedule attached hereto as **Exhibit A**.

SECTION 2. FILING REQUIREMENT. In accordance with Section 189.015(1), *Florida Statutes*, the District’s Secretary is hereby directed to file a schedule of the District’s regular meetings annually with Lee County and the Florida Department of Economic Opportunity.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 23rd day of May, 2022.

Attest:

BAY CREEK COMMUNITY DEVELOPMENT DISTRICT

Secretary/Assistant Secretary

Chair/Vice Chair, Board of Supervisors

Exhibit A

BAY CREEK COMMUNITY DEVELOPMENT DISTRICT		
BOARD OF SUPERVISORS FISCAL YEAR 2022/2023 JOINT MEETING SCHEDULE		
LOCATION		
<i>Pelican Landing Community Center, 24501 Walden Center Drive, Bonita Springs, Florida 34134</i>		
DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October 24, 2022	Regular Meeting	2:00 PM
December 5, 2022	Regular Meeting	2:00 PM
January 23, 2023	Regular Meeting	2:00 PM
February 27, 2023	Regular Meeting	2:00 PM
March 27, 2023	Regular Meeting	2:00 PM
April 24, 2023	Regular Meeting	2:00 PM
May 22, 2023	Regular Meeting	2:00 PM
June 26, 2023	Regular Meeting	2:00 PM
July 14, 2023	Budget Workshop	9:00 AM
July 24, 2023	Regular Meeting	2:00 PM
August 28, 2023	Public Hearing & Regular Meeting	2:00 PM
September 25, 2023	Regular Meeting	2:00 PM

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

1 1

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
FINANCIAL STATEMENTS
UNAUDITED
APRIL 30, 2022**

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
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**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED BALANCE SHEET
GOVERNMENTAL FUNDS
APRIL 30, 2022**

	General Fund			Total Governmental Funds
	General Fund 001 & 101	General Fund 002	Uninsurable Assets Fund 302 & 354	
ASSETS				
Cash				
SunTrust	\$1,510,617	\$543,467	\$ -	\$ 2,054,084
FineMark MM	295,553	83,005	-	378,558
FineMark ICS	-	4,653	-	4,653
Accounts receivable (clearing fund)	40,947	13,235	-	54,182
Due from other funds				
Bayside general fund 001	3,669	-	-	3,669
Bayside general fund 002 - The Colony	-	113	-	113
Prepaid expense	130	-	-	130
WC deposit	1,806	-	-	1,806
Deposits	125	555	-	680
Total assets	<u>\$ 1,852,847</u>	<u>\$ 645,028</u>	<u>\$ -</u>	<u>\$ 2,497,875</u>
LIABILITIES & FUND BALANCES				
Liabilities				
Due to other funds				
Bayside general fund 002 - The Colony	113	-	-	113
Bay Creek - general fund 101	3,669	-	-	3,669
Due to Bayside - enterprise fund 401	1,239	-	-	1,239
Due to Bay Creek - enterprise fund 451	416	-	-	416
Due to clearing fund	240	-	-	240
Total liabilities	<u>5,677</u>	<u>-</u>	<u>-</u>	<u>5,677</u>
Fund Balances				
Unassigned	1,847,170	645,028	-	2,492,198
Total fund balances	<u>1,847,170</u>	<u>645,028</u>	<u>-</u>	<u>2,492,198</u>
Total liabilities and fund balances	<u>\$ 1,852,847</u>	<u>\$ 645,028</u>	<u>\$ -</u>	<u>\$ 2,497,875</u>

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUNDS 001 & 101
FOR THE PERIOD ENDED APRIL 30, 2022**

	Current Month	Year to Date	Annual Budget	% of Budget
REVENUES				
Assessment levy - net	\$ 40,855	\$ 2,282,031	\$ 2,315,361	99%
Interest	36	174	1,500	12%
Street sweeping	-	-	10,000	0%
Miscellaneous	-	22,626	-	N/A
Total revenues	<u>40,891</u>	<u>2,304,831</u>	<u>2,326,861</u>	99%
EXPENDITURES				
Administrative				
Supervisors	2,746	10,658	19,377	55%
Engineering	3,158	5,969	21,750	27%
Legal	635	6,128	24,000	26%
Audit	-	-	18,000	0%
Management	3,500	24,500	42,000	58%
Accounting & payroll	1,400	9,799	16,799	58%
Computer services	420	3,469	5,040	69%
Assessment roll preparation* ¹	-	8,476	8,476	100%
Telephone	79	555	950	58%
Postage & reproduction	299	972	1,350	72%
Printing & binding	410	2,869	4,918	58%
Legal notices and communications	-	774	1,125	69%
Office supplies	492	1,210	600	202%
Subscriptions & memberships	-	263	263	100%
ADA website compliance	-	158	253	62%
Insurance* ¹	-	17,252	17,168	100%
Miscellaneous (bank fees)	346	2,485	6,750	37%
Total administrative	<u>13,485</u>	<u>95,537</u>	<u>188,819</u>	51%
Field management				
Other contractual	3,150	22,049	37,799	58%
Total field management services	<u>3,150</u>	<u>22,049</u>	<u>37,799</u>	58%
Water management				
NPDES program	-	355	3,165	11%
Other contractual services: lakes	15,446	109,661	200,661	55%
Other contractual services: wetlands	1,088	5,615	37,980	15%
Other contractual services: culverts/drains	-	3,165	37,980	8%
Other contractual services: lake health	-	-	6,330	0%
Aquascaping* ¹	-	1,634	18,990	9%
Capital outlay	-	-	9,495	0%
Contingencies	-	412	-	N/A
Repairs and maintenance (aerators)	120	8,162	9,495	86%
Total water management services	<u>16,654</u>	<u>129,004</u>	<u>324,096</u>	40%

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUNDS 001 & 101
FOR THE PERIOD ENDED APRIL 30, 2022**

	Current Month	Year to Date	Annual Budget	% of Budget
Street lighting				
Electricity	-	27,111	39,000	70%
Contractual services-lightpole	-	32,727	40,000	82%
Total street lighting services	-	59,838	79,000	76%
Landscaping				
Supervisor	13,498	70,761	120,000	59%
Personnel services	86,719	477,896	950,000	50%
Capital outlay	-	18,252	55,000	33%
Fuel	4,511	24,492	22,000	111%
Repairs and maintenance (parts)	3,378	14,638	40,000	37%
Insurance* ¹	-	14,559	14,769	99%
Minor operating equipment	412	10,101	20,000	51%
Horticulture dumpster	4,400	16,650	35,000	48%
Employee uniforms	3,482	17,333	26,000	67%
Chemicals	3,436	38,018	55,000	69%
Flower program* ²	-	72,174	125,000	58%
Mulch program* ²	-	87,182	80,000	109%
Plant replacement program* ²	10,725	20,335	50,000	41%
Other contractual - tree trimming* ¹	-	-	9,495	0%
Other contractual - horticulturalist	-	-	2,000	0%
Other contractual - training	-	-	1,500	0%
Maintenance tracking software	-	2,879	3,500	82%
Unbudgeted contractual services	-	64,800	-	N/A
Fountain maintenance	356	2,652	7,500	35%
Office operations	2,483	11,033	25,000	44%
Monument maintenance	-	12,944	20,000	65%
Total landscaping services	133,400	976,699	1,661,764	59%
Roadway				
Personnel	952	4,957	7,800	64%
Repairs and maintenance - parts	484	484	7,500	6%
Insurance	-	1,597	1,600	100%
Total roadway services	1,436	7,038	16,900	42%

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUNDS 001 & 101
FOR THE PERIOD ENDED APRIL 30, 2022**

	Current Month	Year to Date	Annual Budget	% of Budget
Parks & recreation				
Utilities	1,466	6,683	8,500	79%
Operating supplies	-	-	1,000	0%
Total parks & recreation	<u>1,466</u>	<u>6,683</u>	<u>9,500</u>	70%
Other fees & charges				
Property appraiser	-	3,625	3,625	100%
Tax collector	-	5,360	5,358	100%
Total other fees & charges	<u>-</u>	<u>8,985</u>	<u>8,983</u>	100%
Total expenditures	<u>169,591</u>	<u>1,305,833</u>	<u>2,326,861</u>	56%
Excess/(deficiency) of revenues over/(under) expenditures	(128,700)	998,998	-	
OTHER FINANCING SOURCES/(USES)				
Transfer in	-	637,749	-	N/A
Total other financing sources/(uses)	<u>-</u>	<u>637,749</u>	<u>-</u>	N/A
Net change in fund balances	(128,700)	1,636,747	-	
Fund balances - beginning	1,975,870	210,423	280,267	
Fund balances - ending	<u>\$ 1,847,170</u>	<u>\$ 1,847,170</u>	<u>\$ 280,267</u>	

*1 Typically an annual expense.

*2 Typically a seasonal expense.

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF NET POSITION
ENTERPRISE FUNDS 401 & 451
APRIL 30, 2022**

	Bayside Improvement Enterprise Fund 401	Bay Creek Enterprise Fund 451	Total Enterprise Funds 401 & 451
ASSETS			
Current assets:			
Cash			
Wells Fargo	\$ 839,417	\$ -	\$ 839,417
SunTrust	12,451	73,237	85,688
Due from Bayside general fund 001	1,034	397	1,431
Due from Bay Creek general fund 101	205	20	225
Due from Bay Creek enterprise fund 451	88,025	-	88,025
Accounts receivable (clearing fund)	4,618	1,156	5,774
WC deposit	104	35	139
Total current assets	<u>945,854</u>	<u>74,845</u>	<u>1,020,699</u>
Noncurrent assets:			
Capital assets			
Property, plant and equipment	1,950,208	18,320	1,968,528
Irrigation system	-	596,951	596,951
Less accumulated depreciation	(1,578,941)	(518,288)	(2,097,229)
Total capital assets, net of accumulated depreciation	<u>371,267</u>	<u>96,983</u>	<u>468,250</u>
Total noncurrent assets	<u>371,267</u>	<u>96,983</u>	<u>468,250</u>
Total assets	<u>1,317,121</u>	<u>171,828</u>	<u>1,488,949</u>
LIABILITIES			
Current liabilities:			
Unearned revenue	10,321	5,065	15,386
Customer deposits	47,825	12,154	59,979
Due to Bayside enterprise fund 401	-	88,024	88,024
Total current liabilities	<u>58,146</u>	<u>105,243</u>	<u>163,389</u>
NET POSITION			
Net investment in capital assets	371,267	96,983	468,250
Unrestricted	887,708	(30,398)	857,310
Total net position	<u>\$ 1,258,975</u>	<u>\$ 66,585</u>	<u>\$ 1,325,560</u>

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUNDS 401 & 451
FOR THE PERIOD ENDED APRIL 30, 2022**

	Current Month	Year to Date	Annual Budget	% of Budget
OPERATING REVENUES:				
Charges for services				
Assessment levy - net	\$ 5,811	\$ 328,774	\$ 334,494	98%
Irrigation	54,175	301,168	581,896	52%
Meter fees	-	-	3,500	0%
Total operating revenues	<u>59,986</u>	<u>629,942</u>	<u>919,890</u>	68%
OPERATING EXPENSES:				
Administrative services				
Supervisor's fees	916	3,552	6,459	55%
Engineering fees	1,052	1,989	7,250	27%
Legal	212	2,043	8,000	26%
Audit	-	-	6,000	0%
Management	1,340	9,381	16,082	58%
Accounting & payroll	467	3,267	5,600	58%
Computer services	140	1,156	1,680	69%
Utility billing	3,485	20,753	29,000	72%
Telephone	25	181	311	58%
Postage & reproduction	100	327	450	73%
Printing and binding	136	956	1,639	58%
Legal notices and communications	-	257	375	69%
Office supplies	164	403	200	202%
Subscription and memberships	-	88	87	101%
ADA website compliance	-	52	147	35%
Insurance* ¹	-	5,750	5,976	96%
Miscellaneous	116	828	2,250	37%
Total administrative services	<u>8,153</u>	<u>50,983</u>	<u>91,506</u>	56%
Field management services				
Other contractual services	1,051	7,351	12,600	58%
Total field management services	<u>1,051</u>	<u>7,351</u>	<u>12,600</u>	58%
Water management services				
NPDES program	-	205	1,835	11%
Other contractual services: lakes	8,955	63,580	116,339	55%
Other contractual services: wetlands	631	3,256	22,020	15%
Other contractual services: culverts/drains	-	1,835	22,020	8%
Other contractual services: lake health	-	-	3,670	0%
Aquascaping* ¹	-	947	11,010	9%
Capital outlay	-	-	5,505	0%
Repairs and Maintenance (Aerators)*	69	4,732	5,505	86%
Contingencies	-	239	-	N/A
Total water management services	<u>9,655</u>	<u>74,794</u>	<u>187,904</u>	40%

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUNDS 401 & 451
FOR THE PERIOD ENDED APRIL 30, 2022**

	Current Month	Year to Date	Annual Budget	% of Budget
Landscape services				
Other contractual - tree trimming	-	-	5,505	0%
Total landscape services	-	-	5,505	0%
Roadway services				
Personnel	409	2,073	4,394	47%
Repairs and maintenance - parts	281	281	1,835	15%
Insurance	21	1,259	250	504%
Total irrigation supply services	711	3,613	6,479	56%
Irrigation supply services				
Personnel	8,638	45,432	78,500	58%
Reclaimed water	10,902	65,846	75,646	87%
Repairs and maintenance - parts	4,347	25,912	25,000	104%
Insurance* ¹	-	10,543	10,500	100%
Minor operating equipment	-	-	151,475	0%
Meter costs	-	3,957	7,500	53%
Other contractual services	1,232	9,311	9,000	103%
Electricity	11,268	60,690	100,000	61%
Pumps & machinery	7,136	77,555	50,000	155%
Depreciation	4,876	34,132	60,000	57%
Total irrigation supply services	48,399	333,378	567,621	59%
Total operating expenses	67,969	470,119	871,615	54%
Operating income/(loss)	(7,983)	159,823	48,275	
Nonoperating revenues/(expenses):				
Interest income	2	16	500	3%
Total nonoperating revenues	2	16	500	3%
Change in net position	(7,981)	159,839	48,775	
Total net position - beginning	1,333,541	1,165,721	1,136,690	
Total net position - ending	<u>\$ 1,325,560</u>	<u>\$ 1,325,560</u>	<u>\$ 1,185,465</u>	

*¹ Typically an annual expense.

*² Typically a seasonal expense.

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
APRIL 30, 2022**

	General Fund			Total Governmental Funds
	001	The Colony 002	Uninsurable Assets 302	
ASSETS				
Cash				
SunTrust	\$1,219,676	\$543,467	\$ -	\$ 1,763,143
FineMark MM	64,120	83,005	-	147,125
FineMark ICS	-	4,653	-	4,653
Accounts receivable (clearing fund)	34,645	13,235	-	47,880
Due from other funds				
Bayside general fund 002 - The Colony	-	113	-	113
Prepaid expense	130	-	-	130
WC deposit	1,462	-	-	1,462
Deposits	125	555	-	680
Total assets	<u>\$ 1,320,158</u>	<u>\$ 645,028</u>	<u>\$ -</u>	<u>\$ 1,965,186</u>
LIABILITIES & FUND BALANCES				
Liabilities				
Due to other funds				
Bayside general fund 002 - The Colony	113	-	-	113
Due to other governments (Bay Creek)				
Bay Creek - general fund 101	3,669	-	-	3,669
Bay Creek - enterprise fund 451	397	-	-	397
Due to Bayside - enterprise fund 401	1,034	-	-	1,034
Due to clearing fund	240	-	-	240
Total liabilities	<u>5,453</u>	<u>-</u>	<u>-</u>	<u>5,453</u>
Fund balances				
Unassigned	1,314,705	645,028	-	1,959,733
Total fund balances	<u>1,314,705</u>	<u>645,028</u>	<u>-</u>	<u>1,959,733</u>
Total liabilities and fund balances	<u>\$ 1,320,158</u>	<u>\$ 645,028</u>	<u>\$ -</u>	<u>\$ 1,965,186</u>

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 001
FOR THE PERIOD ENDED APRIL 30, 2022**

	Current Month	Year to Date	Annual Budget	% of Budget
REVENUES				
Assessment levy - net	\$ 34,525	\$ 1,841,421	\$ 1,864,454	99%
Interest	13	54	1,211	4%
Street sweeping	-	-	8,072	0%
Total revenue	<u>34,538</u>	<u>1,841,475</u>	<u>1,873,737</u>	98%
EXPENDITURES				
Administration services				
Supervisors	1,373	5,329	9,689	55%
Engineering	2,562	4,843	17,648	27%
Legal	515	4,972	19,474	26%
Audit	-	-	9,000	0%
Management	2,840	19,879	34,079	58%
Accounting & payroll	1,136	7,951	13,631	58%
Computer services	341	2,815	4,089	69%
Assessment roll preparation* ¹	-	6,877	6,877	100%
Telephone	64	450	771	58%
Postage & reproduction	243	791	1,095	72%
Printing & binding	333	2,328	3,990	58%
Legal notices and communications	-	628	913	69%
Office supplies	399	982	487	202%
Subscriptions & memberships	-	213	213	100%
ADA website compliance	-	128	205	62%
Insurance* ¹	-	8,626	8,584	100%
Miscellaneous (bank fees)	281	2,016	5,477	37%
Total administration services	<u>10,087</u>	<u>68,828</u>	<u>136,222</u>	51%
Field management				
Other contractual services	<u>2,556</u>	<u>17,891</u>	<u>30,670</u>	58%
Total field management services	<u>2,556</u>	<u>17,891</u>	<u>30,670</u>	58%
Water management				
NPDES program	-	288	2,568	11%
Other contractual services: lakes	12,533	88,979	162,816	55%
Other contractual services: wetlands	883	4,556	30,817	15%
Other contractual service: culverts/drains	-	2,568	30,817	8%
Other contractual services: lake health	-	-	5,136	0%
Aquascaping* ¹	-	1,326	15,408	9%
Capital outlay	-	-	7,704	0%
Contingencies	-	334	-	N/A
Repairs and maintenance (aerators)	97	6,623	7,704	86%
Total water management services	<u>13,513</u>	<u>104,674</u>	<u>262,970</u>	40%

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 001
FOR THE PERIOD ENDED APRIL 30, 2022**

	Current Month	Year to Date	Annual Budget	% of Budget
Street lighting				
Electricity	-	21,995	31,645	70%
Contractual services-lightpole	-	26,555	32,456	82%
Total street lighting services	-	48,550	64,101	76%
Landscaping				
Supervisor	10,952	57,413	97,368	59%
Personnel	70,352	387,695	770,830	50%
Capital outlay	-	14,810	44,627	33%
Fuel	3,660	19,873	17,851	111%
Repairs & maintenance (parts)	2,741	11,878	32,456	37%
Insurance* ¹	-	11,788	11,984	98%
Minor operating equipment	334	8,196	16,228	51%
Horticultural dumpster	3,570	13,510	28,399	48%
Employee uniforms	2,825	14,064	21,096	67%
Chemicals	2,788	30,848	44,627	69%
Flower program* ²	-	58,562	101,425	58%
Mulch program* ²	-	70,739	64,912	109%
Plant replacement program* ²	8,702	16,482	40,570	41%
Other contractual - tree trimming* ¹	-	-	7,704	0%
Other contractual - horticulturalist	-	-	1,623	0%
Other contractual - training	-	-	1,217	0%
Maintenance tracking software	-	2,336	2,840	82%
Unbudgeted contractual services	-	52,579	-	N/A
Fountain maintenance	289	2,152	6,086	35%
Office operations	2,015	8,952	20,285	44%
Monument maintenance	-	10,503	16,228	65%
Total landscaping services	108,228	792,380	1,348,356	59%
Roadway services				
Personnel	772	4,022	6,329	64%
Repairs & maintenance - parts	393	393	6,086	6%
Insurance	-	1,293	1,298	100%
Total roadway services	1,165	5,708	13,713	42%
Parks & recreation				
Utilities	1,407	6,415	8,160	79%
Operating supplies	-	-	960	0%
Total parks & recreation	1,407	6,415	9,120	70%

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 001
FOR THE PERIOD ENDED APRIL 30, 2022**

	Current Month	Year to Date	Annual Budget	% of Budget
Other fees & charges				
Property appraiser	-	3,480	3,480	100%
Tax collector	-	5,130	5,144	100%
Total other fees & charges	-	8,610	8,624	100%
Total expenditures	136,956	1,053,056	1,873,776	56%
Excess/(deficiency) of revenues over/(under) expenditures	(102,418)	788,419	(39)	
OTHER FINANCING SOURCES/(USES)				
Transfer in	-	355,346	-	N/A
Total other financing sources/(uses)	-	355,346	-	N/A
Net change in fund balances	(102,418)	1,143,765	(39)	
Fund balances - beginning	1,417,123	170,940	227,716	
Fund balances - ending	<u>\$ 1,314,705</u>	<u>\$ 1,314,705</u>	<u>\$ 227,677</u>	

*¹ Typically an annual expense.

*² Typically a seasonal expense.

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 002 - THE COLONY
FOR THE PERIOD ENDED APRIL 30, 2022**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Assessment levy - net	\$ 13,280	\$ 706,352	\$ 717,152	98%
Interest & miscellaneous	9	52	2,500	2%
Total revenues	<u>13,289</u>	<u>706,404</u>	<u>719,652</u>	98%
EXPENDITURES				
Administrative services				
Accounting & payroll	782	5,472	9,380	58%
Computer services	284	1,990	3,411	58%
Assessment roll preparation* ¹	-	1,150	1,150	100%
Field management	1,184	8,290	14,211	58%
Other current charges	43	346	-	N/A
Total administrative services	<u>2,293</u>	<u>17,248</u>	<u>28,152</u>	61%
Street lighting services				
Contractual services - light poles* ¹	-	-	5,000	0%
Total street lighting services	<u>-</u>	<u>-</u>	<u>5,000</u>	0%
Landscaping maintenance services				
Personnel services	33,430	173,532	333,000	52%
Other contractual - horticulturalists	-	-	1,500	0%
Other contractual - training	-	-	1,500	0%
Rentals & leases	-	-	20,000	0%
Fuel	-	147	8,000	2%
Repairs & maintenance (parts)	2,144	10,474	15,000	70%
Insurance* ¹	-	2,374	3,000	79%
Minor operating equipment	-	18	-	N/A
Horticulture dumpster	1,200	8,550	19,000	45%
Miscellaneous equipment	-	-	2,500	0%
Chemicals	2,133	13,682	15,000	91%
Flower program* ²	-	39,518	50,000	79%
Mulch program* ²	-	20,742	45,000	46%
Plant replacement program* ²	1,044	17,110	40,000	43%
Other contractual - tree trimming* ²	4,860	7,360	10,000	74%
Monument maintenance	-	-	3,000	0%
Total landscaping maintenance services	<u>44,811</u>	<u>293,507</u>	<u>566,500</u>	52%

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 002 - THE COLONY
FOR THE PERIOD ENDED APRIL 30, 2022**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
Fountain services				
Operating supplies	10,857	92,429	120,000	77%
Total fountain services	<u>10,857</u>	<u>92,429</u>	<u>120,000</u>	77%
Total expenditures	<u>57,961</u>	<u>403,184</u>	<u>719,652</u>	56%
Net increase/(decrease) of fund balance	(44,672)	303,220	-	
Fund balance - beginning	689,700	341,808	294,464	
Fund balance - ending	<u>\$ 645,028</u>	<u>\$ 645,028</u>	<u>\$ 294,464</u>	

*1 Typically an annual expense.

*2 Typically a seasonal expense.

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 302 - UNINSURED ASSETS
FOR THE PERIOD ENDED APRIL 30, 2022**

	Current Month	Year to Date
REVENUES		
Interest & miscellaneous	\$ -	\$ 2
Total revenues	-	2
EXPENDITURES		
Other current charges	-	50
Total expenditures	-	50
Excess/(deficiency) of revenues		
Over/(under) expenditures	-	(48)
OTHER FINANCING SOURCES/(USES)		
Transfers out	-	(355,345)
Total other financing sources/(uses)	-	(355,345)
Net increase/(decrease) of fund balance	-	(355,393)
Fund balance - beginning	-	355,393
Fund balance - ending	\$ -	\$ -

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICTS
STATEMENT OF NET POSITION
ENTERPRISE FUND 401
APRIL 30, 2022**

	Bayside Improvement Enterprise Fund 401
ASSETS	
Current assets:	
Cash	
Wells Fargo	\$ 839,417
SunTrust	12,451
Due from Bayside general fund 001	1,034
Due from Bay Creek general fund 101	205
Due from Bay Creek enterprise fund	88,025
Accounts receivable (clearing fund)	4,618
WC deposit	104
Total current assets	945,854
Noncurrent assets:	
Capital assets	
Property, plant and equipment	1,950,208
Less accumulated depreciation	(1,578,941)
Total capital assets, net of accumulated depreciation	371,267
Total noncurrent assets	371,267
Total assets	1,317,121
LIABILITIES	
Current liabilities:	
Unearned revenue	10,321
Customer deposits	47,825
Total current liabilities	58,146
NET POSITION	
Net investment in capital assets	371,267
Unrestricted	887,708
Total net position	\$ 1,258,975

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUND 401
FOR THE PERIOD ENDED APRIL 30, 2022**

	Current Month	Year to Date	Budget	% of Budget
Operating revenues				
Charges for services:				
Assessment levy - net	\$ 4,646	\$ 247,096	\$ 250,870	98%
Irrigation	35,985	205,711	400,000	51%
Meter fees	-	-	2,625	0%
Total operating revenues	<u>40,631</u>	<u>452,807</u>	<u>653,495</u>	69%
Operating expenses				
Administrative services				
Supervisors	458	1,776	3,230	55%
Engineering	789	1,492	5,438	27%
Legal	159	1,532	6,000	26%
Audit	-	-	3,000	0%
Management	1,005	7,036	12,062	58%
Accounting & payroll	350	2,450	4,200	58%
Computer services	105	867	1,260	69%
Utility billing	2,614	15,565	21,750	72%
Telephone	19	136	233	58%
Postage & reproduction	75	245	338	72%
Printing and binding	102	717	1,229	58%
Legal notices and communications	-	193	281	69%
Office supplies	123	302	150	201%
Subscription and memberships	-	66	65	102%
ADA website compliance	-	39	110	35%
Insurance* ¹	-	2,875	2,988	96%
Miscellaneous	87	621	1,688	37%
Total administrative services	<u>5,886</u>	<u>35,912</u>	<u>64,022</u>	56%
Field management services				
Other contractual services	<u>788</u>	<u>5,513</u>	<u>9,450</u>	58%
Total field management services	<u>788</u>	<u>5,513</u>	<u>9,450</u>	58%
Water management services				
NPDES program	-	154	1,376	11%
Other contractual services: lakes	6,716	47,685	87,254	55%
Other contractual services: wetlands	473	2,442	16,515	15%
Other contractual services: culverts/drains	-	1,376	16,515	8%
Other contractual services: lake health	-	-	2,753	0%
Aquascaping* ¹	-	710	8,258	9%
Capital outlay	-	-	4,129	0%
Repairs and maintenance (aerators)*	52	3,549	4,129	86%
Contingencies	-	179	-	N/A
Total water management services	<u>7,241</u>	<u>56,095</u>	<u>140,929</u>	40%

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUND 401
FOR THE PERIOD ENDED APRIL 30, 2022**

	Current Month	Year to Date	Budget	% of Budget
Landscape services				
Other contractual - tree trimming	-	-	4,129	0%
Total landscape services	-	-	4,129	0%
Roadway services				
Personnel	307	1,555	3,296	47%
Repairs and maintenance - parts	211	211	1,376	15%
Insurance	16	944	188	502%
Total irrigation supply services	534	2,710	4,860	56%
Irrigation supply services				
Personnel	6,479	34,074	58,875	58%
Repairs and maintenance - parts	3,281	19,455	18,750	104%
Insurance* ¹	-	7,907	7,875	100%
Surplus RCS Water-Bayside	-	-	151,475	0%
Meter costs	-	2,968	5,625	53%
Other contractual services	924	6,960	6,750	103%
Electricity	8,451	45,518	75,000	61%
Pumps & machinery	5,352	58,190	37,500	155%
Depreciation	3,626	25,382	45,000	56%
Total irrigation supply services	28,113	200,454	406,850	49%
Total operating expenses	42,562	300,684	630,240	48%
Operating income/(loss)	(1,931)	152,123	23,255	
Nonoperating revenues/(expenses)				
Interest income	1	13	375	3%
Total nonoperating revenues	1	13	375	3%
Change in net position	(1,930)	152,136	23,630	
Total net position - beginning	1,260,905	1,106,839	1,029,712	
Total net position - ending	<u>\$ 1,258,975</u>	<u>\$ 1,258,975</u>	<u>\$ 1,053,342</u>	

*¹ Typically an annual expense.

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
APRIL 30, 2022**

	<u>General Fund</u>		
	101	Uninsurable Assets 354	Total Governmental Funds
ASSETS			
Cash			
SunTrust	\$290,941	\$ -	\$ 290,941
FineMark MM	231,433	-	231,433
Accounts receivable (clearing fund)	6,302	-	6,302
Due from other governments - Bayside Improvement			
Bayside general fund 001	3,669	-	3,669
WC deposit	344	-	344
Total assets	<u>\$ 532,689</u>	<u>\$ -</u>	<u>\$ 532,689</u>
LIABILITIES & FUND BALANCES			
Liabilities			
Bayside - enterprise fund 401	205	-	205
Due to Bay Creek - enterprise fund 451	19	-	19
Total liabilities	<u>224</u>	<u>-</u>	<u>224</u>
Fund balances			
Unassigned	<u>532,465</u>	<u>-</u>	<u>532,465</u>
Total fund balances	<u>532,465</u>	<u>-</u>	<u>532,465</u>
Total liabilities and fund balances	<u>\$ 532,689</u>	<u>\$ -</u>	<u>\$ 532,689</u>

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 101
FOR THE PERIOD ENDED APRIL 30, 2022**

	Current Month	Year to Date	Annual Budget	% of Budget
REVENUES				
Assessment levy - net	\$ 6,330	\$ 440,610	\$ 450,873	98%
Interest	23	120	291	41%
Street sweeping	-	-	1,928	0%
Miscellaneous-FEMA/State reimbursement	-	22,626	-	N/A
Total revenues	<u>6,353</u>	<u>463,356</u>	<u>453,092</u>	102%
EXPENDITURES				
Administration services				
Supervisors	1,373	5,329	9,689	55%
Engineering	596	1,126	4,102	27%
Legal	120	1,156	4,526	26%
Audit	-	-	9,000	0%
Management	660	4,621	7,921	58%
Accounting & payroll	264	1,848	3,168	58%
Computer services	79	654	951	69%
Assessment roll preparation* ¹	-	1,599	1,599	100%
Telephone	15	105	179	59%
Postage & reproduction	56	181	255	71%
Printing & binding	77	541	928	58%
Legal notices and communications	-	146	212	69%
Office supplies	93	228	113	202%
Subscriptions & memberships	-	50	50	100%
ADA website compliance	-	30	48	63%
Insurance* ¹	-	8,626	8,584	100%
Miscellaneous (bank fees)	65	469	1,273	37%
Total administration services	<u>3,398</u>	<u>26,709</u>	<u>52,598</u>	51%
Field management fees				
Other contractual	594	4,158	7,129	58%
Total field management	<u>594</u>	<u>4,158</u>	<u>7,129</u>	58%
Water management				
NPDES program	-	67	597	11%
Other contractual services: lakes	2,913	20,682	37,845	55%
Other contractual services: wetlands	205	1,059	7,163	15%
Other contractual service: culverts/drains	-	597	7,163	8%
Other contractual services: lake health	-	-	1,194	0%
Aquascaping* ¹	-	308	3,582	9%
Capital outlay	-	-	1,791	0%
Contingencies	-	78	-	N/A
Repairs and maintenance (aerators)	23	1,539	1,791	86%
Total water management	<u>3,141</u>	<u>24,330</u>	<u>61,126</u>	40%

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 101
FOR THE PERIOD ENDED APRIL 30, 2022**

	Current Month	Year to Date	Annual Budget	% of Budget
Street lighting				
Electricity	-	5,116	7,355	70%
Contractual services-lightpole	-	6,172	7,544	82%
Total street lighting	-	11,288	14,899	76%
Landscape services				
Supervisor	2,546	13,348	22,632	59%
Personnel services	16,367	90,201	179,170	50%
Capital outlay	-	3,442	10,373	33%
Fuel	851	4,619	4,149	111%
Repairs and maintenance (parts)	637	2,760	7,544	37%
Insurance* ¹	-	2,771	2,785	99%
Minor operating equipment	78	1,905	3,772	51%
Horticulture dumpster	830	3,140	6,601	48%
Employee uniforms	657	3,269	4,904	67%
Chemicals	648	7,170	10,373	69%
Flower program* ²	-	13,612	23,575	58%
Mulch program* ²	-	16,443	15,088	109%
Plant replacement program* ²	2,023	3,853	9,430	41%
Other contractual - tree trimming* ¹	-	-	1,791	0%
Other contractual - horticulturalist	-	-	377	0%
Other contractual - training	-	-	283	0%
Maintenance tracking software	-	543	660	82%
Unbudgeted contractual services	-	12,221	-	N/A
Fountain maintenance	67	500	1,415	35%
Office operations	468	2,081	4,715	44%
Monument maintenance	-	2,441	3,772	65%
Total landscape services	25,172	184,319	313,409	59%
Roadway services				
Personnel	180	935	1,471	64%
Repairs and maintenance - parts	91	91	1,415	6%
Insurance	-	304	302	101%
Total roadway services	271	1,330	3,188	42%
Parks & recreation				
Utilities	59	268	340	79%
Operating supplies	-	-	40	0%
Total parks and recreation	59	268	380	71%

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 101
FOR THE PERIOD ENDED APRIL 30, 2022**

	Current Month	Year to Date	Annual Budget	% of Budget
Other fees & charges				
Property appraiser	-	145	145	100%
Tax collector	-	230	214	107%
Total other fees & charges	-	375	359	104%
Total expenditures	32,635	252,777	453,088	56%
Excess/(deficiency) of revenues over/(under) expenditures	(26,282)	210,579	4	
OTHER FINANCING SOURCES/(USES)				
Transfer in	-	282,403	-	N/A
Total other financing sources/(uses)	-	282,403	-	N/A
Net change in fund balances	(26,282)	492,982	4	
Fund balances - beginning	558,747	39,483	52,550	
Fund balances - ending	\$ 532,465	\$ 532,465	\$ 52,554	

*¹ Typically an annual expense.

*² Typically a seasonal expense.

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 354 - UNINSURED ASSETS
FOR THE PERIOD ENDED APRIL 30, 2022**

	Current Month	Year to Date
REVENUES		
Interest	\$ -	\$ 16
Total revenues	-	16
EXPENDITURES		
Miscellaneous expenses	-	50
Total expenditures	-	50
Excess/(deficiency) of revenues over/(under) expenditures	-	(34)
OTHER FINANCING SOURCES/(USES)		
Transfers out	-	(282,403)
Total other financing sources/(uses)	-	(282,403)
Net increase/(decrease) of fund balance	-	(282,437)
Fund balance - beginning	-	282,437
Fund balance - ending	\$ -	\$ -

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
STATEMENT OF NET POSITION
ENTERPRISE FUND 451
APRIL 30, 2022**

	<u>Bay Creek Enterprise Fund 451</u>
ASSETS	
Current assets:	
Cash	
SunTrust	\$ 73,237
Due from Bayside general fund 001	397
Due from Bay Creek general fund 101	20
Accounts receivable (clearing fund)	1,156
WC deposit	35
Total current assets	<u>74,845</u>
Noncurrent assets:	
Capital assets	
Property, plant and equipment	18,320
Irrigation system	596,951
Less accumulated depreciation	<u>(518,288)</u>
Total capital assets, net of accumulated depreciation	<u>96,983</u>
Total noncurrent assets	<u>96,983</u>
Total assets	<u>171,828</u>
LIABILITIES	
Current Liabilities:	
Unearned revenue	5,065
Customer deposits	12,154
Due to Bayside enterprise fund 401	88,024
Total current liabilities	<u>105,243</u>
NET POSITION	
Net investment in capital assets	96,983
Unrestricted	<u>(30,398)</u>
Total net position	<u>\$ 66,585</u>

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUND 451
FOR THE PERIOD ENDED APRIL 30, 2022**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
Operating revenues				
Charges for services:				
Assessment levy - net	\$ 1,165	\$ 81,678	\$ 83,624	98%
Irrigation	18,190	95,457	181,896	52%
Meter fees	-	-	875	0%
Total operating revenues	<u>19,355</u>	<u>177,135</u>	<u>266,395</u>	66%
Operating expenses				
Administrative services				
Supervisors	458	1,776	3,230	55%
Engineering	263	497	1,813	27%
Legal	53	511	2,000	26%
Audit	-	-	3,000	0%
Management	335	2,345	4,021	58%
Accounting & payroll	117	817	1,400	58%
Computer services	35	289	420	69%
Utility billing	871	5,188	7,250	72%
Telephone	6	45	78	58%
Postage & reproduction	25	82	113	73%
Printing and binding	34	239	410	58%
Legal notices and communications	-	64	94	68%
Office supplies	41	101	50	202%
Subscription and memberships	-	22	22	100%
ADA website compliance	-	13	37	35%
Insurance* ¹	-	2,875	2,988	96%
Miscellaneous	29	207	563	37%
Total administrative services	<u>2,267</u>	<u>15,071</u>	<u>27,489</u>	55%
Field management services				
Other contractual services	<u>263</u>	<u>1,838</u>	<u>3,150</u>	58%
Total field management services	<u>263</u>	<u>1,838</u>	<u>3,150</u>	58%
Water management services				
NPDES program	-	51	459	11%
Other contractual services: lakes	2,239	15,895	29,085	55%
Other contractual services: wetlands	158	814	5,505	15%
Other contractual services: culverts/drains	-	459	5,505	8%
Other contractual services: lake health	-	-	918	0%
Aquascaping* ¹	-	237	2,753	9%
Capital outlay	-	-	1,376	0%
Repairs and maintenance (aerators)*	17	1,183	1,376	86%
Contingencies	-	60	-	N/A
Total water management services	<u>2,414</u>	<u>18,699</u>	<u>46,977</u>	40%

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUND 451
FOR THE PERIOD ENDED APRIL 30, 2022**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
Landscape services				
Other contractual - tree trimming	-	-	1,376	0%
Total landscape services	<u>-</u>	<u>-</u>	<u>1,376</u>	0%
Roadway services				
Personnel	102	518	1,099	47%
Repairs and maintenance - parts	70	70	459	15%
Insurance	5	315	63	500%
Total irrigation supply services	<u>177</u>	<u>903</u>	<u>1,621</u>	56%
Irrigation supply services				
Personnel	2,159	11,358	19,625	58%
Reclaimed water	10,902	65,846	75,646	87%
Repairs and maintenance - parts	1,066	6,457	6,250	103%
Insurance* ¹	-	2,636	2,625	100%
Meter costs	-	989	1,875	53%
Other contractual services	308	2,351	2,250	104%
Electricity	2,817	15,172	25,000	61%
Pumps & machinery	1,784	19,365	12,500	155%
Depreciation	1,250	8,750	15,000	58%
Total irrigation supply services	<u>20,286</u>	<u>132,924</u>	<u>160,771</u>	83%
Total operating expenses	<u>25,407</u>	<u>169,435</u>	<u>241,384</u>	70%
Operating income/(loss)	(6,052)	7,700	25,011	
Nonoperating revenues/(expenses)				
Interest income	1	3	125	2%
Total nonoperating revenues	<u>1</u>	<u>3</u>	<u>125</u>	2%
Change in net position	(6,051)	7,703	25,136	
Total net position - beginning	72,636	58,882	107,004	
Total net position - ending	<u>\$ 66,585</u>	<u>\$ 66,585</u>	<u>\$ 132,140</u>	

*¹ Typically an annual expense.

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

12

DRAFT

**MINUTES OF MEETING
BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

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The Boards of Supervisors of the Bayside Improvement Community Development District and Bay Creek Community Development District held a Joint Regular Meeting on April 25, 2022, at 2:00 p.m., at the Pelican Landing Community Center, 24501 Walden Center Drive, Bonita Springs, Florida 34134. Members of the public were able to participate via Zoom, at <https://us02web.zoom.us/j/88969163185>, and via conference call at 1-929-205-6099, Meeting ID: 889 6916 3185 for both.

For Bayside Improvement CDD, present were:

Walter McCarthy	Chair
Bill Nicholson	Vice Chair
Bernie Cramer	Assistant Secretary
Gail Gravenhorst	Assistant Secretary
Karen Montgomery	Assistant Secretary

For Bay Creek CDD, present were:

James Janek	Chair
Mary McVay	Assistant Secretary
R. Gary Durney	Assistant Secretary
Jerry Addison	Assistant Secretary

Also present were:

Chuck Adams	District Manager
Cleo Adams	District Manager
Shane Willis	Operations Manager
Greg Urbancic (via telephone)	District Counsel, Bayside Improvement CDD
Dan Cox (via telephone)	District Counsel, Bay Creek CDD
Wes Kayne (via telephone)	District Engineer
Bill Kurth (via telephone)	SOLitude Lake Management (SOLitude)
Mark Putcoff	PLCA General Manager
Charlotte McCarthy	Resident
Ed Shinouskis (via Zoom)	Resident/Water Quality Task Force (WQTF)

FIRST ORDER OF BUSINESS

Call to Order/Phone Silent Mode/Pledge of Allegiance

44 Mrs. Adams called the meeting to order at 2:00 p.m. All present recited the Pledge of
45 Allegiance.

46

47 **SECOND ORDER OF BUSINESS**

Roll Call

48

49 For Bay Creek CDD, Supervisors McVay, Addison, Janek and Durney were present, in
50 person. Supervisor Travers was not present. All Bayside Improvement CDD Supervisors were
51 present in person.

52

53 **THIRD ORDER OF BUSINESS**

Public Comments: *Agenda Items*

54

55 No members of the public spoke.

56

57 **JOINT BUSINESS ITEMS**

58 **FOURTH ORDER OF BUSINESS**

Staff Report: District Engineer – *Barraco & Associates, Inc.*

59

60

61 Mr. Kayne reported the following:

62 ➤ The second Request for Additional Information (RAI) related to the Year 4 NPDES Annual
63 Report was received. The response related to the inspection quantities and records would be
64 coordinated with the District Manager’s office and the request would be accommodated as soon
65 as possible.

66 ➤ The sluice gate annual inspections are due on or about May 1, 2022, per the Water
67 Management District permit. Work is scheduled to be completed this week and a report would
68 be provided at the next meeting.

69 A Board Member asked what information was requested for the NPDES. Mr. Kayne noted
70 the requirement to inspect a certain amount of drainage infrastructure each year. The
71 information was not recorded exactly as requested, so it is necessary to update inspection
72 quantities and provide supporting information to back up the numbers provided.

73

74 **FIFTH ORDER OF BUSINESS**

Waterway Inspection Report: *SOLitude Lake Management*

75

76

77 Mr. Kurth presented the April Monthly Report and highlighted the following:

- 78 ➤ Most of the lakes look good and received standard maintenance treatments.
- 79 ➤ Lake D-10 was treated for plankton.
- 80 ➤ With regard to Lake B-8 that was mentioned last month, Ms. Kennedy advised that the
81 lake had some algae and duckweed. It was believed to have resulted from Sonar® herbicide
82 treatments for slender spikerush, which can contribute to algae blooms. The duckweed also
83 responds to Sonar®. Upon further inspection, it is being treated successfully.

84 Ms. Gravenhorst requested an update regarding the nanobubblers at E-4 and E-5. Mr.
85 Kurth stated his team and the technician advised that all units are running except for E-5, which
86 has an electrical issue that must be resolved before the nanobubbler can be addressed.

87

SIXTH ORDER OF BUSINESS

Committee Reports

89

A. PLCA Landscape Committee

91 Mr. Putcoff reported that the PLCA Landscape Committee reorganized and Mr. Bill Packer
92 is the Board Liaison. Ms. Sheila Hughes was named Chairperson and Ms. Barbara Frank joined as
93 a Committee member. While future plans were discussed including Pennyroyal near the fountain,
94 nothing was finalized.

95 Discussion ensued regarding how recommendations and information can be shared with
96 the Committee. Mr. Janek voiced his opinion that landscaping is causing sight line issues and
97 noted that the issues vary for different vehicle types. He stated that residents have asked how
98 they can join the Landscape Committee. Mr. Putcoff stated a request for resumes was sent three
99 months ago. Ms. Marilyn Price would be returning to the Committee.

100 Ms. Gravenhorst thought a workshop or a meeting would be beneficial to discuss the
101 importance of line of sight issues and expectations. She felt that the CDDs do a good job managing
102 the vegetation but the sight issues might be beyond the Landscape Committee’s ability to
103 manage. In her opinion, the purpose of the Committee is to design a cohesive appearance in the
104 community; over the years the Committee focused on projects.

105 Mr. McCarthy stated Staff takes notes at meetings and expressed his support for relying
106 on Staff serving as a conduit between the CDDs and the Committee, due to the Sunshine Law.

107 Mr. Cramer stated he spoke with Mr. Putcoff regarding the PLCA Hurricane Preparedness
108 presentation to the PLCA Board, which included information prepared by Mr. Adams. He
109 expressed his willingness to work with Mr. Putcoff to disseminate this information to residents.

110 Mr. Putcoff distributed the Hurricane Emergency Plan for review in advance of the next
111 meeting. Mr. Willis discussed information typically shared with new homeowners.

112 Discussion ensued regarding current CDD communications to residents and implementing
113 quarterly reports for the CDDs and The Colony. Ms. Montgomery volunteered to help with this.

114 Discussion ensued regarding line of sight issues. Mr. McCarthy stated the CDDs are
115 responsible for maintaining vegetation at intersections to a certain height. Mr. Adams believed
116 it is maintained to be 18" above the ground and a certain number of feet back from the
117 intersection. He expressed support for sharing information with residents in advance of hurricane
118 season, including gate and emergency cleanup procedures, and noted that some associations are
119 responsible for their own cleanup. Mr. Putcoff stated he received good feedback about the
120 presentation. The consensus was that Mr. Cramer and Mr. Putcoff would work on this.

121 **B. Colony Landscape Committee**

122 The Report was emailed to the Boards.

123

124 **SEVENTH ORDER OF BUSINESS**

**Consideration of FL GIS Solutions, LLC,
Professional Services Agreement for
Geospatial Services**

125

126

127

128 Mr. Adams stated the person who has been providing this service ,through Passarella and
129 Associates (Passarella), started his own company, FL GIS Solutions, LLC (FLGIS). The rate
130 previously charged by Passarella was \$140 per hour and the proposed rate from FLGIS was \$110
131 per hour but he negotiated a reduced rate of \$100 per hour, for two years.

132 Discussion ensued regarding the usefulness and longevity of the GIS service, which
133 involves regularly updating applicable maps, software, ownership records, links to the County
134 and other public records.

135 Mr. McCarthy asked about the reimbursables costs. Mr. Urbancic asked for the statutory
136 addendum to contracts to be included. Mrs. Adams stated the Scope of Work provided would be
137 included as an Addendum to the standard contract. Mr. McCarthy asked for Mr. Urbancic to sign
138 off on approval on the Scope of Work.

139 Discussion ensued regarding the cost of the reimbursables and reducing the amount
140 spent for paper copies.

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On MOTION for Bayside by Mr. McCarthy and seconded by Mr. Cramer, with all in favor, the FL GIS Solutions, LLC Professional Services Agreement, at the rate of \$100 per hour as negotiated by Mr. Adams, with the period of the contract to be two years from the date of execution, and authorizing Staff to negotiate the costs of reimbursables, was approved.

On MOTION for Bay Creek by Mr. Janek and seconded by Mr. Addison, with all in favor, the FL GIS Solutions, LLC Professional Services Agreement, at the rate of \$100 per hour as negotiated by Mr. Adams, with the period of the contract to be two years from the date of execution, and authorizing Staff to negotiate the costs of reimbursables, was approved.

EIGHTH ORDER OF BUSINESS

Presentation of Monthly Budget and Year End Projection *(to be provided under separate cover)*

This item was presented following the Thirteenth Order of Business.

NINTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of March 31, 2022

This item was presented in conjunction with the Monthly Budget and Year End Projection, following the Thirteenth Order of Business.

TENTH ORDER OF BUSINESS

Approval of March 28, 2022 Joint Regular Meeting Minutes

Mr. Janek presented the March 28, 2022 Joint Regular Meeting Minutes.

On MOTION for Bayside by Mr. McCarthy and seconded by Ms. Gravenhorst, with all in favor, the March 28, 2022 Joint Regular Meeting Minutes, amended if necessary to include any changes submitted to Management, were approved.

On MOTION for Bay Creek by Mr. Durney and seconded by Mr. Addison, with all in favor, the March 28, 2022 Joint Regular Meeting Minutes, amended if necessary to include any changes submitted to Management, were approved.

183 **ELEVENTH ORDER OF BUSINESS** **Action/Agenda Items**

184
185 The items listed below were supplemented by Mrs. Adams notes.
186 Active/Ongoing New Items: Items 1, 3 and 4 were completed.
187 Discussion ensued regarding conservation signs. Mrs. Adams would inform Mr. McCarthy
188 when the conservation area signs will be installed.
189 Active/Ongoing New Items: Mr. Kucera would revisit Item 5.
190 Active/Ongoing Carried Over From 02.28.22 Meeting: Items 1 and 3 were completed.
191 Regarding Item 2, a contract was executed.

192
193 **TWELFTH ORDER OF BUSINESS** **Old Business**

194
195 There was no old business.

196
197 **THIRTEENTH ORDER OF BUSINESS** **Staff Reports**

198
199 **A. District Counsel**
200 **I. *Gregory Urbancic, Esq., Coleman Yovanovich Koester, P.A.***

201 There was no report.

202 **II. *Daniel Cox, Esq.***

203 There was no report.

204 **B. District Manager: *Wrathell, Hunt and Associates, LLC***

205 **I. Monthly Status Report: Field Operations**

206 **• Discussion/Presentation: Monthly Report Narrative**

207 There was no report.

208 A Board Member stated his understanding that water meters are not working and asked
209 if it is true that meters cannot be repaired or replaced as indicated in Mr. Kemp's Staff Report.

210 Discussion ensued regarding the meter shortage and whether estimated billing could be
211 implemented until meters are replaced. Mr. Adams stated he would research the matter.

212 Mr. Cox discussed a municipality that recovered its \$4 million up front costs to replace
213 2,900 analog meters within 3.5 years. The consensus was to keep mechanical meters and physical
214 inspections at this time.

215 Ms. McVay discussed ongoing sprinkler issues and stated 30 clogged sprinkler heads
216 required replacement. Mr. Adams would notify Mr. Kemp to meet and review her system.

217 **II. Number of Registered Voters as of April 15, 2022**

218 **a. Bayside Improvement CDD: 3,061**

219 There were 3,061 registered voters residing within the CDD as of April 15, 2022.

220 **b. Bay Creek CDD: 756**

221 There were 756 registered voters residing within the CDD as of April 15, 2022.

222 **III. NEXT MEETING DATE: May 23, 2022 at 2:00 P.M.**

223 • **QUORUM CHECK: BAYSIDE IMPROVEMENT CDD**

224 • **QUORUM CHECK: BAY CREEK CDD**

225 The next meeting would be held on May 23, 2022.

226 ■ **Presentation of Monthly Budget and Year End Projection (*to be provided under separate***
227 ***cover*)**

228 ■ **Acceptance of Unaudited Financial Statements as of March 31, 2022**

229 **These items, previously the Eighth and Ninth Orders of Business, were presented out of**
230 **order.**

231 Mr. Adams responded to budget questions from the Projected Report and the Unaudited
232 Financial Statements. He discussed upcoming salary adjustments, employee retention and
233 upcoming retirements of Mr. Kucera, in February, and Don, in mid to late March.

234 Succession plans and the advancement of Mr. Kemp and advancements within his
235 department were discussed.

236 Mr. Adams stated he would seek to hire an individual to assume Don's duties in January
237 to allow sufficient time for training and job shadowing.

238 A Board Member asked about the increase in lighting cost. Mr. Adams stated the Florida
239 Power & Light (FPL) rate increased due to rising fuel prices. He recalled a catch-up invoice was
240 received from Bentley Electric and stated he would research the issue. It was noted that some
241 utility poles along Pelican Nest and Pinewater are missing utility box covers. Mrs. Adams stated
242 an inspection would be done by Bentley Electric, beginning with those boxes.

243 The financials were accepted.

244

245

246 **FOURTEENTH ORDER OF BUSINESS** **Supervisors' Requests**

247
248 Ms. Montgomery thanked Staff for helping Long Lake make sense of the antiquated
249 irrigation system. She recalled that, as reflected in the minutes of the last meeting, the WQTF
250 suggested that District Counsel review the document and advise. Ms. Gravenhorst recalled a
251 series of questions was prepared. Mr. Urbancic stated he did not see a list of questions but he
252 and Mr. Cox briefly discussed the issues. Mrs. Adams would forward the questions to Mr. Cox
253 and Mr. Urbancic. Ms. Montgomery noted that she would provide the Report, which includes
254 comprehensive information that may answer some questions.

255 This item would be discussed at the next meeting.

256
257 **FIFTEENTH ORDER OF BUSINESS** **Public Comments: *Non-Agenda Items***

258
259 Mr. Shinouskis suggested the WQTF remain a standing agenda item, as there will always
260 be work to be done or information to be shared. He thanked the Supervisors for supporting the
261 WQTF over the last 18 months. He stated the WQTF's findings and recommendations would be
262 presented to the PLCA Board and The Colony Foundation Board in May. It was suggested he keep
263 those presentations short and present very specific requests.

264 Mr. Shinouskis stated he plans to ask both Boards to:

- 265 ➤ Review the findings and recommendations and make an effort to make them a priority in
266 the community.
- 267 ➤ Support a joint PLCA/Colony Foundation communication plan that is developed and
268 delivered to all owners, with the objective of aiming their support for any future actions to reduce
269 nutrient discharges. Conversations were initiated with PLCA Staff and they are willing to help put
270 the communication plan together through the summer and begin when season starts in the fall.
- 271 ➤ Become more engaged with the CDDs, understand their obligations and their work and
272 better integrate themselves in their efforts.

273 Mr. Shinouskis hoped the Supervisors agree with this approach and welcomed a strong
274 relationship with the HOA Boards. He hopes the WQTF recommendations will be a high priority
275 to meet the obligations of the City of Bonita Springs settlement. He recalled the major
276 components of the settlement included implementing a water quality monitoring program and
277 associated actions to reducing the impairments in the discharge, as well as developing a five-year

278 Capital Improvement Plan (CIP) to improve water quality. He felt that, in the seven months since
279 the settlement was reached, he had not observed any substantial efforts. He asked for water
280 quality to be a priority and that the efforts live up to the obligations in the settlement and that
281 input and support from the HOA Boards be welcomed.

282 Mr. Cox disagreed with Mr. Shinouskis' opinion that nothing was done over the last seven
283 months. He noted the Boards supported the efforts of the WQTF and recalled that testing was
284 done where appropriate. He stated he liked the recommendations put forth because an
285 educational campaign is necessary to promote horticultural changes needed to reduce the
286 community's nutrient input. He commended the WQTF on their report.

287 Mr. Shinouskis recommended the Boards consider repeating the summer monitoring
288 program and implementing it for additional data points. Mr. Cox thought, if they were present,
289 the Engineers would state that repetitive readings would not provide any more relevant data.

290

291 **SIXTEENTH ORDER OF BUSINESS**

Adjournment

292

293 There being nothing further to discuss, the meeting adjourned at 3:10 p.m.

294

295 **On MOTION for Bayside by Mr. McCarthy and seconded by Mr. Cramer, with all**
296 **in favor, the meeting adjourned at 3:10 p.m.**

297

298

299 **On MOTION for Bay Creek by Mr. Janek and seconded by Mr. Addison, with all**
300 **in favor, the meeting adjourned at 3:10 p.m.**

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[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

306 **FOR BAYSIDE IMPROVEMENT:**

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311 _____
Secretary/Assistant Secretary

_____ **Chair/Vice Chair**

312

313 **FOR BAY CREEK:**

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315

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317

318 _____
Secretary/Assistant Secretary

_____ **Chair/Vice Chair**

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

13

**BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS**

ACTIVE / ONGOING – NEW at 04.25.22 MEETING

- 1.** Mr. Kucera to address line of sight concerns at entry areas adjacent to US 41. **ONGOING**
- 2.** Mrs. Adams to forward the Scope of Work for review, and Mr. Urbancic sign off approval on the FL GIS Solutions, Inc. Scope of Work. **ONGOING**
- 3.** Mr. Adams to email Mr. Putcoff the CDD's Hurricane/Storm schedule. **COMPLETED (after 04.25.22 meeting)**
- 4.** Mr. Cramer to work with Mr. Putcoff to disseminate information in advance of hurricane season. **ONGOING**
- 5.** Mrs. Adams to inform Mr. McCarthy when the conservation area signs will be installed. **ONGOING**
- 6.** Mr. Kemp to determine if estimated billing can be implemented until meters are replaced as requested by Ms. McVay. **ONGOING**
- 7.** Mr. Adams to notify Mr. Kemp to review Ms. McVay's clogged irrigation line to be flushed and inspect the system. **ONGOING**
- 8.** Mr. Adams to research a late Bentley Electric invoice in relation to Unaudited Financials. **ONGOING**
- 9.** Bentley Electric to inspect utility poles along Pelican Nest and Pinewater for missing utility box covers. **ONGOING**
- 10.** Ms. Montgomery to email the Executive Summary Report to Mr. Cox and Mr. Urbancic. **ONGOING**

**BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS**

ACTIVE / ONGOING – CARRY OVER FROM 03.28.22 MEETING

- 1.** Mr. Adams to confirm if the Bayside “Irrigation Revenue” amount in the Projected Report was correct and prepare a Budget Amendment, once the invoices for the new pumps are processed. **ONGOING**
- 2.** Mrs. Adams to advise Mr. Kucera to revisit the landscape area at the Southernmost part of US 41, to determine if more fertilizer was needed. **04.25.22** Mr. Kucera to revisit. **ONGOING**

**BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS**

ACTIVE / ONGOING – CARRIED OVER OLDER THAN 02.28.22 MEETING

1. Mr. Adams to ask Mr. Cox to memorialize the underground and other related provisions in the Easement Agreement to be issued to the Pelican Nest Golf Course regarding its request to Directional Bore under CDD Land Tract. **ONGOING**
2. Mr. Zimmerman to provide documentation to prepare the Easement Agreement to The Pelican Nest Golf Course and Ms. De Lestan’s contact information to Mr. Adams to email to the Boards. **ONGOING**
3. Ms. Kennedy to report back to the Board on whether Mr. Kurth agreed to suspend the lease fee until the nano-bubblers are operational. **COMPLETED (after to 04.25.22 meeting)**
4. Mr. Adams to update the existing document clarifying CDD versus HOA responsibilities and email an updated version to the Boards for review. **ONGOING**
5. Mr. Adams to schedule a visit with Mr. Zimmerman to see a demonstration of the new straight trimmer and give suggestions for improvement to the BMPs if any. **ONGOING**
6. Mr. Adams to prepare a communication regarding the Irrigation Rate Increase to include in the HOA newsletter. **ONGOING**
7. PLCA to continue to monitor the height of the newly installed dwarf bougainvillea at the main entrance points and various other areas and to address line of sight concerns. **ONGOING**
8. Mr. Adams to email project updates from the PLCA to the Boards. **ONGOING**
9. Mr. Cox to share template for meeting procedure protocols and rules with Mr. Urbancic for presentation to the Board. **ONGOING**
10. Staff to revise Interlocal Agreement with the Village of Estero and negotiate accepting maintenance of a section of CDD-owned road, located outside the gate. **ONGOING**
11. Mr. Adams to present designs to provide Bayside CDD well water from The Brooks at the next meeting and present modified permits within the next 30 to 60 days. **09.27.21 ESTIMATED COMPLETION: First Quarter of Fiscal Year 2022 ONGOING**
12. Mrs. Adams to ask Mr. Kucera to facilitate gate repairs. **03.28.22** Proposals were being obtained. Mr. McCarthy to email Mrs. Adams contact information of another source to forward to Mr. Kucera, along with advising him to obtain a quote from the original contractor. **04.25.22** Contract executed. **ONGOING.**

**BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS**

COMPLETED ITEMS – RECENT TO OLDEST

1. Mrs. Adams to prepare an invoice and advise Mr. Cox to prepare a letter to the resident for reimbursement of mitigation costs at Point Creek Court, once the relevant invoices are processed **COMPLETED 04.25.22**

2. Mrs. Adams to purchase more conservation signs to be installed behind residences abutting the preserve. **COMPLETED 04.25.22**

3. Mr. Adams to schedule a tour of the community for The Colony Landscape Committee and invite the Horticulturist. **03.28.22** Inspection scheduled for April 25, 2022. **COMPLETED 04.25.22**

4. Mr. Adams to obtain the Horticulturists advice on soil testing in problem areas. **COMPLETED 04.25.22**

5. Mr. Kayne to submit invoice specific to the Point Creek Court restoration project to Mrs. Adams. **COMPLETED after 03.28.22 meeting**

6. Ms. Kennedy would ask the SOLitude Technician to inspect and treat alligator weed and algae in Pond A-2. **COMPLETED 03.28.22**

7. Mr. Adams to email a copy of the new expanded Financial Statement Schedules to Mr. Durney and Ms. McVay, include as an ongoing agenda item and, email the document to the Boards and distribute at each meeting; as they will not be included in the agenda package. **COMPLETED 03.28.22**

8. Mrs. Adams to purchase signs to install every 70' in preserve areas. **COMPLETED 03.28.22**

9. Mrs. Adams to contact vendor re: Ridge Monument not painted. **COMPLETED 03.28.22**

10. Mrs. Adams to have the sidewalks inspected for vegetation encroachment and trimmed. **COMPLETED after 02.28.22 meeting**

11. Mr. Kayne to provide survey impact map of the conservation area behind the Pointe Creek residence to the Bay Creek Board, once the inspection was completed. **COMPLETED 02.28.22**

12. Corporate to rename continuing agenda item from "Expanded Financial Statement Schedules" to "Combined Monthly Budget and Year End Projection". **COMPLETED 02.28.22**

**BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS**

COMPLETED ITEMS – RECENT TO OLDEST

Mr. Kucera to continue overseeing the palm pruning contractors to ensure they do not damage the hedges with their ladders. **COMPLETED 02.28.22**

13. Mr. Cox to send Bay Creek resident letter and proposed complaint. **COMPLETED 02.28.22**

14. Mr. Adams to inspect electrical box at the Bay Creek gate to determine if it controlled the gates and the up lights. **COMPLETED 02.28.22**

15. Ms. Kenney to present results of E-5 Bacteria Study at next meeting. **REMOVED 02.28.22**

16. Ms. Kennedy to submit photographs of the weir and retaining wall at Lake A-2 in future reports. **REMOVED 02.28.22**

17. Mr. Adams to provide a cost saving analysis report for outsourcing the palm pruning project, at the end of Fiscal Year 2022. **COMPLETED 02.28.22**

18. Corporate to correct slate of officers for Bay Creek. **COMPLETED after 01.24.22 meeting MOVED TO COMPLETED 02.28.22**

19. Mrs. Adams to contact vendor about cleaning the Ridge monument after the holidays. **COMPLETED after 01.24.22 meeting MOVED TO COMPLETED 02.28.22**

20. Mrs. Adams to contact Bentley Electric to repair the seven Spring Creek street lights that are out. **COMPLETED after 01.24.22 meeting MOVED TO COMPLETED 02.28.22**

21. Mr. Adams to prepare notice regarding the dates of the Bayside Pump Station revamping and provide it to send to Mr. Hyman to e-blast. **COMPLETED after 01.24.22 meeting MOVED TO COMPLETED 02.28.22**

22. Ms. Price to send new PLCA plans from Arborist when available, to Mr. Adams, Mr. Kucera and Mr. Kemp for review before going out to bid. **COMPLETED 02.28.22**

23. Mr. Adams to schedule PLCA /CDD Workshop re: traffic concerns. **REMOVED 02.28.22**

24. Mr. Adams to add to the next agenda presentation and proposals to outsource the palm pruning project. **COMPLETED after 01.24.22 meeting MOVED TO COMPLETED 02.28.22**

**BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS**

COMPLETED ITEMS – RECENT TO OLDEST

- 25.** Mr. Adams to email latest PowerPoint regarding District versus HOA responsibilities regarding monuments, etc., to Mr. Hyman to work on together. **REMOVED 02.28.22**
- 26.** Mr. Cramer to contact homeowner Ms. Susan Demarco to discuss monuments and implementing the same protocol that was done at Long Lake Village. **COMPLETED after 01.24.22 meeting MOVED TO COMPLETED 02.28.22**
- 27.** Mrs. Adams to post on the District’s website about services provided for monument enhancements and listing District versus HOA responsibilities. **COMPLETED after 01.24.22 meeting MOVED TO COMPLETED 02.28.22**
- 28.** Mr. Adams to provide an explanation regarding a discrepancy on Page 10 in “Fund balance- ending (projected) on the proposed Fiscal Year 2022 budget. **COMPLETED after 01.24.22 meeting MOVED TO COMPLETED 02.28.22**
- 29.** Mr. Adams to discuss with the PLCA use of the beach parking lot for Disaster Response cleanup. **COMPLETED after to 01.24.22 meeting MOVED TO COMPLETED 02.28.22**
- 30.** Mrs. Adams to research cost for floating littoral islands. **01.24.22.** Vendors strongly suggested not to install littoral islands as it is not in the CDDs’ best interest and does not benefit the lakes. **COMPLETED 01.24.22**
- 31.** Mr. Adams to convey to Mr. Zimmerman the Boards’ intent to turn matter over to the City of Bonita Springs to enforce BMPs. **01.24.22** Verbiage corrected to state “Mr. Adams to discuss with Mr. Zimmerman the means and methods and where they can improve mowing the lake bank edges.” **COMPLETED 01.24.22**
- 32.** Corporate to confirm the Board Members’ emails and make changes, if necessary. Mr. Nicholson and Mr. Durney stated that they did not receive the emails transmitting the agenda package or the Expanded Financial Statement Schedule. **COMPLETED 01.24.22**
- 33.** Ms. Kennedy to report to Derek non-working nano-bubbler as the south end of Lake D-6 and Mrs. Adams to ensure SOLitude repairs aeration. ESTIMATED COMPLETION: Prior to the 12.08.21 meeting. **COMPLETED 01.24.22**

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

15BI

From: [Paul Kemp](#)
To: [Cleo Adams](#)
Cc: [shane willis](#); [Doug Kucera](#); [Gianna Denofrio](#); [Daphne Gillyard](#); [Debbie Tudor](#)
Subject: Monthly Reports
Date: Friday, May 13, 2022 5:21:23 PM
Attachments: [Colony_Operations_202205.pdf](#)
[Landing_Production_202205.pdf](#)
[Emergent_20220513.pdf](#)
[zeros20220511.pdf](#)

We are enjoying a slight bit of early rain this year, just over 2” spread over three occasions since last report. Lake levels are beginning to stabilize.

Phase Two Pumps Schedule:

Off - Sunday 10am until Tuesday at 7am

Services provided by the Irrigation Department:

1. Sustainability - Our chief objective is to provide a sustainable irrigation water source while managing the watershed between the cycles of the wet and dry seasons, to support a thriving native landscape throughout Pelican Landing and The Colony.
2. Water Management – Sluice gates remain closed as water levels begin to stabilize.
3. Pumping Stations – Both stations are fully optimized.
4. Meter Maintenance – With no apparent end in sight to the water meter sourcing problem, we are harvesting non-billed District-used meters to replace the residential meters that have stopped registering.
5. Alterations – We are optimizing circles with filtration and minor improvements as we harvest meters.
6. Water Quality – Both pump stations’ filtration systems fully operational and optimized.
7. Wet Checks – Our team systematically turns on and audits every sprinkler zone in the district, making necessary adjustments and repairs.
8. Reporting - Manage, monitor, and report all incoming and outgoing irrigation water usage, along with sluice gate activities in accordance with our permits issued by South Florida Water Management District.

Paul Kemp
Irrigation Manager
Bayside/Baycreek CDD
pkemp@whhassociates.com

Landing Production

Completed Jobs							
Name	Leader	Start Date	Category	# of guys	Actual	Team	Item ID
Clean shop	D. Kucera	2022-03-28	Cleanup	8	1.14	9.12	2471756422
Trim hardwoods	D. Kucera	2022-03-29	Trim Hardwoods	1	9.5	9.5	2477669865
Trim hardwoods	D. Kucera	2022-03-28	Trim Tree Suckers	2	9.52	19.04	2471754916
Trim shrubs	D. Kucera	2022-03-28	Trimming	8	45.1	360.8	2471752730
Street sweeping	D. Kucera	2022-03-29	Cleanup	1	28.07	28.07	2477663902
Mow grass	D. Kucera	2022-04-05	Mowing	10	23.91	239.1	2509099698
Street sweeping	D. Kucera	2022-04-04	Cleanup	2	11.79	23.58	2502908892
Remove & install landscaping	D. Kucera	2022-04-07	Planting	8	9.5	76	2521085728
Street sweeping	D. Kucera	2022-04-07	Cleanup	1	81.45	81.45	2521087554
Hardwood trimming	D. Kucera	2022-04-06	Trim Hardwoods	1	81.45	81.45	2517140135
Clean shop	D. Kucera	2022-04-13	Cleanup	1	2.14	2.14	2544372070
Street sweeping	D. Kucera	2022-04-14	Cleanup	2	9.55	19.1	2549906513
Install landscape	D. Kucera	2022-04-12	Planting	5	9.5	47.5	2539253971
Trim hardwoods	D. Kucera	2022-04-11	Trim Hardwoods	1	13.58	13.58	2533566639
Shrub trimming	D. Kucera	2022-04-12	Trimming	4	9.5	38	2540456146
Street sweeping	D. Kucera	2022-04-11	Cleanup	1	23.1	23.1	2533565804
Trim shrubs	D. Kucera	2022-04-11	Trimming	7	32.68	228.76	2533564282
Mow grass	D. Kucera	2022-04-18	Mowing	8	20.44	163.52	2559180887
Trim shrubs	D. Kucera	2022-04-20	Trimming	6	9.5	57	2570227966
Hard cut shrubs	D. Kucera	2022-04-21	Trimming	6	28	168	2575373534
Trim hardwoods	D. Kucera	2022-04-20	Trim Hardwoods	1	37.49	37.49	2570231149
Trim hardwoods	D. Kucera	2022-04-25	Trim Hardwoods	1	18.98	18.98	2587516113
Hard cut shrubs	D. Kucera	2022-04-25	Trimming	8	36.67	293.36	2587509716

Landing Production

Clean bathroom	D. Kucera	2022-04-25	Cleanup	7	1.49	10.43	2587092755
Sweeper	D. Kucera	2022-04-27	Cleanup	1	22.55	22.55	2598607797
Trim shrubs	D. Kucera	2022-04-29	Trimming	8	3.27	26.16	2609411658
Plant shrubs	D. Kucera	2022-05-02	Planting	8	2.63	21.04	2617085428
Hard cut Shrubs	D. Kucera	2022-05-02	Trimming	8	4.97	39.76	2617821166
Safety meeting	D. Kucera	2022-05-02	Other	8	1	8	2617832924
Mow grass	D. Kucera	2022-05-03	Mowing	8	19.61	156.88	2623151190
Hard cut shrubs	D. Kucera	2022-05-05	Trimming	7	13.5	94.5	2635102378
Clean shop	D. Kucera	2022-05-09	Cleanup	4	0.59	2.36	2646970728
Hard cut shrubs	D. Kucera	2022-05-10	Trimming	7	9.54	66.78	2652980555
Hard cut	D. Kucera	2022-05-11	Trimming	5	20.33	101.65	2658453178
Hard cut/shrubs trim Tennis	D. Kucera	2022-05-13	Trim Tree Suckers	4	2.14	8.56	2669614691
Street sweeping	D. Kucera	2022-05-12	Cleanup	1	13.15	13.15	2664095606
Fertilize grass	D. Kucera	2022-05-11	Fert Grass	3	22.47	67.41	2658455958
Pressure wash CPF	D. Kucera	2022-05-10	Cleanup	1	3.3	3.3	2652977047
Plant shrubs	D. Kucera	2022-05-09	Planting	5	8.98	44.9	2646972657
		03-28 to 05-13			702.08	2726.07	

Updates

Item ID	Item Name	User	Created At	Update Content
2471752730	Trim shrubs	D. Kucera	28/March/2022 01:10:20 PM	On Monday shrubbed trimming took place on the North side of Pelican nest drive by Southbridge heading East to 41.
2471752730	Trim shrubs	D. Kucera	29/March/2022 07:39:18 AM	On Tuesday shrubbed trimming resumed at Pelican nest entry off 41. After lunch the crew went to the Pennyroyal berm to hand trim selected plants.
2471752730	Trim shrubs	D. Kucera	31/March/2022 07:14:12 AM	On Wednesday the shrub trimming crew continued hand burning selected plants on the Pennyroyal berm.
2471752730	Trim shrubs	D. Kucera	31/March/2022 07:16:39 AM	The shrub trimming crew worked on the South side of Pelican nest drive by the cottages.
2471754916	Trim hardwoods	D. Kucera	28/March/2022 01:09:09 PM	Hardwood trimming took place on penny Royal and Pelican landing Parkway medians. They they then went into the West side of Long Lake village and worked along the berm.
2471756422	Clean shop	D. Kucera	28/March/2022 01:07:52 PM	Shrub trimming crew clean the shop Monday morning.
2477663902	Street sweeping	D. Kucera	29/March/2022 07:35:57 AM	On Tuesday the street sweeper was at Pelican sound.
2477663902	Street sweeping	D. Kucera	31/March/2022 07:15:08 AM	On Wednesday street sweeping took place in Pelican landing.
2477663902	Street sweeping	D. Kucera	31/March/2022 07:15:32 AM	On Thursday street sweeping took place at Pelican sound.
2477669865	Trim hardwoods	D. Kucera	29/March/2022 07:38:45 AM	On Tuesday hardwoods were trimmed we're trimmed across from the ridge entry next to an aeration pump. Hardwoods were then trimmed off the sidewalk between Pennyroyal and clubhouse on Pelican nest drive.
2502908892	Street sweeping	D. Kucera	05/April/2022 07:31:42 AM	On Monday Rolando trained Jehovah on street sweeping at Pelican sound.
2502908892	Street sweeping	D. Kucera	06/April/2022 11:28:06 AM	On Wednesday street sweeping occurred in Pelican landing.
2509099698	Mow grass	D. Kucera	05/April/2022 07:33:58 AM	On Tuesday the whole crew worked on mowing the grass in Pelican Landing.
2509099698	Mow grass	D. Kucera	06/April/2022 11:29:06 AM	On Wednesday mowing resumed in Pelican Landing.
2517140135	Hardwood trimming	D. Kucera	08/April/2022 08:03:51 AM	On Tuesday Jehovah cut the hardwood landscape on Cypress Island Court on both sides of the road leading into Cypress Island.

Updates

2521085728	Remove install landscaping	D. Kucera	08/April/2022 07:59:09 AM	On Thursday Ronald and Angelina's crew removed and installed sod in front of the community center next to the sidewalk. They also laid sod on the median tip at the Greenview Pelican nest intersection.
2521087554	Street sweeping	D. Kucera	08/April/2022 08:10:43 AM	On Thursday street sweeping took place at Pelican sound.
2533564282	Trim shrubs	D. Kucera	11/April/2022 11:46:05 AM	Ronald and Angelina's crew trimmed the Green Arboricola across from the Community Center on Monday.
2533564282	Trim shrubs	D. Kucera	14/April/2022 05:39:04 AM	On Wednesday Ronald and Angelina's crew cut the Cleodendrum on Pelican Landing Parkway, Pelican Nest Dr.
2533565804	Street sweeping	D. Kucera	11/April/2022 11:46:33 AM	On Monday street sweeping took place at Pelican sound.
2533565804	Street sweeping	D. Kucera	14/April/2022 05:34:53 AM	On Wednesday the street sweeper was in Pelican Landing.
2533566639	Trim hardwoods	D. Kucera	11/April/2022 11:48:35 AM	On Monday rolando cut down Podocarpus at the corner of Walden Center Drive and Pelican Landing Parkway. He then proceeded to cut down a diseased oak tree on pennyroyal across from Heron point.
2533566639	Trim hardwoods	D. Kucera	14/April/2022 05:36:31 AM	On Wednesday hardwoods were cut at the Central Park fountain and 41 south on the Greenview berm.
2539253971	Install landscape	D. Kucera	12/April/2022 10:19:34 AM	Ronald and Jehovah's crew installed do installed new Green Arboricola at at the tide's hedge line and corner of Pelican Colony Boulevard and Pennyroyal. Green Arboricola will also be planted along the fence line inside the Point.
2540456146	Shrub trimming	D. Kucera	14/April/2022 05:40:07 AM	On Tuesday Angelina's crew trimmed the hedge line across from the PLCA.
2559180887	Mow grass	D. Kucera	18/April/2022 09:09:50 AM	The entire crew is helping mow this week.
2559180887	Mow grass	D. Kucera	20/April/2022 07:15:37 AM	On Monday and Tuesday the crew mowed the grass.
2570227966	Trim shrubs	D. Kucera	25/April/2022 02:31:51 PM	Ronald and Angelina's crew hard cut shrubs on shrubs on Pelican landing Parkway, penny Royal, Pelican nest drive.
2587092755	Clean bathroom	D. Kucera	26/April/2022 03:57:56 PM	Ronald's crew cleaned the bathrooms and shop area on Monday.

Updates

2587509716	Hard cut shrubs	D. Kucera	26/April/2022 04:00:14 PM	On Monday Ronald's crew hard cut certain shrubs on the Pennyroyal berm and Pelican Landing Parkway.
2587509716	Hard cut shrubs	D. Kucera	26/April/2022 04:02:11 PM	On Tuesday Ronald's crew continued hard cutting certain shrubs on Pelican Nest Dr and Greenview Dr.
2587509716	Hard cut shrubs	D. Kucera	29/April/2022 05:48:25 AM	Ronald and Angelina's crew continued heart cutting shrubs on Greenview drive. This was on Wednesday
2587509716	Hard cut shrubs	D. Kucera	29/April/2022 05:49:43 AM	On Thursday Ronald and Angelina's crew completed hard cutting on Greenview drive and the point. They then proceeded to Pelican nest gatehouse.
2587516113	Trim hardwoods	D. Kucera	25/April/2022 02:32:44 PM	On Monday hardwoods were lifted up on the inside berm of Waterside along the fence.
2587516113	Trim hardwoods	D. Kucera	26/April/2022 04:07:00 PM	On Tuesday Hardwood cutting continued on the Waterside berm.
2598607797	Sweeper	D. Kucera	29/April/2022 05:51:25 AM	On Wednesday Jehovah took the sweeper to Pelican Sound. The sweeper was down g or a few weeks waiting on parts.
2598607797	Sweeper	D. Kucera	29/April/2022 05:51:49 AM	On Thursday Jehovah swept Pelican landing.
2598607797	Sweeper	D. Kucera	29/April/2022 09:09:38 AM	On Friday the street sweeper was at Pelican Sound.
2609411658	Trim shrubs	D. Kucera	29/April/2022 09:10:43 AM	On Friday Ronald and Angelina's crew went to the Community Center to prune up Palm trees and other landscape material.
2617085428	Plant shrubs	D. Kucera	02/May/2022 01:22:18 PM	Ronald and Angelina's crew planted Green Arboricola on the south side of Pelican Colony Blvd to fill in a void in the hedge line. They also added Green Arbs on the northeast side of Walden Center Dr and Pelican Landing Parkway.
2617821166	Hard cut Shrubs	D. Kucera	02/May/2022 01:32:24 PM	Ronald and Angelina's crew hard cut the Pelican Nest entry in front of the gate house. They also hard cut shrubs on North Commons Dr north of Pelican Nest Dr. They moved on the west of the tennis facility to hard cut the Silverthorne that was diseased in some shrubs.
2617832924	Safety meeting	D. Kucera	02/May/2022 01:30:54 PM	Our Safety Director, Jorge Montoya, held a safety meeting with Ronald and Angelina's crew in the lunchroom.
2623151190	Mow grass	D. Kucera	03/May/2022 01:51:34 PM	On Tuesday the entire crew mow the grass in Pelican landing.

Updates

2623151190	Mow grass	D. Kucera	04/May/2022 09:43:58 AM	On Wednesday the entire crew continued mowing the grass and Pelican landing.
2635102378	Hard cut shrubs	D. Kucera	06/May/2022 09:23:33 AM	On Thursday and Friday hard cutting continued on Pelican Colony Boulevard from the animal crossing to the gatehouse.
2646970728	Clean shop	D. Kucera	09/May/2022 01:37:21 PM	Some of the crew cleaned the lunch room and shop area this morning.
2646972657	Plant shrubs	D. Kucera	09/May/2022 01:39:08 PM	On Monday Ronald's crew planted Green arbacola at the corner of Walden center drive and Pelican landing Parkway. He also planted dwarf exora in front of the gatehouse at Pelican colony boulevard lovard before waterside. Dambeo was added to the meeting on Pelican nest just between South bridge and baycrest.. Macho fern was installed to the tip of the medium at Greenview and pelicaness drive.
2652977047	Pressure wash CPF	D. Kucera	10/May/2022 06:48:03 AM	On Tuesday the Central Park fountain was pressure washed.
2652980555	Hard cut shrubs	D. Kucera	10/May/2022 06:49:27 AM	On Tuesday the crew continued hard cutting certain shrubs at Pelican Colony/41 entry, North Commons/ Tides entry,
2658453178	Hard cut	D. Kucera	11/May/2022 08:43:49 AM	On Wednesday hard cutting continued west of the tennis court on Goldcrest Drive heading towards Bay Cedar.
2658453178	Hard cut	D. Kucera	12/May/2022 09:11:23 AM	On Thursday hard cutting continued continued on Goldcrest, Pelican Nest, Pennyroyal, and Pelican Landing Parkway.
2658453178	Hard cut	D. Kucera	13/May/2022 07:32:18 AM	On Friday hard cutting and trimming took place at the Tennis Facility.
2658455958	Fertilize grass	D. Kucera	11/May/2022 08:45:33 AM	Fertilization of the grass started on Wednesday morning. The crew started on Pelican Nest Drive and Greenview Dr.
2658455958	Fertilize grass	D. Kucera	12/May/2022 09:12:21 AM	On Thursday fertilization of the grass continued continued.
2658455958	Fertilize grass	D. Kucera	13/May/2022 07:30:46 AM	On Friday the crew continued for fertilizing the grass in Pelican landing.
2664095606	Street sweeping	D. Kucera	13/May/2022 07:31:06 AM	On Thursday street sweeping took place at Pelican sound.
2664095606	Street sweeping	D. Kucera	13/May/2022 07:31:31 AM	On Friday street sweeping took place at Pelican Landing.
2669614691	Hard cut/shrubs trim Tennis	D. Kucera	13/May/2022 07:35:49 AM	On Friday hard cutting and shrub trimming happened at the Tennis Facility.

Colony Operations

Upcoming Jobs							
Name	leader	Start Date	Category	# of guys	Actual	Team	Item ID
Volunteer Royal Palm	Don Schroeder	2022-04-26	Emergent	1	0	0	2594888294
Median east of Tuscany	Don Schroeder	2022-04-26	Emergent	1	0	0	2595351061
Canopy east of Tuscany	Don Schroeder	2022-04-26	Trimming	1	0	0	2595351155
Colony north entry	Don Schroeder	2022-04-26	Emergent	1	0	0	2595437486
Dumbayas South of Tuscany	Don Schroeder	2022-04-26	Trimming	1	0	0	2595571904
Across from Terzetto	Don Schroeder	2022-04-26	Trimming	1	0	0	2595571988
Past Castella	Don Schroeder	2022-04-26	Trimming	1	0	0	2595571977
Across from Belagio	Don Schroeder	2022-04-26	Trimming	1	0	0	2595572071
Failing Hong Kong Orchid	Don Schroeder	2022-04-26	Other Work	1	0	0	2595572074
Leaving LaScala	Don Schroeder	2022-04-26	Trimming	1	0	0	2595572077
Beyond Palermo	Don Schroeder	2022-04-26	Emergent	1	0	0	2595572119
Messina	Don Schroeder	2022-04-26	Cleanup	1	0	0	2595572272

Colony Operations

In Progress Jobs							
Name	leader	Start Date	Category	# of guys	Actual	Team	Item ID
Bay Club Monument	Don Schroeder	4/26/22 8:00 AM	Emergent	2	0	0	2595572020
Fire Spike	Don Schroeder	4/26/22 10:22 AM	Trimming	3	2.53	7.59	2595574385
Completed Jobs							
Name	leader	Start Date	Category	# of guys	Actual	Team	Item ID
Mow Celebration	Don Schroeder	2022-03-28	Mowing	5	9.2	46	2451522157
Mow St. Augustine	Don Schroeder	2022-03-29	Mowing	5	9.22	46.1	2451540284
Application Roundup	Don Schroeder	2022-03-28	Application	1	7.88	7.88	2451535559
Cleanup Debris	Don Schroeder	2022-03-28	Cleanup	1	1.22	1.22	2451530916
Cleanup Debris	Don Schroeder	2022-03-29	Cleanup	1	1.28	1.28	2451545953
Application Roundup	Don Schroeder	2022-03-29	Application	1	7.85	7.85	2451549134
Application Roundup	Don Schroeder	2022-03-30	Application	1	7.85	7.85	2451564289
Cleanup Debris	Don Schroeder	2022-03-30	Cleanup	1	1.43	1.43	2451553581

Colony Operations

Trimming shrubs	Don Schroeder	2022-03-30	Trimming	5	9.17	45.85	2451559970
Application Roundup	Don Schroeder	2022-03-31	Application	1	9.17	9.17	2451581500
Trimming shrubs	Don Schroeder	2022-03-31	Trimming	5	9.17	45.85	2451586526
Trimming shrubs	Don Schroeder	2022-04-01	Trimming	4	93.21	372.84	2451605749
Hand prune shrubs	Don Schroeder	2022-04-01	Trimming	2	93.2	186.4	2451600176
Cleanup Debris	Don Schroeder	2022-04-01	Cleanup	1	93.21	93.21	2451592749
Cleanup Debris	Don Schroeder	4/5/22 8:00 AM	Cleanup	1	2.57	2.57	2508994051
Application Turf	Don Schroeder	4/5/22 8:00 AM	Application	5	5.51	27.55	2509099964
Application Turf	Don Schroeder	4/5/22 8:00 AM	Irrigation	1	8.63	8.63	2509117431
Hand pull weeds in Annual beds	Don Schroeder	4/5/22 9:30 AM	Weeding	1	6.46	6.46	2509985909
Trimming shrubs	Don Schroeder	4/5/22 1:34 PM	Trimming	5	3.51	17.55	2511272761
Cleanup Debris	Don Schroeder	4/6/22 8:00 AM	Cleanup	1	2.36	2.36	2512347865
Application Annuals	Don Schroeder	4/6/22 8:50 AM	Application	1	3.73	3.73	2512367249
Hand pull weeds in Annual beds	Don Schroeder	4/6/22 10:29 AM	Weeding	1	6.35	6.35	2512359371

Colony Operations

Mow St.Augustine	Don Schroeder	4/6/22 8:00 AM	Mowing	5	8.92	44.6	2512370491
Cleanup Debris	Don Schroeder	4/7/22 8:00 AM	Cleanup	1	0.8	0.8	2517924695
Plant Shrubs	Don Schroeder	4/7/22 8:00 AM	Planting	1	1.21	1.21	2517956710
Application Flowering plants	Don Schroeder	4/7/22 8:58 AM	Application	1	5	5	2517930453
Mow Celebration	Don Schroeder	4/7/22 9:23 AM	Mowing	2	4.59	9.18	2520552725
Mow Celebration	Don Schroeder	4/7/22 8:00 AM	Mowing	3	5.8	17.4	2517934096
Checking Streetlights	Don Schroeder	4/7/22 2:00 PM	Lighting	1	1.52	1.52	2523174786
Hand pull weeds	Don Schroeder	4/7/22 8:58 AM	Weeding	1	8.07	8.07	2517951774
Trimming shrubs	Don Schroeder	4/7/22 1:59 PM	Trimming	5	3.05	15.25	2522629819
Cleanup Debris	Don Schroeder	4/8/22 8:00 AM	Cleanup	1	1.44	1.44	2523684620
Hand water Orchids	Don Schroeder	4/8/22 9:30 AM	Irrigation	1	1.48	1.48	2523710970
Hand prune shrubs	Don Schroeder	4/8/22 8:00 AM	Trimming	2	3.41	6.82	2523695773
Trimming shrubs	Don Schroeder	4/8/22 8:00 AM	Trimming	2	3.42	6.84	2523701448
Cleanup Debris	Don Schroeder	4/11/22 8:00 AM	Cleanup	1	3.29	3.29	2527011686

Colony Operations

Application Foliage	Don Schroeder	4/11/22 9:35 AM	Application	1	2.41	2.41	2527016161
Mow St.Augustine	Don Schroeder	4/11/22 8:00 AM	Mowing	4	6.77	27.08	2533609087
Prep area for sod (Bimini)	Don Schroeder	4/11/22 2:54 PM	Other Work	4	2.11	8.44	2535794818
Application Roundup	Don Schroeder	4/11/22 11:01 AM	Application	1	5.63	5.63	2527022886
Application Turf	Don Schroeder	4/11/22 3:30 PM	Application	1	1.19	1.19	2536184913
Cleanup Debris	Don Schroeder	4/12/22 8:00 AM	Cleanup	1	1.08	1.08	2536556882
Application Turf	Don Schroeder	4/12/22 9:09 AM	Application	1	3.95	3.95	2536565275
Mow Celebration	Don Schroeder	4/12/22 8:00 AM	Mowing	5	5.45	27.25	2536560618
Application Annuals	Don Schroeder	4/12/22 1:35 PM	Application	1	3.4	3.4	2540960415
Prep area and lay Bimini sod	Don Schroeder	4/12/22 1:30 PM	Other Work	4	3.5	14	2539536810
Application Roundup	Don Schroeder	4/12/22 1:46 PM	Application	1	3.24	3.24	2541042109
Mow Celebration	Don Schroeder	4/13/22 8:00 AM	Mowing	5	4.65	23.25	2541869066
Application Turf	Don Schroeder	4/13/22 8:00 AM	Application	1	7.53	7.53	2541876690
Trimming shrubs	Don Schroeder	4/13/22 12:43 PM	Trimming	4	4.28	17.12	2546261051

Colony Operations

Cleanup Debris	Don Schroeder	4/14/22 8:00 AM	Cleanup	1	0.76	0.76	2547684864
Trimming shrubs	Don Schroeder	4/14/22 8:00 AM	Trimming	4	4.3	17.2	2547690263
Application Turf	Don Schroeder	4/14/22 8:00 AM	Application	1	5.71	5.71	2547687629
Deadhead flowers	Don Schroeder	2022-04-14	Other Work	1	1.86	1.86	2551171026
Application Roundup	Don Schroeder	4/14/22 8:48 AM	Application	1	8.38	8.38	2541884436
Trimming shrubs	Don Schroeder	4/14/22 2:13 PM	Trimming	4	2.97	11.88	2551772561
Cleanup Debris	Don Schroeder	4/15/22 8:00 AM	Cleanup	1	1.02	1.02	2552502537
Hand water Orchids	Don Schroeder	4/15/22 9:15 AM	Irrigation	1	0.02	0.02	2552532789
Hand prune shrubs	Don Schroeder	4/15/22 8:53 AM	Trimming	1	2.83	2.83	2552521127
Trimming shrubs	Don Schroeder	4/15/22 8:00 AM	Trimming	3	3.84	11.52	2552526408
Cleanup Debris	Don Schroeder	4/18/22 8:00 AM	Cleanup	1	0.01	0.01	2559135545
Application Annuals	Don Schroeder	4/18/22 9:17 AM	Application	1	2.7	2.7	2559137492
Application Foliage	Don Schroeder	4/18/22 12:00 PM	Application	1	2.75	2.75	2560166303
Hand water turf	Don Schroeder	4/18/22 2:45 PM	Irrigation	1	1.99	1.99	2561102188

Colony Operations

Mow Celebration	Don Schroeder	4/18/22 8:00 AM	Mowing	5	7.74	38.7	2559136106
Cleanup Debris	Don Schroeder	4/19/22 8:00 AM	Cleanup	1	0.9	0.9	2561680208
Prep and lay Bimini turf	Don Schroeder	4/19/22 8:00 AM	Other Work	4	6.5	26	2561703161
Application Flowering plants	Don Schroeder	4/19/22 8:44 AM	Application	1	5.81	5.81	2561708812
Check streetlights	Don Schroeder	2022-04-19	Lighting	1	1.09	1.09	2566904594
Application Roundup	Don Schroeder	4/19/22 8:56 AM	Application	1	8.13	8.13	2561715171
Trimming shrubs	Don Schroeder	4/19/22 2:32 PM	Trimming	4	2.53	10.12	2566554084
Coconut Fountain Leak	Don Schroeder, Joel Rosa	2022-04-18	Emergent	1	7.18	7.18	2564964761
Cleanup Debris	Don Schroeder	4/20/22 8:00 AM	Cleanup	1	1.24	1.24	2567274010
Application Foliage	Don Schroeder	4/20/22 9:18 AM	Application	1	2.83	2.83	2567290708
Application Turf	Don Schroeder	4/20/22 8:00 AM	Application	5	5.52	27.6	2567284492
Trimming shrubs	Don Schroeder	4/20/22 1:37 PM	Trimming	4	3.38	13.52	2571833778
Application Roundup	Don Schroeder	4/20/22 1:38 PM	Application	1	3.37	3.37	2571840649
Cleanup Debris	Don Schroeder	4/21/22 8:00 AM	Cleanup	1	1.56	1.56	2572845501

Colony Operations

Application Turf	Don Schroeder	4/21/22 9:42 AM	Application	1	3.11	3.11	2572868398
Mow St.Augustine	Don Schroeder	4/21/22 9:42 AM	Mowing	1	4.83	4.83	2575452985
Mow St.Augustine	Don Schroeder	4/21/22 8:00 AM	Mowing	4	6.37	25.48	2572856459
Cleanup Debris	Don Schroeder	4/22/22 8:00 AM	Cleanup	1	1.39	1.39	2577949633
Hand pull weeds in Annual beds	Don Schroeder	4/21/22 2:32 PM	Weeding	5	2.51	12.55	2577294782
Trimming Palms	Don Schroeder	4/22/22 8:00 AM	Trimming	3	3.51	10.53	2577956013
Hand water Orchids and turf	Don Schroeder	4/22/22 9:26 AM	Irrigation	1	2.12	2.12	2577972911
Hand prune shrubs	Don Schroeder	4/22/22 9:07 AM	Trimming	2	2.13	4.26	2577980518
Cleanup Debris	Don Schroeder	4/25/22 8:00 AM	Cleanup	1	1.14	1.14	2581094406
Application Turf	Don Schroeder	4/25/22 9:12 AM	Application	1	4.35	4.35	2581115059
Place Orchids	Don Schroeder	4/25/22 1:35 PM	Planting	2	0	0	2589532572
Cleanup leaves	Don Schroeder	4/25/22 8:00 AM	Cleanup	3	8.71	26.13	2581107836
Hand water Turf	Don Schroeder	4/25/22 3:00 PM	Irrigation	1	1.87	1.87	2589746302
Hand pull weeds in Annual beds	Don Schroeder	4/25/22 9:11 AM	Weeding	2	7.87	15.74	2581099758

Colony Operations

Cleanup Debris	Don Schroeder	4/26/22 8:00 AM	Cleanup	1	1.74	1.74	2590408083
Application Turf	Don Schroeder	4/26/22 9:50 AM	Application	1	2.73	2.73	2592961249
Hand water turf	Don Schroeder	4/26/22 3:01 PM	Irrigation	1	0.33	0.33	2594623752
Application Turf	Don Schroeder	4/26/22 8:00 AM	Verticutting	5	8.93	44.65	2590395344
Cleanup Debris	Don Schroeder	4/27/22 8:00 AM	Cleanup	1	1.23	1.23	2596123172
Application Turf	Don Schroeder	4/27/22 9:18 AM	Application	1	3.68	3.68	2598884877
Application Turf	Don Schroeder	4/27/22 8:00 AM	Verticutting	5	6.55	32.75	2596126502
Trimming shrubs	Don Schroeder	4/27/22 2:38 PM	Trimming	3	2.39	7.17	2600723860
Hand pull weeds in Annual beds	Don Schroeder	4/27/22 2:38 PM	Weeding	2	2.39	4.78	2600730705
Bench View	Don Schroeder	4/26/22 8:05 AM	Trimming	1	2.41	2.41	2594889638
Cleanup Debris	Don Schroeder	4/28/22 8:00 AM	Cleanup	1	2.47	2.47	2601547478
Application Foliage	Don Schroeder	4/28/22 9:15 AM	Application	1	5.72	5.72	2601553863
Mow Celebration	Don Schroeder	4/28/22 8:00 AM	Mowing	2	8.98	17.96	2601549516
Mow Celebration	Don Schroeder	4/28/22 10:30 AM	Mowing	3	6.53	19.59	2604162153

Colony Operations

Rearrange Fertilizer	Don Schroeder	4/29/22 8:09 AM	Other Work	3	0.6	1.8	2609435540
Cleanup Debris	Don Schroeder	4/29/22 8:00 AM	Cleanup	1	3.66	3.66	2607036512
Trimming shrubs	Don Schroeder	4/29/22 8:00 AM	Trimming	3	3.04	9.12	2607049462
Silver Buttonwood	Don Schroeder	4/26/22 8:00 AM	Emergent	3	1.65	4.95	2595571997
Inside Addison	Don Schroeder	4/26/22 9:03 AM	Trimming	3	0.44	1.32	2595572084
Colony north exit	Don Schroeder	4/26/22 11:02 AM	Emergent	3	3	9	2595437325
Approaching bridge	Don Schroeder	4/26/22 12:56 PM	Emergent	3	0.33	0.99	2595572005
					715	1724.83	

Updates

Item ID	Item Name	User	Created At	Update Content
2509099964	Application Turf	Don Schroeder	05/April/2022 05:45:50 AM	Fertilize 21-0-0
2509117431	Application Turf	Don Schroeder	05/April/2022 05:49:13 AM	Water in Fertilizer
2540960415	Application Annuals	Don Schroeder	12/April/2022 11:32:53 AM	14-14-14 and Deadline
2541876690	Application Turf	Don Schroeder	13/April/2022 05:15:57 AM	Earthmax app
2547687629	Application Turf	Don Schroeder	14/April/2022 05:22:32 AM	Earthmax app
2560166303	Application Foliage	Don Schroeder	18/April/2022 10:00:55 AM	Spray ficus
2567284492	Application Turf	Don Schroeder	19/April/2022 02:48:39 PM	Fertilize 21-0-0
2567290708	Application Foliage	Don Schroeder	20/April/2022 10:08:05 AM	Spray Ficus
2581115059	Application Turf	Don Schroeder	22/April/2022 09:39:35 AM	Weed Control
2590395344	Application Turf	Don Schroeder	26/April/2022 05:21:15 AM	Verticutting
2592961249	Application Turf	Don Schroeder	26/April/2022 05:22:34 AM	Weed control
2594888294	Volunteer Royal Palm	Paul Kemp	13/May/2022 10:04:43 AM	Across from Messina, there is a volunteer royal palm being interfered with by two gumbo limbos and a large ficus tree. Remove the gumbo limbos and trim/remove ficus to allow royal to thrive.
2595351061	Median east of Tuscany	Paul Kemp	13/May/2022 10:05:09 AM	Fill out rot Congos at both ends of oak trees.
2595351155	Canopy east of Tuscany	Paul Kemp	13/May/2022 10:05:29 AM	Gently separate the canopy in a way that allows wind to flow through without branches interfering with one another.
2595437486	Colony north entry	Paul Kemp	13/May/2022 10:05:50 AM	Scoop soil and roots out trouble spots and replace with nice topsoil before replanting with dwarf? bougainvillea. Decide whether drip is appropriate or not.

Updates

2595571904	Dumbayas South of Tuscany	Paul Kemp	13/May/2022 10:06:03 AM	Due for hard cut.
2595571977	Past Castella	Paul Kemp	13/May/2022 10:07:42 AM	Hong Kong Orchids due for crown reduction.
2595571988	Across from Terzetto	Paul Kemp	13/May/2022 10:06:21 AM	Clusia needs two feet taken off the top and maintained there.
2595572020	Bay Club Monument	Don Schroeder	27/April/2022 07:17:34 AM	Removed chicken wire
2595572020	Bay Club Monument	Paul Kemp	13/May/2022 09:43:10 AM	Return to fill in oyster plant after new flower batch.
2595572071	Across from Belagio	Paul Kemp	13/May/2022 10:08:05 AM	Annual Palmetto Trimming. Cut out the tallest ones. Clear out an area by the fire hydrant, down to the lake, for a future bench installation.
2595572074	Failing Hong Kong Orchid	Paul Kemp	13/May/2022 10:08:26 AM	North of Addison remove one failing Orchid and remove excessive leaf debris under ixoras.
2595572077	Leaving LaScala	Paul Kemp	13/May/2022 10:08:45 AM	Address the Clusia for a better Eastbound sight line.
2595572119	Beyond Palermo	Paul Kemp	13/May/2022 10:09:05 AM	FPL transformer needs a Sea Grape cover. Addison?
2595572272	Messina	Paul Kemp	13/May/2022 10:09:22 AM	Remove all the Ligustrums.
2595574385	Fire Spike	Don Schroeder	04/May/2022 05:24:02 AM	Pulled purple bloomed fire spike, have to wait for other plants to bloom before knowing which to pull and which to leave
2596126502	Application Turf	Don Schroeder	26/April/2022 03:06:22 PM	Verticut
2598884877	Application Turf	Don Schroeder	27/April/2022 07:19:14 AM	Weed Control
2600723860	Trimming shrubs	Don Schroeder	27/April/2022 12:11:05 PM	Hard cut Clerodendrum
2601553863	Application Foliage	Don Schroeder	27/April/2022 02:49:28 PM	Spray Ficus

Emergent

New Requests									
Name	Owner	Submitted	Assign To?	Completed	Issue Type	Vendor	Days Since Request	Date in Progress	Item ID
Volunteer Royal Palm	Paul Kemp	2022-04-26	Colony		Landscape	N/A	18		2594849676
Median east of Tuscany	Paul Kemp	2022-04-26	Colony		Landscape	N/A	18		2595127062
Canopy east of Tuscany	Paul Kemp	2022-04-26	Colony		Landscape	N/A	18		2595178508
Colony north entry	Paul Kemp	2022-04-26	Colony		Landscape	N/A	18		2595404120
Dumbayas South of Tuscany	Paul Kemp	2022-04-26	Colony		Landscape	N/A	18		2595448855
Past Castella	Paul Kemp	2022-04-26	Colony		Landscape	N/A	18		2595453598
Across from Terzetto	Paul Kemp	2022-04-26	Colony		Landscape	N/A	18		2595458718
Beyond Palermo	Paul Kemp	2022-04-26	Colony		Landscape	N/A	18		2595476800
Leaving LaScala	Paul Kemp	2022-04-26	Colony		Landscape	N/A	18		2595515157
Across from Belagio	Paul Kemp	2022-04-26	Colony		Landscape	N/A	18		2595526787
Failing Hong Kong Orchid	Paul Kemp	2022-04-26	Colony		Landscape	N/A	18		2595539315
Messina	Paul Kemp	2022-04-26	Colony		Landscape	N/A	18		2595565303
In Progress Requests									
Name	Owner	Submitted	Assign To?	Completed	Issue Type	Vendor	Days Since Request	Date in Progress	Item ID
Fire Spike	Paul Kemp	2022-04-26	Colony		Landscape	N/A	18	2022-05-06	2595472526
Bay Club Monument	Paul Kemp	2022-04-26	Colony		Landscape	N/A	18	2022-05-06	2595492493
Sorrento North Fountain down	Paul Kemp	2022-05-11			Fountains	Arch Fountains	3	2022-05-11	2661108341

Emergent

Completed Requests									
Name	Owner	Submitted	Assign To?	Completed	Issue Type	Vendor	Days Since Request	Date in Progress	Item ID
3517 Heron Glen	Paul Kemp	2022-04-28	Irrigation	2022-04-28	Irrigation	In-House	0		2605730812
Bench View	Paul Kemp	2022-04-26	Colony	2022-04-28	Landscape	In-House	2		2594860288
3680 more plants behind home's hedge row	D. Kucera	2022-04-21		2022-05-02	Landscape	N/A	11	2022-04-26	2575646571
25181 Bay Cedar	Paul Kemp	2022-05-02		2022-05-06	Other	Earth Balance	4		2618781137
Bromeliads	Paul Kemp	2022-04-26	Colony	2022-05-06	Landscape	N/A	10		2595468341
Silver Buttonwood	Paul Kemp	2022-04-26	Colony	2022-05-06	Landscape	N/A	10		2595488293
Approaching bridge	Paul Kemp	2022-04-26	Colony	2022-05-06	Landscape	N/A	10		2595482698
Bay Club bike rack	Paul Kemp	2022-04-26	Colony	2022-05-06	Landscape	N/A	10		2595506720
Inside Addison	Paul Kemp	2022-04-26	Colony	2022-05-06	Landscape	N/A	10		2595553297
Bridge Bathroom	Paul Kemp	2022-04-26	Colony	2022-05-06	Landscape	N/A	10		2595561161
Colony north exit	Paul Kemp	2022-04-26	Colony	2022-05-06	Landscape	N/A	10		2595389788
irrigation valve just blew up	Paul Kemp	2022-05-09	Irrigation	2022-05-09	Irrigation	N/A	0		2649155368
Remove dead Alligator	Paul Kemp	2022-05-10	Colony	2022-05-10	Lakes	N/A	0		2654657119
Turn off water on the Addison median.	Paul Kemp	2022-05-11	Irrigation	2022-05-11	Irrigation	N/A	0		2658636043

Updates

Item ID	Item Name	User	Created At	Update Content
2575646571	3680 Heron Point	Paul Kemp	26/April/2022 11:59:02 AM	more arbutos behind home's hedge row.
2594849676	Volunteer Royal Palm	Paul Kemp	26/April/2022 12:13:02 PM	Across from Messina, there is a volunteer royal palm being interfered with by two gumbo limbos and a large ficus tree. Remove the gumbo limbos and trim/remove ficus to allow royal to thrive.
2594860288	Bench View	Paul Kemp	26/April/2022 12:15:15 PM	Across from Messina, clean up the bench view. Hard cut (in half) prominent wax myrtle.
2595127062	Median east of Tuscany	Paul Kemp	26/April/2022 01:00:08 PM	Fill out rot Congos at both ends of oak trees.
2595178508	Canopy east of Tuscany	Paul Kemp	26/April/2022 01:07:14 PM	Gently separate the canopy in a way that allows wind to flow through without branches interfering with one another.
2595389788	Colony north exit	Paul Kemp	26/April/2022 01:49:59 PM	Bougainvillea trees are failing. Not enough sun. To bring in more sunlight, remove one coconut palm and cut the ficus in half. Maintain the ficus there going forward. Trim up the oaks behind the ficus.
2595404120	Colony north entry	Paul Kemp	26/April/2022 01:52:40 PM	Scoop soil and roots out trouble spots and replace with nice topsoil before replanting with dwarf? bougainvillea. Decide whether drip is appropriate or not.
2595448855	Dumbayas South of Tuscany	Paul Kemp	26/April/2022 02:00:16 PM	Due for hard cut.
2595453598	Past Castella	Paul Kemp	26/April/2022 02:01:18 PM	Hong Kong Orchids due for crown reduction.
2595458718	Across from Terzetto	Paul Kemp	26/April/2022 02:02:27 PM	Clusia needs two feet taken off the top and maintained there.
2595468341	Bromeliads	Paul Kemp	26/April/2022 02:04:37 PM	Move from Bay Club to under the Orchid Oak across from Terzetto, out of reach of irrigation.
2595472526	Fire Spike	Paul Kemp	26/April/2022 02:05:29 PM	Hard cut the Red Fire Spike across from Palermo.
2595476800	Beyond Palermo	Paul Kemp	26/April/2022 02:06:29 PM	FPL transformer needs a Sea Grape cover. Addison?
2595482698	Approaching bridge	Paul Kemp	26/April/2022 02:07:50 PM	There is a wild limb originating from the preserve. Discretely remove it.

Updates

2595488293	Silver Buttonwood	Paul Kemp	26/April/2022 02:09:03 PM	Make two cut-outs. One by the east street light and one by the sprinkler box.
2595492493	Bay Club Monument	Paul Kemp	26/April/2022 02:09:59 PM	Fill in two rows of Carissa next to the Hawthorne.
2595492493	Bay Club Monument	Paul Kemp	26/April/2022 03:11:15 PM	Remove chicken wire, fill in with oyster plant.
2595506720	Bay Club bike rack	Paul Kemp	26/April/2022 02:12:17 PM	Three out of place Silver Buttonwood can be removed. Sea Grape will fill in.
2595515157	Leaving LaScala	Paul Kemp	26/April/2022 02:13:53 PM	Address the Clusia for a better Eastbound sight line.
2595526787	Across from Belagio	Paul Kemp	26/April/2022 02:16:17 PM	Annual Palmetto Trimming. Cut out the tallest ones. Clear out an area by the fire hydrant, down to the lake, for a future bench installation.
2595539315	Failing Hong Kong Orchid	Paul Kemp	26/April/2022 02:18:01 PM	North of Addison remove one failing Orchid and remove excessive leaf debris under ixoras.
2595553297	Inside Addison	Paul Kemp	26/April/2022 02:20:29 PM	Leaving Addison, beyond the first circle, there is a Sabal Palm with Sea Grape surrounding it. Cut the Sea Grape in half and maintain it there.
2595561161	Bridge Bathroom	Paul Kemp	26/April/2022 02:22:06 PM	Find and remove all (one) dead coco plum.
2595565303	Messina	Paul Kemp	26/April/2022 02:23:05 PM	Remove all the Ligustrums.
2605730812	3517 Heron Glen	Paul Kemp	28/April/2022 11:46:36 AM	The irrigation system does not turn on and plants are dying
2605730812	3517 Heron Glen	Paul Kemp	28/April/2022 01:23:37 PM	Hi, What part of the common area can this concern be found? Regards, Paul Kemp
2605730812	3517 Heron Glen	Miguel Solis	28/April/2022 01:42:46 PM	Irrigation system does not turn on at all along the Wall. Common Area? No.
2605730812	3517 Heron Glen	Paul Kemp	28/April/2022 02:20:11 PM	The District does not own or maintain any irrigation inside Heron Glen.

ZERO CONSUMPTION - 3/30/22- 4/28/22

Bayside	SERVICE DESCRIPTION	PRESENT	PREVIOUS	DEMAND	LST MON	LST YEAR	disposition
SHIV TASKER	24750 LYONIA LN	254000	254000	30000130		17030	Replaced meter
REBECCA NEELY	24691 SWEET GUM CT	456000	456000	40000020	48000	22170	Meter registers
MIDGE EBBEN	24949 BAY CEDAR DR	3073480	3073480	60001280		8460	Timer is off
JAMES CONNORS	3440 LAKEMONT DR	45000	45000	91003470			Meter is closed
WILLIAM CRATE	25241 BAY CEDAR DR	424400	424400	15001430		27650	Locked
GVB PROPERTIES	WCI HOME BLD	3300	3300	90003940			locked
HYATT COCONUT PNT	SPA & RESORT	405000	405000	90004000		41000	used intermitently
ROBERT HALL	3519 HERON COVE CT	796100	796100	19000795		4760	Timer is off
HAROLD/MAXINE RUSS	3530 HERON GLEN CT	1787000	1787000	19500725	2000	1110	Replaced meter
SHERYL EBERT/VIVEK KAUL	24040 TUSCANY CT	611700	611700	54000950		33030	no meter
Baycreek							
RICHARD HUTCHINSON	3713 BAY CREEK DR	343000	343000	520		2280	Replaced meter

From: [Doug Kucera](#)
To: [Daphne Gillyard](#); [Debbie Tudor](#)
Cc: [Cleo Adams](#); [shane willis](#)
Subject: Monthly update 5-13-22
Date: Friday, May 13, 2022 9:59:31 AM

Hello,

Since last meeting,

PELICAN LANDING

Hardwood trimming continues in Phase Two. This includes Walden Center Dr, Lakemont Dr, Pelican Landing Parkway, and Pennyroyal Dr.

Fertilizer will be applied to the grass and shrubs starting the week of May 8th. This will take a few weeks to complete.

Annual hard cutting of certain landscape material has started. The plants to be hard cut include Bougainvillea, Green and Silver Buttonwood, Cocoplum, Simpson Stopper, Sea Grape, Viburnum, Firebush, Awabuki, Silverthorne, Podocarpus, Thyallis, Alamanda, Ficus, Jasmine, and Cleodendrum.

New annuals will be installed starting the first week in June. Butterfly Pentas in a mix of Red, Orchid, and White for all the US 41 entry beds. Roadways mediums will have dwarf Pentas in Red, Violet, Lavender, and White mix. Red Coleus will be at all the neighborhoods monuments.

The Central Park fountain is not running as a pipe broke in the structure that houses the controls for the fountain. Some of the parts to repair were on back order, but should be up and running by the week of May 23rd. The cost for materials was \$ 18,000.00 total.

Extra fertilizer will be added to plants at the south end of the property on US 41 and Pointe berm.

THE COLONY

Annual hard cutting of certain landscape material has started. The plants to be hard cut include Bougainvillea, Green and Silver Buttonwood, Cocoplum, Simpson Stopper, Sea Grape, Viburnum, Firebush, Awabuki, Silverthorne, Podocarpus, Thyallis, Alamanda, Ficus, Jasmine, and Cleodendrum.

Best Management Practices have begun to the Bermuda grass. This includes verticutting (removes thatch build up,) aeration (relieves compaction of the soil and help water and nutrients penetrate to the root zone,) and top dressing (prevents soil profiling and fills in the holes made from aerifying.)

The week of May 9th fertilizer was added to the turf and shrubs.

The first week in June new annuals will be planted. Coleus colors of Heartbreaker and Lifelime will be used throughout the Colony.

5/13/22

Doug Kucera
Field Manager
Bayside Improvement/ Bay Creek CDD
239 947 2055

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

15B11

**BAYSIDE IMPROVEMENT COMMUNITY DEVELOPMENT DISTRICT &
BAY CREEK COMMUNITY DEVELOPMENT DISTRICT**

BOARD OF SUPERVISORS FISCAL YEAR 2021/2022 JOINT MEETING SCHEDULE

LOCATION

Pelican Landing Community Center, 24501 Walden Center Drive, Bonita Springs, Florida 34134

DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October 25, 2021	Regular Meeting	2:00 PM
December 6, 2021	Regular Meeting	2:00 PM
January 24, 2022	Regular Meeting	2:00 PM
February 28, 2022	Regular Meeting	2:00 PM
March 28, 2022	Regular Meeting	2:00 PM
April 25, 2022	Regular Meeting	2:00 PM
May 23, 2022	Regular Meeting	2:00 PM
June 27, 2022	Regular Meeting	2:00 PM
July 15, 2022	Budget Workshop	9:00 AM
July 25, 2022	Regular Meeting	2:00 PM
August 22, 2022	Public Hearing & Regular Meeting	2:00 PM
September 26, 2022	Regular Meeting	2:00 PM