

**BAYSIDE IMPROVEMENT
AND BAY CREEK**

**COMMUNITY DEVELOPMENT
DISTRICTS**

September 25, 2023

BOARD OF SUPERVISORS

**JOINT REGULAR
MEETING AGENDA**

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

**AGENDA
LETTER**

Bayside Improvement and Bay Creek

Community Development Districts

OFFICE OF THE DISTRICT MANAGER

2300 Glades Road, Suite 410W • Boca Raton, Florida 33431

Phone (561) 571-0010 • Toll-free (877) 276-0889 • Fax (561) 571-0013

September 18, 2023

ATTENDEES:

Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

Boards of Supervisors

Bayside Improvement and Bay Creek Community Development Districts

Dear Board Members:

The Boards of Supervisors of the Bayside Improvement Community Development District and Bay Creek Community Development District will hold a Joint Regular Meeting on September 25, 2023 at 2:00 p.m., at the Pelican Landing Community Center, 24501 Walden Center Drive, Bonita Springs, Florida 34134. Members of the public may participate in the meeting, via Zoom, at <https://us02web.zoom.us/j/84137772934>, Meeting ID: **841 3777 2934** or via conference call at **1-929-205-6099**, Meeting ID: **841 3777 2934**. The agenda is as follows:

1. Call to Order/Phone Silent Mode/Pledge of Allegiance
2. Roll Call
3. Public Comments: *Agenda Items*

JOINT BUSINESS ITEMS

4. Consideration of Award of Contract for CDD Maintenance and Operations Facility Space Optimization Study
5. Discussion: Irrigation Water Usage
6. Discussion: Landscaping Maintenance at Main Gate
7. Discussion/Update: Operating Funds Investment Options

JOINT BOARD ITEMS

8. Staff Report: District Engineer – *Barraco and Associates, Inc*
9. Waterway Inspection Report: September 2023 – *SOLitude Lake Management, LLC*
10. Committee Reports
 - A. PLCA Landscape Committee

B. Colony Landscape Committee

11. Presentation of Monthly Year-End Financial Forecast (*under separate cover*)
12. Acceptance of Unaudited Financial Statements as of August 31, 2023
13. Approval of August 28, 2023 Joint Public Hearing and Regular Meeting Minutes
14. Action/Agenda Items
15. Old Business
16. Staff Reports

A. District Counsel

- I. *Gregory Urbancic, Esq., Coleman Yovanovich Koester, P.A.*
- II. *Daniel Cox, Esq.*

B. District Manager: *Wrathell, Hunt and Associates, LLC*

- I. Monthly Status Report: Field Operations
- II. NEXT MEETING DATE: October 23, 2023 at 2:00 PM

○ QUORUM CHECK: *BAYSIDE IMPROVEMENT CDD*

SEAT 1	KAREN MONTGOMERY	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 2	GAIL GRAVENHORST	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 3	WALTER MCCARTHY	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 4	BERNIE CRAMER	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 5	BILL NICHOLSON	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO

○ QUORUM CHECK: *BAY CREEK CDD*

SEAT 1	JERRY ADDISON	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 2	ROBERT TRAVERS	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 3	JIM JANEK	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 4	MARY MCVAY	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 5	GARY DURNEY	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO

17. Supervisors' Requests
18. Public Comments: *Non-Agenda Items*
19. Adjournment

Should you have any questions, please do not hesitate to contact me directly at (239) 464-7114.

Sincerely,

A handwritten signature in black ink that reads "C.E. Adams, Jr." in a cursive style.

Chesley E. Adams, Jr.
District Manager

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

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Mark FitzGerald
Bank United, N.A
600 N Federal Highway
Boca Raton, FL 33432

Date: September 2023

To: Craig Wrathell
CC: Wrathell, Hunt & Associates, LLC. Government ICS Deposit Program.

This letter is to confirm that BankUnited is an approved and active member of the Certificate of Qualified Public Depository.

We are currently offering a **starting rate of 4.50% on our ICS Money Market Product** which is FDIC insured up to **\$150,000,000 (Million)** versus the regular banks business Money Market of **\$250,000 (Thousand)** FDIC coverage per EIN number.

The rate is based on the Federal Funds Rate currently 5.5% - 100 Basis Points = 4.50%.

The above-mentioned rate is not based on a minimum balance requirement.

As a preferred ICS Bank my team and I monitor the ICS relationships monthly and if rates go up, which they have been doing we will automatically adjust your rates accordingly to always give the best service.

Fed Funds Rate

	This Week	Year Ago
Fed Funds Rate (Current target rate 5.25-5.50)	5.5	2.5

3 days ago

Any additional questions, please do not hesitate to ask.

Sincerely,

Mark FitzGerald, V.P Business Relationship Manager.
mfitzgerald@bankunited.com
561-906-3754

SERVING OUR CLIENTS WITH STRENGTH AND STABILITY



A strong and stable financial track record is the foundation that sets BankUnited apart from many financial institutions.

Our commitment to our clients means we deliver products and services at a competitive price backed by personalized service.

We develop strong relationships with our clients to help them achieve their financial goals. At BankUnited, you'll find big bank services coupled with neighborhood bank care.

WHY OUR CLIENTS CHOOSE US

- ✓ One of the largest financial institutions headquartered in Florida
- ✓ Local decision-making
- ✓ Sound credit quality
- ✓ Solid balance sheet
- ✓ Committed to our clients

CREDIT RATINGS (Third Party Ratings)

P-1	Moody's Short Term Deposit
A2	Moody's Long Term Deposit
Baa2	Moody's Issuer Rating
F2	Fitch Short Term Deposit
BBB+	Fitch Long Term Deposit
K1	Kroll Short Term Deposit
A	Kroll Long Term Deposit

America's Most Trustworthy Companies in America (Banking), *Newsweek*, April 2023

#2 Bank Reputation Ranking by Customers, *American Banker*, November 2022

★★★★★ Superior Rating from *BauerFinancial* consecutively since its inception

Financial Highlights as of June 30, 2023 BankUnited, N.A.

\$35.9
BILLION
in Total Assets

\$25.8
BILLION
in Total Deposits

\$24.6
BILLION
in Total Loans

53
BRANCHES
in Florida

4
BANKING
CENTERS
in New York

1
BRANCH
in Texas

Robust Capital Base

8.8%
Tier-1 Leverage
Ratio

13.6%
Total
Risk-Based
Capital Ratio

13.0%
Common Equity
Tier 1
Capital Ratio

STRONG LIQUIDITY POSITION

- > Same day available liquidity of \$14.7 billion as of June 30
- > Available liquidity to uninsured, uncollateralized deposits ratio of 167% as of June 30

66% of our deposit base is insured or collateralized as of June 30

\$25 billion in prudently underwritten and well-diversified loans

High-Quality Commercial Real Estate portfolio; no non-performing loans¹

- > Commercial Real Estate loans is 23% of our total loans

¹ Excludes \$14 million in non-accrual guaranteed SBA loans.

Safety, Returns, and Peace of Mind: Access up to \$150 Million Dollars in FDIC insurance

ICS®, the IntraFi Cash ServiceSM, and CDARS®, the IntraFi Certificate of Deposit Account Registry Service® are smart, secure, convenient ways to keep large-dollar deposits safe. You can access multi-million-dollar FDIC insurance at network banks through your BankUnited relationship, all while keeping your funds safe and secure.

How do ICS and CDARS work?

When we place your organization's deposit through the ICS or CDARS service, your money is divided into amounts under the standard FDIC insurance maximum of \$250,000 and is placed in deposit accounts at multiple FDIC-insured banks. This makes your deposit eligible for FDIC insurance with each member bank. Use of these services makes it possible for you to gain access to up to \$150 million dollars of FDIC insurance. As a result, you can access coverage from many institutions while working directly with BankUnited as a single point of contact.

Want to learn more? Call me today.

Mark FitzGerald

V.P S.R Business Relationship Manager

561-906-3754

mfitzgerald@bankunited.com

With ICS and CDARS, you can:



Enjoy Peace of Mind – With access to multi-million-dollar FDIC coverage through both services, your funds are eligible for protection that is backed by the full faith and credit of the federal government.



Save Time – You can forego the need to track collateral on an ongoing basis, open accounts under different insurable capacities, or to manage multiple bank relationships. This means you can spend more time accomplishing your financial goals.



Access Funds – When funds are placed through the ICS service, you may make unlimited program withdrawals. Funds placed through the CDARS service offer multiple maturities to help meet your liquidity needs.



STATE OF FLORIDA
Office of the Chief Financial Officer
Division of Treasury
Bureau of Collateral Management

CERTIFICATE OF QUALIFIED PUBLIC DEPOSITORY
UNDER THE FLORIDA SECURITY FOR
PUBLIC DEPOSITS ACT

This is to certify that

BANKUNITED, N.A.
14817 OAK LANE
MIAMI LAKES, FLORIDA 33016

has fully qualified as a public depository pursuant to Chapter 280, Florida Statutes, otherwise known as the Florida Security for Public Deposits Act. As such, said bank or savings association is hereby designated to receive public deposits, as defined in Subsection 280.02(13), Florida Statutes.

Given under my hand this 29th day of February, 2012.

A handwritten signature in black ink, appearing to read "Jeff Stewart", written over a horizontal line.

CHIEF FINANCIAL OFFICER, STATE OF FLORIDA

Smart Saving with ICSSM

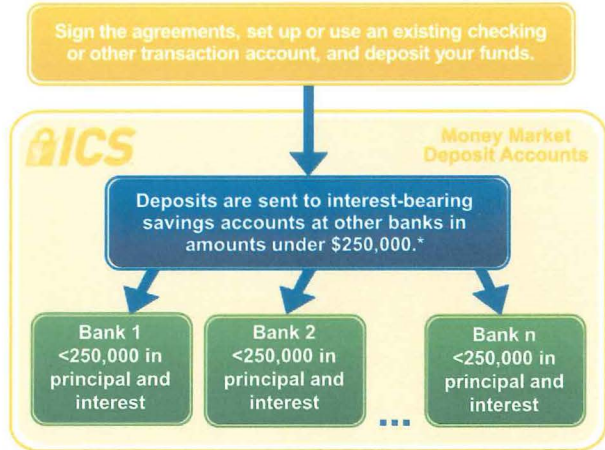
What is ICS?



Through ICSSM, the Insured Cash SweepSM service, you can:

- **Earn interest.** Put excess cash balances to work in savings accounts (money market deposit accounts).
- **Enjoy peace of mind.** ICS funds are eligible for multi-million-dollar FDIC insurance that's backed by the full faith and credit of the United States government.
- **Access funds.** Enjoy daily liquidity in your linked transaction account; replenish the account by withdrawing ICS funds up to six times per month.


How does ICS work?



* The standard FDIC insurance maximum is \$250,000 per insured capacity, per bank.

Work directly with just us – an institution you already know and trust – to receive coverage from many, and know that your confidential information remains protected.

How does ICS compare to other alternatives?

Product	Issue	ICS Solution
Noninterest-bearing checking accounts	Are eligible for unlimited FDIC coverage through 2012 under the Dodd-Frank Act, but do not earn interest.	 <p>You do not have to choose between earning a return and enjoying peace of mind – with ICS, you can do both.</p> <p>And, by offering access to FDIC insurance, ICS can help you avoid the hassles associated with managing multiple bank relationships or the need to track collateral on an ongoing basis (if you are accustomed to doing so).</p>
Interest-bearing checking accounts	Earn interest, but funds are insured only up to \$250,000 per insured capacity, per bank.	
Repurchase sweeps	May earn interest, but the yield can be very low; the process carries administrative tracking burdens, and the investment is not backed by FDIC insurance.	
Collateralized deposits	Administrative tracking problem can be more onerous than with repo sweeps.	
Money market mutual funds	Earn interest, but the yield may be very low, and the investment is not backed by the full faith and credit of the federal government.	



Member FDIC

Placement of your funds through the ICS service is subject to the terms, conditions, and disclosures set forth in the agreements, including the ICS Deposit Placement Agreement, that you enter into with us. Limits and customer eligibility criteria apply. Program withdrawals are limited to six per month. ICS and Insured Cash Sweep are service marks of Promontory Interfinancial Network, LLC.



August 21, 2023

Chesley "Chuck" E. Adams, Jr.
Director of Operations
Wrathell, Hunt and Associates, LLC

RE: Wrathell, Hunt and Associates, LLC Government Deposit Program

Synovus Bank would like to thank you for the opportunity to work with government customers under your direct management to create a deposits program specifically for customers of Wrathell, Hunt and Associates (WHA). We understand how important it is to choose the right partner for banking services and that partner being fully prepared to *exceed your expectations*. With over \$62 billion in assets, Synovus Bank is ranked among the top 50 banks by the Federal Reserve Board. Synovus is a publicly traded company (Synovus Financial Corp. NYSE: SNV), and member of the Federal Reserve System with an extremely diverse and deep leadership team. Our humble beginnings date back to 1888. 135 years later, we have grown to 250+ branches in five states; yet we continue our culture of being a "Community Bank". Synovus Bank has the capabilities of Wall Street but the mindset of "Main Street". Banking is relationships with our clients and communities in which we serve; this is what sets Synovus Bank apart from our competition. Our success has led to accolades such as being honored as one of the Best Banks in America, by Forbes. We do not take our customer obligations lightly. We have a history of providing excellent customer service to our clients. We have a team of dedicated government professionals ready to assist in this endeavor and any others your customers may have.

As previously outlined, the WHA program would include the following:

- Customer would be confirmed by WHA as District Manager,
- State, County, and Municipal (SCM) Money Market account would be opened in the name of the District with the District's TIN. Each account will include FDIC on the first \$250,000 and will be collateralized as defined in Chapter 280, Florida Statutes,
- Interest would be posted monthly and compounded,
- Minimum amount of initial deposit for each account would be \$500,000,
- For account with balances equal to or greater than \$500,000, the interest rate would be indexed to the Federal Funds Rate minus 75 basis points. For informational purposes, that rate of this date would be 4.75 percent. For balances that decline to levels between \$200,000 and \$499,999, the rate would be indexed the Federal Funds Rate minus 100 basis points. For balances below \$200,000 the rate would be managed by the Bank with an initial rate of 3.50 percent.
- Account balance measurements will be taken the first day of each month and when action is taken by the Federal Open Markets Committee.

Synovus Bank appreciates the opportunity and looks forward to your favorable response. If you should have any questions or need additional information, please do not hesitate to contact either of us at the numbers below.

Respectfully,

Andy LaFear
Government Solutions - Relationship Manager
7768 Ozark Drive, Suite 100
Jacksonville, FL 32256
904-347-7068
andylafear@synovus.com

Jim Mitchell, Senior director
Government Solutions
2325 Vanderbilt Beach Road
Naples, FL 34109
(239) 552-1819
jimmitchell@synovus.com

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

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SOLITUDE

LAKE MANAGEMENT



Bayside/Baycreek CDD Waterway Inspection Report

Reason for Inspection: Routine Scheduled

Inspection Date: 2022-09-18

Prepared for:

Cleo Adams, Assistant District Manager
Wrathell, Hunt & Associates, LLC
9220 Bonita Beach Road, Suite #214
Bonita Springs, FL 34135

Prepared by:

Bailey Hill, Aquatic Specialist

Ft. Myers Field Office
SOLITUDELAKEMANAGEMENT.COM
888.480.LAKE (5253)

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Site: A-22

Comments:

Requires attention

Terzetto
Shoreline along golf course is well maintained. Preserve side needs treatment for cattails. Algae and aquatics are controlled.

Action Required:

Routine maintenance next visit

Target:

Cattails



Site: A-23

Comments:

Treatment in progress

Pembroke Lane
Treatment is in progress for torpedograss. Algae and aquatic weeds are controlled.

Action Required:

Routine maintenance next visit

Target:

Torpedograss



Site: A-26

Comments:

Site looks good

Castella
Shoreline is well maintained. Algae and aquatics are controlled.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



Site: A-27

Comments:

Treatment in progress

Hotel

Shoreline is was recently treated, additional treatment needed to target remaining growth. Algae and aquatics are controlled.

Action Required:

Routine maintenance next visit

Target:

Torpedograss



Site: A-28

Comments:

Requires attention

Terzetto-Shoreline is well maintained. Needs treatment for surfacing slender spikerush and algae accumulation. Fountain was removed and placed above the shoreline.

Action Required:

Treat within 7 days

Target:

Submersed vegetation



Site: A-29

Comments:

Treatment in progress

Terzetto

Shoreline was recently treated. Algae and aquatics are controlled. Fountain was removed and placed above the shoreline.

Action Required:

Routine maintenance next visit

Target:

Shoreline weeds



Site: B-1

Comments:

Normal growth observed
Lakemont
Shoreline is well maintained.
Traces of algae observed, algae and aquatics are controlled.



Action Required:

Routine maintenance next visit

Target:

Surface algae

Site: B-2

Comments:

Normal growth observed
Lakemont
Shoreline is well maintained.
Some branches observed along the perimeter. Traces of algae in littorals, algae and aquatics are controlled.



Action Required:

Routine maintenance next visit

Target:

Surface algae

Site: B-6

Comments:

Normal growth observed
Lakemont
Shoreline is well maintained.
Algae and aquatics are controlled, monitor slender spikerush and treat as necessary.



Action Required:

Routine maintenance next visit

Target:

Submersed vegetation

Site: C-3

Comments:

Site looks good

Longlake
Shoreline is well maintained.
Algae and aquatics are controlled.



Action Required:

Routine maintenance next visit

Target:

Species non-specific

Site: C-4

Comments:

Normal growth observed

Heron Point
Shoreline is well maintained.
Minimal growth of pennywort
noted in littorals. Algae and
aquatics are controlled.



Action Required:

Routine maintenance next visit

Target:

Pennywort

Site: D-6

Comments:

Requires attention

Baycrest Shoreline
Shoreline was recently treated.
Planktonic algae bloom needs to
be treated. Aquatics are
controlled.



Action Required:

Treat within 7 days

Target:

Planktonic algae

Site: D-8

Comments:

Normal growth observed

Baycreek
Shoreline is well maintained.
Treat small patch of torpedograss
in bulrush. Algae and aquatics are
controlled.

Action Required:

Re-inspect next visit

Target:

Torpedograss



Site: D-9

Comments:

Site looks good

Baycreek
Shoreline is well maintained.
Buffer needs to be trimmed.
Algae and aquatics are controlled.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



Site: D-11

Comments:

Requires attention

Cottages
Re-treat for torpedograss and
sedge. Algae and aquatics are
controlled.

Action Required:

Routine maintenance next visit

Target:

Shoreline weeds



Site: D-15

Comments:

Requires attention

Ascot
Shoreline is well maintained, spot treat minimal pennywort. Needs additional treatment for algae and slender spikerush.

Action Required:

Treat within 7 days

Target:

Surface algae



Site: E-14

Comments:

Normal growth observed

Villas of Pelican Landing
Shoreline is well maintained, bulrush was recently treated. Algae and aquatics are controlled. Washout from pipe observed.

Action Required:

Routine maintenance next visit

Target:

Surface algae



Site: E-16

Comments:

Site looks good

Villas at Pelican Landing
Shoreline is well maintained. Algae and aquatics are controlled. Palm debris observed around bank and a fallen tree.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



Site: E-17

Comments:

Requires attention

Villas at Pelican Landing
Shoreline is well maintained.
Needs treatment for surfacing
chara growth.



Action Required:

Routine maintenance next visit

Target:

Muskgrass

Site: E-18

Comments:

Normal growth observed

Villas of Pelican Landing
Shoreline is well maintained.
Algae and aquatics are controlled.
Traces of surface algae noted.



Action Required:

Routine maintenance next visit

Target:

Surface algae

Site: F-6

Comments:

Treatment in progress

Las Palmas-
Shoreline was recently treated.
Algae and aquatics are at
controlled levels.



Action Required:

Routine maintenance next visit

Target:

Shoreline weeds

Site: F-7

Comments:

Requires attention

Merano
Shoreline was recently treated, needs additional treatment to target remaining growth. Treat overgrowth of submersed bacopa.

Action Required:

Routine maintenance next visit

Target:

Submersed vegetation



Site: F-8

Comments:

Requires attention

Merano-Needs treatment for overgrowth of shoreline weeds. Minimal algae observed, algae and aquatics are controlled.

Action Required:

Routine maintenance next visit

Target:

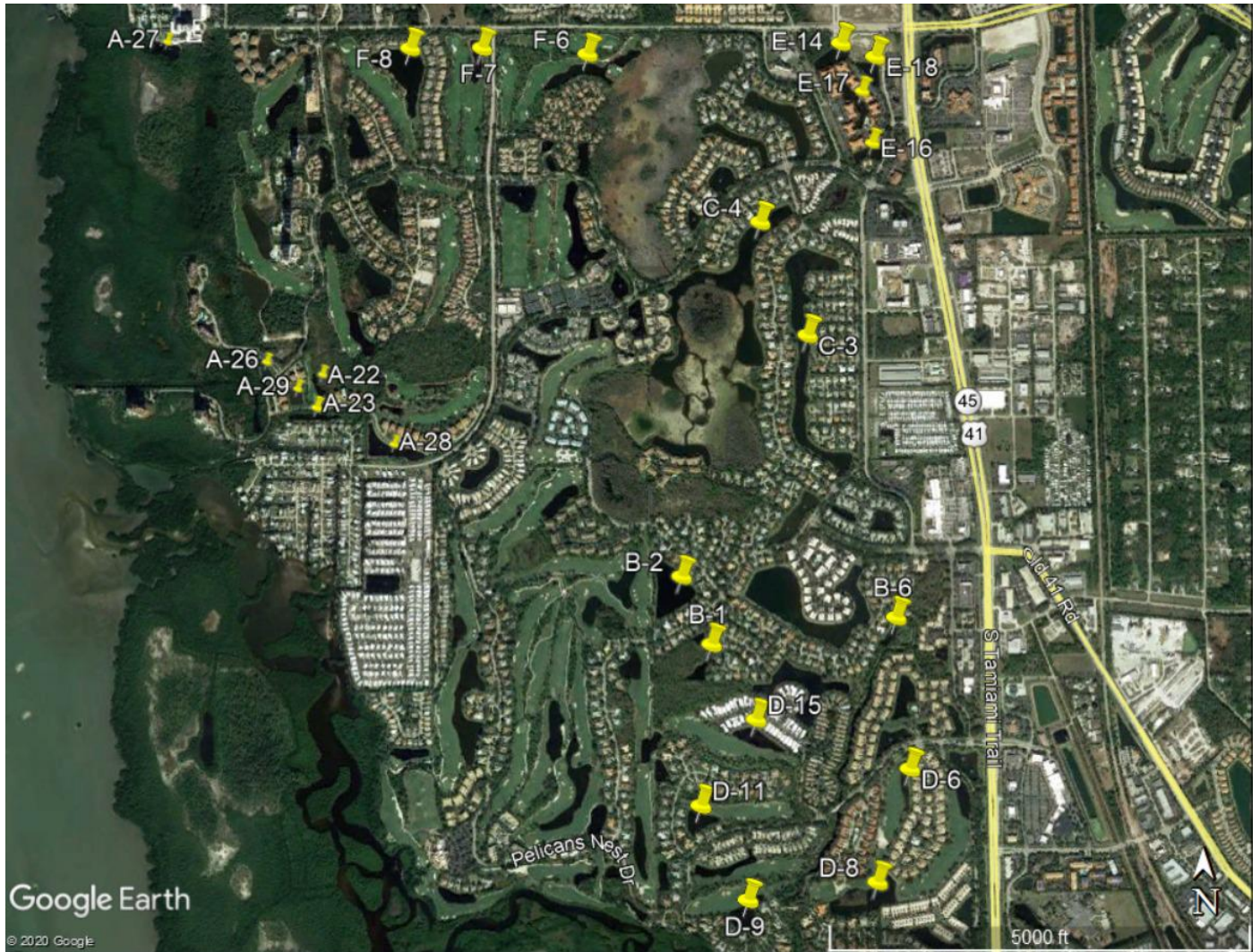
Shoreline weeds



Management Summary

- This month's activities have been standard lake maintenance.
 - We continue to add beneficial bacteria to the four outfall lakes A-2, A-17, D-8, F-12. We also add bacteria to F-1, F-6, F-16, E-4, E-5 and B-5 to help reduce nutrients that cause algae blooms.
 - F-8 and D-11 will need treatment for overgrowth of shoreline weeds. Targets include torpedograss, dog fennel, and sedge. Cattails need treatment along the preserve of A22. Weeds were well maintained on all other lakes.
 - D-6 needs treatment for a planktonic algae bloom. D-15 has shown improvement, will need additional treatment to break down remaining algae. Traces of surface algae were noted in the littorals on several other lakes, the technician will monitor and treat as needed.
 - A28 and E17 need treatment for submersed growth. F7 needs treatment for overgrowth of submersed bacopa, technicians will not treat bacopa on the exposed banks.
- Additional Observations:
- Drainage pipe washout observed on E14 adjacent to sign.
 - Fallen palm and limbs were observed on E16.
 - Two fountains were removed and placed above the shoreline, one on A29 and the other on A28.
 - Wildlife Observations: Ibis, Egret, turtles, tricolored heron, bass, and ducks.

Site	Comments	Target	Action Required
A-22	Requires attention	Cattails	Routine maintenance next visit
A-23	Treatment in progress	Torpedograss	Routine maintenance next visit
A-26	Site looks good	Species non-specific	Routine maintenance next visit
A-27	Treatment in progress	Torpedograss	Routine maintenance next visit
A-28	Requires attention	Submersed vegetation	Treat within 7 days
A-29	Treatment in progress	Shoreline weeds	Routine maintenance next visit
B-1	Normal growth observed	Surface algae	Routine maintenance next visit
B-2	Normal growth observed	Surface algae	Routine maintenance next visit
B-6	Normal growth observed	Submersed vegetation	Routine maintenance next visit
C-3	Site looks good	Species non-specific	Routine maintenance next visit
C-4	Normal growth observed	Pennywort	Routine maintenance next visit
D-6	Requires attention	Planktonic algae	Treat within 7 days
D-8	Normal growth observed	Torpedograss	Re-inspect next visit
D-9	Site looks good	Species non-specific	Routine maintenance next visit
D-11	Requires attention	Shoreline weeds	Routine maintenance next visit
D-15	Requires attention	Surface algae	Treat within 7 days
E-14	Normal growth observed	Surface algae	Routine maintenance next visit
E-16	Site looks good	Species non-specific	Routine maintenance next visit
E-17	Requires attention	Muskgrass	Routine maintenance next visit
E-18	Normal growth observed	Surface algae	Routine maintenance next visit
F-6	Treatment in progress	Shoreline weeds	Routine maintenance next visit
F-7	Requires attention	Submersed vegetation	Routine maintenance next visit
F-8	Requires attention	Shoreline weeds	Routine maintenance next visit



**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

10B

Colony to CDD

09/18/23

The CFB held their September meeting in Monday, September 18 at 9 am via Go to meeting due to the Bay Club's closure for renovation.

The Club is expected to reopen the first week of February'24. There are folding doors that have been ordered but no ship date has been forecasted. This could delay the opening of the third floor. Also permitting for the lower floor has not been given yet.

The meeting regarding the special assessment for the Tuscany neighborhood should be established soon.

The lighting problem along Pelican Colony Blvd. is still occurring. Bentley should have it repaired soon.

The Bay Club sign is completing its final permitting but the old sign was removed due to its instability on the north end where it was falling into the mangroves. The CDD will try to fill the gaping hole.

The new sign will be located a little farther east, closer to the circle

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

**UNAUDITED
FINANCIAL
STATEMENTS**

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
FINANCIAL STATEMENTS
UNAUDITED
AUGUST 31, 2023**

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
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**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED BALANCE SHEET
GOVERNMENTAL FUNDS
AUGUST 31, 2023**

	General Fund		Total Governmental Funds
	General Fund 001 & 101	General Fund 002	
ASSETS			
Cash			
SunTrust	\$ 868,603	\$347,908	\$ 1,216,511
FineMark MM *	295,980	83,015	378,995
FineMark ICS *	-	4,740	4,740
Accounts receivable (clearing fund)	125,441	34,438	159,879
Due from other funds			
Bayside general fund 001	10,258	-	10,258
Bayside general fund 002 - The Colony	16,364	-	16,364
Prepaid expense	130	-	130
WC deposit	1,806	-	1,806
Deposits	125	555	680
Total assets	\$ 1,318,707	\$ 470,656	\$ 1,789,363
LIABILITIES & FUND BALANCES			
Liabilities			
Bayside - general fund 001	-	11,630	11,630
Bay Creek - general fund 101	10,258	4,735	14,993
Due to Bayside - enterprise fund 401	1,899	-	1,899
Due to Bay Creek - enterprise fund 451	3,016	-	3,016
Total liabilities	15,173	16,365	31,538
Fund Balances			
Unassigned	1,303,534	454,291	1,757,825
Total fund balances	1,303,534	454,291	1,757,825
Total liabilities and fund balances	\$ 1,318,707	\$ 470,656	\$ 1,789,363

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUNDS 001 & 101
FOR THE PERIOD ENDED AUGUST 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
REVENUES				
Assessment levy - net	\$ 1,093	\$ 2,478,950	\$ 2,486,540	100%
Interest	69	388	500	78%
Street sweeping	-	-	13,000	0%
Miscellaneous	-	32,297	-	N/A
Total revenues	<u>1,162</u>	<u>2,511,635</u>	<u>2,500,040</u>	100%
EXPENDITURES				
Administrative				
Supervisors	2,906	14,856	19,377	77%
Engineering	2,475	18,906	15,000	126%
Legal	817	12,369	18,000	69%
Audit	-	15,000	15,000	100%
Management	3,500	38,500	42,000	92%
Accounting & payroll	1,400	15,399	16,799	92%
Computer services	420	5,239	5,040	104%
Assessment roll preparation* ¹	-	8,476	8,476	100%
Telephone	79	871	950	92%
Postage & reproduction	117	1,581	1,350	117%
Printing & binding	410	4,508	4,918	92%
Legal notices and communications	256	1,284	1,125	114%
Office supplies	-	1,154	750	154%
Subscriptions & memberships	-	263	263	100%
ADA website compliance	-	158	253	62%
Insurance* ¹	-	18,546	17,770	104%
Miscellaneous (bank fees)	198	4,069	6,750	60%
Total administrative	<u>12,578</u>	<u>161,179</u>	<u>173,821</u>	93%
Field management				
Other contractual	3,150	34,649	37,799	92%
Total field management services	<u>3,150</u>	<u>34,649</u>	<u>37,799</u>	92%
Water management				
NPDES program	-	355	3,165	11%
Other contractual services: lakes	14,452	160,340	200,661	80%
Other contractual services: wetlands	6,117	42,756	37,980	113%
Other contractual services: culverts/drains	2,532	49,600	37,980	131%
Other contractual services: lake health	91	3,607	6,330	57%
Aquascaping* ¹	-	-	18,990	0%
Capital outlay	-	3,663	9,495	39%
Contingencies	-	5,317	-	N/A
Repairs and maintenance (aerators)	-	11,334	9,495	119%
Total water management services	<u>23,192</u>	<u>276,972</u>	<u>324,096</u>	85%

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUNDS 001 & 101
FOR THE PERIOD ENDED AUGUST 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
Street lighting				
Personnel services	-	1,651	-	N/A
Electricity	6,797	50,266	40,000	126%
Hurricane light repair	-	3,289	-	N/A
Contractual services-lightpole	3,682	52,137	40,000	130%
Total street lighting services	<u>10,479</u>	<u>107,343</u>	<u>80,000</u>	134%
Landscaping				
Supervisor	5,398	92,270	126,500	73%
Personnel services	64,442	815,676	1,048,759	78%
Capital outlay	160	24,316	40,000	61%
Fuel	3,919	30,391	25,000	122%
Repairs and maintenance (parts)	2,673	63,840	35,000	182%
Insurance* ¹	-	16,480	15,287	108%
Minor operating equipment	1,343	11,047	20,000	55%
Horticulture dumpster	4,950	118,100	30,000	394%
Employee uniforms	2,201	31,951	33,000	97%
Chemicals	2,880	47,123	58,000	81%
Flower program* ²	-	106,017	125,000	85%
Mulch program* ²	-	97,459	77,000	127%
Plant replacement program* ²	-	15,203	40,000	38%
Other contractual - tree trimming* ¹	5,568	101,484	6,330	1603%
Other contractual - horticulturalist	-	-	2,000	0%
Other contractual - training	-	470	1,500	31%
Maintenance tracking software	-	1,920	3,500	55%
Unbudgeted contractual services	-	-	76,000	0%
Fountain maintenance	380	19,714	9,999	197%
Office operations	2,261	27,602	23,000	120%
Monument maintenance	-	4,635	15,000	31%
Total landscaping services	<u>96,175</u>	<u>1,625,698</u>	<u>1,810,875</u>	90%
Roadway				
Personnel	385	7,590	8,546	89%
Repairs and maintenance - parts	-	-	44,309	0%
Insurance	-	1,807	1,583	114%
Total roadway services	<u>385</u>	<u>9,397</u>	<u>54,438</u>	17%

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUNDS 001 & 101
FOR THE PERIOD ENDED AUGUST 31, 2023**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% of Budget</u>
Parks & recreation				
Utilities	770	9,111	9,000	101%
Operating supplies	-	1,350	1,000	135%
Total parks & recreation	<u>770</u>	<u>10,461</u>	<u>10,000</u>	105%
Other fees & charges				
Property appraiser	-	3,625	3,625	100%
Tax collector	-	5,359	5,358	100%
Total other fees & charges	<u>-</u>	<u>8,984</u>	<u>8,983</u>	100%
Total expenditures	<u>146,729</u>	<u>2,234,683</u>	<u>2,500,012</u>	89%
Excess/(deficiency) of revenues over/(under) expenditures	(145,567)	276,952	28	
Fund balances - beginning	1,449,101	1,026,582	980,260	
Fund balances - ending	<u>\$ 1,303,534</u>	<u>\$ 1,303,534</u>	<u>\$ 980,288</u>	

*¹ Typically an annual expense.

*² Typically a seasonal expense.

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF NET POSITION
ENTERPRISE FUNDS 401 & 451
AUGUST 31, 2023**

	Bayside Improvement Enterprise Fund 401	Bay Creek Enterprise Fund 451	Total Enterprise Funds 401 & 451
ASSETS			
Current assets:			
Cash			
Wells Fargo	\$ 728,695	\$ -	\$ 728,695
SunTrust	231,293	40,286	271,579
Accounts receivable (customers)	20,918	7,149	28,067
Due from Bayside general fund 001	1,556	874	2,430
Due from Bay Creek general fund 101	343	2,143	2,486
Due from Bay Creek enterprise fund 451	87,967	-	87,967
Accounts receivable (clearing fund)	11,626	5,527	17,153
WC deposit	104	35	139
Total current assets	<u>1,082,502</u>	<u>56,014</u>	<u>1,138,516</u>
Noncurrent assets:			
Capital assets			
Property, plant and equipment	1,968,959	24,570	1,993,529
Irrigation system	-	596,951	596,951
Less accumulated depreciation	(1,580,418)	(556,653)	(2,137,071)
Total capital assets, net of accumulated depreciation	<u>388,541</u>	<u>64,868</u>	<u>453,409</u>
Total noncurrent assets	<u>388,541</u>	<u>64,868</u>	<u>453,409</u>
Total assets	<u>1,471,043</u>	<u>120,882</u>	<u>1,591,925</u>
LIABILITIES			
Current liabilities:			
Customer deposits	47,930	12,189	60,119
Due to Bayside enterprise fund 401	-	87,972	87,972
Total current liabilities	<u>47,930</u>	<u>100,161</u>	<u>148,091</u>
NET POSITION			
Net investment in capital assets	388,541	64,868	453,409
Unrestricted	1,034,572	(44,147)	990,425
Total net position	<u>\$ 1,423,113</u>	<u>\$ 20,721</u>	<u>\$ 1,443,834</u>

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUNDS 401 & 451
FOR THE PERIOD ENDED AUGUST 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
OPERATING REVENUES:				
Charges for services				
Assessment levy - net	\$ 172	\$ 336,749	\$ 338,510	99%
Irrigation	40,425	477,587	506,896	94%
Total operating revenues	<u>40,597</u>	<u>814,336</u>	<u>845,406</u>	96%
OPERATING EXPENSES:				
Administrative services				
Supervisor's fees	968	4,952	6,459	77%
Engineering fees	825	6,301	4,999	126%
Legal	272	4,123	6,000	69%
Audit	-	5,001	5,000	100%
Management	1,367	15,037	16,403	92%
Accounting & payroll	467	5,133	5,600	92%
Computer services	140	1,747	1,680	104%
Utility billing	4,333	37,243	33,500	111%
Telephone	25	285	311	92%
Postage & reproduction	39	527	450	117%
Printing and binding	136	1,503	1,639	92%
Legal notices and communications	85	428	375	114%
Office supplies	-	409	251	163%
Subscription and memberships	-	88	87	101%
ADA website compliance	-	52	147	35%
Insurance* ¹	-	6,182	6,038	102%
Miscellaneous	67	1,375	2,250	61%
Total administrative services	<u>8,724</u>	<u>90,386</u>	<u>91,189</u>	99%
Field management services				
Other contractual services	1,051	11,551	12,600	92%
Total field management services	<u>1,051</u>	<u>11,551</u>	<u>12,600</u>	92%
Water management services				
NPDES program	-	205	1,835	11%
Other contractual services: lakes	8,379	92,963	116,339	80%
Other contractual services: wetlands	3,547	24,789	22,020	113%
Other contractual services: culverts/drains	1,468	28,735	22,020	130%
Other contractual services: lake health	53	1,909	3,670	52%
Aquascaping* ¹	-	-	11,010	0%
Capital outlay	-	2,124	5,505	39%
Repairs and maintenance (aerators)*	-	6,571	5,505	119%
Contingencies	-	3,083	-	N/A
Total water management services	<u>13,447</u>	<u>160,379</u>	<u>187,904</u>	85%

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUNDS 401 & 451
FOR THE PERIOD ENDED AUGUST 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
Landscape services				
Other contractual - tree trimming	-	-	3,671	0%
Total landscape services	-	-	3,671	0%
Roadway services				
Personnel	122	2,980	4,954	60%
Repairs and maintenance - parts	-	-	25,691	0%
Insurance	15	1,499	2,499	60%
Total irrigation supply services	137	4,479	33,144	14%
Irrigation supply services				
Personnel	3,548	60,170	82,651	73%
Reclaimed water	-	83,130	75,646	110%
Repairs and maintenance - parts	2,211	28,052	25,000	112%
Insurance* ¹	-	11,847	11,500	103%
Minor operating equipment	-	-	75,945	0%
Meter costs	-	3,723	7,500	50%
Other contractual services	775	14,785	9,000	164%
Electricity	12,928	97,917	95,000	103%
Pumps & machinery	1,910	51,846	50,000	104%
Depreciation	4,876	53,636	60,000	89%
Total irrigation supply services	26,248	405,106	492,242	82%
Total operating expenses	49,607	671,901	820,750	82%
Operating income/(loss)	(9,010)	142,435	24,656	
Nonoperating revenues/(expenses):				
Interest income	498	3,361	500	672%
Miscellaneous income	-	644	-	N/A
Total nonoperating revenues	498	4,005	500	801%
Change in net position	(8,512)	146,440	25,156	
Total net position - beginning	1,452,346	1,297,394	1,264,474	
Total net position - ending	<u>\$ 1,443,834</u>	<u>\$ 1,443,834</u>	<u>\$ 1,289,630</u>	

*¹ Typically an annual expense.

*² Typically a seasonal expense.

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
AUGUST 31, 2023**

	General Fund		Total Governmental Funds
	001	The Colony 002	
ASSETS			
Cash			
SunTrust	\$ 714,440	\$347,908	\$ 1,062,348
FineMark MM	64,188	83,015	147,203
FineMark ICS	-	4,740	4,740
Accounts receivable (clearing fund)	93,763	34,438	128,201
Due from other funds			
Bayside general fund 002 - The Colony	11,629	-	11,629
Prepaid expense	130	-	130
WC deposit	1,462	-	1,462
Deposits	125	555	680
Total assets	<u>\$ 885,737</u>	<u>\$470,656</u>	<u>\$ 1,356,393</u>
LIABILITIES & FUND BALANCES			
Liabilities			
Due to other funds			
Bayside - general fund 001	-	11,630	11,630
Due to other governments (Bay Creek)			
Bay Creek - general fund 101	10,258	4,735	14,993
Bay Creek - enterprise fund 451	874	-	874
Due to Bayside - enterprise fund 401	1,556	-	1,556
Total liabilities	<u>12,688</u>	<u>16,365</u>	<u>29,053</u>
Fund balances			
Unassigned	873,049	454,291	1,327,340
Total fund balances	<u>873,049</u>	<u>454,291</u>	<u>1,327,340</u>
Total liabilities and fund balances	<u>\$ 885,737</u>	<u>\$470,656</u>	<u>\$ 1,356,393</u>

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 001
FOR THE PERIOD ENDED AUGUST 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
REVENUES				
Assessment levy - net	\$ 464	\$ 1,998,829	\$ 2,004,182	100%
Interest	18	114	404	28%
Street sweeping	-	-	10,494	0%
Miscellaneous	-	32,038	-	N/A
Total revenue	482	2,030,981	2,015,080	101%
EXPENDITURES				
Administration services				
Supervisors	1,453	7,428	9,689	77%
Engineering	2,008	15,340	12,171	126%
Legal	663	10,036	14,605	69%
Audit	-	8,668	7,500	116%
Management	2,840	31,239	34,079	92%
Accounting & payroll	1,136	12,495	13,631	92%
Computer services	341	4,251	4,089	104%
Assessment roll preparation* ¹	-	6,877	6,877	100%
Telephone	64	707	771	92%
Postage & reproduction	95	1,283	1,095	117%
Printing & binding	333	3,658	3,990	92%
Legal notices and communications	208	1,042	913	114%
Office supplies	-	929	609	153%
Subscriptions & memberships	-	213	213	100%
ADA website compliance	-	128	205	62%
Insurance* ¹	-	9,273	8,885	104%
Miscellaneous (bank fees)	161	3,315	5,477	61%
Total administration services	9,302	116,882	124,799	94%
Field management				
Other contractual services	2,556	28,114	30,670	92%
Total field management services	2,556	28,114	30,670	92%
Water management				
NPDES program	-	288	2,568	11%
Other contractual services: lakes	11,726	130,100	162,816	80%
Other contractual services: wetlands	4,963	34,692	30,817	113%
Other contractual service: culverts/drains	2,054	40,253	30,817	131%
Other contractual services: lake health	74	2,927	5,136	57%
Aquascaping* ¹	-	-	15,408	0%
Capital outlay	-	2,972	7,704	39%
Contingencies	-	4,314	-	N/A
Repairs and maintenance (aerators)	-	9,196	7,704	119%
Total water management services	18,817	224,742	262,970	85%

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 001
FOR THE PERIOD ENDED AUGUST 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
Street lighting				
Personnel services	-	1,340	-	N/A
Electricity	5,515	40,786	32,456	126%
Hurricane light repair	-	2,669	-	N/A
Contractual services-lightpole	2,988	42,304	32,456	130%
Total street lighting services	<u>8,503</u>	<u>87,099</u>	<u>64,912</u>	134%
Landscaping				
Supervisor	4,379	74,863	102,642	73%
Personnel	52,281	661,716	850,963	78%
Capital outlay	130	19,730	32,456	61%
Fuel	3,180	24,659	20,285	122%
Repairs & maintenance (parts)	2,169	51,766	28,399	182%
Insurance* ¹	-	13,344	12,404	108%
Minor operating equipment	1,089	8,964	16,228	55%
Horticultural dumpster	4,016	95,826	24,342	394%
Employee uniforms	1,786	25,925	26,776	97%
Chemicals	2,337	38,236	47,061	81%
Flower program* ²	-	86,022	101,425	85%
Mulch program* ²	-	79,078	62,478	127%
Plant replacement program* ²	-	12,336	32,456	38%
Other contractual - tree trimming* ¹	4,518	82,344	5,136	1603%
Other contractual - horticulturalist	-	-	1,623	0%
Other contractual - training	-	381	1,217	31%
Maintenance tracking software	-	1,558	2,840	55%
Unbudgeted contractual services	-	-	61,666	0%
Fountain maintenance	308	15,996	8,114	197%
Office operations	1,835	22,397	18,662	120%
Monument maintenance	-	3,761	12,171	31%
Total landscaping services	<u>78,028</u>	<u>1,318,902</u>	<u>1,469,344</u>	90%
Roadway services				
Personnel	312	6,158	6,934	89%
Repairs & maintenance - parts	-	-	35,953	0%
Insurance	-	1,463	1,284	114%
Total roadway services	<u>312</u>	<u>7,621</u>	<u>44,171</u>	17%
Parks & recreation				
Utilities	739	8,747	8,640	101%
Operating supplies	-	1,296	960	135%
Total parks & recreation	<u>739</u>	<u>10,043</u>	<u>9,600</u>	105%

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 001
FOR THE PERIOD ENDED AUGUST 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
Other fees & charges				
Property appraiser	-	3,480	3,480	100%
Tax collector	-	4,217	5,144	82%
Total other fees & charges	-	7,697	8,624	89%
Total expenditures	118,257	1,801,100	2,015,090	89%
Excess/(deficiency) of revenues over/(under) expenditures	(117,775)	229,881	(10)	
Fund balances - beginning	990,824	643,168	601,448	
Fund balances - ending	<u>\$ 873,049</u>	<u>\$ 873,049</u>	<u>\$ 601,438</u>	

*¹ Typically an annual expense.

*² Typically a seasonal expense.

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 002 - THE COLONY
FOR THE PERIOD ENDED AUGUST 31, 2023**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Assessment levy - net	\$ 179	\$ 767,705	\$ 771,356	100%
Interest & miscellaneous	20	108	500	22%
Total revenues	<u>199</u>	<u>767,813</u>	<u>771,856</u>	99%
EXPENDITURES				
Administrative services				
Accounting & payroll	782	8,598	9,380	92%
Computer services	284	3,127	3,411	92%
Assessment roll preparation* ¹	-	1,150	1,150	100%
Field management	1,184	13,030	14,211	92%
Other current charges	43	129	-	N/A
Total administrative services	<u>2,293</u>	<u>26,034</u>	<u>28,152</u>	92%
Street lighting services				
Contractual services - light poles* ¹	-	63,192	5,000	1264%
Equipment	-	1,493	-	N/A
Total street lighting services	<u>-</u>	<u>64,685</u>	<u>5,000</u>	1294%
Landscaping maintenance services				
Personnel services	22,339	313,940	353,704	89%
Other contractual - horticulturalists	-	-	1,500	0%
Other contractual - training	-	-	1,500	0%
Rentals & leases	-	-	20,000	0%
Fuel	-	4,146	9,000	46%
Repairs & maintenance (parts)	-	6,587	15,000	44%
Insurance* ¹	-	2,687	3,000	90%
Horticulture dumpster	-	-	16,000	0%
Miscellaneous equipment	-	348	2,500	14%
Chemicals	-	5,926	17,000	35%
Flower program* ²	-	49,102	66,000	74%
Mulch program* ²	-	25,661	40,500	63%
Plant replacement program* ²	-	3,564	40,000	9%
Other contractual - tree trimming* ²	-	14,350	10,000	144%
Monument maintenance	-	-	3,000	0%
Total landscaping maintenance services	<u>22,339</u>	<u>426,311</u>	<u>598,704</u>	71%

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 002 - THE COLONY
FOR THE PERIOD ENDED AUGUST 31, 2023**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
Fountain services				
Operating supplies	21,087	144,960	140,000	104%
Total fountain services	<u>21,087</u>	<u>144,960</u>	<u>140,000</u>	104%
Total expenditures	<u>45,719</u>	<u>661,990</u>	<u>771,856</u>	86%
Net increase/(decrease) of fund balance	(45,520)	105,823	-	
Fund balance - beginning	499,811	348,468	334,835	
Fund balance - ending	<u>\$ 454,291</u>	<u>\$ 454,291</u>	<u>\$ 334,835</u>	

*¹ Typically an annual expense.

*² Typically a seasonal expense.

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICTS
STATEMENT OF NET POSITION
ENTERPRISE FUND 401
AUGUST 31, 2023**

	Bayside Improvement Enterprise Fund 401
ASSETS	
Current assets:	
Cash	
Wells Fargo	\$ 728,695
SunTrust	231,293
Accounts receivable (customers)	20,918
Due from Bayside general fund 001	1,556
Due from Bay Creek general fund 101	343
Due from Bay Creek enterprise fund	87,967
Accounts receivable (clearing fund)	11,626
WC deposit	104
Total current assets	1,082,502
Noncurrent assets:	
Capital assets	
Property, plant and equipment	1,968,959
Less accumulated depreciation	(1,580,418)
Total capital assets, net of accumulated depreciation	388,541
Total noncurrent assets	388,541
Total assets	1,471,043
LIABILITIES	
Current liabilities:	
Customer deposits	47,930
Total current liabilities	47,930
NET POSITION	
Net investment in capital assets	388,541
Unrestricted	1,034,572
Total net position	\$ 1,423,113

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUND 401
FOR THE PERIOD ENDED AUGUST 31, 2023**

	Current Month	Year to Date	Budget	% of Budget
Operating revenues				
Charges for services:				
Assessment levy - net	\$ 59	\$ 252,687	\$ 253,882	100%
Irrigation	28,116	316,975	325,000	98%
Total operating revenues	<u>28,175</u>	<u>569,662</u>	<u>578,882</u>	98%
Operating expenses				
Administrative services				
Supervisors	484	2,476	3,230	77%
Engineering	619	4,726	3,750	126%
Legal	204	3,092	4,500	69%
Audit	-	2,813	2,500	113%
Management	1,025	11,278	12,303	92%
Accounting & payroll	350	3,850	4,200	92%
Computer services	105	1,310	1,260	104%
Utility billing	3,250	27,932	25,125	111%
Telephone	19	214	233	92%
Postage & reproduction	29	395	338	117%
Printing and binding	102	1,127	1,229	92%
Legal notices and communications	64	321	281	114%
Office supplies	-	307	188	163%
Subscription and memberships	-	66	65	102%
ADA website compliance	-	39	110	35%
Insurance* ¹	-	3,091	3,019	102%
Miscellaneous	50	1,042	1,688	62%
Total administrative services	<u>6,301</u>	<u>64,079</u>	<u>64,019</u>	100%
Field management services				
Other contractual services	788	8,663	9,450	92%
Total field management services	<u>788</u>	<u>8,663</u>	<u>9,450</u>	92%
Water management services				
NPDES program	-	154	1,376	11%
Other contractual services: lakes	6,284	69,722	87,254	80%
Other contractual services: wetlands	2,660	18,592	16,515	113%
Other contractual services: culverts/drains	1,101	21,551	16,515	130%
Other contractual services: lake health	40	1,432	2,753	52%
Aquascaping* ¹	-	-	8,258	0%
Capital outlay	-	1,593	4,129	39%
Repairs and maintenance (aerators)*	-	4,928	4,129	119%
Contingencies	-	2,312	-	N/A
Total water management services	<u>10,085</u>	<u>120,284</u>	<u>140,929</u>	85%

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUND 401
FOR THE PERIOD ENDED AUGUST 31, 2023**

	Current Month	Year to Date	Budget	% of Budget
Landscape services				
Other contractual - tree trimming	-	-	2,753	0%
Total landscape services	-	-	2,753	0%
Roadway services				
Personnel	92	2,235	3,716	60%
Repairs and maintenance - parts	-	-	19,268	0%
Insurance	11	1,124	1,875	60%
Total irrigation supply services	103	3,359	24,859	14%
Irrigation supply services				
Personnel	2,662	45,127	61,988	73%
Repairs and maintenance - parts	1,658	21,077	18,750	112%
Insurance* ¹	-	8,885	8,625	103%
Surplus RCS Water-Bayside	-	-	75,945	0%
Meter costs	-	2,792	5,625	50%
Other contractual services	581	11,089	6,750	164%
Electricity	9,696	73,438	71,250	103%
Pumps & machinery	1,428	38,880	37,500	104%
Depreciation	3,626	39,886	45,000	89%
Total irrigation supply services	19,651	241,174	331,433	73%
Total operating expenses	36,928	437,559	573,443	76%
Operating income/(loss)	(8,753)	132,103	5,439	
Nonoperating revenues/(expenses)				
Interest income	498	3,357	375	895%
Miscellaneous income	-	644	-	N/A
Total nonoperating revenues	498	4,001	375	1067%
Change in net position	(8,255)	136,104	5,814	
Total net position - beginning	1,431,368	1,287,009	1,168,389	
Total net position - ending	<u>\$ 1,423,113</u>	<u>\$ 1,423,113</u>	<u>\$ 1,174,203</u>	

*¹ Typically an annual expense.

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
AUGUST 31, 2023**

	General Fund	
	101	Total Governmental Funds
ASSETS		
Cash		
SunTrust	\$ 154,163	\$ 154,163
FineMark MM	231,792	231,792
Accounts receivable (clearing fund)	31,678	31,678
Due from other governments - Bayside Improvement		
Bayside general fund 001	10,258	10,258
Bayside general fund 002 - The Colony	4,735	4,735
WC deposit	344	344
Total assets	\$ 432,970	\$ 432,970
LIABILITIES & FUND BALANCES		
Liabilities		
Due to other governments - Bayside Improvement		
Bayside - enterprise fund 401	343	343
Due to Bay Creek - enterprise fund 451	2,142	2,142
Total liabilities	2,485	2,485
Fund balances		
Unassigned	430,485	430,485
Total fund balances	430,485	430,485
Total liabilities and fund balances	\$ 432,970	\$ 432,970

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 101
FOR THE PERIOD ENDED AUGUST 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
REVENUES				
Assessment levy - net	\$ 629	\$ 480,121	\$ 482,324	100%
Interest	51	274	98	280%
Street sweeping	-	-	2,506	0%
Miscellaneous	-	259	-	N/A
Total revenues	<u>680</u>	<u>480,654</u>	<u>484,928</u>	99%
EXPENDITURES				
Administration services				
Supervisors	1,453	7,428	9,689	77%
Engineering	467	3,566	2,829	126%
Legal	154	2,333	3,395	69%
Audit	-	6,332	7,500	84%
Management	660	7,261	7,921	92%
Accounting & payroll	264	2,904	3,168	92%
Computer services	79	988	951	104%
Assessment roll preparation* ¹	-	1,599	1,599	100%
Telephone	15	164	179	92%
Postage & reproduction	22	298	255	117%
Printing & binding	77	850	928	92%
Legal notices and communications	48	242	212	114%
Office supplies	-	225	141	160%
Subscriptions & memberships	-	50	50	100%
ADA website compliance	-	30	48	63%
Insurance* ¹	-	9,273	8,885	104%
Miscellaneous (bank fees)	37	754	1,273	59%
Total administration services	<u>3,276</u>	<u>44,297</u>	<u>49,023</u>	90%
Field management fees				
Other contractual	594	6,535	7,129	92%
Total field management	<u>594</u>	<u>6,535</u>	<u>7,129</u>	92%
Water management				
NPDES program	-	67	597	11%
Other contractual services: lakes	2,726	30,240	37,845	80%
Other contractual services: wetlands	1,154	8,064	7,163	113%
Other contractual service: culverts/drains	478	9,347	7,163	130%
Other contractual services: lake health	17	680	1,194	57%
Aquascaping* ¹	-	-	3,582	0%
Capital outlay	-	691	1,791	39%
Contingencies	-	1,003	-	N/A
Repairs and maintenance (aerators)	-	2,138	1,791	119%
Total water management	<u>4,375</u>	<u>52,230</u>	<u>61,126</u>	85%

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 101
FOR THE PERIOD ENDED AUGUST 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
Street lighting				
Personnel services	-	311	-	N/A
Electricity	1,282	9,480	7,544	126%
Hurricane light repair	-	620	-	N/A
Contractual services-lightpole	694	9,833	7,544	130%
Total street lighting	<u>1,976</u>	<u>20,244</u>	<u>15,088</u>	134%
Landscape services				
Supervisor	1,019	17,407	23,858	73%
Personnel services	12,161	153,960	197,796	78%
Capital outlay	30	4,586	7,544	61%
Fuel	739	5,732	4,715	122%
Repairs and maintenance (parts)	504	12,074	6,601	183%
Insurance* ¹	-	3,136	2,883	109%
Minor operating equipment	254	2,083	3,772	55%
Horticulture dumpster	934	22,274	5,658	394%
Employee uniforms	415	6,026	6,224	97%
Chemicals	543	8,887	10,939	81%
Flower program* ²	-	19,995	23,575	85%
Mulch program* ²	-	18,381	14,522	127%
Plant replacement program* ²	-	2,867	7,544	38%
Other contractual - tree trimming* ¹	1,050	19,140	1,194	1603%
Other contractual - horticulturalist	-	-	377	0%
Other contractual - training	-	89	283	31%
Maintenance tracking software	-	362	660	55%
Unbudgeted contractual services	-	-	14,334	0%
Fountain maintenance	72	3,718	1,886	197%
Office operations	426	5,205	4,338	120%
Monument maintenance	-	874	2,829	31%
Total landscape services	<u>18,147</u>	<u>306,796</u>	<u>341,532</u>	90%
Roadway services				
Personnel	73	1,432	1,612	89%
Repairs and maintenance - parts	-	-	8,357	0%
Insurance	-	344	299	115%
Total roadway services	<u>73</u>	<u>1,776</u>	<u>10,268</u>	17%
Parks & recreation				
Utilities	31	364	360	101%
Operating supplies	-	54	40	135%
Total parks and recreation	<u>31</u>	<u>418</u>	<u>400</u>	105%

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 101
FOR THE PERIOD ENDED AUGUST 31, 2023**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% of Budget</u>
Other fees & charges				
Property appraiser	-	145	145	100%
Tax collector	-	1,142	214	534%
Total other fees & charges	-	1,287	359	358%
Total expenditures	28,472	433,583	484,925	89%
Excess/(deficiency) of revenues over/(under) expenditures	(27,792)	47,071	3	
Fund balances - beginning	458,277	383,414	378,811	
Fund balances - ending	<u>\$ 430,485</u>	<u>\$ 430,485</u>	<u>\$ 378,814</u>	

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
STATEMENT OF NET POSITION
ENTERPRISE FUND 451
AUGUST 31, 2023**

	Bay Creek Enterprise Fund 451
ASSETS	
Current assets:	
Cash	
SunTrust	\$ 40,286
Accounts receivable (customers)	7,149
Due from Bayside general fund 001	874
Due from Bay Creek general fund 101	2,143
Accounts receivable (clearing fund)	5,527
WC deposit	35
Total current assets	56,014
Noncurrent assets:	
Capital assets	
Property, plant and equipment	24,570
Irrigation system	596,951
Less accumulated depreciation	(556,653)
Total capital assets, net of accumulated depreciation	64,868
Total noncurrent assets	64,868
Total assets	120,882
LIABILITIES	
Current Liabilities:	
Customer deposits	12,189
Due to Bayside enterprise fund 401	87,972
Total current liabilities	100,161
NET POSITION	
Net investment in capital assets	64,868
Unrestricted	(44,147)
Total net position	\$ 20,721

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUND 451
FOR THE PERIOD ENDED AUGUST 31, 2023**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
Operating revenues				
Charges for services:				
Assessment levy - net	\$ 113	\$ 84,062	\$ 84,628	99%
Irrigation	12,309	160,612	181,896	88%
Total operating revenues	<u>12,422</u>	<u>244,674</u>	<u>266,524</u>	92%
Operating expenses				
Administrative services				
Supervisors	484	2,476	3,230	77%
Engineering	206	1,575	1,250	126%
Legal	68	1,031	1,500	69%
Audit	-	2,188	2,500	88%
Management	342	3,759	4,101	92%
Accounting & payroll	117	1,283	1,400	92%
Computer services	35	437	420	104%
Utility billing	1,083	9,311	8,375	111%
Telephone	6	71	78	91%
Postage & reproduction	10	132	113	117%
Printing and binding	34	376	410	92%
Legal notices and communications	21	107	94	114%
Office supplies	-	102	63	162%
Subscription and memberships	-	22	22	100%
ADA website compliance	-	13	37	35%
Insurance* ¹	-	3,091	3,019	102%
Miscellaneous	17	333	563	59%
Total administrative services	<u>2,423</u>	<u>26,307</u>	<u>27,175</u>	97%
Field management services				
Other contractual services	263	2,888	3,150	92%
Total field management services	<u>263</u>	<u>2,888</u>	<u>3,150</u>	92%
Water management services				
NPDES program	-	51	459	11%
Other contractual services: lakes	2,095	23,241	29,085	80%
Other contractual services: wetlands	887	6,197	5,505	113%
Other contractual services: culverts/drains	367	7,184	5,505	130%
Other contractual services: lake health	13	477	918	52%
Aquascaping* ¹	-	-	2,753	0%
Capital outlay	-	531	1,376	39%
Repairs and maintenance (aerators)*	-	1,643	1,376	119%
Contingencies	-	771	-	N/A
Total water management services	<u>3,362</u>	<u>40,095</u>	<u>46,977</u>	85%

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUND 451
FOR THE PERIOD ENDED AUGUST 31, 2023**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
Landscape services				
Other contractual - tree trimming	-	-	918	0%
Total landscape services	<u>-</u>	<u>-</u>	<u>918</u>	<u>0%</u>
Roadway services				
Personnel	30	745	1,239	60%
Repairs and maintenance - parts	-	-	6,423	0%
Insurance	4	375	625	60%
Total irrigation supply services	<u>34</u>	<u>1,120</u>	<u>8,287</u>	<u>14%</u>
Irrigation supply services				
Personnel	886	15,043	20,663	73%
Reclaimed water	-	83,130	75,646	110%
Repairs and maintenance - parts	553	6,975	6,250	112%
Insurance* ¹	-	2,962	2,875	103%
Meter costs	-	931	1,875	50%
Other contractual services	194	3,696	2,250	164%
Electricity	3,232	24,479	23,750	103%
Pumps & machinery	482	12,966	12,500	104%
Depreciation	1,250	13,750	15,000	92%
Total irrigation supply services	<u>6,597</u>	<u>163,932</u>	<u>160,809</u>	<u>102%</u>
Total operating expenses	<u>12,679</u>	<u>234,342</u>	<u>247,316</u>	<u>95%</u>
Operating income/(loss)	(257)	10,332	19,208	
Nonoperating revenues/(expenses)				
Interest income	-	4	125	3%
Total nonoperating revenues	<u>-</u>	<u>4</u>	<u>125</u>	<u>3%</u>
Change in net position	(257)	10,336	19,333	
Total net position - beginning	20,978	10,385	96,111	
Total net position - ending	<u>\$ 20,721</u>	<u>\$ 20,721</u>	<u>\$ 115,444</u>	

*¹ Typically an annual expense.

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

MINUTES

DRAFT

**MINUTES OF MEETING
BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

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The Boards of Supervisors of the Bayside Improvement Community Development District and Bay Creek Community Development District held a Joint Public Hearing and Joint Regular Meeting on August 28, 2023, at 2:00 p.m., at the Pelican Landing Community Center, 24501 Walden Center Drive, Bonita Springs, Florida 34134. Members of the public were able to participate via Zoom, at <https://us02web.zoom.us/j/84137772934>, and via conference call at 1-929-205-6099, Meeting ID: 841 3777 2934 for both.

Present for Bayside Improvement CDD were:

Walter McCarthy	Chair
Bill Nicholson	Vice Chair
Bernie Cramer	Assistant Secretary
Gail Gravenhorst (via telephone)	Assistant Secretary
Karen Montgomery (via telephone)	Assistant Secretary

Present for Bay Creek CDD were:

James Janek (via telephone)	Chair
Robert Travers	Vice Chair
Jerry Addison	Assistant Secretary
Gary Durney	Assistant Secretary
Mary McVay	Assistant Secretary

Also present were:

Chuck Adams	District Manager
Cleo Adams	District Manager
Shane Willis	Operations Manager
Dan Cox (via telephone)	District Counsel, Bay Creek CDD
Greg Urbancic (via telephone)	District Counsel, Bayside Improvement CDD
Wes Kayne (via telephone)	District Engineer
Frank Savage	Barraco & Associates, Inc.
Mark Puthoff	PLCA Assistant General Manager
Paul Kemp	Field Manager
David Caplivski (via telephone)	Grau & Associates

42 **FIRST ORDER OF BUSINESS**

Call to Order/Phone Silent Mode/Pledge of Allegiance

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Mr. McCarthy called the meeting to order at 2:00 p.m.
All present recited the Pledge of Allegiance.

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48 **SECOND ORDER OF BUSINESS**

Roll Call

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For Bayside Improvement CDD, Supervisors Cramer, Nicholson and McCarthy were present. Supervisors Gravenhorst and Montgomery attended via telephone.

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For Bay Creek CDD, Supervisors McVay, Travers, Addison and Durney were present. Supervisor Janek attended via telephone.

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On MOTION for Bay Creek by Ms. McVay and seconded by Mr. Durney, with all in favor, authorizing the attendance and full participation of Mr. Janek, via phone, due to exceptional circumstances, was approved.

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On MOTION for Bayside by Mr. Cramer and seconded by Mr. Nicholson, with all in favor, authorizing the attendance and full participation of Ms. Gravenhorst and Ms. Montgomery, via phone, due to exceptional circumstances, was approved.

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66 **THIRD ORDER OF BUSINESS**

Public Comments: Agenda Items

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No members of the public spoke.

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70 **BAY CREEK AUDIT**

71 **FOURTH ORDER OF BUSINESS**

Presentation of Audited Financial Report for Fiscal Year Ended September 30, 2022, Prepared by Grau & Associates

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Mr. Caplivski presented the Audited Financial Report for Fiscal Year Ended September 30, 2022 and noted the pertinent information. There were no findings, recommendations, deficiencies on internal control or instance of non-compliance; it was an unmodified clean

78 opinion, which is the best type a CDD can receive. He noted the District Manager’s cooperation
79 in providing all necessary information in a timely manner.

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81 **FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2023-07,
Hereby Accepting the Audited Financial
Report for the Fiscal Year Ended September
30, 2022**

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**On MOTION for Bay Creek by Ms. McVay and seconded by Mr. Durney, with all
in favor, Resolution 2023-07, Hereby Accepting the Audited Financial Report for
the Fiscal Year Ended September 30, 2022, was adopted.**

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92 **BAYSIDE IMPROVEMENT AUDIT**

93 **SIXTH ORDER OF BUSINESS**

**Presentation of Audited Financial Report
for Fiscal Year Ended September 30, 2022,
Prepared by Grau & Associates**

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Mr. Caplivski presented the Audited Financial Report for Fiscal Year Ended September 30,
2022 and noted the pertinent information. There were no findings, recommendations,
deficiencies on internal control or instance of non-compliance; it was an unmodified clean
opinion, which is the best type a CDD can receive. He noted the District Manager for providing
all necessary information in a timely manner.

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103 **SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2023-05,
Hereby Accepting the Audited Financial
Report for the Fiscal Year Ended September
30, 2022**

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Mr. McCarthy asked about the \$1,289 “Assessments Receivables” amount on Page 9. Mr.
Caplivski stated that these are part of assessments. They are unused Tax Collector fees to be
reimbursed to the CDD. The Tax Collector reimbursed/paid subsequent to September 30, 2022.

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**On MOTION for Bayside by Mr. Nicholson and seconded by Mr. Cramer, with all
in favor, Resolution 2023-05, Hereby Accepting the Audited Financial Report for
the Fiscal Year Ended September 30, 2022, was adopted.**

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JOINT PUBLIC HEARING

EIGHTH ORDER OF BUSINESS

**Joint Public Hearing to Hear Comments and
Objections on the Adoption of District’s
Final Budget for Fiscal Year 2023/2024,
Pursuant to Florida Law**

A. Proof/Affidavit of Publication

Mr. McCarthy asked Mr. Urbancic if the Public Notice is legally sufficient, as it did not include the typical Affidavit of Publication. Mr. Urbancic replied affirmatively, reviewed the specific advertising protocol and deemed it appropriate, in his view.

B. Consideration of Resolutions Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2023, and Ending September 30, 2024; Authorizing Budget Amendments; and Providing an Effective Date

Mr. McCarthy opened the Bay Creek Public Hearing.

There were no comments from the public.

On MOTION for Bay Creek by Mr. Travers and seconded by Ms. McVay, with all in favor, the Public Hearing was closed.

On MOTION for Bayside by Mr. Cramer and seconded by Mr. Nicholson, with all in favor, the Public Hearing was opened.

There were no comments from the public.

Mr. McCarthy closed the Bayside Public Hearing.

Mr. Adams stated that Bayside CDD’s Fiscal Year 2024 budget was adjusted since the last meeting. The General Fund Interest Earning amount was increased to \$70,000, as he anticipates the average interest rate to be 4½% over the full year. This adjustment reduced assessments from \$649.16 to \$644.92. He outlined the types of interest-bearing accounts under the Insured Cash Sweep (ICS) program.

I. Resolution 2023-08, Bay Creek Community Development District

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On MOTION for Bay Creek by Ms. McVay and seconded by Mr. Travers, with all in favor, Resolution 2023-08, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2023, and Ending September 30, 2024; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.

II. Resolution 2023-06, Bayside Improvement Community Development District

On MOTION for Bayside by Mr. Cramer and seconded by Mr. Nicholson, with all in favor, Resolution 2023-06, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2023, and Ending September 30, 2024; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.

C. Consideration of Resolutions Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2023/2024; Providing for the Collection and Enforcement of Special Assessments; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date

I. Resolution 2023-09, Bay Creek Community Development District

On MOTION for Bay Creek by Ms. McVay and seconded by Mr. Travers, with all in favor, Resolution 2023-09, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2023/2024; Providing for the Collection and Enforcement of Special Assessments; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date, was adopted.

II. Resolution 2023-07, Bayside Improvement Community Development District

On MOTION for Bayside by Mr. Cramer and seconded by Mr. Nicholson, with all in favor, Resolution 2023-07, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2023/2024; Providing for the Collection and Enforcement of Special Assessments; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date, was adopted.

189

190 **JOINT BOARD ITEMS**

191 **NINTH ORDER OF BUSINESS**

Staff Report: District Engineer – Barraco & Associates, Inc.

192

193

194 Mr. Kayne introduced former colleague, Frank Savage, who rejoined Barraco & Associates
195 (Barraco) and will be assisting on CDD matters. He reported the following:

196 ➤ Parcel M & N Project: Staff was on site last week and has nothing new to report.

197 ➤ The draft National Pollutant Discharge Elimination System (NPDES) Report is being
198 reviewed internally; data to incorporate into the Report will be needed from Mr. and Mrs. Adams.

199 Mr. Nicholson asked Mr. Kayne about coordinating tomorrow’s salinity testing. Mrs.
200 Adams stated that Barraco identified the locations and another vendor is performing the tests,
201 which will be dependent on the weather conditions. The results will be emailed to the Boards.

202 Ms. Gravenhorst stated she emailed photographs to Mr. and Mrs. Adams of the water
203 drainage on the Infinity Project that showed water being delivered into the retention pond
204 through a large tube. She asked if that is how the water should be handled. Mr. Kayne stated it
205 is typical to make slight modifications to the on- site conveyance during the initial building efforts
206 but, at all times, the conveyance should be free and clear and have the capacity that was there
207 prior to any construction work. Field Representatives are performing on-site inspections every
208 couple of weeks.

209

210 **TENTH ORDER OF BUSINESS**

**Waterway Inspection Report: August 2023
– SOLitude Lake Management, LLC**

211

212

213 The August 2023 Report was included for informational purposes.

214 Mr. Durney asked about SOLitude’s reporting practice and voiced his understanding that
215 the Lake D-6 aerator has not been working for two months. Mrs. Adams stated that SOLitude
216 performs a preventative scheduled maintenance of the lakes aerators twice a year. Technicians
217 are on site every week and should along with residents notify Staff of any issues.

218

219 **ELEVENTH ORDER OF BUSINESS**

Committee Reports

220

221 **A. PLCA Landscape Committee**

222 There was no report.

223 **B. Colony Landscape Committee**

224 The Report was included for informational purposes.

225 Mr. Mark Puthoff, PLCA Assistant General Manager, distributed and presented sample
226 lighting, a site plan and multiple proposals to install “moonlighting” lighting in the oak trees
227 bordering entry walkways on Pennyroyal Drive.

228 Mr. Puthoff stated that the Bentley Electric proposal was approved but, since then, some
229 of the Landscape Committee Members changed their minds. He is not certain if they will change
230 vendors since Bentley is not a landscape lighting company. Mrs. Adams stated that Bentley has
231 done a lot of landscape lighting in her other CDDs.

232 Discussion ensued regarding the warranty language, a preference for LED lighting,
233 differences between moonlighting and uplighting, having the Landscape Committee tour
234 communities with similar lighting, the PLCA installing the lighting and executing a Maintenance
235 Agreement with the vendor, reviewing the lighting requirements with the City, obtaining City
236 approval and the electrical permit requirements.

237

238 **TWELFTH ORDER OF BUSINESS**

**Presentation of Monthly Year-End Financial
Forecast**

239

240

241 This item was discussed during the Thirteenth Order of Business.

242

243 **THIRTEENTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial
Statements as of July 31, 2023**

244

245

246 Mr. Adams presented the Monthly Year-End Financial Forecast, which anticipates that, by
247 year-end, Bayside CDD will have a positive fund balance of \$39,000 and Bay Creek will have a
248 positive fund balance above \$16,000, with the exception of the Irrigation Enterprise Fund.

249 Mr. Adams presented the Unaudited Financial Statements as of July 31, 2023.

250 The financials were accepted.

251

252 **FOURTEENTH ORDER OF BUSINESS**

Approval of Minutes

253

254 **A. July 21, 2023 Joint Budget Workshop**

255

256

257

258

On MOTION for Bay Creek by Ms. McVay and seconded by Mr. Addison, with all in favor, the July 21, 2023 Joint Budget Workshop Minutes, as amended to include any changes submitted to Management, were approved.

259

260

261

262

On MOTION for Bayside by Mr. Nicholson and seconded by Mr. Cramer, with all in favor, the July 21, 2023 Joint Budget Workshop Minutes, as amended to include any changes submitted to Management, were approved.

263

264

265

B. July 31, 2023 Joint Regular Meeting

266

267

268

269

On MOTION for Bay Creek by Mr. Addison and seconded by Ms. McVay, with all in favor, the July 31, 2023 Joint Regular Meeting Minutes, as amended to include any changes submitted to Management, were approved.

270

271

272

273

On MOTION for Bayside by Mr. Cramer and seconded by Mr. Nicholson, with all in favor, the July 31, 2023 Joint Regular Meeting Minutes, as amended to include any changes submitted to Management, were approved.

274

275

FIFTEENTH ORDER OF BUSINESS

Action/Agenda Items

277

The Action/Agenda Items list will be updated following the meeting.

279

280

SIXTEENTH ORDER OF BUSINESS

Old Business

281

282

There was no old business.

283

284

SEVENTEENTH ORDER OF BUSINESS

Staff Reports

285

286

A. District Counsel

287

I. Gregory Urbancic, Esq., Coleman Yovanovich Koester, P.A.

288

II. Daniel Cox, Esq.

289

B. District Manager: Wrathell, Hunt and Associates, LLC

290

There were no District Counsel or District Manager reports.

291

I. Monthly Status Report: Field Operations

292 The Monthly Report was included for informational purposes.

293 Mr. Adams stated that the request for proposals (RFP) for the CDD Maintenance and
294 Operations Facility Space Optimization Study was sent to seven vendors. Johnson Engineering
295 advised that the scope of services appeared to be more in line with an Architect and forwarded
296 it onto four Architectural firms. Proposals are due September 8, 2023 and will be emailed to the
297 Boards before the September meeting.

298 **II. NEXT MEETING DATE: September 25, 2023 at 2:00 PM**

299 ○ **QUORUM CHECK: BAYSIDE IMPROVEMENT CDD**

300 ○ **QUORUM CHECK: BAY CREEK CDD**

301 All Bayside and Bay Creek Supervisors confirmed their attendance at the September 25,
302 2023 meeting.

303

304 **EIGHTEENTH ORDER OF BUSINESS**

Supervisors' Requests

305

306 Mr. Nicholson stated he will be traveling and will not be able to attend the May, July and
307 October 2024 meetings.

308 Ms. Montgomery stated she will be traveling in July 2024 and asked if the budget
309 workshop date can be changed.

310 A decision on whether to change the workshop date will be made closer to the workshop
311 date.

312

313 **NINETEENTH ORDER OF BUSINESS**

Public Comments: Non-Agenda Items

314

315 No members of the public spoke.

316

317 **TWENTIETH ORDER OF BUSINESS**

Adjournment

318

319 There being nothing further to discuss, the meeting adjourned at 3:00 p.m.

320

321

322

323

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

324 **FOR BAYSIDE IMPROVEMENT**

325

326

327

328

329 _____
Secretary/Assistant Secretary

Chair/Vice Chair

330

331 **FOR BAY CREEK:**

332

333

334

335

336 _____
Secretary/Assistant Secretary

Chair/Vice Chair

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

**ACTION/AGENDA
ITEMS**

BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS
ACTIVE / ONGOING – NEW at 08.28.23 MEETING

1. Mrs. Adams: Email the Salinity Test Results to the CDD Boards, upon receipt. **COMPLETED after 08.28.23 mtg**

2. Mrs. Adams: Inform SOLitude the Lake D-6 aeration has not worked for two months. **COMPLETED after 08.28.23 mtg**

3. Mr. Adams: Email the request for proposals responses to the Space Optimization Study to the CDD Boards, upon receipt. **ONGOING**

**BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS**

ACTIVE / ONGOING – CARRY OVER FROM 07.31.23 MEETING

1. Mr. Adams: Research ability to charge interest, if the loan of funds from Bayside to Bay Creek is not cleaned up before the start of Fiscal Year 2024. **ONGOING**

**BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS**

ACTIVE / ONGOING – CARRIED OVER OLDER THAN 07.31.23

1. Mr. Kayne: Point out to Mr. Barraco to amend the Development Order letter to include additional language under Stipulation #4. **ONGOING**
2. Mr. Puthoff: Email updated Hurricane Plan to BOS/Staff. **COMPLETED after 08.28.23 mtg**
3. Mr. Adams: Contact Tax Collector’s office to ascertain the number of accounts that have not paid assessments and email to the CDD Boards. **ONGOING**
4. Mr. Adams: Review horticulturist dumpster invoice & bill the PLCA accordingly. **ONGOING**
5. Mr. Adams: Have Accounting reconcile charges applied to the “Other contractual-tree trimming” budget line item that belong to the “Unbudgeted contractual services” budget line item: **ONGOING**
6. Mr. Adams: Email WCI/PLCA Quit Claim Deed to Mr. Urbancic to review. **ONGOING**
7. Mr. Kayne: Request construction schedule from M&N. Monitor progress and report to the BOS and Staff as appropriate. **06.26.23** Mr. Adams: Contact Mr. Barraco for a copy of construction schedule. **ONGOING**
8. Mr. Adams: Update description of how “Utility billing” is calculated on Page 18 of proposed budget. **ONGOING**
9. Mr. Kemp: Install additional shrubs in area behind Mr. McPhail’s home. **COMPLETED after 08.28.23 mtg**
10. Mr. Adams: Prep Memorandum of Understanding re: residents maintaining area behind Mr. McPhail’s and the other two homes. **ONGOING**
11. Mr. Kemp: Prepare summary of Field Operations parts replacement items & associated cost needed now. **COMPLETED after 08.28.23 mtg**
12. Mr. Adams: Create new “Field Operations parts replacement” budget line item for FY 2024 & incorporate Mr. Kemp’s figures and cost to install flashing lights on the ATVs. **ONGOING**
13. Mr. Adams: Prep spreadsheet depicting items in General Ledger that the CDDs maintain but another entity owns and send to Ms. Gravenhorst. **ONGOING**

BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS
ACTIVE / ONGOING – CARRIED OVER OLDER THAN 07.31.23

- 14.** Staff: Recreate PLCA / CDD list of “Who Owns What” **ONGOING**

- 15.** Mr. Urbancic: Ask City for acknowledgement letter that it does not oppose vacation and replacement of drainage easement and that there is no necessity for a replat. **ONGOING**

- 16.** Mr. Adams/Staff: Send meeting items at least 72 hours before meetings. **COMPLETED after 08.28.23 mtg**

- 17.** BOS: Notify Mr. Adams if attending non-CDD meetings. **ONGOING**

- 18.** Mr. Adams: Schedule visit with Mr. Zimmerman to see demonstration of new straight trimmer and give suggestions for improvement to the BMPs, if any. **ONGOING**

- 19.** Staff: Revise Interlocal Agreement with the Village of Estero and negotiate accepting maintenance of a section of CDD-owned road, located outside the gate. **ONGOING**

BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS
COMPLETED ITEMS – RECENT TO OLDEST

1. Mrs. Adams: Email SDPA materials to the Boards upon receipt. **COMPLETED after 07.31.23 meeting**
2. Mr. Nicholson: Include additional language about the Development Order in the Maintenance Facility document he prepared. **COMPLETED after 07.31.23 meeting**
3. Mr. Adams: Provide update on investment opportunities with Synovus Bank at the next meeting. **COMPLETED 07.31.23**
4. Mr. Adams: Have the maintenance facility rear wall painted and area behind resident's yard cleaned up and returned to compliance conditions. Include costs in future budget. **COMPLETED 07.31.23**
5. Mr. Kayne: Start prepping Year 6 NPDES annual report. **COMPLETED 07.31.23**
6. Landscape Committee: Similar to the Monday Maintenance Machinery Program, tag the type of work to be done on different types of landscaping and send to Mr. Kemp. Mr. Kemp: Input into program. Mr. Adams: Incorporate into the FY 2024 budget. **COMPLETED 07.31.23**
7. Mr. Adams: Present FineMark Bank investment statements at next meeting. **COMPLETED 06.26.23**
8. Mr. Adams: investigate an irregularity with the proposed Fiscal Year 2024 "Property appraiser" and "Tax collector" line items. **COMPLETED 06.26.23**
9. Mr. Kayne: Provide copy of Development Order letter. **COMPLETED after 05.22.23 mtg**
10. Mr. Kayne: Check Development Order w/ City for Infinity at The Colony M&N project. **COMPLETED after 05.22.23 mtg**
11. Mr. Adams: Reformat FY 2023 & 2024 budgets per Motions #1-#9 approved by BOS. Motions list distributed by Mr. Nicholson will be attached to the meeting minutes. **COMPLETED after 05.22.23 mtg**
12. Mr. Sims: Inspect Bay Crest aerator at Lake D-6, to determine if air-line is weak. **COMPLETED 05.22.23**
13. Mr. Adams: Email Brooks' Aeration Benefit Study to Mr. Durney. **COMPLETED 05.22.23**
14. Mr. Kemp: Delineate in writing which items CDDs need to cover and which need to be identified as hurricane related and provide to The Colony. **COMPLETED 05.22.23**
15. Mr. Kemp: Have Bay Cedar silt fence fixed & silver poles removed. **COMPLETED 05.22.23**

**BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS**

COMPLETED ITEMS – RECENT TO OLDEST

- 16.** Mrs. Adams: Order 2023 Landscape Layer for GIS Map. Send to Ms. Gravenhorst. **COMPLETED 05.22.23**
- 17.** Mrs. Adams: Request proposal to remove dead vegetation in Conservation Area. **COMPLETED 05.22.23**
- 18.** Mr. Cox: Research his records to locate the spreadsheet of “who owns what” outside the Colony. **COMPLETED 05.22.23**
- 19.** Mrs. Adams: Have SOLitude repair Pelican Nest Drive aeration box & ask when all systems will be reviewed to ensure they work properly. Mrs. Adams: Check status. **COMPLETED 05.22.23**
- 20.** Ms. Gravenhorst: Include the horticulturist’s formal assessment report when presenting Colony Landscape Committee’s written report at the next meeting. **COMPLETED 05.22.23**
- 21.** Bentley: Inspect Pelican Nest/Pinewater light poles for missing covers. **COMPLETED 05.22.23**
- 22.** Mr. Willis: Obtain proposal to remove cane toads for next meeting. **COMPLETED after 04.24.23 mtg**
- 23.** Mrs. Adams: Have street light bulbs on Pelican West Drive that are on 24 hours serviced; have orange bulbs replaced with white. **COMPLETED after 04.24.23 mtg**
- 24.** Mrs. Adams: Follow up on streetlights ordered by Bentley. To be installed in April. **COMPLETED after 04.24.23 mtg**
- 25.** Mr. Adams: Email the Monthly Budget and Year End Projection Report by the end of the week to the BOS. **COMPLETED 03.27.23**

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

**STAFF
REPORTS
BI**

From: [Paul Kemp](#)
To: [Cleo Adams](#); [shane willis](#); [Gianna Denofrio](#); [Daphne Gillyard](#); [Debbie Tudor](#)
Cc: [Miguel Solis](#)
Subject: Monthly Reports - 9/15/2023
Date: Friday, September 15, 2023 12:56:22 PM
Attachments: [Emergent_20230915.pdf](#)
[Application_Landing_202308.pdf](#)
[Landing_Production_202308.pdf](#)
[Colony_Operations_202308.pdf](#)

Seems I was one week early with this and there is more to report...

Landscape:

The Tennis Center is finished finally. We have started trimming some of the ficus again, beginning on the 41 berm. Routine mowing and trimming elsewhere. Concentrating on the circles. Trimmed up the PLCA and started trimming the North Commons and Coconut berm bordering Waterside. In The Colony, we trimmed the trees and shrubs inside Tuscan Isles as well as the North Gate Entry. We also trimmed the sidewalk along Coconut road and we have been tackling Sea Grapes. We are exploring options to address soil quality concerns in The Colony flower beds. Hurricane Ian had a negative effect on the soil beds and we have not had enough rain to wash the salt from the soil. Rehabbing Bay Cedar for sod to be installed the week of Sept 25th. Typically, we would be planting many more areas that need refreshment but with lack of rain I have postponed all other planting until a time when irrigation water levels are stable. I have advised the PLCA and the Colony Foundation to urge their residents to do the same.

Irrigation:

We've measured no rain since last report, except for an average of 3" measured property-wide during Hurricane Idalia's brief visit. This persistent drought is causing a water quality issue in Bayside. We have many reports of residents' filters clogging. Our filtration system at the Bayside pump station has been working overtime. We have adjusted the flushing frequency and cleaned it twice since last report. The problem is that we have recorded a large deficit of rainfall this year. Typically, all of our wells have been deactivated before August starts but this year they're all still running, somehow. (except one) Stable a couple of weeks ago our lake levels are now beginning to recede again. In August. The irrigation lake is full of well water which ordinarily has been replaced by rainfall well before the month of August. I'm afraid we will be dealing with a water quality issue until we get a significant amount of rain.

Phase Two Pumps Schedule:

Off - Sunday 10am until Tuesday at 7am

Activities of the Irrigation Department:

1. Sustainability - Our chief objective is to provide a sustainable irrigation water source while managing the watershed between the cycles of the wet and dry seasons, to support a thriving native landscape throughout Pelican Landing and The Colony.
2. Water Management – Sluice gates remain closed. Proposal to paint them.
3. Pumping Stations – Both stations fully operational.

4. Meter Maintenance – We are targeting zero consumption meters for replacement.
5. Alterations – None to report today.
6. Water Quality – Bay Creek is in pretty good shape. Bayside filtration is working overtime and performing adequately.
7. Wet Checks – Our team systematically turns on and audits every sprinkler zone in the district, making necessary adjustments and repairs.
8. Reporting - Manage, monitor, and report all incoming and outgoing irrigation water usage, along with sluice gate activities in accordance with our permits issued by South Florida Water Management District.

Paul Kemp
Field Manager
Bayside/Baycreek CDD
pelicanlandingcdds.net

Application Landing

Upcoming Jobs						
Name	Leader	Crew	Task	Created	Actual	Team
Annuals	Jorge Montoya, Clara Alonso, Miguel Solis, Paul Kemp	1	Annuals	2023-08-31	0	0
The ridge turf	Miguel Solis, Paul Kemp, Clara Alonso, Jorge Montoya	1	Turf	2023-08-28	0	0
Tennis cts	Clara Alonso, Miguel Solis, Paul Kemp	1	Weeds	2023-09-05	0	0
Waterside turf	Paul Kemp, Jorge Montoya, Clara Alonso, Miguel Solis	1	Turf	2023-08-28	0	0
Gold crest golf crossing bougainvillea	Paul Kemp, Clara Alonso, Miguel Solis, Jorge Montoya	1	Hand Weeding	2023-08-29	0	0
The point creek court/ bee Creek	Jorge Montoya, Paul Kemp, Miguel Solis, Clara Alonso	1	Hand Weeding	2023-08-30	0	0
Sweeper	Clara Alonso, Miguel Solis, Paul Kemp	1	Other	2023-09-07	0	0
				07-31 to 09-07	0	0
In Progress Jobs						
Name	Leader	Crew	Task	Created	Actual	Team
Pelican nest dr	Jorge Montoya, Paul Kemp, Miguel Solis, Clara Alonso	1	Weeds	2023-08-18	42.42	42.42
Baycedar	Miguel Solis, Clara Alonso, Jorge Montoya, Paul Kemp	1	Weeds	2023-08-29	0.76	0.76
Broadleaf	Jorge Montoya, Paul Kemp, Miguel Solis, Clara Alonso	1	Weeds	2023-08-28	3.19	3.19
				07-31 to 09-07	46.37	46.37
Completed Jobs						
Name	Leader	Crew	Task	Created	Actual	Team
Annuals	Miguel Solis, Paul Kemp, Jorge Montoya	1	Annuals	2023-07-31	7.01	7.01
Bay crest	Miguel Solis, Paul Kemp, Jorge Montoya	2	Weeds	2023-08-01	0.93	1.86

Application Landing

Greenview dr	Jorge Montoya, Miguel Solis, Paul Kemp	2	Weeds	2023-07-31	14.46	28.92
Bay creek	Miguel Solis, Paul Kemp, Jorge Montoya	1	Weeds	2023-08-01	3.31	3.31
South bridge	Paul Kemp, Miguel Solis, Jorge Montoya	1	Weeds	2023-08-02	3.36	3.36
Bay cedar	Miguel Solis, Jorge Montoya, Paul Kemp	1	Weeds	2023-08-03	1.33	1.33
Central fountain	Paul Kemp, Miguel Solis, Jorge Montoya	1	Weeds	2023-08-03	0.12	0.12
Pine water	Paul Kemp, Miguel Solis, Jorge Montoya	1	Weeds	2023-08-03	3.88	3.88
Spring creek rd	Paul Kemp, Miguel Solis, Jorge Montoya	1	Weeds	2023-08-03	2.59	2.59
Annuals	Jorge Montoya, Miguel Solis, Paul Kemp	1	Application	2023-08-04	2.69	2.69
Coconut road	Paul Kemp, Miguel Solis, Jorge Montoya	1	Application	2023-08-07	2.66	2.66
Pennyroyal /pelican colony blvd	Jorge Montoya, Miguel Solis, Paul Kemp	1	Application	2023-08-07	2.68	2.68
Central fountain	Miguel Solis, Paul Kemp, Jorge Montoya	1	Weeds	2023-08-07	1.03	1.03
Dog stations/trash	Jorge Montoya, Miguel Solis, Paul Kemp	1	Cleanup	2023-08-03	0	0
Ornamental grasses	Jorge Montoya, Miguel Solis, Paul Kemp	1	Weeds	2023-08-08	3.82	3.82
South Gate Jasmine	Miguel Solis, Paul Kemp, Jorge Montoya	1	Cleanup	2023-08-11	0	0
Coconut road	Paul Kemp, Miguel Solis, Jorge Montoya	2	Weeds	2023-08-07	4.12	8.24
Mystic ridge	Jorge Montoya, Miguel Solis	2	Weeds	2023-08-14	0.66	1.32
Dog stations	Miguel Solis, Jorge Montoya	1	Cleanup	2023-08-16	3.01	3.01
Bay cedar	Jorge Montoya, Miguel Solis	2	Application	2023-08-15	14.68	29.36
Black rush/quail leaf	Miguel Solis, Jorge Montoya	1	Weeds	2023-08-17	0.73	0.73
Waterside	Jorge Montoya, Miguel Solis	1	Application	2023-08-17	2.33	2.33

Application Landing

Cedar lake ct	Miguel Solis, Jorge Montoya	1	Application	2023-08-17	1.4	1.4
Pelican Landing Pkwy	Jorge Montoya, Miguel Solis	1	Weeds	2023-08-17	1.17	1.17
Waterside	Jorge Montoya, Paul Kemp, Miguel Solis	1	Weeds	2023-08-08	8.36	8.36
Green view ficus	Jorge Montoya, Miguel Solis	2	Application	2023-08-18	2.35	4.7
Bougainvilleas	Jorge Montoya, Miguel Solis	1	Application	2023-08-21	10.58	10.58
Crotons	Miguel Solis, Jorge Montoya	1	Application	2023-08-22	1.56	1.56
Dog stations and trash	Jorge Montoya, Miguel Solis, Clara Alonso	1	Cleanup	2023-08-23	1.98	1.98
Community center	Jorge Montoya, Miguel Solis	1	Weeds	2023-08-21	11.18	11.18
Walden center berm	Miguel Solis, Jorge Montoya	1	Turf	2023-08-23	6.35	6.35
Pelican colony blvd	Miguel Solis, Clara Alonso, Vivian Viverito, Paul Kemp, Jorge Montoya	1	Turf	2023-08-23	0.01	0.01
Pelican landing Pkwy	Miguel Solis, Jorge Montoya, Clara Alonso	1	Turf	2023-08-23	1.04	1.04
Spring creek circle	Miguel Solis, Jorge Montoya	1	Weeds	2023-08-17	0.48	0.48
Ornamental grass	Jorge Montoya, Miguel Solis, Clara Alonso	1	Application	2023-08-24	4.29	4.29
Greenview dr	Miguel Solis, Clara Alonso, Jorge Montoya	1	Turf	2023-08-24	1.88	1.88
Pine water	Jorge Montoya, Miguel Solis, Clara Alonso	1	Turf	2023-08-24	0.6	0.6
Sweeper	Clara Alonso	1	Other	8/24/23 7:00 AM	8.64	8.64
Pelican nest dr turf	Miguel Solis, Clara Alonso, Jorge Montoya	1	Turf	2023-08-25	3.16	3.16
Candle berry	Paul Kemp, Jorge Montoya, Miguel Solis, Clara Alonso	1	Turf	2023-08-28	0.95	0.95

Application Landing

Gold crest dr	Paul Kemp, Miguel Solis, Clara Alonso, Jorge Montoya	1	Turf	2023-08-28	3.25	3.25
Pelican nest/ us41 rock features	Paul Kemp, Jorge Montoya, Miguel Solis	2	Weeds	2023-08-04	32.42	64.84
Pennyroyal turf	Paul Kemp, Jorge Montoya, Miguel Solis, Clara Alonso	1	Turf	2023-08-28	2.52	2.52
Street sweeper	Paul Kemp, Miguel Solis, Clara Alonso	1	Other	2023-08-30	15.12	15.12
Jasmine	Paul Kemp, Jorge Montoya, Miguel Solis, Clara Alonso	1	Weeds	2023-08-28	1.61	1.61
Reading meters	Clara Alonso	1	Irrigation	2023-09-06	8.82	8.82
Pelican colony Blvd	Paul Kemp, Jorge Montoya, Clara Alonso, Miguel Solis	1	Application	2023-09-07	0.29	0.29
Dog stations/trash	Paul Kemp, Miguel Solis, Clara Alonso, Jorge Montoya	1	Cleanup	2023-08-30	1.66	1.66
Silver thorns	Clara Alonso, Miguel Solis, Jorge Montoya, Paul Kemp	1	Application	2023-08-28	7.48	7.48
24793gold crest circle	Paul Kemp, Jorge Montoya, Clara Alonso, Miguel Solis	2	Hand Weeding	2023-08-29	0.14	0.28
24753 gold crest circle	Paul Kemp, Miguel Solis, Jorge Montoya, Clara Alonso	1	Hand Weeding	2023-08-29	0.94	0.94
24851 gold crest circle	Miguel Solis, Jorge Montoya, Clara Alonso, Paul Kemp	1	Hand Weeding	2023-08-29	0	0
				07-31 to 09-07	215.63	285.39

Updates

Item Name	User	Created At	Update Content
South Gate Jasmine	Paul Kemp	10/July/2023 08:04:24 AM	Please collect weeds and leaves before we mow in a week or two.
Bay crest	Jorge Montoya	14/July/2023 08:49:46 AM	East side of bay crest on pelican nest dr ,are we hand pruning the suckers or are we going to have them use the hedge trimmer?.
Greenview dr	Jorge Montoya	26/July/2023 03:58:42 PM	Roundup and weeding front and back of vegetation
Greenview dr	Jorge Montoya	31/July/2023 03:50:53 PM	Pulled vines off fence.
South bridge	Jorge Montoya	26/July/2023 04:00:49 PM	Roundup and weeding near the privacy wall
Bay cedar	Jorge Montoya	27/July/2023 02:52:50 PM	Roundup and weeding
Pelican nest/ us41 rock features	Jorge Montoya	27/July/2023 02:55:01 PM	Non selective and weeding and vines
Pelican nest/ us41 rock features	Jorge Montoya	16/August/2023 02:02:26 PM	Spray near sidewalk border
Coconut road	Jorge Montoya	27/July/2023 02:57:17 PM	Non selective and weeding
Annuals	Jorge Montoya	27/July/2023 03:05:42 PM	Fertilizer and snail bait.
Annuals	Jorge Montoya	31/July/2023 03:47:58 PM	Insecticide and fungicide, "alternate"
Waterside	Jorge Montoya	31/July/2023 03:48:49 PM	Non selective and weeding
Waterside	Jorge Montoya	17/August/2023 07:03:37 AM	Spraying ficus for whitefly
Bay creek	Jorge Montoya	01/August/2023 02:11:11 PM	Roundup and weeding pulling vines
Pine water	Jorge Montoya	03/August/2023 08:15:39 AM	Roundup and weeding
Central fountain	Jorge Montoya	03/August/2023 08:55:25 AM	Pull weeds off palms
Spring creek rd	Jorge Montoya	03/August/2023 01:09:39 PM	Roundup fence line
Coconut road	Jorge Montoya	07/August/2023 08:45:02 AM	Shrubs and grasses
Coconut road	Jorge Montoya	07/August/2023 11:24:57 AM	Sprayed ficus for whitefly, could use a trim to help control the whitefly and thrips
Pennyroyal /pelican colony blvd	Jorge Montoya	07/August/2023 11:40:52 AM	Sprayed ficus, whitefly

Updates

Pennyroyal /pelican colony blvd	Jorge Montoya	07/August/2023 02:21:46 PM	The tides ficus
Central fountain	Jorge Montoya	07/August/2023 02:23:36 PM	Non selective pavers.walkways
Ornamental grasses	Jorge Montoya	08/August/2023 09:51:52 AM	Weeds Selective, spottreat
Ornamental grasses	Jorge Montoya	08/August/2023 01:41:40 PM	Also took care of weeds in jasmine
Mystic ridge	Jorge Montoya	14/August/2023 01:24:29 PM	Non selective
Bay cedar	Jorge Montoya	15/August/2023 07:05:38 AM	Spraying for whitefly
Pelican nest dr	Jorge Montoya	16/August/2023 02:01:10 PM	Pull vines on coco plums
Pelican nest dr	Jorge Montoya	22/August/2023 03:11:06 PM	Non selective
Black rush/quail leaf	Jorge Montoya	17/August/2023 07:02:52 AM	Non selective
Waterside	Jorge Montoya	17/August/2023 07:05:58 AM	Ficus spraying for whitefly
Cedar lake ct	Jorge Montoya	17/August/2023 11:23:52 AM	Silver thorn and coco plum spraying fungicide and insecticide
Pelican Landing Pkwy	Jorge Montoya	17/August/2023 01:51:29 PM	Non selective
Spring creek circle	Jorge Montoya	17/August/2023 03:05:04 PM	Non selective
Spring creek circle	Jorge Montoya	17/August/2023 03:13:54 PM	
Spring creek circle	Jorge Montoya	17/August/2023 03:13:54 PM	
Spring creek circle	Jorge Montoya	24/August/2023 08:00:52 AM	Spraying ornamental grass iron, and for mites
Green view ficus	Jorge Montoya	18/August/2023 07:23:22 AM	Spraying for whitefly
Bougainvilleas	Jorge Montoya	18/August/2023 10:25:06 AM	Spraying insecticide and liquid fertilizer
Bougainvilleas	Jorge Montoya	21/August/2023 08:20:01 AM	Gold crest dr
Bougainvilleas	Jorge Montoya	21/August/2023 08:20:14 AM	Bay cedar dr
Bougainvilleas	Jorge Montoya	21/August/2023 10:58:40 AM	Pelican nest dr
Bougainvilleas	Jorge Montoya	21/August/2023 10:59:57 AM	Ridge oak dr circles

Updates

Bougainvilleas	Jorge Montoya	21/August/2023 11:13:54 AM	Bay creek
Bougainvilleas	Jorge Montoya	21/August/2023 12:37:27 PM	Spring creek circle
Bougainvilleas	Jorge Montoya	21/August/2023 12:47:16 PM	Pelican colony Blvd
Bougainvilleas	Jorge Montoya	22/August/2023 07:35:03 AM	Waterside
Bougainvilleas	Jorge Montoya	22/August/2023 07:54:44 AM	Heron Point ct
Bougainvilleas	Jorge Montoya	22/August/2023 07:56:57 AM	Walden center dr across hospital
Bougainvilleas	Jorge Montoya	22/August/2023 08:18:05 AM	Burnt Pine dr
Bougainvilleas	Jorge Montoya	22/August/2023 08:39:32 AM	Pennyroyal and Lamont golf xing
Bougainvilleas	Jorge Montoya	22/August/2023 08:43:27 AM	Lyonia ln
Bougainvilleas	Jorge Montoya	22/August/2023 08:48:33 AM	Lakemont west circle/the reserve
Bougainvilleas	Jorge Montoya	22/August/2023 08:57:34 AM	Pennyroyal dr/pelican landing Pkwy/ctr fountain
Bougainvilleas	Jorge Montoya	22/August/2023 10:33:15 AM	Tassel flower ct
Bougainvilleas	Jorge Montoya	22/August/2023 10:44:31 AM	Lakemont cove ln
Bougainvilleas	Jorge Montoya	22/August/2023 10:44:31 AM	Lakemont cove ln
Bougainvilleas	Jorge Montoya	22/August/2023 10:44:31 AM	Lakemont cove ln
Bougainvilleas	Jorge Montoya	22/August/2023 10:47:15 AM	Us41/rock features
Bougainvilleas	Jorge Montoya	22/August/2023 11:11:52 AM	Community center
Community center	Jorge Montoya	21/August/2023 07:12:15 AM	Non selective and hand weeding
Community center	Jorge Montoya	22/August/2023 02:23:37 PM	Bay creek
Crotons	Jorge Montoya	22/August/2023 01:03:10 PM	Treatment for mealybugs
Crotons	Jorge Montoya	22/August/2023 01:04:04 PM	Pelican colony Blvd
Crotons	Jorge Montoya	22/August/2023 01:27:12 PM	Pelican nest dr

Updates

Crotons	Jorge Montoya	22/August/2023 01:40:52 PM	Pelican landing Pkwy
Crotons	Jorge Montoya	22/August/2023 01:48:28 PM	Central fountain
Crotons	Jorge Montoya	22/August/2023 01:54:34 PM	Pennyroyal/pennyroyal berm
Crotons	Jorge Montoya	22/August/2023 02:05:40 PM	Pine fern
Crotons	Jorge Montoya	22/August/2023 02:09:15 PM	Wildindigo
Crotons	Jorge Montoya	22/August/2023 02:12:16 PM	Fiddlehead ct
Crotons	Jorge Montoya	22/August/2023 02:12:16 PM	Fiddlehead ct
Crotons	Jorge Montoya	22/August/2023 02:18:23 PM	Cassia ct
Walden center berm	Jorge Montoya	22/August/2023 03:14:57 PM	Spraying turf for chinch bugs and sod worms
Pelican colony blvd	Jorge Montoya	22/August/2023 03:17:25 PM	Spraying turf for chinch bugs and sod worms
Pelican landing Pkwy	Jorge Montoya	23/August/2023 01:34:56 PM	Spraying turf for chinch and web worms
Sweeper	Paul Kemp	27/August/2023 12:32:19 PM	Pelican Landing & The Colony
Ornamental grass	Jorge Montoya	24/August/2023 08:16:06 AM	Spraying for mites
Ornamental grass	Jorge Montoya	24/August/2023 08:17:03 AM	Spring creek circle
Ornamental grass	Jorge Montoya	24/August/2023 08:20:05 AM	Bay creek
Ornamental grass	Jorge Montoya	24/August/2023 08:20:05 AM	Bay creek
Ornamental grass	Jorge Montoya	24/August/2023 08:22:09 AM	Pine water dr
Ornamental grass	Jorge Montoya	24/August/2023 08:22:09 AM	Pine water dr
Ornamental grass	Jorge Montoya	24/August/2023 08:30:35 AM	Greenview dr
Ornamental grass	Jorge Montoya	24/August/2023 08:41:01 AM	Pelican nest dr
Ornamental grass	Jorge Montoya	24/August/2023 08:43:29 AM	Burnt pine dr
Ornamental grass	Jorge Montoya	24/August/2023 08:50:39 AM	Canoe park

Updates

Ornamental grass	Jorge Montoya	24/August/2023 09:01:22 AM	Central fountain
Ornamental grass	Jorge Montoya	24/August/2023 09:11:12 AM	Pennyroyal/lakemont golf xing
Ornamental grass	Jorge Montoya	24/August/2023 09:14:42 AM	Lakemont east
Ornamental grass	Jorge Montoya	24/August/2023 09:24:51 AM	Muscadine In
Ornamental grass	Jorge Montoya	24/August/2023 09:27:35 AM	Candle berry ct
Ornamental grass	Jorge Montoya	24/August/2023 09:29:35 AM	Pennyroyal/ heron glen
Ornamental grass	Jorge Montoya	24/August/2023 10:06:22 AM	Coconut rd
Ornamental grass	Jorge Montoya	24/August/2023 10:06:22 AM	Coconut rd
Ornamental grass	Jorge Montoya	24/August/2023 10:42:35 AM	Animal xing
Ornamental grass	Jorge Montoya	24/August/2023 10:52:46 AM	Wildindigo
Greenview dr	Jorge Montoya	24/August/2023 12:34:42 PM	Turf chinch bugs and sod worms
Pine water	Jorge Montoya	24/August/2023 02:32:11 PM	Spraying turf for chinch and sod worms
Pelican nest dr turf	Jorge Montoya	25/August/2023 07:27:27 AM	Spraying for chinch bugs and sod worms
Gold crest dr	Jorge Montoya	28/August/2023 10:37:14 AM	Spraying turf for chinch bugs and sod worms
Candle berry	Jorge Montoya	28/August/2023 08:01:17 AM	Turf spraying for chinch bugs and sod worms
Candle berry	Jorge Montoya	28/August/2023 08:07:55 AM	Muscadine In
Candle berry	Jorge Montoya	28/August/2023 08:30:51 AM	Pine fern
Candle berry	Jorge Montoya	28/August/2023 08:32:37 AM	Wildindigo In
Candle berry	Jorge Montoya	28/August/2023 08:33:19 AM	Wind damage
Candle berry	Jorge Montoya	28/August/2023 08:38:52 AM	Tásale flower ct
Candle berry	Jorge Montoya	28/August/2023 08:43:40 AM	Fiddle head ct , stump covering plants
Candle berry	Jorge Montoya	28/August/2023 08:52:26 AM	Cassia ct

Updates

Annuals	Jorge Montoya	28/August/2023 03:30:09 PM	Insecticide and fungicide
Silver thorns	Jorge Montoya	28/August/2023 03:31:57 PM	Spraying for rust spots
Silver thorns	Jorge Montoya	07/September/ 2023 08:13:58 AM	Golcrest
Silver thorns	Jorge Montoya	07/September/ 2023 08:52:23 AM	Bay cedar
Silver thorns	Jorge Montoya	07/September/ 2023 11:27:55 AM	Pennyroyal dr
Silver thorns	Jorge Montoya	07/September/ 2023 11:28:29 AM	Longlake village
Silver thorns	Jorge Montoya	07/September/ 2023 01:37:07 PM	Pelican landing Pkwy
Silver thorns	Jorge Montoya	08/September/ 2023 08:04:52 AM	Greenview dr
The ridge turf	Jorge Montoya	28/August/2023 03:33:30 PM	Spraying turf for chinch bugs and sod worms
Pennyroyal turf	Jorge Montoya	28/August/2023 03:36:35 PM	Spraying for chinch bugs and sod worms
Waterside turf	Jorge Montoya	28/August/2023 03:36:14 PM	Spraying for chinch bugs and sod worms
Jasmine	Jorge Montoya	28/August/2023 03:42:30 PM	Spraying for weeds selective
Jasmine	Jorge Montoya	05/September/ 2023 11:37:37 AM	Greenview dr, pelican nest dr, pelican landing parkway, pennyroyal dr, pelican colony blvd.
Broadleaf	Jorge Montoya	28/August/2023 03:44:05 PM	Weeds in turf selective
Tennis cts	Clara Alonso	28/August/2023 04:03:56 PM	Non selective
Baycedar	Clara Alonso	29/August/2023 09:51:57 AM	Non selective
24753 gold crest circle	Clara Alonso	29/August/2023 10:54:28 AM	Removing vines
24793 gold crest circle	Clara Alonso	29/August/2023 11:01:05 AM	Removing vines
24851 gold crest circle	Clara Alonso	29/August/2023 11:06:35 AM	Removing vines

Updates

Gold crest golf crossing bougainvillea	Clara Alonso	29/August/2023 11:15:13 AM	Removing weeds
The point creek court/bee Creek	Clara Alonso	30/August/2023 08:37:45 AM	Does this area belong to us...?
Pelican colony Blvd	Jorge Montoya	07/September/ 2023 08:53:35 AM	Spraying crotons for mealy bug

Colony Operations

Upcoming Jobs						
Name	Leader	Created	Task	Crew	Actual	Team
Messina Xanadu	Miguel Solis, Paul Kemp	2023-08-02	Cleanup	1	0	0
		2023-08-02		1	0	0
In Progress Jobs						
Name	Leader	Created	Task	Crew	Actual	Team
Trimming Seagrapes	Paul Kemp, Miguel Solis	8/4/23 7:00 AM	Trimming	4	45.12	180.48
Application non-selective	Paul Kemp, Miguel Solis	8/28/23 9:00 AM	Application	2	8.72	17.44
Pulling weeds	Miguel Solis, Paul Kemp	8/31/23 8:30 AM	Weeding	2	3.6	7.2
Application selective	Miguel Solis, Paul Kemp,	8/29/23 9:45 AM	Application	2	20.98	41.96
North entry	Miguel Solis, Paul Kemp	9/7/23 12:30 PM	Trimming	4	3.43	13.72
		08-04 to 09-07		14	81.85	260.8
Completed Jobs						
Name	Leader	Created	Task	Crew	Actual	Team
Mowing Bermuda	Miguel Solis, Paul Kemp,	7/31/23 7:00 AM	Mowing	4	8.93	35.72
Mowing St Augustine	Paul Kemp, Miguel Solis,	8/1/23 7:00 AM	Mowing	1	5.97	5.97
Cleanup debris	Paul Kemp, Miguel Solis	7/31/23 7:00 AM	Cleanup	2	4.01	8.02
Mowing Bermuda	Miguel Solis, Paul Kemp,	8/7/23 7:00 AM	Mowing	5	8.87	44.35
Mowing St Augustine	Paul Kemp, , Miguel Solis	8/8/23 7:00 AM	Mowing	3	8.95	26.85
Annuals	Miguel Solis, Paul Kemp,	8/8/23 8:00 AM	annuals	1	8.04	8.04
Cleanup debris	Paul Kemp, , Miguel Solis	8/7/23 7:00 AM	Cleanup	1	4.39	4.39
Trimming north entry	Paul Kemp, Miguel Solis	2023-08-11	Trimming	3	3.53	10.59
Mowing Bermuda	Miguel Solis, Paul Kemp	8/14/23 7:00 AM	Mowing	5	8.79	43.95

Colony Operations

Mowing St. Augustine	Miguel Solis, Paul Kemp	8/15/23 7:00 AM	Mowing	3	9.14	27.42
Application non-selective Coconut road	Miguel Solis, Paul Kemp,	8/10/23 1:00 PM	Application	2	28.83	57.66
Cleanup Debris	Paul Kemp, Miguel Solis,	8/14/23 7:00 AM	Cleanup	2	5.55	11.1
Mowing Bermuda	Miguel Solis, Paul Kemp	8/22/23 7:00 AM	Mowing	6	23.83	142.98
Mowing St Augustine	Miguel Solis, Paul Kemp,	8/23/23 7:00 AM	Mowing	4	8.83	35.32
Clusia leaving the Bay Club	Miguel Solis, Paul Kemp	8/9/23 7:00 AM	Trimming	3	11.5	34.5
Cleanup Debris	Miguel Solis, Paul Kemp,	8/21/23 7:00 AM	Cleanup	1	6.34	6.34
Application selective	Miguel Solis, Paul Kemp	8/21/23 8:50 AM	Application	1	16.67	16.67
Application non-selective	Paul Kemp, Miguel Solis	8/17/23 1:00 PM	Application	2	10.2	20.4
Mowing Bermuda	Miguel Solis, Paul Kemp	8/28/23 7:00 AM	Mowing	5	8.81	44.05
Mowing St Augustine	Paul Kemp, Miguel Solis	8/29/23 7:00 AM	Mowing	4	7.42	29.68
Tuscany	Paul Kemp, Miguel Solis	8/29/23 7:00 AM	Trimming	2	6.8	13.6
Removing dead palms	Miguel Solis, Paul Kemp,	8/31/23 7:00 AM	Cleanup	2	8.63	17.26
Mowing Bermuda	Paul Kemp, , Miguel Solis	9/5/23 7:00 AM	Mowing	5	8.45	42.25
Mowing st Augustine	Miguel Solis, Paul Kemp,	9/6/23 7:00 AM	Mowing	4	8.64	34.56
Tuscany Triangles	Paul Kemp, Miguel Solis	2023-08-24	Trimming	3	7.23	21.69
Trimming bougainvillea	Miguel Solis, Paul Kemp,	8/29/23 10:00 AM	Trimming	2	5.81	11.62
Trimming Green buttonwood @ Bay club	Paul Kemp, , Miguel Solis	9/7/23 7:00 AM	Trimming	4	4.8	19.2
Cleanup debris	Miguel Solis, Paul Kemp,	8/28/23 7:00 AM	Cleanup	2	10.08	20.16
08-04 to 09-07				82	259.04	794.34

Colony Operations	Updates
Item ID	Item Name
4931741492	Trimming Seagrapes
4949461707	Annuals
4957063302	Clusia leaving the Bay Club
4971670874	Trimming north entry
5021060807	Application selective
5046164398	Tuscany Triangles
5068739452	Tuscany
5069635240	Application selective
5083936404	Removing dead palms
5083936404	Removing dead palms
5084303983	Pulling weeds

Content Type	Content Type	User
Update		Paul Kemp
Update		Paul Kemp
Update		Paul Kemp
Update		Paul Kemp
Update		Miguel Solis
Update		Paul Kemp
Update		Miguel Solis
Update		Miguel Solis
Update		Miguel Solis
Update		Miguel Solis
Update		Miguel Solis

Created At	Update Content	Likes Count
11/August/2023 07:25:45 AM	Colony-wide	0
11/August/2023 07:26:03 AM	Pinching Coleous	0
09/August/2023 07:42:03 AM	Needs a hard cut off the gutter.	0
11/August/2023 07:24:59 AM	Hand Pruning	0
21/August/2023 08:53:18 AM	Weeds control	0
24/August/2023 12:32:12 PM	Cocoplums and Bougainvilleas are ove	0
29/August/2023 08:05:52 AM	Rolando. Trimming trees inside	0
29/August/2023 09:55:14 AM	Weeds control	0
31/August/2023 07:45:18 AM	Rolando	0
31/August/2023 07:59:08 AM		0
31/August/2023 08:47:54 AM	Eulalia	0

Asset IDs	Post ID	Parent Post ID
	2340522974	
	2340523251	
	2335398410	
	2340522245	
	2358397871	
	2367890185	
	2376023902	
	2376326523	
	2381743397	
1020575557,1020575645,1020575650	2381769798	
	2381882087	

Emergent

New Requests				
Name	Type	Assign	Vendor	Days Since
3470 Ballybridge Circle	Landscape		N/A	91
25060 Banbridge	Landscape		N/A	91
Spring Creek Bridge -- Specification of height limit	Other		N/A	59
3624 Heron Point Court	Irrigation	Irrigation	N/A	2
In Progress Requests				
Name	Type	Assign	Vendor	Days Since
Obsolete uplights Tuscany entrance median	Lighting	Vendor	Bentley	210
23670 Peppermill	Landscape	The Landing	N/A	67
Palermo Post	Lighting	Vendor	Bentley	53
Messina Xanadu	Landscape	Colony	N/A	192
Via Veneto	Lighting	Vendor	Bentley	45
B3 - Central Park South	Fountains	Vendor	Superior Water	28
F10 - Navona North	Fountains	Vendor	Superior Water	28
E8 - Golf Irrigation	Fountains	Vendor	Superior Water	28
Spring Creek Circle	Lighting	Vendor	Bentley	35
Colony Waterway	Landscape	Vendor	Earth Balance	45
F4 - Tuscany West	Fountains	Vendor	Superior Water	15
Bend beyond Terzetto	Landscape		N/A	192
Colony South Gate Fountain	Fountains	Vendor	Aquatic Pool Repair	22
Palermo Street light	Lighting	Vendor	Bentley	14
Colony Kayak Park	Lighting	Vendor	Bentley	14
24161 Addison	Lighting	Vendor	Bentley	10
Pinewater Entry	Lighting	Vendor	Bentley	7
Completed Requests				
Name	Type	Assign	Vendor	Days Since
Irrigation running non stop	Irrigation		N/A	15
No irrigation water	Irrigation		N/A	11
Pennyroyal Monument	Other	Vendor	Bentley	89
24570 Woodsage	Irrigation		N/A	31
Tree broke fence	Landscape		N/A	4
23817 SANCTUARY	Irrigation	Irrigation	N/A	3
23853 SANCTUARY	Irrigation	Irrigation	N/A	3
23842 SANCTUARY	Irrigation	Irrigation	N/A	3
B4 - Central Park South	Fountains	Vendor	Superior Water	29

Updates

Item Name	Created At	Update Content
Obsolete uprights Tuscany entrance median	17/February/2023 11:02:47 AM	Secured proposal from Bentley to retrofit the lights with modern LEDs.
Messina Xanadu	07/March/2023 03:08:34 PM	Xanadu has struggled and died off in many places. Maybe there is a good alternative?
Bend beyond Terzetto	07/March/2023 03:14:35 PM	Plant carrissa when the time comes
Bend beyond Terzetto	31/March/2023 12:55:00 PM	summer 2023
3470 Ballybridge Circle	16/June/2023 01:01:07 PM	Debris on opposite side of the creek.
25060 Banbridge	16/June/2023 01:06:18 PM	Privacy hedge along Nest Drive sidewalk needs to be replaced.
Pennyroyal Monument	19/June/2023 01:53:15 PM	Monument corner bead upkeep, monument chipping (crumbling) and lighting broken.
Pennyroyal Monument	19/June/2023 01:54:00 PM	My neighborhood has voted to update our monuments. Our proposal to the Design Review Committee consists of putting a cement cap on the main structure, adding a trim piece to the horizontal indentation below the cap, painting the monuments and installing new acrylic lettering and a logo.
Pennyroyal Monument	30/June/2023 09:11:56 AM	<p>Pennyroyal Monument</p> <p>Marianne, The District will unstrap two photocells from the monument walls to make space for the cap going on top of the wall. We will rescuer the fixtures after the project is complete.</p> <p>Regards, Paul Kemp Field Manager Bayside/Baycreek CDD pelicanlandingcdds.net</p>
23670 Peppermill	10/July/2023 03:16:49 PM	Plumbagos need replaced on berm across from 23670. Please get a count.
23670 Peppermill	15/September/2023 12:41:23 PM	On hold until rain returns.
Spring Creek Bridge -- Specification of height limit	21/July/2023 01:59:18 PM	At the recent Colony Foundation Board Meeting it was noted that there is no maximum height limit noted on the Spring Creek Bridge. With the construction traffic I was asked to reach out to the CDD to see if this is something you all could handle. If not, let me know! The concern is a truck that is too tall trying to go under the bridge and damaging it!

Updates

<p>Spring Creek Bridge -- Specification of height limit</p>	<p>31/July/2023 10:16:53 AM</p>	<p>Spring Creek Bridge -- Specification of height limit Shane,</p> <p>What do you think about the following request from Gina Hanft?</p> <p>“At the recent Colony Foundation Board Meeting it was noted that there is no maximum height limit noted on the Spring Creek Bridge. With the construction traffic I was asked to reach out to the CDD to see if this is something you all could handle. If not, let me know! The concern is a truck that is too tall trying to go under the bridge and damaging it!”</p> <p>Thanks, Paul Kemp Field Manager Bayside/Baycreek CDD pelicanlandingcdds.net</p>
<p>Palermo Post</p>	<p>24/July/2023 02:37:12 PM</p>	<p>Street light knocked down across from Palermo.</p>
<p>Via Veneto</p>	<p>01/August/2023 08:33:19 AM</p>	<p>Observed two streetlights not working on Via Veneto one across from Navona. The other is between Navona and Sorrento. Both lights were marked with yellow caution tape.</p>
<p>Colony Waterway</p>	<p>02/August/2023 06:35:31 AM</p>	<p>Trimming back the mangrove in the waterway that has been damaged by two previous hurricanes. This has been an ongoing request to preserve a view to wildlife. and maintain water flow to the water way. If this is outside the purview of CDD then please inform and will see if Colony Foundation will take it on.</p>
<p>Colony Waterway</p>	<p>24/August/2023 04:23:47 PM</p>	<p>Colony Waterway</p> <p>After much consideration it was decided for the District not to engage in trimming the bushes encroaching on the bridge vista. Instead look for contractors to address this area in the coming weeks.</p> <p>Regards, Paul Kemp Field Manager Bayside/Baycreek CDD pelicanlandingcdds.net</p>
<p>Colony Waterway</p>	<p>15/September/2023 12:40:59 PM</p>	<p>Still working on getting a vendor to complete...</p>

Updates

24570 Woodsage	18/August/2023 10:42:31 AM	Our irrigation contractor advised there is a problem with meter, not spinning all the time when water on, is restricting flow, said meter needs to be replaced. Address is 24570 Woodsage Drive, Pelican Landing
24570 Woodsage	18/August/2023 10:44:48 AM	24570 Woodsage Hello, We will be out on Tuesday to flush your line and check your meter. Regards, Paul Kemp Field Manager Bayside/Baycreek CDD pelicanlandingcdds.net
F10 - Navona North	18/August/2023 10:45:40 AM	Fountain is down.
F10 - Navona North	06/September/2023 09:23:49 AM	proposal received for tear-down.
E8 - Golf Irrigation	18/August/2023 10:46:24 AM	Fountain is down.
E8 - Golf Irrigation	06/September/2023 09:24:14 AM	proposal received for a cleaning.
B3 - Central Park South	18/August/2023 10:47:26 AM	Fountain is down.
B3 - Central Park South	15/September/2023 12:36:10 PM	needs a new motor.
Spring Creek Circle	18/August/2023 10:48:59 AM	Concrete light pole knocked down.
B4 - Central Park South	27/August/2023 12:26:31 PM	Floating fountain is down
F4 - Tuscany West	31/August/2023 10:21:16 AM	Fountain is down.
Colony South Gate Fountain	01/September/2023 08:44:03 AM	Feature pump motor is faulting.
Colony South Gate Fountain	15/September/2023 12:35:35 PM	Motor was pulled on 9/5
Palermo Street light	01/September/2023 10:28:52 AM	Knocked down
Colony Kayak Park	01/September/2023 10:30:18 AM	Streetlight is out
Irrigation running non stop	02/September/2023 10:25:23 AM	Good afternoon, The irrigation by the Pelican Landing Monument on US 41 and Walden Center Dr has been running non-stop for 3 days.

Updates

<p>Irrigation running non stop</p>	<p>02/September/2023 10:25:45 AM</p>	<p>Irrigation running non stop</p> <p>We will have a look.</p> <p>Thanks, Paul Kemp Field Manager Bayside/Baycreek CDD pelicanlandingcdds.net</p>
<p>No irrigation water</p>	<p>05/September/2023 11:46:39 AM</p>	<p>Hi, My Pelican Landing address is 24360 (even) and I am supposed to have irrigation water on Thurs and Sun. Many times recently (including Sunday 9/3) there has been no water. My plants are crying! Can you please explain and hopefully correct? Thanks, Taft Corum</p>
<p>No irrigation water</p>	<p>06/September/2023 09:07:12 AM</p>	<p>No irrigation water</p> <p>Hello, We have identified and corrected an issue with the pump station shutting down prematurely on Sunday mornings for the past several weeks. Going forward this condition should be resolved.</p> <p>Regards, Paul Kemp Field Manager Bayside/Baycreek CDD pelicanlandingcdds.net</p>
<p>24161 Addison</p>	<p>05/September/2023 11:46:50 AM</p>	<p>The street light across from 24161 Addison is buzzing badly. Bentley needs to come and replace the part...Thanks,</p> <p>Gina Hanft</p>
<p>24161 Addison</p>	<p>05/September/2023 11:55:07 AM</p>	<p>24161 Addison</p> <p>Gina, Thanks, we will get Bentley on the case.</p> <p>Paul Kemp Field Manager Bayside/Baycreek CDD pelicanlandingcdds.net</p>
<p>Pinewater Entry</p>	<p>08/September/2023 07:28:09 AM</p>	<p>Streetlight is cycling on and off.</p>

Updates

<p>Tree broke fence</p>	<p>12/September/2023 03:26:52 PM</p>	<p>Good afternoon,</p> <p>My name is Rafael Benfenati, property manager for The Tides. Last year, Hurricane IAN brought down one of the trees located at the north east end of the property, outside the fence (along the pond). This tree broke our fence. Would you be able to send a crew over here and remove the branches so we can fix our fence. Please advise.</p> <p>Thank you,</p> <p>Rafael Benfenati, CAM.</p>
<p>Tree broke fence</p>	<p>12/September/2023 03:31:10 PM</p>	<p>Tree broke fence - The Tides</p> <p>Rafael, Could you please provide a couple photographs of the fallen tree indicating the exact location?</p> <p>Thanks, Paul Kemp Field Manager Bayside/Baycreek CDD pelicanlandingcdds.net</p> <p>Please "reply all" when responding.</p>
<p>Tree broke fence</p>	<p>12/September/2023 03:47:53 PM</p>	<p>Tree broke fence - The Tides</p> <p>Rafael, This is not an area that is maintained by the CDD.</p> <p>Regards, Paul Kemp Field Manager Bayside/Baycreek CDD pelicanlandingcdds.net</p> <p>Screenshot 2023-09-12 at 3.45.36 PM.png</p>
<p>Tree broke fence</p>	<p>13/September/2023 01:44:15 PM</p>	<p>Tree broke fence - The Tides</p> <p>Indeed. Check leepa.</p> <p>Paul Kemp Field Manager Bayside/Baycreek CDD pelicanlandingcdds.net</p>
<p>23817 SANCTUARY</p>	<p>13/September/2023 10:55:05 AM</p>	<p>CLEAN METER</p>

Updates

23842 SANCTUARY	13/September/2023 12:22:50 PM	CLEAN METER
23853 SANCTUARY	13/September/2023 12:23:07 PM	CLEAN METER
3624 Heron Point Court	13/September/2023 04:03:46 PM	<p>Our sprinkler system has hardly any water pressure. Our yard person is advising that it needs to be cleaned out. Please email or contact me at 630-890-8232. Thank you.</p> <p>Pam Arbogast</p>
3624 Heron Point Court	13/September/2023 04:08:46 PM	<p>3624 Heron Point Court</p> <p>Pam, We have added you to the schedule. Someone will be out this week to flush your meter.</p> <p>Paul Kemp Field Manager Bayside/Baycreek CDD pelicanlandingcdds.net</p> <p>Please "reply all" to respond.</p>

Landing Production

Upcoming Jobs						
Name	Leader	Crew	Team	Created	Actual	Team
Pennyroyal oleanders	Miguel Solis, Paul Kemp	2	Rolando	2023-08-22	0	0
		2		2023-08-22	0	0
In Progress Jobs						
Name	Leader	Crew	Team	Created	Actual	Team
Southbridge Wall	Miguel Solis, Paul Kemp, Jorge Montoya	1	Cleanup	2023-08-02	1.18	1.18
Cassia	Paul Kemp, Bitia Lily, Miguel Solis	2	Bitia	2023-08-31	3.33	6.66
Sweet Gum	Paul Kemp, Miguel Solis	2	Bitia	2023-08-31	2.04	4.08
Spring Creek circle	Miguel Solis, Paul Kemp	1	Rolando	8/30/23 9:15 AM	1.79	1.79
Bay Cedar	Miguel Solis, Paul Kemp	4	Casco	2023-08-16	6.1	24.4
Trimming Peppermill berm.	Miguel Solis, Paul Kemp	5	Leslie	9/5/23 7:00 AM	26.14	130.7
Trimming bougainvillea	Miguel Solis, Bitia Lily, Paul Kemp	2	Bitia	9/7/23 7:00 AM	8.63	17.26
		17		08-02 to 09-07	49.21	186.07
Completed Jobs						
Name	Leader	Crew	Team	Created	Actual	Team
Mowing	Miguel Solis, Bitia Lily, Paul Kemp	2	Bitia	7/31/23 7:00 AM	17.52	35.04
Mowing	Paul Kemp, , Miguel Solis	5	Casco	7/31/23 7:00 AM	27.23	136.15
3571 Quill Leaf	Miguel Solis	1	Rolando	2023-07-31	9.28	9.28
Black Rush. Trimming	Miguel Solis, Paul Kemp	2	Rolando	8/2/23 7:00 AM	8.46	16.92
Mowing	Paul Kemp, Miguel Solis, Bitia Lily	2	Bitia	8/7/23 7:00 AM	17.42	34.84
Trimming Jasmine	Miguel Solis, Paul Kemp	3	Casco	8/7/23 7:00 AM	8.84	26.52
Mowing	Miguel Solis, Paul Kemp	4	Casco	8/8/23 7:00 AM	25.39	101.56
Bougainvillea route	Miguel Solis, Paul Kemp	3	Leslie	8/7/23 8:30 AM	47.29	141.87

Landing Production

Mowing	Paul Kemp, Bitia Lily, Miguel Solis	2	Bitia	8/14/23 7:00 AM	17.17	34.34
Mowing	, Miguel Solis, Paul Kemp	4	Casco	8/14/23 7:00 AM	25.37	101.48
Tennis Center	Miguel Solis, Paul Kemp	2	Rolando	8/7/23 7:00 AM	16.72	33.44
Spring Creek Circle	Miguel Solis, Paul Kemp	3	Leslie	2023-08-14	26.07	78.21
BOUGAINVILLEAS AND PALM TREES	Paul Kemp, Miguel Solis	2	Bitia	2023-08-10	25.46	50.92
Spring Creek Circle	Paul Kemp, Miguel Solis	2	Rolando	2023-08-08	56.96	113.92
Annuals	Paul Kemp, Miguel Solis	2	Leslie	8/21/23 7:00 AM	21.13	42.26
Annuals	Miguel Solis, Paul Kemp	2	Casco	8/31/23 8:00 AM	8.13	16.26
Mowing	Miguel Solis, Paul Kemp, Bitia Lily	2	Bitia	8/22/23 7:00 AM	17.37	34.74
pine water	Miguel Solis, Paul Kemp	4	Leslie	2023-08-22	8.86	35.44
Circles pennyroyal trimming and roundup	Paul Kemp, Miguel Solis	2	Bitia	2023-08-17	14.6	29.2
Pine fern	Bitia Lily, Paul Kemp, Miguel Solis	2	Bitia	2023-08-24	3.71	7.42
Wild indigo	Paul Kemp, Bitia Lily, Miguel Solis	2	Bitia	2023-08-24	2.07	4.14
Tassel Flower	Bitia Lily, Paul Kemp, Miguel Solis	2	Bitia	2023-08-24	5.94	11.88
Fiddle head	Bitia Lily, Paul Kemp, Miguel Solis	2	Bitia	2023-08-25	0	0
Mowing	Paul Kemp, Miguel Solis,	4	Casco	2023-08-21	12.39	49.56
Animal Crossing	Paul Kemp, Miguel Solis	4	Leslie	2023-08-22	20.47	81.88
Mowing	Miguel Solis, Paul Kemp, Bitia Lily	2	Bitia	8/28/23 7:00 AM	15.86	31.72
Planting ficus Bay Cedar	Miguel Solis, Paul Kemp	3	Casco	8/17/23 1:00 PM	12.17	36.51
Tennis center	Miguel Solis, Paul Kemp	4	Leslie	8/17/23 1:00 PM	18.49	73.96
PLCA	Miguel Solis, Paul Kemp	1	Cleanup	2023-08-11	0	0
Cleanup debris	Miguel Solis, Paul Kemp	1	Rolando	8/30/23 7:00 AM	2.06	2.06

Landing Production

Cleanup debris	Bitia Lily, Miguel Solis, Paul Kemp	2	Bitia	8/30/23 8:00 AM	7.72	15.44
Mowing	Paul Kemp, Miguel Solis,	4	Casco	8/28/23 7:00 AM	25.17	100.68
Remove dead plants yellow Arboricolos	Miguel Solis, Paul Kemp	1	Rolando	8/30/23 10:00 AM	2.62	2.62
Fiddle head	Miguel Solis, Paul Kemp, Bitia Lily	2	Bitia	2023-08-30	3.71	7.42
PLCA sight lines	Paul Kemp, Miguel Solis	4	Leslie	2023-08-24	20.17	80.68
Greenview trimming ficus	Paul Kemp, Miguel Solis	2	Rolando	8/4/23 7:00 AM	49.01	98.02
Mowing	Paul Kemp, Miguel Solis, , Bitia Lily	2	Bitia	9/5/23 7:00 AM	17.07	34.14
Mowing	Paul Kemp, Miguel Solis	5	Casco	9/5/23 7:00 AM	26.18	130.9
				08-02 to 09-07	644.08	1841.42

Updates

Item Name	User	Created At	Update Content
3571 Quill Leaf	Paul Kemp	20/July/2023 02:08:58 PM	Trim up the PLCA owned area west of the homeowner.
Southbridge Wall	Paul Kemp	08/August/2023 10:26:32 AM	Clean up the berm inside the wall on Burnt Pine.
Southbridge Wall	Jorge Montoya	08/August/2023 01:19:02 PM	Before and after.
Southbridge Wall	Paul Kemp	08/August/2023 01:21:14 PM	Ready for pino. Thanks.
Tennis Center	Paul Kemp	11/August/2023 07:21:10 AM	Trimming Awabukis
Spring Creek Circle	Paul Kemp	08/August/2023 07:46:48 AM	Please clean up the silver palmettos.
BOUGAINVILLEAS AND PALM TREES	Bitia Lily	10/August/2023 02:12:34 PM	TRIMMING BOUGAINVILLEA PALM TREES AND GRASS IN THE MIDDLE OF THE COLONY
BOUGAINVILLEAS AND PALM TREES	Bitia Lily	10/August/2023 03:33:35 PM	PENNYROYAL PARKWAY TRIMMING BOUGAINVILLEA PALM TREES, GRASS AND ROUNDUP
BOUGAINVILLEAS AND PALM TREES	Bitia Lily	16/August/2023 04:04:06 PM	THE RIDGE CIRCLES, TRIMMING BOUGAINVILLEA PALM TREES, GRASS AND RAUNDUP
BOUGAINVILLEAS AND PALM TREES	Bitia Lily	17/August/2023 12:59:26 PM	LAST CIRCLE OF BAY CEDAR , TRIMMING BOUGAINVILLEA PALM TREES, GRASS AND RAUNDUP
BOUGAINVILLEAS AND PALM TREES	Bitia Lily	17/August/2023 02:17:26 PM	CIRCLE PENNYROYAL TASSEL FLOWER, TRIMMING BOUGAINVILLEA, GRASS AND RAUNDUP
PLCA	Paul Kemp	11/August/2023 07:10:21 AM	Please trim the branch hanging over the Community Center's Loading Dock.
PLCA	Paul Kemp	11/August/2023 07:10:49 AM	On the south side of the building.
Circles pennyroyal trimming and roundup	Bitia Lily	18/August/2023 10:40:52 AM	Candleberry courp
Circles pennyroyal trimming and roundup	Bitia Lily	21/August/2023 08:06:26 AM	Muscadine LN
Circles pennyroyal trimming and roundup	Bitia Lily	21/August/2023 11:29:26 AM	Pine Fern Ln
Tennis center	Miguel Solis	17/August/2023 03:05:43 PM	Trimming
Animal Crossing	Paul Kemp	22/August/2023 07:41:53 AM	Trim grasses, pull weeds.
Pennyroyal oleanders	Paul Kemp	22/August/2023 07:52:43 AM	Pull off the vines, trim them up.

Updates

pine water	Paul Kemp	22/August/2023 08:10:38 AM	Please pull the vines, trim the grasses, and the bushes behind.
PLCA sight lines	Paul Kemp	24/August/2023 12:28:52 PM	I have a message from a resident who is concerned about the height of the cocoplums bordering the community center and the sidewalk.
Spring Creek circle	Miguel Solis	30/August/2023 09:12:27 AM	Royal palm
Remove dead plants yellow Arboricolas	Miguel Solis	30/August/2023 01:29:57 PM	Catbrier
Remove dead plants yellow Arboricolas	Miguel Solis	30/August/2023 01:30:58 PM	Twinberry
Bay Cedar	Paul Kemp	01/September/2023 07:24:52 AM	Sod cutting, prep for new sod.
Trimming bougainvillea	Bitia Lily	07/September/2023 03:56:58 PM	Middle of the colony

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

**STAFF
REPORTS
BII**

**BAYSIDE IMPROVEMENT COMMUNITY DEVELOPMENT DISTRICT
AND
BAY CREEK COMMUNITY DEVELOPMENT DISTRICT**

BOARD OF SUPERVISORS FISCAL YEAR 2023/2024 JOINT MEETING SCHEDULE

LOCATION

Pelican Landing Community Center, 24501 Walden Center Drive, Bonita Springs, Florida 34134

DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October 23, 2023	Regular Meeting	2:00 PM
December 4, 2023*	Regular Meeting	2:00 PM
January 22, 2024	Regular Meeting	2:00 PM
February 26, 2024	Regular Meeting	2:00 PM
March 25, 2024	Regular Meeting	2:00 PM
April 22, 2024	Regular Meeting	2:00 PM
May 20, 2024*	Regular Meeting	2:00 PM
June 24, 2024	Regular Meeting	2:00 PM
July 19, 2024	Budget Workshop	9:00 AM
July 29, 2024	Regular Meeting	2:00 PM
August 26, 2024	Regular Meeting	2:00 PM
September 23, 2024	Regular Meeting	2:00 PM

***Exception(s)**

December meeting date is three (3) weeks earlier.

May meeting date is one (1) week earlier.